

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 32**

**DATE: FRIDAY 8 AUGUST 2014**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

THERE ARE NO PART ONE ITEMS THIS WEEK

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 15 August 2014.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the officer indicated.

### **PORTFOLIO: PLANNING, RESOURCES AND ECONOMIC DEVELOPMENT**

**FRIDAY 8 AUGUST 2014**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>1</b>	<b>Hilsea</b>	<p><b>Proposal to Grant Portsmouth Football Club a Lease of Two Football Pitches at Rugby Camp, Norway Road, Portsmouth</b></p> <p><b>Proposal</b> that Portsmouth Football Club (PFC) be granted a lease of two pitches at Rugby Camp on a 7 year rolling lease for use by its Football Academy subject to planning consent being obtained, the payment of a rent and the Council's surveyors fees and legal costs.</p> <p><b>Background</b></p> <p>PFC has recently signed a 30 year agreement with ROKO for part exclusive / part shared use of the Club facilities to accommodate first team training and academy players.</p> <p>As part of the same proposal PFC requires an agreement with the council to lease part of Rugby Camp adjacent to the ROKO site to accommodate pitches for use by its Academy (Under 15) for training and matches on a 7 year rolling lease.</p> <p>As part of the lease PFC will lay out the pitches and fence the site and will contribute towards the cost of making the changing facilities located within the Mountbatten Centre grandstand operational so that the users decanted from Rugby Camp and the former pitches at ROKO can be accommodated.</p> <p>The lease will be on full repairing and insuring terms and will be subject to a rental payment. A plan of the property to be leased to PFC and details for the rent to be paid is available from Corporate Assets.</p>	<p><b>Corporate Assets</b>  <b>Jeff Hutchins</b>  <b>023 9283 4262</b></p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Hilsea	<p><b>Proposal to Grant Pickwick Youth Football Club Licences to Use Open Space for Football Pitches and for a Temporary Fenced Storage Area at Alexandra Park Playing Field, Portsmouth</b></p> <p><b>Proposal</b> that Pickwick Youth Football Club be granted a licence for use of open space to accommodate six football pitches and a separate licence for a temporary fenced storage area at Alexandra Park on an annually renewable basis for use by their youth football teams, subject to temporary planning consent and the payment of a rent</p> <p><b>Background</b></p> <p>Pickwick Youth FC (PYFC) were accommodated at ROKO Health Club prior to a recent agreement between ROKO and Portsmouth Football Club for use of facilities to accommodate first team training and academy players.</p> <p>As a consequence, PYFC requires an agreement with the Council to lease part of Alexandra Park Playing Field to accommodate six pitches for use by its youth football teams for training and matches on an annually renewable licence. The club will be responsible for all football related maintenance tasks, will use portable goals and the playing field will remain openly accessible outside periods of use.</p> <p>PYFC also require an annually renewable licence for a temporary fenced storage area to accommodate equipment storage containers, the portable goals and a portaloo, subject to temporary planning consent. This arrangement is a short-term solution whilst PYFC and the Council investigate a suitable long-term solution, with potential to make use of facilities within the Mountbatten Centre grandstand.</p> <p>The licences will be on full repairing and insuring terms and will be subject to a rental payment. A plan of the property to be leased to PYFC is available from Corporate Assets.</p>	<p><b>Corporate Assets Jeff Hutchins 023 9283 4262</b></p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	N/a	<p><b>Information Service Data Centre Phase 2. (Revenue Contribution to Capital Expenditure)</b></p> <p><b>Proposal</b> that a Revenue Contribution to Capital Outlay of £120,000 is made in order to complete phase two of the Data Centre works.</p> <p>Following the successful implementation of the PCC Data Centre, some reworking of the accommodation space is required.</p> <p>Phase 2 will deliver:</p> <ul style="list-style-type: none"> <li>• Accommodation space for Operators including a kitchen and meeting space for IS.</li> <li>• A Secure Storage space</li> <li>• Build Areas</li> <li>• Print Facility</li> <li>• Strip out of old facility and Refurbishment</li> </ul> <p>The estimated cost of these works was £150,000 and a Revenue Contribution to Capital Outlay of £150,000 was made for this in November 2013.</p> <p>Since then a detailed feasibility study into the required works has been undertaken and it has been identified that there is an amount of underlying infrastructure works required to bring the facility up to a habitable standard. In the light of this some reallocation of priorities within the service for 2014/15 has been undertaken and funding has been identified from the approved service budget to supplement the project which will enable the facility to be brought up to required standards.