

# City of Portsmouth

## MEMBERS' INFORMATION SERVICE

**NO 12**

**DATE: FRIDAY 24<sup>th</sup> MARCH 2023**

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

### **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1	Hilsea	<p><b>Cabinet Decision Meeting - 21 March 2023</b></p> <p>The Cabinet has made the following decisions:-</p> <p><b>Hilsea Community Centre - Feasibility Outcome</b></p> <p>DECISIONS:</p> <p>The Cabinet</p> <ol style="list-style-type: none"> <li>1. Noted the outcome of the work to find a suitable location for a potential new community centre in the Hilsea ward.</li> <li>2. Agreed that in light of the conclusions of the feasibility work that Portsmouth City Council funding and/or building a new community centre is not feasible.</li> <li>3. Instructed officers to continue to work with VIVID to bring back into use an existing community centre located in the Hilsea Ward at Howard Road to the benefit of the community.</li> <li>4. Noted the progress of a Youth Investment Fund bid in the Hilsea Ward utilising the VIVID owned community centre located in Howard Road which complements the facility and would work alongside a community centre.</li> <li>5. Noted the potential for further community space to be available arising from the Hilsea Linear Park consultation and asks that the design of a social housing scheme at Hilsea Lodge considers including a community room/space.</li> <li>6. Noted the work to engage existing property owners in the Hilsea Ward, specifically, Gatcombe House and the Rugby Club to promote a community hire rate and the positive outcome of those discussions.</li> </ol>	<p>Anna Martyn Tel 9283 4870 Democratic@por tsmouthcc.gov.uk</p> <p>James Hill Director of Housing, Neighbourhood &amp; Building Services</p>

	WARD	DECISION	OFFICER CONTACT
	All wards	<b>Widening Participation in Local Democracy</b> DECISIONS: The Cabinet noted the report which is for information only and is not subject to call-in.	Ian Fitchett Electoral Services Manager
	All wards	<b>Member Champions Annual Update</b> DECISIONS: The Cabinet noted the report which is for information only and is not subject to call-in.	James Harris Senior Local Democracy Officer
	All wards	<b>Development of equalities and diversity strategy</b> DECISIONS: The Cabinet noted the report which is for information only and is not subject to call-in.	Lee Todd Head of Marketing, Communication & Engagement
	All wards	<b>PFI - The Way Forward</b> DECISIONS: The Cabinet noted the report which is for information only and is not subject to call-in	Martin Lavers Assistant Director, Regeneration
	All wards	<b>Proposed extension to Shared Service Provision of Emergency Preparedness, Resilience and Response Services</b> DECISIONS: The Cabinet agreed: <ol style="list-style-type: none"> <li>1. That the Director: Culture, Leisure, and Regulatory Services (CLRS) be given delegated authority to extend the Service Level Agreement (SLA) with Southampton City Council for the continued provision of the joint emergency preparedness, resilience, and response function with effect from 1 st April 2023 at the latest for a further 5 years upon such terms and conditions as the Service Director: CLRS considers appropriate.</li> <li>2. That the Director: Culture, Leisure, and Regulatory Services (CLRS) be given delegated authority to employ such staff as are reasonably required to undertake the services under the SLA.</li> </ol>	Laura Betsworth Head of Emergency Preparedness, Resilience and Response

	WARD	DECISION	OFFICER CONTACT
2	All wards	<b>Climate Change - A Year in Review</b> DECISIONS: The Cabinet noted the report which is for information only and is not subject to call-in.	Kristina Downey Principal Strategy Adviser - Climate Change
	All wards	<b>Support for Armed Forces Families</b> DECISIONS: The Cabinet noted the report which is for information only and is not subject to call-in.  <b>NB Call-in date - by no later than 5 pm on Tuesday 28 March 2023.</b>	Caroline Hopper Lead Officer, Armed Forces Covenant
		<b>Cabinet Member for Housing and Preventing Homelessness - 23 March 2023</b> The Cabinet Member made the following decisions:	
	All wards	<b>Council Housing Maintenance and Improvements and Housing IT Business Software 2023/2024</b> <ol style="list-style-type: none"> <li>Noted the allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings listed in Appendix A.</li> <li>Agreed the allocation of capital budgets listed in Appendix B and Appendix C for 2023/2024 and that the Director of Housing, Neighbourhood and Building Services be authorised to seek approval from the Director of Finance and Resources (Section 151 Officer) under Financial Rules, Section B11, to proceed with schemes within the sums allocated.</li> <li>Noted the year end position and progress of the 2022/23 Repairs and Maintenance budget plan and capital spend.</li> </ol>	Meredydd Hughes Assistant Director Building Services & Merrick Trevaskis, IT Business Partner (Housing IT Capital Element)
	Paulsgrove, Cosham, Charles Dickens, St Thomas, St Jude, Central Southsea	<b>Updated Safeguarding Policy for the Play, Youth and Community Services (PYC)</b> Approved the policy at Appendix A	Nicola Clannachan Head of Housing Community Services

