

**Portsmouth Museums and Visitor Services Venue Hire Charges in £ exc vat**

	Charge per hire exc vat 2018/19		Charge per hire exc vat 2022/23		Charge per hire exc vat 2023/24		Charge per hire exc vat 2024/25	
	Monday-Thurs	Friday-Sunday	Monday-Thurs	Friday-Sunday	Monday-Thurs	Friday-Sunday	Monday-Thurs	Friday-Sunday
<b>Portsmouth Museum</b>	£	£	£	£	£	£	£	£
Museum Garden, reception and toilets 6pm – 10.30pm	970	1,200	990	1,225	1010	1250	1030	1275
Portsmouth Museum (not garden) 6pm – 10.30pm	970	1,200	990	1,225	1010	1250	1030	1275
Meeting Room daily rate 10am – 5pm	80	150	80	155	82	158	84	161
Esther Room daily rate 10am – 5pm	560	750	570	765	581	780	593	796
Small meeting room rate 10am -5pm			20	30	21	31	22	32
<b>Charles Dickens' Birthplace</b>								
Daily rate (October to March excluding Easter) 10am – 5pm	600	750	615	765	627	780	640	796
Evening 6pm – 10.30pm	750	940	765	960	780	980	796	1000
<b>Eastney Beam Engine House</b>								
In steam, daily rate 10am – 5pm	750	1,120	765	1,145	780	1168	796	1191
In steam, 6pm – 10.30pm	970	1,290	990	1,315	1010	1341	1030	1368
<b>Cumberland House Natural History Museum</b>								
Whole museum, 6pm – 10.30 - not Butterfly House	480	640	490	655	500	668	510	681
Butterfly House and Reception	600	750	615	765	627	780	640	796
<b>Southsea Castle</b>								
<b>Marquee Only</b>								
Daily rate, 10am - 5pm, March to October	460	645	470	660	479	673	489	687
Evening rate, 7.30pm - 11pm, March to October	856	1,200	875	1,225	892	1250	910	1275
Out of season rate - November to February, by the hour	205	205	210	210	214	214	218	218
<b>Meeting Room</b>								
Daily rate, 10am – 5pm	60	75	60	75	61	77	62	79
Evening rate, 7.30pm - 11pm	255	280	260	285	265	291	270	297
<b>The Keep</b>								
Daily rate, during opening hours, 10am - 5pm (Mondays incur staff charge)	510	510	520	520	530	530	541	541
Evening rate, 7pm - 11pm	2245	2245	2,290	2,290	2334	2334	2383	2383
<b>The Moat</b>	500	700	510	715	520	729	531	744
<b>The Courtyard or Ramparts</b>	460	645	470	660	479	673	489	687
<b>All sites</b>								
Hire of table for craft fair or similar, per day					30	30	31	31
Hire of table for craft fair or similar, two days					50	50	51	51
Hire of electricity point, per day					5	5	5	5
Additional staff charge for all bookings made outside of regular opening times	122	122	130	130	143	143	146	146
Admin charge (based on 3-4 hrs average)			63	63	69	69	70	70
Christmas Eve, New Year's Eve, New Year's Day - 50% increase in all charges								
3rd sector organisations - 25% discount on venue hire charges, not applicable on Christmas Eve, New Year's Eve and New Year's Day								
Hourly rates - divide rate by number of hours and add 20%								
Where security is required for an event this will be added to the advertised rate.								