

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 49**

**DATE: FRIDAY 11 DECEMBER 2015**

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Member for Children and Education - Thursday 10 December 2015</b></p> <p>Councillor Neill Young made the following decisions:</p> <p><b>Dedicated Schools Grant &amp; Capital Programme Budget Monitoring for Quarter 2</b></p> <p><b>DECISION</b> The Cabinet Member</p> <p>(1) Noted the forecast year-end budget position as at the end of quarter 2, for the Dedicated Schools Grant, together with the associated explanations, as detailed in section 4 of the report.</p> <p>(2) Noted the current financial position in respect of the schemes in the capital programme for the Children and Education portfolio.</p>	<p><b>Lisa Gallacher</b> Local Democracy Officer Tel: 9283 4056</p> <p><b>Beverley Pennekett,</b> Finance Manager Tel: 9284 1203</p>

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p><b>Children and Education Portfolio Budget Monitoring Report for the Second Quarter 2015/16</b></p> <p><b>DECISION</b> The Cabinet Member:</p> <p>(1) Noted the Children &amp; Education Portfolio forecast budget position, at the end of September 2015, of £2.3m in excess of current approved cash limit provision.</p> <p>(2) Acknowledged the overspend by the Portfolio in 2014-15 of £3.59m and that a decision about its treatment has yet to be made (i.e. whether a "clawback" of this overspend will be required in accordance with the Council's approved Budget Guidelines).</p> <p>(3) Supported the ongoing process of budget review and implementation of proposals to reduce the projected overspend position and deliver a balanced budget within the area of Children's Social Care and Safeguarding</p> <p><b>Achieving Excellence in Education: A Strategy for improving outcomes in Portsmouth</b></p> <p><b>DECISION</b> The Cabinet Member approved the document, Achieving Excellence in Education: a strategy for improving outcomes in Portsmouth, at Appendix 1.</p> <p><b>Remodelling SEND educational provision for children with communication and interaction needs</b></p> <p><b>DECISION</b> The Cabinet Member:</p> <p>(1) Agreed to the remodelling of the current specialist provision to create additional specialist resourced provision places within mainstream schools for children with an education health and care (EHC) plan for communication and interaction needs, including speech, language and communication needs (SLCN) and autism spectrum disorders (ASD).</p> <p>(2) Agreed that the remodelling include the following:</p>	<p><b>Beverley Pennekett,</b> Finance Manager Tel: 9284 1203</p> <p><b>Kelly Nash, Corporate</b> Performance Manager Tel: 9268 8157/ <b>Karen O'Connor,</b> Interim Education Improvement Commissioning Manager</p> <p><b>Julia Katherine,</b> Inclusion Commissioning Manager Tel: 9284 1057</p>

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<ul style="list-style-type: none"> <li>• The transformation of the current 22 development and assessment unit (DAU) places into specialist resourced provision for children with communication and interaction needs from September 2017.</li> <li>• The establishment of a secondary phase resourced provision for pupils with communication and interaction needs from September 2016.</li> <li>• The review of admissions and exit criteria for the existing resourced provision within the city to ensure that specialist provision is available to meet the range of SEND.</li> </ul> <p><b>NB: Call-in date: Friday 18 December 2015.</b></p>	
2		<p><b>Cabinet Member for Culture, Leisure and Sport - Friday 11 December</b></p> <p>Councillor Linda Symes made the following decisions:</p> <p><b>The Arthur Conan Doyle Collection</b></p> <p><b>DECISIONS</b> The Cabinet Member:</p> <ol style="list-style-type: none"> <li>(1) Acknowledged the success of the HLF funded 'Sharing Sherlock - Story of a Pompey Lad' project and especially the ability of the project to have such an active volunteering programme.</li> <li>(2) Supported the inclusion of the Conan Doyle Collection in the proposed regional Royal National Institute of the Blind HLF funded project along with other regional museums and heritage collections in the south and south east.</li> <li>(3) Agreed to work with Tim Rusby of the Visitor Attraction Company to develop feasibility options for the delivery of a Portsmouth based Sherlock Holmes Experience.</li> <li>(4) Agreed to explore the development of a new Sherlock Holmes exhibition to be commissioned by the Conan Doyle Trust which will incorporate elements which can be toured to other interested museums and cultural centres.</li> </ol>	<p><b>Lisa Gallacher, Local Democracy Officer</b> Tel: 9283 4056</p> <p><b>Claire Looney, Partnership and Commissioning Manager</b> Tel: 9283 4185</p>