	WARD	DECISION	OFFICER CONTACT
	All wards	<b>Update on Housing Revenue Account Asset Management Strategy</b>  Noted the report which was for information only and is not subject to call in.	Meredydd Hughes Assistant Director of Building Services & Steve Groves, Head of Building Maintenance
	All wards	<b>Private Rental Sector Mediation pilot for Portsmouth</b>  1. Noted the information in the report regarding the demand for the mediation service and the outcomes of the cases that have gone through the system. 2. Agreed to end the pilot scheme on 31 <sup>st</sup> March 2023. 3. Agreed to review the situation if there is a need for the service in the future and demand supports it. <b>N B Call in date Friday 31 March</b>	Clare Hardwick Head of Private Sector Housing.
	All wards	<b>Cabinet Member for Traffic &amp; Transportation meeting held on Thursday 23 March 2023 at the Guildhall Chamber</b>  The Cabinet Member, Lynne Stagg made the following decisions:  <b>Local Transport Plan 4 - Implementation Plan 2022 to 2025 - Year 2 annual review</b>  1. Approved and adopted the Local Transport Plan (LTP4) funded schemes 2023/24 as part of Portsmouth's LTP4 Implementation Plan 2022/23 - 2024/25; 2. Delegated authority to the Assistant Director of Transport in consultation with the Cabinet Member for Traffic and Transportation and the Section 151 Officer to update the Local Transport Plan 4 Implementation Plan with the proposed Local Transport Plan funded scheme (Appendix A) 3. Delegated authority to the Assistant Director of Transport in consultation with the Cabinet Member for Traffic and Transportation and the Section 151 Officer to agree any minor amendments to the Implementation Plan that may be required to take account of future funding changes and relevant national policy guidance, including reprofiling of indicative scheme delivery timescales; 4. Noted that the funded Transport Infrastructure Programme, Transport Hub and other revenue and externally funded highways and transport work programmes contribute to the delivery of the LTP4 and the implementation plan 2022/23 - 2024/25 will be updated to include these.	Jo Eldridge Monitoring and Evaluation Officer

	WARD	DECISION	OFFICER CONTACT
	All wards	<b>Tertiary Roads Inspection and Repair</b> <ol style="list-style-type: none"> <li>1. Approved that the plans and timings of inspections of the tertiary road network are shared with all Ward Councillors;</li> <li>2. Approved that the report on the condition of the roads that follows these inspections is shared with all Ward Councillors;</li> <li>3. Noted that the decision by the Cabinet Member is brought to the public Traffic and Transportation decision meeting for information.</li> </ol>	Eleni Oulasoglou, PFI Technical Officer
	St Thomas	<b>Active Travel Improvements, TRO 206/2022</b> <ol style="list-style-type: none"> <li>1. Approved the implementation of TRO 206/2022 for the introduction of the bus, taxi and cycle lanes and the revocation of the order, following formal consultation</li> </ol>	Chi Sharpe Active Travel Officer
	Fratton	<b>TRO 24/2023 - Walmer Road, Renny Road and Proctor Lane - one way except cycles proposal</b> <ol style="list-style-type: none"> <li>1. Approved the implementation of TRO 24/2023, to implement a series of one-way streets including contra-flow cycling, following resident engagement and formal consultation.</li> </ol>	Liam Norman Project Manager & Bethan Mose, Transport Delivery Manager
	St Thomas	<b>St Jude's School Streets permanent infrastructure</b> <ol style="list-style-type: none"> <li>1. Approved creating a School Street via the installation of resident only access signs with times of operation displayed on St Nicholas Street, Pembroke Close and Penny Street at the point of entry from Pembroke Road.</li> <li>2. Approved that this installation will be for a minimum 18 months under Experimental Traffic Regulation Order (ETRO). If the outcome of the initial 6-month consultation is that respondents are in favour of a permanent school street then the addition of removeable bollards will be investigated.</li> </ol>	Natalia Luszczuk Active Travel Officer

