

<b>Form name</b>	Integrated Impact Assessment
<b>Reference</b>	IA639619035
<b>Date</b>	19/08/2024



## Policy details

<b>Request date</b>	19/08/2024 09:47
<b>Directorate</b>	PCC Housing, Neighbourhood and Building Services
<b>Service</b>	Building Maintenance
<b>Title of policy, service, function</b>	Legionella Policy
<b>Type of policy, service, function</b>	New
<b>What is the aim of your policy, service, function, project or strategy?</b>	The policy outlines our approach to manage our water systems to help reduce the risk from legionella and other bacteria and ensures that we meet our statutory and legislative obligations.
<b>Has any consultation been undertaken for this proposal?</b>	yes

<p><b>What were the outcomes of the consultations?</b></p>	<p>A specific Resident Policy Focus Group has been established that meets regularly to provide the opportunity for consultation, engagement and feedback with residents around the development and review of all policies within HNB.</p> <p>The new policy have been issued to all members of the Resident Policy Focus Group along with a form to record any feedback.</p> <p>In person meetings were held with the Policy Focus Group on the 11 July 2024 and 12 July 2024. The purpose of these meetings was to discuss the policy in more detail, answer any specific questions about the policies and gain further resident feedback.</p> <p>In addition to the formal written feedback, members of our Resident Engagement team rang all members of the Policy Focus Group who had not provided written feedback.</p> <p>HNB staff have been consulted as part of the process to review the policies, including through the various panel meetings where Heads of service will have oversight of the process.</p>
<p><b>Has anything changed because of the consultation?</b></p>	<p>yes</p>
<p><b>Please provide details</b></p>	<p>Those attending the training undertook Legionella Training: Role of the Responsible Person &amp; Duty Holder of Hot and Cold-Water Systems. This knowledge gained informed the detail of the policy.</p>
<p><b>Did this inform your proposal?</b></p>	<p>yes</p>
<p><b>Please provide details</b></p>	<p>Those attending the training undertook Legionella Training: Role of the Responsible Person &amp; Duty Holder of Hot and Cold-Water Systems. This knowledge gained informed the detail of the policy.</p>

**Equality & diversity - will it have any positive/negative impacts on the protected characteristics?**

<p><b>With the above in mind and following data analysis, who is the policy, service, function, project or strategy going to benefit or have a detrimental effect on and how?</b></p>	<p>The policies covers all council Housing Revenue Account (HRA) dwellings, including leasehold and shared ownership properties including the common parts of blocks of flats and sheltered schemes and ensures that we meet our statutory and legislative obligations.</p>
<p><b>Will any of those groups be affected in a different way to others because of your policy, project, service, function, or strategy?</b></p>	<p>Legionnaires' disease is a potentially fatal form of pneumonia. Everyone is susceptible to infection with some people being at a higher risk, particularly elderly residents.</p>
<p><b>If you are directly or indirectly discriminating, how are you going to mitigate the negative impact?</b></p>	<p>All buildings with communal water storage tanks, calorifiers and associated pipework shall have a current and compliant legionella risk assessment.</p> <p>Wherever reasonably practicable we will remove the potential source of contamination. When legionella risk assessments identify required measures to remove or reduce risks they will be reviewed and carried out in a timely manner as responsive repairs or as part of a planned improvement programme as appropriate.</p> <p>We will eliminate or minimise exposure risks where reasonably practicable by the procurement of plant, equipment and systems which have been designed to prevent or minimise the risks of exposure to legionella bacteria.</p> <p>Where it is not reasonably practicable to remove risks then a written scheme for controlling measures will be prepared by the specialist legionella contractor, reviewed, implemented and managed by the Water Safety Manager.</p> <p>We will ensure inspection and monitoring activities are undertaken including weekly flushing of infrequently used outlets at staffed sites and monthly temperature checks of calorifier flow and return, sentinel and communal outlets by a specialist contractor. There will be quarterly clean, descale and sterilise shower heads.</p>

<p><b>Who have you consulted with or are planning to consult with and what was/will be your consultation methodology?</b></p>	<p>A specific Resident Policy Focus Group has been established that meets regularly to provide the opportunity for consultation, engagement and feedback with residents around the development and review of all policies within HNB.</p> <p>The legionella policy has been issued to all members of the Resident Policy Focus Group along with a form to record any feedback.</p> <p>In person meetings were held with the Policy Focus Group on the 11 July 2024 and 12 July 2024. The purpose of these meetings was to discuss the policy in more detail, answer any specific questions about the policies and gain further resident feedback.</p> <p>In addition to the formal written feedback, members of our Resident Engagement team rang all members of the Policy Focus Group who had not provided written feedback.</p> <p>HNB staff have been consulted as part of the process to review the policy, including through the various panel meetings where Heads of service will have oversight of the process. This included a review and learning from complaints and customer satisfaction surveys.</p>
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<p><b>How are you going to review the policy, service, project or strategy, how often and who will be responsible?</b></p>	<p>We will review this policies every 3 years or when there has been an update to legislative, regulatory, best practice or operational changes.</p> <p>We have established a number of Panels that will coordinate and communicate across all Housing, Neighbourhood and Building teams to ensure performance is managed consistently and are appropriately resourced, complying with all legislation and providing appropriate information to residents, staff and contractors.</p> <p>The panels will have oversight of the process, changes to the legislation and effectiveness of the policy, updating and implementing changes as appropriate. there is a water hygiene panel.</p> <p>Specific Resident Policy Focus Group has been established that meets regularly to provide the opportunity for consultation, engagement and feedback with residents around the development and review of all policies within HNB.</p> <p>There has also been a Resident Repairs Focus Group established that oversees the repairs and maintenance service.</p>
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### **Crime - Will it make our city safer?**