	WARD	DECISION	OFFICER CONTACT
2	(Cont'd)	<p><b>Outline Events Programme for 2016/17</b></p> <p><b>DECISIONS</b> The Cabinet Member:</p> <p>(1) Welcomed the early notification of the outline events plan for 2016-17.</p> <p>(2) Granted permission to develop an events strategy.</p> <p>(3) Agreed to continue to work with event organisers to attract events to the city which build on the existing reputation for delivery of a high quality events programme and to request, where practical, an independent economic impact report for larger events.</p> <p>(4) Agreed to work with local business and residents to ensure that they are fully aware of events in their area as early as possible to enable them to maximise the opportunity they present and to adapt their own arrangements in a timely manner.</p> <p><b>Library Services for the Vision Impaired</b></p> <p><b>DECISION</b> That the Library and Archive Service engages with Adult Social Care, Public Health and local disability groups to explore how services to residents with sensory impairments can be further developed in the city.</p> <p><b>NB: Call-in date: Friday 18 December 2015.</b></p> <p><b><u>The following items were for information only. No decisions were made and they are therefore not subject to call in.</u></b></p> <p><b>Borrowbox, eBooks and eAudiobooks Update.</b> The report was noted.</p> <p><b>Transforming the D Day Museum - Project Update.</b> The report was noted.</p>	<p><b>Claire Looney, Partnership and Commissioning Manager Tel: 9283 4185</b></p> <p><b>David Percival, Learning and Engagement Manager Tel: 9268 8072</b></p> <p><b>Clare Forsyth, Service Development Manager Tel: 9268 8064</b></p> <p><b>Dr Jane Mee, Museum &amp; Visitor Services Manager Tel: 9283 4788</b></p>

**APART FROM THE TRAFFIC REGULATION ORDERS AND PLANNING APPLICATIONS, THERE ARE NO PART TWO ITEMS THIS WEEK.**

**TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY  
THE DIRECTOR OF TRANSPORT, ENVIRONMENT & BUSINESS SUPPORT**

The Director of Transport, Environment & Business Support will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Cabinet for a decision.

Your request should be made to the **Director of Transport, Environment & Business Support** by telephoning Sharan Cooper (☎ 9283 4260) and must be received by not later than **12 noon on Friday 18 December 2015**. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Wards	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
3	Baffins Cosham Eastney & Craneswater Milton Nelson Paulsgrove St Jude St Thomas	The Portsmouth City Council (Various Roads) (Restrictions on Waiting and Amendments) (No.77) Order 2015	Nikki Musson 023 9283 4461	<p>Formal public consultation on the proposals took place between 10 November - 1 December 2015.</p> <p>Objections and additional comments were received in relation to the proposals for Gunwharf Road and East Cosham Road, and therefore a report on these items will be presented to the Cabinet Member for Traffic &amp; Transportation at his decision meeting in January 2016.</p> <p>The remaining proposals have been separated into TRO 77a/2015 so that implementation is not delayed.</p> <p><b>Reasons for the Order:</b></p> <p>1) To introduce parking restrictions in various roads across the city to improve road safety, pedestrian safety, visibility and traffic management (reducing congestion), and/or to improve access for the emergency services, public services, delivery vehicles and refuse collection vehicles</p> <p>2) To amend, introduce and/or remove parking restrictions to accommodate changing local needs and ensure the most effective use of the public highway</p> <p>3) To accommodate new bicycle stands in Albert Rd</p>	<p>1) That the Order is made in part, without the proposals for Gunwharf Road and East Cosham Road and;</p> <p>2) that the Order comes into operation once the statutory legal procedures are complete (January 2016)</p>