	WARD	DECISION	OFFICER CONTACT
	Central Southsea, Charles Dickens, Eastney and Craneswater, Milton, Nelson, St Jude and St Thomas	<b>Review of Summer 2022 additional bus services and recommendations for Summer 2023 additional bus services</b>  1. Delegated authority to the Assistant Director of Transport to undertake the procurement process and the award of a contract for a park and ride service (known as Southsea PR3), to operate in the July/August summer holidays, and on weekends in May, June and September, to be funded from the parking reserve, subject to value for money after consultation with the Section 151 Officer; 2. Noted the registration of the commercial open top seafront service 50 between The Hard and South Parade Pier between 28 May and 30 September 2023; 3. Noted no additional journeys on the Service 25 are to be operated in summer 2023.	Simon Bell Public Transport Officer
	Central Southsea, Eastney and Craneswater, St Jude and St Thomas	<b>Portsmouth Car Club</b>  1. Noted the progress made towards introducing a car club in Portsmouth; 2. Approved the use of designated car club parking bays in on-street and off-street locations for the duration of the car club scheme; 3. Approved the on-street locations detailed in the report for designated car club parking bays to proceed to Traffic Regulation Order consultation; 4. Noted a report will be brought back to the Cabinet Member for Traffic and Transportation in June 2023 with the results of the TRO consultation and recommendations of the final designated bays to be implemented.  <b>NB Call in date Friday 31 March</b>	Kirsty Routledge Principal Transport Planner
	Nelson	<b>London Road Taxi Rank Trial (ETRO 87/2022)</b>  Noted the report which was for information only and not subject to call in.	Jo Eldridge Monitoring and Evaluation Officer
	All wards	<b>Portsmouth Bus Service Improvement Plan: Passenger Charter</b>  Noted the report which was for information only and is not subject to call in.	Paul Walker National Bus Strategy Delivery Manager
	All wards	<b>Portsmouth Public Transport Strategy</b>  Noted the report which was for information only and not subject to call in.	Hayley Chivers Transport Planning Manager

	WARD	DECISION	OFFICER CONTACT
	Cosham, Nelson, Charles Dickens	<b>Private Hire Vehicles in bus lanes trial update</b>  Noted the report which was for information only and not subject to call in.	Liam Norman Project Manager

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 31<sup>st</sup> March 2023.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the officer indicated.

### **PORTFOLIO: CULTURE, LEISURE & ECONOMIC DEVELOPMENT**

**FRIDAY 24<sup>TH</sup> MARCH 2023**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>3</b>	St Thomas	<p><b>Guildhall Capitalised Repairs 2022/23</b></p> <p><b>Proposal:</b> that a Revenue Contribution to capital of £385,912 be transferred from the Guildhall Revenue budget to fund works at Portsmouth Guildhall.</p> <p>The transfer of funds is requested to undertake further condition surveys, major internal and external repairs and electrical and mechanical services upgrades.</p> <p>Due to the nature of the works undertaken it is more appropriate for these works to be treated as capital expenditure within the council's accounts as they extend the life or enhance the use of the Guildhall.</p>	Meredydd Hughes, Assistant Director, Housing Neighbourhood and Building Services. Tel: 9283 4539

### **PORTFOLIO: CULTURE, LEISURE & ECONOMIC DEVELOPMENT**

**FRIDAY 24<sup>TH</sup> MARCH 2023**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>4</b>	St Thomas	<p><b>Redesignation of funding within the Portfolio to Groundlings Theatre Trust</b></p> <p><b>Proposal:</b> Following the recent successful application by the Groundlings Theatre Trust to the Community Ownership Fund (COF) officers are seeking to re-allocate existing funding from within the New Theatre Royal capital scheme (Item 42 in the approved Capital Programme) to provide the match funding to support the COF application.</p>	Claire Looney Partnership & Commissioning Manager Tel 9283 4185

