

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 9

DATE: FRIDAY 6 MARCH 2015

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

| | WARD | DECISION | OFFICER CONTACT |
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| 1 | | <p>Cabinet Member for Children & Education - 5 March 2015</p> <p>Councillor Neill Young made the following decisions:</p> <p>Determination of School Admissions Arrangements following consultation 2016/17</p> <p>DECISIONS:</p> <p>The Cabinet member approved the following:</p> <p>Appendix 1 - Co-ordinated Scheme for the Primary and Secondary Transfer groups 2016/17 Appendix 2a & 2b - Secondary Community Schools Admissions Policies Appendix 3 - Infant Community Schools Admissions Policy Appendix 4 - Junior Community School Admissions Policy Appendix 5 - Primary Community and Voluntary Schools Admission Policy</p> <p>Children's Social Care & Safeguarding Budget Monitoring Report for the Third Quarter 2014/15</p> <p>DECISIONS:</p> <p>The Cabinet member</p> <p>(1) Noted the Children's Social Care & Safeguarding forecast budget position at the end of December 2014, of £3.89m in excess of the current approved cash limit provision.</p> <p>(2) Noted both the proposed actions and those being implemented to reduce the operating expenditure of the Children's Social Care and Safeguarding Service in 2015-16 as set out in section 6.</p> <p>(3) Noted the following actions being taken jointly by the Head of Finance & S.151 Officer and the Head of Children's Social Care & Safeguarding:</p> <p>(a) A review of the cost effectiveness of the use of supernumerary and agency posts and the contribution to the Integrated Commissioning Unit by Children's Social Care.</p> | <p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p> <p>Sue Barratt Admissions Team Leader Tel: 9268 8308</p> <p>Richard Webb Finance Manager Tel: 9284 1203</p> |

| WARD | DECISION | OFFICER CONTACT |
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| | <p>(b) The Head of Children's Social Care is producing a detailed action plan for reducing expenditure within the service to operate within the authorised cash limit for 2015-16.</p> <p>(c) Fortnightly budget monitoring meetings, to review progress against budget and the action plan, with the Leader of the Council, Portfolio Cabinet Member, Chief Executive and Head of Children's Social Care & Safeguarding.</p> <p>School Modernisation Capital Programme 2015/16</p> <p>DECISIONS:</p> <p>(1) That the condition projects as set out in section 4 of the report be approved.</p> <p>(2) That the power be delegated to the Head of Education to approve the entering into contract for the works.</p> <p>Terms of Reference for the Schools Standards and Improvements Group</p> <p>DECISIONS:</p> <p>(1) That the revised terms of reference at appendix 1 are agreed and used for future SSIG meetings.</p> <p>(2) That the Local Authority is responsible for ensuring the revised terms of reference are circulated to all schools, diocese representatives and academy providers.</p> <p>NB Call-in date: Friday 13 March 2015.</p> | <p>Mike Stoneman Strategic Commissioning Manager Tel: 9284 1712</p> <p>Julien Kramer Interim Head of Education Tel: 9284 1703</p> |

| | WARD | DECISION | OFFICER CONTACT |
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| 2 | | <p>Cabinet Meeting - 5 March 2015</p> <p>The Cabinet made the following decisions:</p> <p>Local Transport Plan 3 2015/16</p> <p>DECISIONS:</p> <p>RECOMMENDED that Council :</p> <ol style="list-style-type: none"> 1) Approves the Implementation Plan (as attached to the report) 2) Delegates authority to the Head of Transport and Environment* in consultation with the Cabinet Member for Traffic and Transportation, the Strategic Director for Regeneration* and the Section 151 Officer to agree any minor amendments to the Implementation Plan that may be required to take account of future funding changes and policy announcements. <p>(*or their successors in title)</p> <p>N.B. as this is referred to Council for approval this is not subject to call-in</p> <p>Special Educational Needs and Disabilities (SEND) - Implementation Grant (New Burdens) 2015-16 allocation</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <ol style="list-style-type: none"> 1) Approved the full allocation of the Special Educational Needs Implementation Grant of £116,389 in 2015-16. 2) Approved the proposals for utilising the grant to continue to fund the staff who have been employed on a fixed term basis to enable successful conversion of existing statements and Moving-on Plans to Education Health and Care Plans. | <p>Joanne Wildsmith Local Democracy Officer Tel 9283 4057</p> <p>Hayley Chivers, Strategic Transport Planner Tel: 9283 4672</p> <p>Julia Katherine, Inclusion Commissioning Manager Tel: 9284 1057</p> |