Item No	Wards	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
4	All	The Portsmouth City Council (Various Roads) (Disabled Persons' Parking Places and Amendments) (No. 80) Order 2015	Amanda Clayton 023 9268 8304	<p>Formal consultation on the proposals took place between 12 November - 3 December 2015.</p> <p>One resident objected to the provision of a disabled bay in Braintree Road on the grounds that the applicant parks in such a way as to 'save' spaces for their 2 household vehicles and becomes agitated if others park outside the house. However, difficulty accessing the vehicle if it is parked any distance away is the reason for applying for a disabled bay.</p> <p>The resident has a Blue Badge and qualifies for a disabled bay.</p> <p><u>Reason for the Order:</u> To install 24-hour disabled bays for qualifying residents, to be enforced by the city council's Civil Enforcement Officers. Designated disabled parking bays are available for the intended residents, reducing the potential for their abuse by non-authorized drivers. The Order also authorises removal of the bays that are no longer required.</p>	That the Order is made as advertised and comes into operation once the statutory legal procedures are complete and the works can be programmed. (January 2016)
5	Nelson	The Portsmouth City Council (London Road, North End) (Amendments) (No.89) Order 2015	Nikki Musson 023 9283 4461	<p><b>REASONS FOR THE ORDER</b></p> <p>To provide short-term parking in the locality to support local shops and businesses and improve access for customers.</p>	To carry out formal public consultation on the proposal between 23 December 2015 - 19 January 2016 (21-day statutory requirement, plus an additional 7 days due to the Christmas period)

Item No	Wards	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
5	(Cont'd)			<p><b>PROPOSAL:</b>  <b>Footway adjustments and change from No Waiting and No Loading to: Pay &amp; Display Monday-Saturday 8am-6pm</b>            Pay &amp; Display charges:            Up to 30 minutes £0.60                      Up to 1 hour £1.10            Up to 2 hours £2.00                         Up to 3 hours £3.00            Up to 4 hours £4.00                         Up to 6 hours £6.20            Up to 8 hours 8.20                         All day £10.00</p> <p><b>London Road, North End</b> - West side, from the pedestrian crossing outside the Co-op store southwards towards the QS store.</p>	

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise their powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application to be referred to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on 18 December 2015**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	15/01634/PLAREG  Eastney & Craneswater	<p><b>1 Rostrevor Mansions St Helens Parade Southsea</b></p> <p>Retrospective application for the installation of a satellite dish</p>	<p>Two comments have been received in support of this application on the grounds of:</p> <p>(a) limited size of the dish is of limited visibility from the street scene; and,</p> <p>(b) the abundance of other dishes on the building installed without the benefit of planning permission.</p> <p>Retrospective permission is sought for the installation of a satellite dish on the front elevation of this building, which is used as flats. This building occupies a prominent position on St Helens Parade facing the seafront and is within 'East Southsea' Conservation Area (No19). It is considered that the black coloured satellite dish is in sharp contrast to the white coloured building and detracts from the clean and clutter free appearance of the front elevation of the property. As it is possible to install the satellite dish on a less prominent elevation it is considered to be unsympathetic and has a detrimental impact on the character and appearance of the conservation area.</p>	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p><b>Refuse</b></p>



6	(Cont'd)		Three representations have also been received objecting to this application regarding its impact on the character and appearance of the conservation area.	
7	15/01721/FUL  Eastney & Craneswater	<b>Norman Court 36 Craneswater Park Southsea</b>  Installation of replacement glass and metal balustrading to all existing balconies	Two representations have been received raising objection on the grounds of the replacement glass is over-modernisation of the site and it would be out of character with the existing building.  Installation of replacement balustrading to the existing balconies is sought. It is considered that the existing timber panes are in a poor state of repair that detract from the character and appearance of the conservation area; their replacement would modernise the appearance of the property but would be considered an appropriate enhancement to the overall character and appearance of the conservation area.  Other representations have been received relating to the structural aspects of the glass partitions but these are not considered to be a material consideration in the determination of this application and other legislation exists to deal with this.	Nicholas Smith  Tel: 023 9284 1995  <b>Conditional Permission</b>
8	15/01768/FUL  Cosham	<b>40 High Street Portsmouth PO6 3AG</b>  Construction of first floor extension to side and rear, infill rear yard and formation of 4 flats at first floor level and dwelling to rear with associated refuse and cycle storage	A petition with 127 signatories has been received objecting to the proposals on the ground that the proposal will result in the loss of a local pub offering "a friendly and safe community based meeting place for young and old alike", together with eight representations from six households (including the current licensee) opposing the scheme on the grounds that no car parking is provided, there are too	Ian Parkinson  Tel: 023 9283 4301  <b>Conditional Permission</b>