**PORTFOLIO: CULTURE, LEISURE & ECONOMIC DEVELOPMENT**
**FRIDAY 24<sup>TH</sup> MARCH 2023**

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
		<p>The allocation of funding to match the COF application is £77,500. In addition a further £40,000 of the New Theatre Royal capital scheme is proposed to be used to provide revenue funding for the Groundlings Theatre Trust to support their operation through 2023/24. In this instance the use of this capital funding can be used for a revenue purpose as the original capital scheme was funded from a revenue source.</p> <p>The Cabinet Member has consulted with the S.151 Officer in making this proposal and intends to make the decision using the Council's Budget resolution which states "That Cabinet Members, in consultation with the S.151 Officer, have authority to vary Capital Schemes and their associated funding within or across Portfolios in order to manage any potential overspending or funding shortfall or to respond to emerging priorities"</p>	

**PORTFOLIO: COMMUNITIES AND CENTRAL SERVICES**
**FRIDAY 24<sup>th</sup> MARCH 2023**

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5	St Thomas	<p><b>Aspex Portsmouth Grant</b></p> <p><b>Proposal:</b> To provide a grant of £10,000 to develop Aspex Portsmouth's ability to reach out to the community throughout the City increasing community inclusion and cohesion through the provision of creative activities.</p> <p><b>Details:</b> The project aims to develop stronger links between Portsmouth's diverse communities and will target groups of people currently facing barriers accessing the arts, ensuring Aspex Portsmouth can be a safe haven for LGBTQIA+, neurodiverse, refugee and asylum seeker communities.</p> <p>This grant will be funded by a one-off contribution from the Communities and Central Services Portfolio Reserve.</p>	<p>Sue Page Finance Manager. Tel: 9283 4438</p>

**PORTFOLIO: PLANNING POLICY & CITY DEVELOPMENT**

**FRIDAY 24<sup>th</sup> MARCH 2023**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>6</b>	<b>Baffins</b>	<p><b>Community Infrastructure Levy (CIL) - Neighbourhood spend to fund the provision of a redeployable CCTV camera within the Baffins ward</b></p> <p>The sum of £9,485 from the Baffins ward neighbourhood CIL total is proposed to be allocated for the purchase of a redeployable CCTV camera that will provide a localised piece of community safety infrastructure that will be used to capture, prevent and deter 'hotspots' of activity relating to (but not limited to) anti-social behaviour, littering and fly tipping.</p> <p>No objection has been raised by the Milton Neighbourhood Forum.</p> <p>The project will be delivered by Portsmouth City Council's Community Safety team.</p>	<p>Ian Maguire Assistant Director, Planning and Economic Growth <a href="mailto:Ian.Maguire@portsmouthcc.gov.uk">Ian.Maguire@portsmouthcc.gov.uk</a></p> <p>Adam Breacher Planning Obligations Spend Officer <a href="mailto:Adam.Breacher@portsmouthcc.gov.uk">Adam.Breacher@portsmouthcc.gov.uk</a></p>

## Part 3 - Information and News Items

FRIDAY 24<sup>TH</sup> MARCH 2023

	WARD		OFFICER CONTACT
7		<p><b>Planning Committee meeting held on Wednesday 22 March at 10:30am in the Council Chamber</b></p> <p>The Committee considered the following applications:</p> <p><b>22/01720/VOC - Sea Defences, Southsea Seafront from Long Curtain Moat in the west to Eastney Marine Barracks in the east</b></p> <p>Application to vary condition 1 of planning permission 21/00820/VOC to seek approval of amended plans relating to sub-frontage 5 (Pyramids centre to Speakers Corner).</p> <p><b>RESOLVED to grant conditional planning permission as set out in the officer's committee report and the Supplementary Matters report. An informative stating that the Planning Committee expected the Applicant to provide a shelter at Speakers Corner as part of the redevelopment of the area was added.</b></p> <p><b>22/01721/LBC - Sea Defences, Southsea Seafront: Eastney Esplanade between the Pyramids and Speakers Corner</b></p> <p>Removal, repair and relocation of 7no. Grade II listed lamp columns along the seafront.</p> <p><b>RESOLVED to grant conditional Listed Building consent as set out in the officer's committee report.</b></p> <p><b>22/01722/LBC - Sea Defences, Southsea Seafront: Eastney Esplanade between the Pyramids and Speakers Corner</b></p> <p>Removal, refurbishment, and relocation of 3no. Grade II listed seafront shelters.</p> <p><b>RESOLVED: To grant conditional Listed Building consent as set out in the officer's committee report and the Supplementary Matters report.</b></p> <p><b>22/00226/FUL - Former British Legion, Sixth Avenue, Portsmouth PO6 3PD</b></p> <p>Construction of 4 storey building, comprising 23no. flats with on site car parking and bicycle storage (following demolition of existing building).</p>	<p>Karen Martin Local Democracy Officer Tel 9284 1704</p>

