

From LICENSING COMMITTEE held on 8 July 2024

Council Agenda Item 10 (Licensing Committee minute No.4)

Pavement Licences - Business and Planning Act 2020 and Levelling-up and Regeneration Act 2023

RESOLVED to recommend to Council:

(1) The delegation of this function to the Licensing Committee together with:

- (i) Delegation to the Head of Service to undertake the administration of all pavement licensing matters pursuant to the Business and Planning Act 2020 as amended by the Levelling up and Regeneration Act 2023. To include the power to grant, renew, refuse, or revoke pavement licences, including confiscation of unauthorised furniture on the highway, and subject to such standard and special conditions as considered appropriate;**
- (ii) Delegation to the Head of Service to recommend to the Licensing Committee, from time to time, such fees and/or other reasonable expenses/charges to recover the costs of administration and compliance with pavement licensing requirements. (Subject to the maximum cap applied by the Secretary of State for fees that may be charged);**
- (iii) In respect of the fees payable for 24/25, Council confirms the fees recommended by the Licensing Committee at its meeting of 8 July 2024 as follows;**

New applications (Grant)

£150 for new applications with rateable value less than £14,999

£300 for rateable values between £15,000 - £24,999

£500 for rateable values over £25,000

Renewal applications

£100 for businesses with rateable value less than £14,999

£225 for rateable values between £15,000 - £24,999

£350 for rateable values over £25,000

- (iv) Delegation to the Head of Service to refund such fee(s) for unsuccessful applications as considered appropriate on individual merit;**
- (v) Delegation to the Head of Service to establish, amend, vary and/or substitute any necessary application forms,**

**guidance notes, processes and other necessary
documentation commensurate with these proposals.**