</p> <p>A Revenue Contribution to Capital Outlay of £120,000 is therefore required in order to transfer this funding into the Resources capital programme.</p> <p>The 2014/2015 Resources cash limit will be decreased by £120,000 and transferred to the revenue reserve for capital.</p>	<p><b>Mel Burns</b>  <b>Head of Information Services</b>  <b>Tel: 9268 8797</b></p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	St Thomas	<p><b>Transfer of Lease of Elm Grove Surestart Centre to St Peters Church, Somers Road</b></p> <p><b>Proposal</b> that the lease of the Surestart Centre in Kings Church, Elm Grove be transferred to new premises in St Peters Church, Somers Road</p> <p><b>Background:</b> Surestart have a lease of part of Kings Church's premises in Elm Grove. The lease is for a term of twenty-five years commencing on 15 April 2005 and ending on 31 March 2030. The lease permits Surestart to use the premises between 8am to 3.15pm Monday to Friday inclusive of every week. No rent is paid by Surestart as it invested £152,000 on improvements to the premises when they moved in. The lease contains a compensation clause that in the event of an early determination of the lease Kings will need to reimburse some of the monies invested on improvement based upon a straight line depreciation of the original sum invested.</p> <p>Kings Church has now agreed to purchase St Peter's Church and wish to terminate Surestart's lease of part of the ground floor of 37 Elm Grove so that they can complete the move. Following negotiations between the parties it has been agreed in principle that Surestart will transfer their lease to Kings Church on lease terms very similar to those that they have at Elm Grove. Surestart are happy with the equivalent rooms that have been offered by Kings Church and the terms offered.</p> <p>Moving to another site will enable Surestart to avoid repayment of the DfE grant that was used to fund the improvements to 37 Elm Grove at the commencement of the lease. It will also increase access to a range of services including health for families with children under 5.</p> <p>Supporting Kings with the above move will help bring new community facilities to the area and safeguard Surestart's services.</p> <p>Each party will pay their own costs resulting from the move including drafting the new lease.</p> <p>A plan showing the space that Surestart will occupy at St Peters Church is available from Corporate Assets.</p>	<p><b>Jeff Hutchins</b>  <b>Corporate Assets</b>  <b>023 9283 4262</b></p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5	Hilsea	<p><b>Substation Site at Alexandra Lodge, Northern Parade, Hilsea, Portsmouth</b></p> <p><b>Proposal</b> that ESP Electricity Limited (ESP) be granted a lease of a substation site together with ancillary right of way and electricity cable easement in connection with the redevelopment of Alexandra Lodge for Extra care homes.</p> <p><b>Background</b></p> <p>Cabinet and Council on the 17 November and 15 November 2011 approved the transfer of the Alexandra Lodge site to Housing 21 on a long lease to enable the redevelopment of the site for 'Extra Care' homes and a 20 bed Assessment and Re-enablement facility. As part of this redevelopment proposal ESP require a site for a new substation to serve the scheme. It is therefore proposed to grant ESP a 99 year lease of the site shown on drawing LJW/ESPE/0849.01 for a new substation together with ancillary right of way and electricity easements. Housing 21 will bear all associated costs relating to this proposal. Once the redevelopment has been completed the Council has approved the transfer of the whole redevelopment site including the substation site to Housing 21.</p> <p>The lease will be on full repairing and insuring terms. No rent will be payable as it is being provided for Housing 21's scheme.</p> <p>A copy of drawing LJW/ESPE/0849.01 is available from Corporate Assets.</p>	<p><b>Corporate Assets</b>  <b>Jeff Hutchins</b>  <b>023 9283 4262</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 15 August 2014**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	14/00629/FUL  Eastney & Craneswater	<b>24 Cromwell Road Southsea Hampshire</b>  Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	Since this proposal was reported on MIS on the 18/07/2014, one further objection has been received on the grounds that: a) this is not an appropriate location for the proposed use, being a significant distance away from Portsmouth University; b) the proposed use would exacerbate ongoing antisocial behaviour issues in this area; and c) the proposed use would exacerbate existing parking issues in the area.  In the 50m radius surrounding this property, 2 out of 75 properties currently fall within Class C4. As a result of this application, this would increase to 3 out of 75 or 4%. This is below the 10% threshold set out in the Houses in Multiple Occupation SPD and subsequently, this application would not have a detrimental impact upon the balance of uses within the local community. This application is therefore capable of support.	Laura Grimason  Tel: 023 9284 1470  <b>Conditional Permission</b>