	WARD		OFFICER CONTACT
		<p><b>RESOLVED:</b> To defer the application to a future meeting of the Planning Committee (12 April 2023 if possible ) to allow for further discussion and negotiation with the Applicant to finalise the level of Affordable Housing, if any, and the corresponding legal agreements.</p> <p><b>Reasons:</b> That the Applicant has submitted a financial assessment that the proposals cannot make a provision for affordable housing and remain viable for development, that is, taking into account reasonable profit.</p> <p><b>22/01749/FUL - 163 Station Road, Portsmouth PO6 1PU</b></p> <p>Change of use from dwellinghouse (Class C3) to purpose falling within dwellinghouse (Class C3) or house in multiple occupation (Class C4).</p> <p><b>RESOLVED:</b> To grant conditional planning permission as set out in the officer's committee report and the Supplementary Matters report.</p> <p><b>23/00021/FUL - 108 Milton Road, Portsmouth PO3 6AR</b></p> <p>Change of use from dwellinghouse (Class C3) to house in multiple occupation for eight people (Sui Generis).</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That delegated authority be granted to the Assistant Director of Planning &amp; Economic Growth to Grant Conditional Permission subject to: <ol style="list-style-type: none"> <li>a) Satisfactory completion of a Legal Agreement necessary to secure the mitigation of the impact of the proposed development on Solent Special Protection Areas (recreational disturbance and nitrates) by securing the payment of a financial contribution.</li> </ol> </li> <li>2. That delegated authority be granted to the Assistant Director of Planning &amp; Economic Growth to add/amend conditions where necessary.</li> </ol>	

	WARD		OFFICER CONTACT
		<p>3. That delegated authority be granted to the Assistant Director of Planning &amp; Economic Growth to refuse planning permission if a Legal Agreement has not been satisfactorily completed within three months of the date of this resolution.</p> <p>4. To add a condition to limit the maximum number of occupiers to eight persons.</p> <p><b>20/01092/FUL - 37 Toronto Road, Portsmouth PO2 7QD</b></p> <p>First floor side extension to form an additional two bedroom dwelling.</p> <p><b>RESOLVED:</b></p> <p>1. That delegated authority be granted to the Assistant Director of Planning &amp; Economic Growth to Grant Conditional Permission subject to:</p> <ul style="list-style-type: none"> <li>a) Receipt of 'no objection' from Natural England concerning the SPA Mitigation, and;</li> <li>b) Satisfactory completion of a Legal Agreement necessary to secure the mitigation of the impact of the proposed residential development on Solent Special Protection Areas (recreational disturbance and nitrates) by securing the payment of a financial contribution.</li> </ul> <p>2. That delegated authority be granted to the Assistant Director of Planning &amp; Economic Growth to add/amend conditions where necessary.</p> <p>3. That delegated authority be granted to the Assistant Director of Planning &amp; Economic Growth to refuse planning permission if a Legal Agreement has not been satisfactorily completed within three months of the date of this resolution.</p> <p><b>22/01765/HOU - 92 Havant Road, Drayton and Farlington, Portsmouth PO6 2RA</b></p> <p>Construction of 1.5 storey side extension, infill extension at rear, external alterations and construction of raised terrace platform at rear (including swimming pool) (resubmission of 22/0071/HOU).</p> <p><b>RESOLVED: To refuse planning permission for the reasons set out in the officer's committee report.</b></p> <p><b>22/01761/CPL - 119 Bath Road, Southsea PO4 0HX</b></p> <p>Application for certificate of lawful development for the proposed construction of rear dormer and installation of rooflights to front roofslope.</p> <p><b>RESOLVED: To grant a Certificate of Lawful Development.</b></p>	