| WARD | DECISION | OFFICER CONTACT |
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| | <p>Building Control Partnership - update</p> <p>DECISIONS:</p> <p>The Cabinet noted:</p> <p>(1) That the Strategic Director (SD) for Regeneration in consultation with the portfolio holder for PRED have endorsed the recommendation that PCC enter into a partnership arrangement with the Fareham and Gosport Building Control partnership.</p> <p>(2) The progress and that the proposed date for the formation of the new partnership is 1st May 2015 (subject to formal endorsement by Fareham and Gosport Borough Councils - March /April).</p> <p>ECYP Scrutiny report on pupil premium in Portsmouth Schools with response report</p> <p>DECISIONS:</p> <p>(1) That the panel is thanked for its work in undertaking the review</p> <p>(2) The Cabinet noted and supported the recommendations in the report (as listed on pages 6-7 of the report).</p> <p>(3) The original report is circulated with a covering letter to all schools to advise of the panel's findings and to highlight the ongoing importance of the PPG.</p> <p>Housing & Social Care Scrutiny Review into hospital discharge arrangements in Portsmouth with response report</p> <p>DECISIONS:</p> <p>(1) The Cabinet noted the comments by the Head of Adult Services in relation to the Scrutiny Panel recommendations at Point 3.1 within the response report (thereby not supporting the panel's recommendation 1b)</p> <p>(2) The Cabinet noted the points of clarification in Point 5 of the response report.</p> <p>(3) The Cabinet thanked the Chair and HSC Scrutiny Panel for their report.</p> | <p>Claire Upton-Brown, City Development Manager & Robin Rimmer, Business Change Manager Tel: 9268 8351</p> <p>Marc Harder, Strategic Intelligence and Information Manager, Tel: 9268 8879</p> <p>Rob Watt, Head of Adult Social Care Tel: 9284 1160</p> |

| WARD | DECISION | OFFICER CONTACT |
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| | <p>Treasury Management Strategy for 2015/16</p> <p>The recommendations as set out within the Head of Financial Services' report were referred to Council for approval and are therefore not subject to call-in.</p> <p>Budget and Performance Management 2014/15 (3rd Quarter) to end December 2014</p> <p>DECISIONS:</p> <p>(i) The forecast outturn position for 2014/15 be noted:</p> <p>(a) An overspend of £822,200 <u>after</u> further forecast transfers to Portfolio Specific Reserves</p> <p>(b) An overspend of £562,000 <u>before</u> further forecast transfers to Portfolio Specific Reserves.</p> <p>(ii) Members note that any actual overspend at year end will in the first instance be deducted from any Portfolio Specific Reserve balance and once depleted then be deducted from the 2015/16 Cash Limit.</p> <p>(iii) Members note that the following actions have been instigated by the Head of Finance and S151 Officer in relation to the Children & Education Portfolio overspend:</p> <p>(a) Initiated a review of the cost effectiveness of the use of supernumerary and agency posts and the contribution to the Integrated Commissioning Unit by Children's Social Care</p> <p>(b) Requested that the Head of Children's Social Care produce a detailed action plan for reducing expenditure within the service to operate within the authorised cash limit for 2015/16</p> <p>(c) Initiated fortnightly budget monitoring meetings, to review progress against budget and the action plan, with the Leader of the Council, Portfolio Holder, Chief Executive and Head of Children's Social Care.</p> <p>(iv) Heads of Service, in consultation with the appropriate Cabinet Member, consider options that seek to minimise any forecast overspend presently being reported and prepare</p> | <p>Chris Ward, Head of Finance and S151 Officer & Michael Lloyd Tel: 9283 4436</p> <p>Julian Pike, Deputy Head of Finance & S151 Officer Tel: 9283 4347</p> |