## Part 3 - Information and News Items

FRIDAY 8 AUGUST 2014

	WARD		OFFICER CONTACT
7		<p><b>Licensing Sub Committee - 13 August 2014 at 9.30am in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>The committee will consider the following item:</p> <p>Licensing Act 2003 – Application for the grant of a premises licence for Portland Hotel 38-40 Kent Road Southsea Portsmouth PO5 3ET</p>	<p><b>Jane Di Dino Local Democracy Officer Tel: 9283 4060</b></p>
8		<p><b>Cabinet - Thursday 14 August 2014 at 1pm in the Executive Meeting Room, third floor of the Guildhall</b></p> <p>The Cabinet will consider the following reports:</p> <ul style="list-style-type: none"> <li>• Special Educational Needs and Disabilities (SEND) Implementation Grant</li> <li>• Economic Development, Culture &amp; Leisure Scrutiny Panel's Review of 'Pathways into work for young people'</li> <li>• Site Allocation Document: Additional Sites Consultation - Land in Milton</li> </ul>	<p><b>Joanne Wildsmith / Vicki Plytas Customer, Community &amp; Democratic Services Tel: 9283 4057 /4058</b></p>
9		<p><b>Call in Request on the Decision taken on 24 July 2014 by the Cabinet Member for Traffic and Transportation</b></p> <p>A special meeting of the Scrutiny Management Panel will be held on <b>Friday 29 August 2014 at 3pm in the Council Chamber</b>, the Guildhall, Portsmouth, to respond to a Call-in request on the decision taken by the Cabinet Member for Traffic and Transportation on 24 July 2014 concerning <b>Central Southsea Residents' Parking Schemes: MB Zone and MC Zone.</b></p> <p>The meeting will also consider an item on the work programme for the Housing and Social Care Scrutiny Panel.</p>	<p><b>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</b></p>



	WARD		OFFICER CONTACT
10		<p><b>Planning Committee - 6 August</b></p> <p>The committee took the following decisions on planning applications:</p> <p><b>14/00587/FUL - 33 Cardiff Road Portsmouth</b> Change of use from dwelling house (class c3) to purposes falling within class c4 (house in multiple occupation) or class c3 (dwelling house) - this was granted conditional permission.</p> <p><b>14/00337/FUL - Public Conveniences adjacent Tescos, Paradise Street, Portsmouth</b> Change of use from public conveniences to cafe/takeaway (class a3/a5); external alterations to include installation of new doors and windows and extract flue to roof - this was granted conditional permission.</p> <p><b>14/00591/FUL - 21 Allens Road, Southsea</b> Change of use from dwelling house (class C3) to purposes falling within class C4 (house in multiple occupation) or class C3 (dwelling house) - a decision on this item was deferred.</p> <p><b>14/00725/FUL - 88 Gruneisen Road, Portsmouth</b> Change of use from dwelling house (class C3) to purposes falling within class C4 (house in multiple occupation) or class C3 (dwelling house) - this was refused permission.</p> <p><b>14/00442/FUL - Old Canal Inn, 2 Shirley Avenue, Southsea</b> Change of use of first floor and part ground floor to form two self-contained flats; external alterations to include blocking-up of ground floor windows and installation of bin stores, bicycle stores and condenser units - this was refused permission.</p> <p><b>14/00128/FUL - Land Adjacent Fratton Park, Fratton Way, Southsea</b> Construction of a retail store (use class A1) of up to 10,475sqm gea, petrol filling station (sui generis) with an associated kiosk up to 86sqm gea, canopy and jet wash, new access/ egress arrangements, car parking including replacement stadium car parking, service yard, highway and footpath works, landscaping, and other associated works (after demolition of existing structures) - this was granted conditional permission.</p>	<p><b>Joanne Wildsmith</b> <b>Local Democracy</b> <b>Officer</b> <b>Tel: 9283 4057</b></p>

