

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 37

DATE: FRIDAY 12 SEPTEMBER 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

NB: There are no Part One items this week.

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 19 September 2014.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: CHILDREN & EDUCATION

FRIDAY 12 SEPTEMBER 2014

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1	Copnor Cosham	<p>Redwood Park, College park Infant and Meredith Infant</p> <p>Proposal: that Approved Education Capital Expenditure be reallocated to fund works at Redwood Park School, Meredith Infant School and College Park Infant School in order to address urgent capital maintenance works.</p> <p>On 12 March 2013, and as part of the school modernisation capital programme, Full Council approved a contingency for emergency schemes of £309,837 of which £250,037 still remains.</p> <p>At Redwood Park School a leak has been identified from a damaged water pipe which could potentially cause damage to the foundations of the school. In addition to this, corrosion has been identified to the filtration pipes to the swimming pool. The total estimated cost of these works is £42,000. The school has agreed to contribute £8,590 leaving an amount of £33,410 to be funded from the Children & Education Capital Programme.</p> <p>At Meredith Infant School the heating controls have failed and require urgent replacement. This work can be undertaken at a total cost of £16,000. The school has agreed to contribute £4,000 leaving a balance of £12,000 to be funded from the Children & Education Capital Programme.</p> <p>At College Park Infant School the heating controls have also failed and require urgent replacement. The work can be undertaken at a total cost of £7,400. The school has agreed to contribute £1,850 leaving a balance of £5,550 to be funded from the Children & Education Capital Programme.</p> <p>Approval is therefore sought to re-allocate £50,960 of the contingency for emergency schemes to support the above three schemes.</p>	<p>Mike Stoneman Strategic Commissioning Manager Tel: 9284 1712</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Central Southsea	<p>Goldsmith Infant School and Brambles Nursery - Primary Capital Programme</p> <p>Proposal: that Approved Education Capital Expenditure be reallocated in order to complete the redevelopment of Goldsmith Infant School and Brambles Nursery.</p> <p>In 2007 the previous Government launched the Primary Capital Programme (PCP) with a commitment to long term investment in primary schools. Funding of £8.4m was allocated to Portsmouth of which £270,000 remains uncommitted.</p> <p>On 19 July 2012 the Cabinet Member for Children & Education allocated £1,200,000 of this funding to increase the capacity and improve the condition of Goldsmith Infant School / Brambles Nursery. Additional funding has also been secured from the school and from the two year old place funding capital grant giving a total budget of £1,480,000. However, following detailed feasibility work it is estimated that the final costs will be in excess of this budget by an additional £209,000.</p> <p>Approval is therefore sought to re-allocate £209,000 of the uncommitted PCP grant to support the additional cost of works required at Goldsmith Infants/Brambles Nursery.</p>	<p>Mike Stoneman Strategic Commissioning Manager Tel: 9284 1712</p>

PORTFOLIO: CULTURE, LEISURE & SPORT

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	All	<p>Radio Frequency Identifications Devices (RFID) - Upgrade to Windows 7</p> <p>Proposal: that £14,000 be allocated from the spend to save budget to fund the Windows 7 upgrade to the library Radio Frequency Identifications Devices (RFID).</p> <p>RFIDs are the self-service kiosks that record the issuing and discharging of library books and other items in all nine static libraries and the new mobile library vehicle. They also enable customers to make payments and interrogate their library accounts.</p> <p>The introduction of these devices was achieved through a spend to save bid which was funded by the reduction of 7 FTE Library Assistants. Approximately 80 - 85% of all straight forward library transactions are now dealt with by the RFID kiosks. This has significantly reduced the pressure on frontline staff, which enabled a further reduction of 5FTE Library Assistants from city libraries. This was part of the 2014/15 Library budget saving.</p>	<p>Lindy Elliott, Libraries & Archive Services Manager City Development & Cultural Services Tel: 9268 8058</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	(Cont'd)	<p>The kiosks now require upgrading to Windows 7 at a cost of £14,000. This will bring them in line with IT upgrades across Portsmouth City Council. The existing technology in the kiosks will cease to be supported by PCC IS Department and the upgrade will improve the performance of the kiosks, considerably extending their life.</p> <p>The original spend to save budget that funded the purchase and installation of the kiosks is still open and holds sufficient funds to cover the cost of the upgrade. This could be viewed as deviating from the original purpose, which was to purchase the devices. Members approval is therefore sought for the sum of £14,000 to be allocated from the spend to save budget to fund the Windows 7 upgrade to the kiosks.</p> <p>The proposal has been discussed and agreed with the Cabinet Member for Culture Leisure and Sport</p>	