| WARD | DECISION | OFFICER CONTACT |
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| | <p>strategies outlining how any consequent reduction to the 2015/16 Portfolio cash limit will be managed to avoid further overspending during 2015/16.</p> <p>(This is forwarded to Council for noting)</p> <p>Delivering Differently - Establishment of a new social enterprise</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <ol style="list-style-type: none"> (1) Delegated authority to the Interim Chief Executive with support from legal services to take all steps and prepare and submit all documents necessary to incorporate formally a 'shell' company ready to commence trading at a later date. (2) Authorised the transfers, commencement of trading, and entering into all necessary legal documentation with the new company (New Co.), upon the section 151 officer in conjunction with the City Solicitor in consultation with the Leader being satisfied of the final business case, terms of transfer, and all related contractual documentation. (3) Appointed the Cabinet Member for Environment and Community Safety as a member of the shadow board and instruct the Chief Executive to appoint another council officer, with the appropriate financial skills to support the Interim Chief Executive on the shadow board, with those individuals to become directors of the company upon incorporation. (4) Approved the resource plan set out at item 19 to provided dedicated resources from HR, IT and finance to support the development of the business plan against the gateways and timeline set out in appendix 1 (5) Subject to approval in accordance with recommendation 3.1.2 delegated authority to the City Solicitor in consultation with the Section 151 Officer and the Interim Chief Executive to prepare, settle and execute all documents required for the transfer of staff, contracts, assets, equipment and accommodation as necessary to enable New Co to operate. <p>NB Call-in date: Friday 13 March 2015</p> | <p>Lisa Wills, Strategy and Partnership Manager Tel: 9284 1472</p> |

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 13 March 2015.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: CHILDREN & EDUCATION

FRIDAY 6 MARCH 2015

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT | | | | |
|---|---------------------------------|--|---|---------|--------------------------------------|--------|--|
| 3 | Drayton & Farlington | <p>Works Springfield School</p> <p>Proposal that approved Education Capital Expenditure be reallocated in order to address a gas leak and repair corroded iron pipes at Springfield School.</p> <p>On the 4 March 2011 the Cabinet Member for Education, Children and Young People approved the allocation of £2,500,000 to address condition issues. Two of these schemes have now been completed with a total underspend of £24,700. The schemes and underspends are as follows:</p> <table> <tr> <td>Various Schools - Electrical Distribution Board Replacement</td> <td>£19,100</td> </tr> <tr> <td>Westover Primary School Roof Repairs</td> <td>£5,600</td> </tr> </table> <p>A gas leak (corroded iron pipes) has been identified at Springfield School. The estimated cost of repairs is £32,900. The school have agreed to fund £10,000.</p> <p>Approval is therefore sought to re-allocate £22,900 from the above completed schemes to funds the work at Springfield.</p> | Various Schools - Electrical Distribution Board Replacement | £19,100 | Westover Primary School Roof Repairs | £5,600 | <p>Mike Stoneman Strategic Commissioning Manager Tel: 9284 1712</p> |
| Various Schools - Electrical Distribution Board Replacement | £19,100 | | | | | | |
| Westover Primary School Roof Repairs | £5,600 | | | | | | |

PORTFOLIO: ENVIRONMENT & COMMUNITY SAFETY

FRIDAY 6 MARCH 2015

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|----------|-------------|--|---|
| 4 | All | <p>Revenue Contribution to Capital Outlay (RCCO)</p> <p>Proposal that a revenue contribution of £13,000 be made from 2014/15 budgets towards completion of Air Quality monitoring project.</p> <p>This is a capital project (Item no. 6 on the Portfolio Capital Programme) which is in the 3rd and final phase of air quality assessment. Completion of phase 2 road traffic modelling cost £3,000 more than expected which then impacted on the funding available for phase 3 which has also incurred additional costs of £10,000. The total cost of the Air Quality Assessment Project will be £109,000.</p> <p>This RCCO contribution is funded from within existing resources following the identification of a forecast under spend within the service at year end.</p> | <p>Richard Lee Environmental Health Manager Tel: 9283 4857</p> |

PORTFOLIO: ENVIRONMENT & COMMUNITY SAFETY

FRIDAY 6 MARCH 2015

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|----------|-------------|--|--|
| 5 | All wards | <p>Proposal that yellow recycling hangers cease to be issued.</p> <p>Indicative budget saving proposal 64 (in Indicative Budget Savings 2015/16 - Appendix B, approved 4 December 2014) stated the intention to stop issuing yellow recycling hangers. Yellow hangers are cards used by Biffa recycling collection crews to give feedback to households where small amounts of non-recyclable items have been observed whilst emptying their recycling bins. Using hangers has helped residents recycle the correct materials, and reduce Portsmouth's levels of contaminants removed from mixed dry recyclables at the Materials Recovery Facility. The estimated annual saving of £2,000 is derived from the reduction in printing costs. As there is remaining stock of yellow hangers printed in 2014, Biffa recycling crews will be instructed to continue to distribute these hangers until this stock is used up. The Environment and Recycling team, subject to a successful pending funding bid from the Department for Communities and Local Government, may choose to fund and continue distribution of hangers as part of their promotion for The Portsmouth BIG Recycle reward scheme.</p> | <p>Andrew Morrison Waste collection contract team leader Tel: 9284 1410</p> |