	WARD		OFFICER CONTACT
11		<p><b>Transport Liaison Group</b></p> <p>Councillor Ken Ellcome, Cabinet Member for Traffic &amp; Transportation has made the following changes to the appointments:</p> <ul style="list-style-type: none"> <li>• Councillor Alicia Denny to replace Councillor Stuart Potter.</li> <li>• Councillor Ken Ferrett to replace Councillor Aiden Gray.</li> </ul>	<p><b>Jane Di Dino</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4060</b></p>
12	St Jude	<p><b>35 Lawrence Road Southsea PO5 1NU</b>  <b>Ref No: 14/00466/HOU</b>  <b>Appeal Lodged: 4<sup>th</sup> August 2014</b>  <b>Appeal Start Date: 5<sup>th</sup> August 2014</b></p> <p>An appeal has been lodged against the refusal for construction of rear dormer and installation of rooflights to front roofslope.</p> <p>This appeal is being dealt with by the written representation procedure, as this appeal is proceeding under the Fast Track Appeals Service, there is no opportunity for <u>you to submit</u> further comments. We will however forward copies of all representations made to us in relation to the application, before it was determined, on to the Planning Inspectorate and the appellant.</p>	<p><b>Simon Barnett</b>  <b>Principal Planning Officer</b>  <b>Tel: 9288 31281</b></p>

## LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section; telephone number: 023 9283 4607 or email: [licensing@portsmouthcc.gov.uk](mailto:licensing@portsmouthcc.gov.uk).

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
13	St Jude	14/03810/ LAPREM	Travelling Flem Ltd 62 Elm Grove Southsea PO5 1JG	<p><b><u>Grant of a Premises Licence</u></b>  <b>Sale of Alcohol</b>                      Sunday to Thursday 12:00 until 23:59                      Friday and Saturday 12:00 until 01:00</p> <p><b>Recorded Music</b>                      Sunday to Thursday 12:00 until 23:59                      Friday and Saturday 12:00 until 01:00</p> <p><b>Late Night Refreshment</b>                      Sunday to Thursday 23:00 until 23:59                      Friday and Saturday 23:00 until 01:00</p>	27 August 2014
14	St Thomas	14/03824/ LAPREM	Hampshire Boulevard Hampshire Terrace Portsmouth PO1 2QN	<p><b>Sale of Alcohol</b>                      Monday to Sunday 11:00 until 03:30</p> <p><b>Regulated Entertainment</b>                      Monday to Sunday 11:00 until 04:00</p>	28 August 2014

<b>Item No</b>	<b>Ward</b>	<b>Licence No:</b>	<b>Premises Name and Address</b>	<b>Brief description of application:</b>	<b>Closing date for representations:</b>
<b>15</b>	Charles Dickens	14/03825/ LAPREM	Lock Keepers Cottage Gunwharf Quays	<b>Sale of Alcohol</b> Monday to Sunday 09:00 until 21:00	2 September 2014
<b>16</b>	Central Southsea	14/03826/ LAPREM	Grande Wines 199 Albert Road Southsea PO4 0JP	<b>Sale of Alcohol</b> Monday to Sunday 10:00 until 22:00	2 September 2014