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 19 September 2014**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/00963/FUL Copnor	<p>Vacant Land Airport Service Road Portsmouth</p> <p>Change of use of land to Class B8 (open storage and distribution), installation of 3 single storey modular buildings (for ancillary purposes); installation of palisade fencing up to 2.4m high, creation of new access and egress points and associated landscaping (amendment to 13/00722/FUL)</p>	<p>One letter of representation has been received for this application. This is based upon the grounds that; a) The use of the site for the storage of large container vehicles will result in larger vehicles travelling along Airport Service Road. This could have potential safety implications for pedestrians travelling in this area; b) The proposed planting should be of a type that would ensure adequate screening of the site is maintained throughout the year to prevent unauthorised access to the site and subsequent antisocial behaviour or vandalism.</p> <p>Permission is sought for the change of use of the land to Class B8 (open storage and distribution); the construction of a two storey modular building (for ancillary purposes); the installation of fencing up to 2.4m high; the creation of new access and egress points; and associated landscaping. This is an amended scheme to a previous application (13/00722/FUL).</p> <p>This site is designated as protected open space by policy PCS13 of the Portsmouth Plan. It is however, considered to be of low amenity value at the current time. The use of this land for purposes falling within Class B8 would bring associated benefits that would justify the loss of this protected open space. Notably, this would entail the protection, future refurbishment</p>	<p>Laura Grimason Tel: 023 9284 1470</p> <p style="text-align: center;">Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	(Cont'd)		and subsequent re-use of the Bastion 5 Casemates which have previously suffered due to unauthorised access and subsequent vandalism. The proposed fencing and landscaping would secure the site to ensure that it would be protected from vandalism and unauthorised access in the future. No objections have been raised from the Crime Prevention Design Advisor, the City Council's Highways department or English Heritage and as such, the proposed change of use is considered acceptable in principle.	
5	14/00963/FUL Fratton	<p>Car Park Cornwall Road Portsmouth</p> <p>Change of use of existing car park to car sales (sui generis) to include installation of portacabin</p>	<p>One letter of objection has been received from Fratton Ward Member Councillor Julie Swan and concerns have been raised by Fratton Ward Member Councillor Eleanor Scott. Their concerns can be summarised as follows: (a) Lack of customer parking for local businesses including Venture Tower and Victory Business Centre; (b) existing parking problems within the area; and (c) Site should be used for resident's parking.</p> <p>Permission is sought for the change of use of the car park to car sales and the siting of an office. With the submission of amended drawings showing visual improvements to the site office and the provision of staff and customers spaces on-site, it is considered that the proposal is acceptable in principle. The City Council's Highways Engineer has confirmed that existing business permits have been transferred to the adjoining car park to the north and that the proposal is unlikely to have a significant impact on the surrounding highway network.</p> <p>Whilst the concerns of Ward Members are noted, on the basis that the car park was restricted to permit holders only, it is unlikely that the proposal would affect footfall associated with local businesses with the Fratton District</p>	<p>Gary Christie Tel: 023 9268 8592</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	(Cont'd)		Centre during the day time or residents parking during the evenings and weekends. Other legislation beyond the planning system is available to control illegal parking within the area.	

Part 3 - Information and News Items

FRIDAY 12 SEPTEMBER 2014

	WARD		OFFICER CONTACT
6		<p>Employment Committee- Tuesday 16 September 2014 at 12.15pm in Executive Meeting Room, Floor 3, The Guildhall, Portsmouth</p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> • Senior Management Structure • Sickness Absence Quarterly Report • Apprenticeships Progress Report • Verbal Update on the Living Wage. 	<p>Contact Vicki Plytas Customer, Community & Democratic Services Tel: 023 9283 4058</p>
7		<p>Licensing Sub-committee - Thursday 18 September at 9.30am in the Executive Meeting Room, floor 3 of the Guildhall, Portsmouth</p> <p>The sub-committee will consider the following application:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application to vary a premises licence at Bar Three, 106 Palmerston Road, Southsea, PO5 3PT. 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>
8		<p>Governance and Audit and Standards (Assessment) Sub-Committee</p> <p>A meeting of Governance and Audit and Standards (Assessment) sub-committee will be held on Friday 19 September in Conference Room A, Civic Offices, Second Floor Portsmouth at 2.30pm to give initial consideration to complaints against two members.</p>	<p>Contact Vicki Plytas Customer, Community & Democratic Services Tel: 023 9283 4058</p>
9		<p>Licensing Sub Committee meeting - 22 September at 9.30am in the Executive Meeting Room, third floor, the Guildhall</p> <p>The committee will consider the following applications:</p> <ul style="list-style-type: none"> • Licensing Act 2003 – Application for variation of a premises licence for Hampshire Boulevard Hampshire Terrace PO1 2QN • Licensing Act 2003 – Application for the grant of a premises licence for The Travelling Flem 62 Elm Grove Southsea Portsmouth PO5 1JG 	<p>Jane Di Dino. Customer, Community & Democratic Services Tel: 9283 4060</p>

Part 3 - Information and News Items (cont'd)

	WARD		OFFICER CONTACT
10		<p>Education, Children and Young People Scrutiny Panel - Monday 22 September at 7pm in Ground Floor Meeting Room 5 of the Civic Offices</p> <p>The panel will consider the scoping document for its new review 'A review into pupil premium in Portsmouth City Council schools' and receive the first evidence from Richard Webb, Finance Manager and Kelly Nash, Corporate Performance Manager.</p>	<p>Lisa Gallacher Customer, Community & Democratic Services Tel: 9283 4056</p>
11		<p>Children's Trust Board</p> <p>Councillor Neill Young, Cabinet Member for Children & Education has appointed Councillor Rob Wood to the Children's Trust Board. The other four representatives have not changed.</p>	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,
Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
12	Charles Dickens	14/04034/LAPREM	Liquid & Envy Connaught Drill Hall Stanhope Road Portsmouth PO1 1DE	<p>Variation of a Premises Licence</p> <p>Sale of Alcohol Extension of hours Sunday to Thursday until 03:00</p> <p>Regulated Entertainment Late Night Refreshment Extension of hours Sunday to Thursday until 04:00</p>	3 October 2014