

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 45

DATE: FRIDAY 7 NOVEMBER 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet Member for Housing Decision Meeting - 4 November</p> <p>The Cabinet Member made the following decisions:</p> <p>Repairs and Maintenance Policies, Scope of Service and Asset Management Strategy</p> <p>DECISION:</p> <p>Approval was given to adopt the repairs and maintenance policies, scope of service and asset management strategy 2014.</p> <p>NB Call-in date: Wednesday 12th November</p> <p>Portsmouth Housing Market (information item)</p> <p>The Cabinet Member for Housing noted the present situation and trends in the Portsmouth Housing Market.</p> <p>(N.B. as this is an information item this is not subject to call-in.)</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>Steve Groves Repairs & Maintenance Manager 07958 501511</p> <p>Nigel Baldwin Housing Enabling Manager Tel: 9284 1567</p>
2		<p>Cabinet Decision Meeting - 6 November</p> <p>The Cabinet Member has made the following decisions:-</p> <p>Treasury Management Mid-Year Review for 2014/15</p> <p>DECISIONS:</p> <p>The recommendations as contained within the report are referred to Council for approval so are not subject to call-in.</p> <p>Youth Justice Strategic Plan</p> <p>DECISIONS:</p> <p>(1) that Cabinet noted the achievements made by the Youth Offending Team, the progress made since the full Her Majesty's Inspectorate of Probation (HMIP) inspection in November 2013 and endorses the new priorities for the team and Management Board in driving practice forward.</p> <p>(2) that cabinet endorsed the refreshed Youth Justice Strategic Plan 2015-17 and recommended that it is approved by Council.</p> <p>(As this is a referral to Council this is not subject to call-in)</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>Chris Ward Head of Finance and S151 Officer Tel: 9283 4423</p> <p>Stephen Kitchman Head of Children's Social Care & Safeguarding Tel: 9284 1154</p>

WARD	DECISION	OFFICER CONTACT
	<p>Joint business planning process across strategic partnerships and approval of latest partnership strategies</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <ol style="list-style-type: none"> (1) noted the process that has been developed to ensure effective joint work between the three strategic partnerships (Health & Wellbeing Board, Childrens Trust Board and Safer Portsmouth Partnership) (2) recommends to Full Council that they endorse the Joint Health and Wellbeing Strategy, Safer Portsmouth Plan and Children's Trust Plan as approved by the respective strategic partnerships. <p>(As this is a referral to Council this is not subject to call-in)</p> <p>Future Commissioning of Youth Support Services</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> (1) Cabinet approved the re-commissioning of the youth support arrangements as set out in paragraph 1.3; (2) that Cabinet noted that the externally provided part of the current ITYSS service configuration (currently provided by Motiv8) will not be renewed following the current contract termination date of the 31 December 2014, temporary extensions are to be agreed to ensure a managed transfer of young people to other services; and, (3) Cabinet delegated authority to the, Cabinet Member for Children & Education to approve, following consultation, proposals to meet the needs of vulnerable young people in the City. <p>Management and location of Coroners Service to within Portsmouth City Council</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <ol style="list-style-type: none"> (1) Noted the contents of this report; (2) Agreed the hosting of the Coroners Service within Portsmouth City Council; (3) Agreed to the movement of staff from their respective organisations to PCC employment directly; (4) Noted the ring-fencing of budget with regard to the Coroners Service. 	<p>Matt Gummerson Principal Strategy Adviser Tel: 9268 8560</p> <p>Stephen Kitchman Head of Children's Social Care & Safeguarding Tel: 9284 1154</p> <p>Louise Wilders Head of Customer, Community and Democratic Services Tel: 9268 8545</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 14 November 2014.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: RESOURCES

