

CABINET MEMBER FOR COMMUNITIES AND CENTRAL SERVICES

RECORD OF DECISIONS of the meeting of the Cabinet Member for Communities and Central Services held on Thursday, 24 March 2022 at 3.00 pm at the Guildhall, Portsmouth

Present

Councillor Chris Attwell (in the Chair)

Councillors Lee Mason

5. Apologies for Absence

Apologies were received from Cllr George Fielding, group spokesperson for the Labour group and Cllr Jeanette Smith, group spokesperson for the Progressive Portsmouth People group.

6. Declarations of Interest

There were no declarations of interest.

7. Portsmouth City Council Records Management Policy Review

The Records Manager introduced the report.

In response to a suggestion by a group spokesperson the Cabinet Member agreed to amend the recommendation so that the relevant Cabinet Member and opposition spokespersons be consulted on minor amendments to the policy prior to their agreement by the relevant Director.

It was therefore,

RESOLVED that the Cabinet Member for Communities and Central Services approved the revised Records Management Policy which formed Appendix 1 of the report, with the following amendment to Section 8 - Policy Review (*amendment in italics*):

'This policy will be reviewed in November 2023 and, thereafter, every three years. Authority to make minor amendments is delegated to the Director for Culture, Leisure and Regulatory Services, or the director responsible for the Modern Records Section after administrative reorganization *in consultation with the relevant Cabinet Member and opposition spokespersons.*'

8. Monitoring of the Third Quarter 2021/22 Revenue Cash Limits

The Finance Manager introduced the report.

In response to a question from an opposition spokesperson it was confirmed that the historic overspend of the IT budget was continuing to improve.

RESOLVED that the Cabinet Member NOTED the report.

The meeting concluded at 3.15 pm.

Councillor Chris Attwell
Chair