8	(Cont'd)		<p>many flats in the area, and the loss of the public house.</p> <p>This scheme entails the extension and conversion of the building to form a dwelling to the rear with four 1-bedroom flats at first floor level. The rear part of the ground floor of the building would provide refuse storage facilities and a garage for the occupiers of the proposed dwelling. The remainder of the ground floor would be subdivided to form four retail units using existing openings.</p> <p>The Council has no planning control over the use of the majority of the ground floor as four shop units. Such a change of use is permitted under the provisions of the General Permitted Development Order. The proposed residential accommodation would comply with the nationally described floorspace standards, provide a satisfactory standard of living environment, and have an acceptable provision of cycle storage. Whilst the proposal would have one car parking space, having regard to the location of the site within a district centre and in close proximity to public transport facilities, it is considered that a car-free development would be justified.</p>	
9	<p>15/01810/HOU</p> <p>St Jude</p>	<p><b>3 Marmion Avenue Southsea PO5 2BJ</b></p> <p>Retrospective application for the construction of dormer window to front roofslope</p>	<p>One representation has been received objecting on the ground of that the dormer:</p> <p>(a) is visually obtrusive as is too large;</p> <p>(b) dominates the roof slope; and,</p> <p>(c) would result in increased overlooking into the properties opposite.</p> <p>Retrospective permission is sought for the</p>	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p><b>Permission</b></p>

9	(Cont'd)		<p>installation of a dormer extension on the front roof slope. The property is within the 'Owen's Southsea' Conservation Area (No.2) and the dormer window is positioned above the bay window that is considered to be of an appropriate size and scale that does not dominate the roof slope. It has a pitched roof and matching materials which relate sympathetically to the existing property and conservation area. Given the spatial separation with the flats opposite, it is considered that the front dormer does not increase overlooking into these properties. The dormer window is considered to preserve the character and appearance of the conservation area.</p>	
10	<p>15/01924/FUL Nelson</p>	<p><b>49 Steerforth Close Portsmouth PO2 7HE</b></p> <p>Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)</p>	<p>One representation has been received objecting on the grounds of increased noise and disturbance.</p> <p>The applicant seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwellinghouse and a Class 4 HMO where between three and six unrelated people share at least a kitchen and/or a bathroom. The lawful use of the property is currently a dwellinghouse (Class C3). Having regard to the aims and objectives of policy PCS20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of such uses, falling well below the 10% threshold (5.26% if permission was granted). It is acknowledged that other HMOs may exist</p>	<p>Nicholas Smith Tel: 023 9284 1995</p> <p><b>Conditional Permission</b></p>

10	(Cont'd)		<p>within the area, however, these fall outside of the 50m radius set out within the SPD and are not included within the 'count' data. It is considered that the proposal would not adversely affect the living conditions of the occupiers of the adjoining and nearby properties or detract from the prevailing family character of the surrounding area.</p> <p>It is considered that the level of occupation generally associated with the use of any given property as a HMO (C4) is not materially different to the use of a property as a Class C3 dwellinghouse occupied by either a single family or other groups living as a single household. On that basis, it is considered that the grounds of objections could not be sustained.</p> <p>Separate legislation exists to deal with fire risk, noise/disturbance and rubbish although the provision/retention of suitable refuse/recyclables storage facilities can be controlled by condition.</p>	
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## Part 3 - Information and News Items

FRIDAY 11 DECEMBER 2015

	WARD		OFFICER CONTACT
11		<p><b>Licensing Sub Committee - 9 December 2015</b></p> <p>Following the exclusion of the press and public, the sub-committee made the following decisions:</p> <ul style="list-style-type: none"> <li>• Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - the private hire driver's licence previously issued to Mr P was suspended for a period of 7 days as considered appropriate pursuant to section 61, Local Government (Miscellaneous Provisions) Act 1976.</li> <li>• Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - the private hire driver's licence previously issued to Mrs C was revoked as considered appropriate pursuant to section 61, Local Government (Miscellaneous Provisions) Act 1976.</li> </ul>	<p><b>Lucy Wingham, Local Democracy Officer Tel: 9283 4662</b></p>
12		<p><b>Planning Committee - 9 December 2015</b></p> <p>The committee took the following decisions on planning applications:</p> <ol style="list-style-type: none"> <li>1. Ref: 15/01387/HOU - 40 Hilltop Crescent, Portsmouth PO6 1BD - Construction of first floor side extension (to include alterations to roof) and single storey rear extension; installation of front porch and raised decking to rear - conditional permission was granted.</li> <li>2. Ref: 15/01417/FUL - 10-14 Grove Road South Southsea PO5 3QT - Change of use from shop (A1 Class) to restaurant (A3 Class) and construction of chimney stack adjacent to side wall of No8 Grove Road South - the Assistant Director of Culture &amp; City Development was granted delegated authority to grant conditional permission after the expiry of the publicity period (with amendments to the hours of opening condition).</li> <li>3. Ref: 15/01492/FUL - Lakeside Business Park Western Road Portsmouth PO6 3EN - Construction of a six-storey hotel (Class C1) up to 7,761sqm floorspace, car parking and associated landscaping - conditional permission was granted (with amendments to conditions 2 &amp; 11)</li> </ol>	<p><b>Joanne Wildsmith, Local Democracy Officer Tel: 9283 4057</b></p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 11 DECEMBER 2015**