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	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		<p>Information Service - Server and Database Upgrades (Revenue Contribution to Capital Outlay)</p> <p>Proposal that a Revenue Contribution to Capital Outlay of £200,000 is made in order to deliver the work required to upgrade Servers and Databases running Microsoft Software that is now coming to the end of its supported life.</p> <p>A key criteria for our Public Services Network (PSN) security accreditation is that software has to be supportable. Microsoft regularly issue de-support notices for older software and this is now the case for a large number of our file, application and infrastructure servers and databases which are used by services across the Council to deliver the work they do.</p> <p>We already have a number of projects in flight that are addressing some of the 300+ servers and databases affected, but there is still a significant amount of resource required to enable compliance. If we do not achieve compliance, PCC will be unable to exchange data with Government.</p> <p>A Revenue Contribution to Capital Outlay of £200,000 is therefore required in order to transfer this funding into the Resources capital programme to ensure that the work can be delivered and PSN compliance achieved.</p> <p>The funding required to do this work has been achieved by holding a number of vacancies this year which will be deleted next year to deliver the cuts required from the Service.</p> <p>The 2014/2015 Resources cash limit will be decreased by £200,000 and transferred to the revenue reserve for capital.</p>	<p>Mel Burns Head of Information Services Tel: 9268 8797</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 14 November 2014**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	14/01194/FUL Nelson	<p>11 Angerstein Road Portsmouth PO2 8HL</p> <p>Conversion of existing single dwelling to form two flats with associated external works</p>	<p>Two letters of objection have been received (from the same address) on the grounds of: loss of amenity due to noise and disturbance from the occupation of the proposed flats, particularly from the first floor sitting room adjacent No.9's bedroom; added pressure on existing on-street parking spaces in busy road; pressure on existing sewer pipes; concern that occupiers of flats may not clean out gutters if rented.</p> <p>The property is of sufficient size to meet the Councils minimum standard for conversion and each flat would exceed the minimum floor space standards for two bedroom flats. Matters of sound insulation are dealt with under separate Building Control Regulations. The Highway Authority has not raised any objection with respect to parking. Provision for cycle parking can be accommodated on site.</p> <p>The proposal is considered capable of support.</p>	<p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>
5	14/01202/HOU Paulsgrove	<p>26 Masfield Avenue Portsmouth PO6 4PD</p> <p>Construction of single storey extension to front elevation</p>	<p>One objection has been received from the occupier of 28 Masfield Avenue to the north. The grounds of objection relate to loss of light to the adjoining rear utility room and garden. There is also concern that the proposed extension will produce a difference in roof heights as it abuts up to their utility room.</p> <p>Permission is sought for the construction of a single storey rear extension projecting 6.4m along the common boundary albeit incorporating the 2.4m deep existing conservatory. The flat roofed section of the extension would project 3.7m with the remainder comprising a shallow lean-to roof. It is considered that, although increasing building bulk on the common boundary, the proposal would not have a significant adverse impact on the amenity of the adjoining occupiers in terms of loss of light to the utility room or garden, or loss of outlook.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	14/01202/HOU Paulsgrove	26 Masefield Avenue Portsmouth PO6 4PD Construction of single storey extension to front elevation	A general comment has been received from the occupier of 28 Masefield Avenue who, whilst neither supporting or objecting to the proposal raises concern over the potential loss of sunlight to the front bedroom as it is already shaded by an overhang to the roof. The applicant wishes to infill the area under the roof overhang to the front of the property. In terms of appearance and scale, it is considered that the proposed extension would be acceptable and would not result in a significant loss of sunlight or outlook from the adjoining window, or otherwise have an over-bearing impact.	Simon Barnett Tel: 023 9284 1281 Conditional Permission
7	14/01234/HOU Eastney & Craneswater	11 Cousins Grove Southsea PO4 9RP Installation of double glazed PVCU windows to front elevation to replace existing timber windows	One letter of representation has been received on behalf of the Portsmouth Society on the grounds that: (a) the proposal fails to preserve or enhance the character and appearance of the conservation area; (b) the existing windows should be replaced with double glazed timber windows; and (c) The proportions of the windows are incorrect. Permission is sought for the installation of UPVC double glazed windows to the front elevation following the removal of the existing original timber frames. The 'Eastney & Craneswater' Conservation Area Conservation guidelines state that: 'The City Council will encourage the retention and repair of existing original or traditional window where possible...Replacement windows should match the existing original windows including the pattern of glazing bars and the method of opening'. The proposed windows are considered to be of a high standard reflecting the original style, proportions, pattern of glazing bars and method of opening. Therefore, whilst the retention of the originals windows or their replacement with timber windows would be desirable, having regard to the guidance, the quality of the replacements proposed and the number of other properties on this particular section of Cousins Grove that have already replaced their original windows with UPVC, it is considered that the proposal would preserve the wider character and appearance of the conservation area, and an objection on design grounds could not be sustained.	Gary Christie Tel: 023 92688592 Conditional Permission