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|---|-----------|---|--|
| 6 | All wards | <p>Proposal that from 16 March 2015 developers and/or property management companies be charged for the provision of all recycling and refuse containers at new developments or redeveloped properties.</p> <p>Indicative budget saving proposal 66 (in Indicative Budget Savings 2015/16 - Appendix B, approved 4 December 2014) stated the intention to charge developers for all bins (communal or individual) associated with any new developments in the city. Developers, property owners and managing agents have been charged for the purchase and delivery of large, communal refuse and recycling bins since 1999, but smaller, recycling wheeled bins for houses have been supplied for free. New developments in Portsmouth will see an increasing number of houses being built that require smaller recycling bins (typically a 240 litre wheeled bin), with an associated increase in costs to PCC. From 16 March 2015, developers and/or property management companies will be charged for the provision of all recycling and refuse containers at new developments or redeveloped properties.</p> | <p>Andrew Morrison Waste collection contract team leader Tel: 9284 1410</p> |

MEMBERS' INFORMATION SERVICE

TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE HEAD OF TRANSPORT & ENVIRONMENT

The Head of Transport & Environment will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Committee for decision.

Your request should be made to the **Head of Transport & Environment** by telephoning **Nikki Musson** (☎ 9283 4461) or **Anna Balogh** (☎ 9283 4922) and must be received by not later than 12 noon on **Friday 13 March 2015**. You can also make contact by letter, or by email to engineers@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

| Item No | Ward | Traffic Regulation Order | Case Officer & Tel No | Head of Transport & Environment's Comments | Proposed Action |
|---------|------|--|--------------------------|--|--|
| 7 | All | THE PORTSMOUTH CITY COUNCIL (VARIOUS ROADS) (DISABLED PERSONS' PARKING PLACES AND AMENDMENTS) (NO. 8) ORDER 2015 | Amanda Clayton 9268 8304 | <p>Formal consultation on the proposals took place between 09 February - 02 March 2015.</p> <p>No objections to the proposed disabled bays were received.</p> <p>REASON FOR THE ORDER To install disabled bays for qualifying residents, to be enforced by the city council's Civil Enforcement Officers. The aim is to allow these parking bays to be used by the intended residents and reduce potential for their misuse by non-authorised drivers. The Order also deletes bays that are no longer required.</p> | That the Order is made as advertised and comes into operation once the statutory legal procedures are complete (02 April 2015) |

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 13 March 2015**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

| Item No | Application No Ward | Location Description of Development | Planning Officer's Comments | Case Officer Proposed Decision |
|---------|-------------------------------|---|---|---|
| 8 | 15/00065/HOU St Thomas | 81 High Street Portsmouth PO1 2HH Construction of first floor balcony with 1.1 metre high railings, external alterations to include replacement windows and doors with rendering to front elevation | One objection has been received on the grounds of: (a) The aesthetic appearance of the wedge shaped balcony; (b) Loss of symmetrical shape of properties; (c) Loss of privacy into front bedroom on first floor and maisonette opposite; and, (d) Increase in noise. The application site is in the Old Portsmouth conservation area and it is considered that the addition of one further balcony would not result in a significantly altered appearance to the properties. Through the imposition of a suitably worded condition, a privacy screen would prevent any overlooking into the first floor room of the adjoining property and would prevent a loss of privacy. Due to the limited size of the balcony, it is considered that it is unlikely to result in a significantly increase in noise. | Nicholas Smith Tel: 023 9284 1995 Conditional Permission |