	<b>WARD</b>		<b>OFFICER CONTACT</b>
12	(Cont'd)	<p>4. Ref: 15/01501/FUL - 18 Highland Road Southsea PO4 9AH - Alterations to existing retail unit to form smaller lock-up shop (Class A1) and change of use of existing residential dwelling (Class C3) and rear part of original shop to purposes falling within class C4 (house in multiple occupation) or Class C3 (dwelling house) - conditional permission was granted.</p> <p>5. Ref: 15/01624/FUL - 51 Frogmore Road Southsea PO4 8RB - Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) - conditional permission was granted.</p> <p>6. Ref: 15/01679/FUL - Tennis Courts Canoe Lake Southsea Esplanade Southsea - Construction of part single-/part two-storey building incorporating roof terrace following demolition of existing tennis pavilion</p> <p>7. Ref: 15/01746/MMA - 19 Lennox Road South Portsmouth PO5 2HS - Retrospective application for minor material amendment to planning permission 13/00228/FUL to amend the internal arrangement of the three permitted residential units to accord with Drawing No: 0262-D-001B - conditional permission was granted.</p> <p>8. Ref: 15/00942/CS3 - Land Opposite Junction Of St Georges Road And Southsea Esplanade Southsea - Installation of 25 beach huts and timber decking sited on seafront - this was deferred for consideration at the next meeting.</p> <p>9. Ref: 13/00791/FUL - Eastney Beach, Eastney Esplanade, Southsea - Installation of 25 beach huts and new timber boardwalk to eastern end of Esplanade (amended description) (resubmission of 12/00968/FUL) - this was deferred for consideration at the next meeting.</p>	

	WARD		OFFICER CONTACT
13		<p><b>Employment Committee - Tuesday 15 December 2015 at 12.15pm in the Executive Meeting Room, the third floor, the Guildhall.</b></p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> <li>• Volunteering Policy</li> <li>• Sickness Absence Quarterly Report</li> <li>• Apprenticeships Update</li> <li>• Living Wage</li> <li>• Senior Management Structure</li> </ul>	<p><b>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</b></p>
14		<p><b>Cabinet Member for Traffic &amp; Transportation's Decision Meeting - Thursday 17 December 2015 at 4pm in the Executive Meeting Room, third floor, the Guildhall.</b></p> <p>Councillor Ellcome will consider the following reports:</p> <ul style="list-style-type: none"> <li>• Proposed reduction and amendment of 3 parking zones (GA Fratton, FD Bevis Road area and FG Stamshaw South)</li> <li>• Wymering Road and Portchester Road One Way System - Results of Public Consultation</li> <li>• Arundel Street Traffic Calming Scheme - Results of Public Consultation</li> </ul>	<p><b>Joanne Wildsmith, Local Democracy Officer Tel: 9283 4057</b></p>
15		<p><b>Scrutiny Management Panel - Monday 21 December 2015 at 3pm in the Executive Meeting Room, third floor, the Guildhall.</b></p> <p>The following item will be considered:</p> <ul style="list-style-type: none"> <li>• Call-in of decision taken by the Cabinet Member for Traffic and Transportation at his meeting on 26 November 2015 in respect of item 4 of that agenda - specifically in relation to LB zone.</li> </ul>	<p><b>Vicki Plytas, Democratic Services, Tel: 9283 4058</b></p>