Part 3 - Information and News Items

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	WARD		OFFICER CONTACT
8		<p>The Health Overview & Scrutiny Panel - 4 November.</p> <p>The panel resolved that:</p> <p>Vascular Services. NHS Wessex's vascular services reconfiguration draft business case be brought to the Health Overview & Scrutiny Panel meeting on 3 February 2015.</p> <p>The panel noted updates on the following:</p> <p>NHS England Congenital Heart Services Review Hants & Isle of Wight Pharmaceutical Committee Care Quality Commission Lowry Unit Project.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
9		<p>Licensing Sub Committee - Wednesday 5 November 2014</p> <ul style="list-style-type: none"> Licensing Act 2003 - Application for the variation of a premises licence - Club 8, 10 Guildhall Walk, Portsmouth, PO1 2DD <p>DECISION: the application for the variation of a premises licence at Club 8, 10 Guildhall Walk, Portsmouth was withdrawn by the applicant on the eve prior to the hearing.</p>	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>
10		<p>Economic Development, Culture & Leisure (EDCL) Scrutiny Panel - Wednesday 12 November 2014 at 6pm in Conference Room A, Second Floor, The Civic Offices</p> <p>A meeting of the EDCL panel will be held to continue its review 'Revitalising local high streets and secondary shopping centre areas in the city', and will hear from representatives from local traders associations, discuss the role of Town Centre Management and hear from the Library & Archive Services Manager about the mobile library service.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
11		<p>The Cabinet Member for Health & Social Care's Decision Meeting - 13 November at 10am in the Executive Meeting Room, Third Floor, The Guildhall.</p> <p>Councillor Frank Jonas will consider the following items:</p> <ul style="list-style-type: none"> • Corben Lodge • Health & Lifestyle Survey • Health Checks Programme • Personal, Social, Health & Economic Education in Schools 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
12		<p>Governance and Audit and Standards (Assessment) Sub Committee - Friday 14 November 2014 at 3pm in Conference Room K, Second Floor, The Civic Offices, Portsmouth</p> <p>An (Assessment) sub-committee of the Governance and Audit and Standards Committee will meet and is expected to consider in exempt session one complaint against a member.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel 9283 4058</p>
13		<p>The Cabinet Member for Environment & Community Safety's Decision Meeting - Friday 14 November at 10am in Conference Room L, second floor, the Civic Offices.</p> <p>Councillor New will consider the following items:</p> <ul style="list-style-type: none"> • Provision of Domestic Abuse Perpetrator Programmes. • Delegated Authority - Anti-Social Behaviour, Crime & Policing Act 2014. • Tattooing Hygiene Rating Scheme • Adoption of the Shellfish Action Plan • Portsmouth's Waste Prevention Plan • Open Air Events - Controlling the Impact of Music • Waste Disposal Contract Update. 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
14		<p>Traffic, Environment & Community Safety Scrutiny Panel - Monday 17 November at 5.30pm in Conference Room A, Second Floor, The Civic Offices.</p> <p>The panel will continue its review of road safety around schools and receive evidence from:</p> <ul style="list-style-type: none"> • Councillor Neill Young, Cabinet Member for Children & Education. • Amber Kerens-Bathmaker, Road Safety & Sustainable Travel Team Manager, Transport and Environment. • Jan Thomas, Senior Community Warden. 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
15	Cosham	<p>Project/Scheme Name: Portsdown Primary School Emergency Lighting</p> <p>A contract has been entered for the sum of £27,380 with (Concrete Repairs Limited) for the (Portsdown Primary School).</p> <p>The works comprise of extending existing fire alarm system to install fire detection in the loft voids and electrical intake room.</p> <p>This contract was awarded in line with the City Council's contract procedure rules however due to change in scope of works it has been necessary to increase the value of the contract to £31,150.</p> <p>There are no financial implications as these costs are still within the overall approved budget for this scheme.</p>	<p>Abbas Abbas Housing & Property Services Tel No: 9284 1109</p>
16		<p>Motiv8</p> <p>Nominations are sought for a member to represent the council on the Motiv8 which meets four times a year from 9.15 until 11.30am at the Omega Centre. An elected member is requested for this appointment who will become a director of the registered company.</p> <p>If you would like to be considered for this appointment, please inform Jane Di Dino by Friday 21 November.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

Part 3 - Information and News Items (cont'd)

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	WARD		OFFICER CONTACT
17		<p>Hampshire Countryside Access Forum.</p> <p>Nominations are sought for a member to represent the council on the Hampshire Countryside Access Forum which meets 4 times a year at 10-2pm on a Wednesday in Winchester. There are also some site visits. The next meeting is on 12 December.</p> <p>If you would like to be considered for this appointment, please inform Jane Di Dino by Friday 14 November.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>