Part 3 - Information and News Items

FRIDAY 6 MARCH 2015

| | WARD | | OFFICER CONTACT |
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| 9 | | <p>Governance & Audit & Standards Committee - 27 February</p> <p>When considering the report on the Shadow Committee System, the committee resolved that the matter will be considered by the new Members of Governance Audit and Standards Committee in the new municipal year to allow the City Solicitor together with the S151 Officer the time essential to establish whether it is actually feasible to run a shadow committee system on a true cost neutral basis and enable the Councillors affected by the decision to be able to take that decision.</p> | <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> |
| 10 | | <p>Licensing Act 2003 - Application for a review of a premises licence - Liquid and Envy, Connaught Drill Hall, Stanhope Road, Portsmouth PO1 1DU and in the matter of section 51 of the Licensing Act 2003.</p> <p>The committee decided that:</p> <ol style="list-style-type: none"> 1. The current conditions be varied to remove conditions 41-53 (inclusive) and 55-58 (inclusive) as they are no longer enforceable by the Licensing Authority following the introduction of the Fire Safety Order 2007. 2. The existing schedule of conditions be substituted with those offered by the police and accepted by the committee appearing in annex D, identified as document 2144981200, with the following amendments that were requested by the applicant: <ul style="list-style-type: none"> Condition 3 regarding the body worn videos apply from 20:00. Condition 4 regarding the door supervisors apply from 20:00 and the sub clause requiring door supervisor to wear clothing or other identification as agreed by the Hampshire Constabulary Licensing Team be deleted. Condition 7 requiring that the CCTV system be controlled and linked to the Local Authority CCTV system be deleted. Condition 14 requiring door staff to be designated as floor walkers would apply from 20:00 and the requirement for a written floor walker policy be deleted. Condition 26 - the spelling mistake be corrected regarding the noise limiter. | <p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p> |

Part 3 - Information and News Items (cont'd)

FRIDAY 6 MARCH 2015

| | WARD | | OFFICER CONTACT |
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| 11 | | <p>Cabinet Member for Planning, Regeneration and Economic Development - Tuesday 10 March 2015 at 5pm in Conference Room A, second floor, the Civic Offices</p> <p>Councillor Stubbs will consider the following decision items:</p> <ul style="list-style-type: none"> • Communication and Engagement with Small and Medium Enterprises in Portsmouth • Candidate Local Wildlife Sites 2015 update • Community Infrastructure Levy - Exceptional circumstances relief • Proposed Developers Consultation Forum | <p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p> |
| 12 | | <p>Cabinet Member for Environment & Community Safety - Wednesday 11 March at 3.30pm in Conference Room A, second floor, the Civic Offices</p> <p>Councillor New will consider the following reports:</p> <ul style="list-style-type: none"> • Pest Control Charges 2015/16 • CCTV Repair and Maintenance Contract | <p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p> |
| 13 | | <p>Planning Committee - Wednesday 11 March 2015 at 5pm in the Executive Meeting Room, third floor, the Guildhall</p> <p>The committee will consider the following planning applications:</p> <p>14/01665/FUL - Cavendish House, Victoria Road South, Southsea</p> <p>Change of use from purposes within class D1 to a 15 bedroom halls of residence (within class C1)</p> <p>15/00039/FUL - 22 Inglis Road, Southsea</p> <p>Construction of 2 Semi-Detached Dwelling Houses After Demolition of Existing Building (Amended Scheme) - <i>please note that this item has now been withdrawn from the agenda and will be considered at a future meeting.</i></p> <p>14/01672/FUL - Former Allders Warehouse, Cross Street, Portsmouth</p> <p>Construction of Four-Storey Building Comprising 85 Flats, Construction of 5 Two-And-A-Half Storey Houses And Associated Access, Car Parking and Landscaping (Following Demolition of The Existing Building).</p> | <p>Lisa Gallacher Local Democracy Officer Tel: 9283 40456</p> |

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| 14 | | <p>Cabinet Member for Resources - Thursday 12 March 2015 at 10am in the Executive Meeting Room, third floor, the Guildhall.</p> <p>Councillor Lee Mason will consider the following items:</p> <ul style="list-style-type: none"> • Support for the Voluntary and Community Sector 2015/2016 • Members' Services Consultation (Information Only) • Monitoring of the Third Quarter 2014/15 Revenue Cash Limits and Capital Programme (Information Only). | <p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p> |
| 15 | | <p>Cabinet Member for Traffic & Transportation's decision meeting - Thursday 12 March at 5pm in the Executive Meeting Room, third floor, the Guildhall.</p> <p>Councillor Ellcome will consider a report on the School Crossing Patrol Service Policy.</p> | <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> |
| 16 | | <p>Traffic & Transportation portfolio meeting - Friday 13 March at 2pm in the Executive Meeting Room, third floor, the Guildhall.</p> <p>The following reports will be considered:</p> <ul style="list-style-type: none"> • M275 Changes following Traffic & Transportation decision of 19 February 2015 • Anchorage Park Weight Restriction | <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> |
| 17 | | <p>Governance and Audit and Standards Committee Meeting - 13 March 2015 at 2.30pm.</p> <p>A meeting of Governance and Audit and Standards Committee will be held on Friday 13 March at 2.30pm in Conference Room A, second floor, the Civic Offices when the following items will be considered</p> <ul style="list-style-type: none"> • External Audit (Ernst & Young) - External Audit Plan, Year ending 31 March 2015 • Review of Members' Code of Conduct and Committee Arrangements for Assessment, Investigation and Determination of Complaints • Review of Adult Safeguarding Practice • Councillor Training and Development • Data Breaches Report | <p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p> |