<p><b>This section is not applicable to my policy</b></p>	<p><input checked="" type="checkbox"/></p>
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### **Housing - will it provide good quality homes?**

<p><b>Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?</b></p>	<p>The proposed changes to the repairs and maintenance policies will ensure that PCC continue to provide Council homes that are of good quality and building defects are addressed.</p>
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<p><b>How are you going to measure/check the impact of your proposal?</b></p>	<p>We have established a number of Water Hygiene Safety Panels that will coordinate and communicate across all Housing, Neighbourhood and Building teams to ensure performance is managed consistently and are appropriately resourced, complying with all legislation and providing appropriate information to residents, staff and contractors.</p> <p>The panel will have oversight of the process, changes to the legislation and effectiveness of the legionella policy, updating and implementing changes as appropriate.</p> <p>Specific Resident Policy Focus Group has been established that meets regularly to provide the opportunity for consultation, engagement and feedback with residents around the development and review of all policies within HNB.</p> <p>There has also been a Resident Repairs Focus Group established that oversees the repairs and maintenance service.</p> <p>We have established a number of PowerBI dashboards together with service wide measures to measure performance of the service, including customer satisfaction surveys, complaints reviews and demand analysis.</p>
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**Health - will this help promote healthy, safe and independent living?**

<p><b>Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?</b></p>	<p>Outlines our approach to manage our water systems to help reduce the risk from legionella and other bacteria.</p> <p>Legionnaires' disease is a potentially fatal form of pneumonia. Everyone is susceptible to infection with some people being at a higher risk. Legionnaires' disease is contracted by inhaling small droplets of water (aerosols), suspended in the air, containing the bacteria.</p> <p>All buildings with communal water storage tanks, calorifiers and associated pipework shall have a current and compliant legionella risk assessment. Generally, no legionella risk assessments will be carried out to single residential properties with individual cold-water storage, hot water generation and associated pipe work unless there is exceptional circumstances.</p>
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Wherever reasonably practicable we will remove the potential source of contamination. When legionella risk assessments identify required measures to remove or reduce risks they will be reviewed and carried out in a timely manner as responsive repairs or as part of a planned improvement programme as appropriate.

We will eliminate or minimise exposure risks where reasonably practicable by the procurement of plant, equipment and systems which have been designed to prevent or minimise the risks of exposure to legionella bacteria.

Where it is not reasonably practicable to remove risks then a written scheme for controlling measures will be prepared by the specialist legionella contractor, reviewed, implemented and managed by the Water Safety Manager.

We will ensure inspection and monitoring activities are undertaken including weekly flushing of infrequently used outlets at staffed sites and monthly temperature checks of calorifier flow and return, sentinel and communal outlets by a specialist contractor. There will be quarterly clean, descale and sterilise shower heads.

We consider the risks from hot and cold-water systems in most domestic properties with no shared water system to be low as they have regular water usage and turnover. However, in void properties we will conduct an inspection of the water storage and distribution system and resolve any issues prior to handover. We will flush all outlets weekly for at least five minutes and not more than seven days prior to occupation.

We will ensure that appropriate records are kept. We will ensure suitable and sufficient training, including legionella awareness training, has been completed by staff identified.

Residents should regularly clean and disinfect showerheads as well as inform us if the hot water is not heating properly or there are any other problems with the water systems.

All the policies will be available on the PCC website, there will be regular articles in Housetalk informing residents about the policies.

<p><b>How are you going to measure/check the impact of your proposal?</b></p>	<p>We have established a Water Hygiene Safety Panel that will coordinate and communicate across all Housing, Neighbourhood and Building teams to ensure performance is managed consistently and are appropriately resourced, complying with all legislation and providing appropriate information to residents, staff and contractors.</p> <p>The panel will have oversight of the process, changes to the legislation and effectiveness of the asbestos policy, updating and implementing changes as appropriate.</p> <p>Specific Resident Policy Focus Group has been established that meets regularly to provide the opportunity for consultation, engagement and feedback with residents around the development and review of all policies within HNB.</p> <p>There has also been a Resident Repairs Focus Group established that oversees the repairs and maintenance service.</p> <p>We have established a number of PowerBI dashboards together with service wide measures to measure performance of the service, including customer satisfaction surveys, complaints reviews and demand analysis.</p>
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**Income deprivation and poverty - will it consider income deprivation and reduce poverty?**

<p><b>This section is not applicable to my policy</b></p>	<p><input checked="" type="checkbox"/></p>
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**Carbon emissions - will it reduce carbon emissions?**

<p><b>This section is not applicable to my policy</b></p>	<p><input checked="" type="checkbox"/></p>
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**Energy use - will it reduce energy use?**



<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Climate change mitigation and flooding - will it proactively mitigate against a changing climate and flooding?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Natural environment - will it ensure public spaces are greener, more sustainable and well-maintained?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Air quality - will it improve air quality?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Transport - will it make transport more sustainable and safer for the whole community?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Waste management - will it increase recycling and reduce the production of waste?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Culture and heritage - will it promote, protect and enhance our culture and heritage?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Employment and opportunities - will it promote the development of a skilled workforce?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Economy - will it encourage businesses to invest in the city, support sustainable growth and regeneration?**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Social value**

<b>This section is not applicable to my policy</b>	<input checked="" type="checkbox"/>
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**Involvement**

<b>Who was involved in the Integrated impact assessment?</b>	Adam Hardwick (AD Buildings)
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<b>Name of the person completing this form</b>	Steve Groves
<b>Date of completion</b>	2024-08-19