| | WARD | | OFFICER CONTACT |
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| 18 | | <ul style="list-style-type: none"> • Treasury Management Policy for 2015/16 • Audit Performance Status Report to 6 February 2015 • Health and Wellbeing Board's Constitution • Performance Management Update Qtr 3, 2014-15 • Contract Management Review <p>Cabinet Member for Housing's Decision Meeting - Monday 16 March at 5.30pm in the Executive Meeting Room, third floor, the Civic Offices.</p> <p>Councillor Wemyss will consider the following reports:</p> <ul style="list-style-type: none"> • Tipton House and Edgbaston House Refurbishment • Council House Maintenance & Improvements and Housing IT Business Software 2015/16 • The Redress Scheme for Letting Agents and Managing Agents • 'Delivering Replacement Housing Programme, phase 2 | <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> |
| 19 | | <p>Education, Children and Young People Scrutiny Panel - Monday 16 March at 7pm, Conference Room L, second floor, the Civic Offices.</p> <p>The Panel will continue its review into progress against the Youth Offending Team Improvement Plan and are due to hear from Julia Katherine, Inclusion Commissioning Manager, Anne Fleming, Child and Adolescent Mental Health Service (CAMHS) Service Manager, Solent NHS Trust, Hayden Ginns, Partnerships and Commissioning Manager (Children's) and Jon Gardner, YOT Manager.</p> | <p>Lisa Gallacher Local Democracy Officer Tel: 9283 40456</p> |
| 20 | | <p>Licensing Sub Committee - 9 March at 9.30am in the Executive Meeting Room, third floor, the Guildhall.</p> <p>The committee will consider the following application:</p> <p>Licensing Act 2003 – Application for a review of a premises licence – Cueball Snooker Club 241 Goldsmith Avenue Southsea PO4 0BS</p> | <p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p> |

| | WARD | | OFFICER CONTACT |
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| 21 | St Thomas | <p>95 Elm Grove Southsea PO5 1LH Appeal Ref: 14/00099/PLAREG Appeal Decision: Dismissed Appeal Decision Date: 23 February 2015</p> <p>An appeal was lodged against the refusal of planning permission for retrospective application for change of use of part of ground floor from offices to 3 studio flats including provision of refuse/cycle store in rear yard.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p> <p>An award of costs application was also dismissed.</p> | <p>Simon Barnett Planning Service Tel: 84 1281</p> |
| 22 | | <p>Changes to hours of operation - Environmental Health Night Noise Investigation Service</p> <p>As a result of changes to operational demand, decreasing in the early hours of the morning and increasing in the early evening and so to remain customer focused, the night noise investigation service operated by Environmental Health at weekends is to be slightly amended.</p> <p>The total number of service hours will remain unchanged as are the services offered. The service on Friday, Saturday and Sundays will start one hour earlier and finish one hour earlier.</p> <p>In order for the changes to be reported to complainants they will begin on 4th May 2015.</p> <p>As of the 4 May 2015 the Night Noise Service operating times will be:</p> <p>Monday to Thursday - 18:00 to 02:00 (unchanged) Friday and Saturday - 18:00 to 02:00 Sunday - 18:00 to 01:30</p> | <p>Richard Lee Environmental Health Manager Tel: 9283 4857</p> |

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

| Item No | Ward | Licence No: | Premises Name and Address | Brief description of application: | Closing date for representations: |
|---------|-----------|---------------------|---|---|-----------------------------------|
| 23 | St Thomas | 15/02357/ LAPREM | Brasserie Blanc R113-114 East Side Plaza Gunwharf Quays Portsmouth PO1 3FR | Variation of a Premises Licence <ul style="list-style-type: none"> • To extend Sale of Alcohol by one hour until 23:00 on Sundays • To start Sale of Alcohol from 09:00 Monday to Sunday • To extend Late Night Refreshment until 00:30 on Sundays • To open at 08:00 Monday to Sunday | 26/03/15 |