

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 27**

**DATE: FRIDAY 4 JULY 2014**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

WARD	DECISION	OFFICER CONTACT
1	<p><b>Cabinet Decision Meeting - 26 June</b></p> <p>The cabinet Member has made the following decisions:-</p> <p><b>Appointments to Outside Bodies</b></p> <p>DECISION: appointments were made to the individual portfolios, as outlined on the separate schedule.</p> <p><b>Street Scene Enforcement</b></p> <p>DECISIONS:</p> <ul style="list-style-type: none"> <li>(1) That the 6 month pilot scheme by 3GS for the delivery of Fixed Penalty Notices in relation to environmental and dog control offences, be abandoned;</li> <li>(2) The Strategic Director - City Solicitor &amp; Monitoring Officer be authorised, in consultation with the Cabinet Member for Environment &amp; Community Safety and the Head of Service - Transport &amp; Environment, to close any on-going work relating to the implementation of the original resolution.</li> <li>(3) The Cabinet continue to support work to improve the current approach to enforcement of environmental and street cleanliness issues through the use of existing City Council Teams and the Shared Services Board.</li> </ul>	<p><b>Joanne Wildsmith Democratic Services Tel 9283 4057</b></p> <p><b>Simon Moon, Head of Transport and Environment Tel: 9283 4955</b></p>

WARD	DECISION	OFFICER CONTACT
	<p><b>Public Toilet Review</b></p> <p>DECISIONS:</p> <p>(1) That a unisex toilet cubicle be opened to the public at Hilsea Lido, Marsden Road and White Hart Road.</p> <p>(2) That an additional unisex toilet cubicle be provided at Hilsea Lido.</p> <p>(3) That Officers review options for alternative use of the public toilet at Lower Drayton Lane to include a publically accessible unisex toilet cubicle.</p> <p>(4) That the opening hours of the public toilets in the D-Day car park be extended until 9 pm during the summer season.</p> <p>(5) That the existing number of toilets in the Community Toilet Scheme is maintained.</p> <p><b>The Camber - East Street and Broad Street, Old Portsmouth</b></p> <p>DECISIONS:</p> <p>That the Cabinet agreed to:</p> <p>(1) enter into a lease agreement with BAR for the Camber site, on the terms set out in paragraph 3.3, together with any necessary associated agreements</p> <p>(2) authorise the City Solicitor and Head of Corporate Assets, Business &amp; Standards in conjunction with the Cabinet Member for Planning, Regeneration &amp; Economic Development, to be authorised to complete all legal documentation in order to give effect to the above recommendation.</p> <p><b>N.B. Call in date: Monday 7 July (decisions first circulated to members on 30 June)</b></p>	<p><b>Mark Woolnough</b>  <b>Built Environment &amp; Recreation Manager</b>  <b>Tel: 9283 4035</b></p> <p><b>Alan Cufley</b>  <b>Head of Corp. Assets, Business &amp; Standards</b>  <b>Tel: 9283 4450</b></p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 11 July 2014 .**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: CHILDREN & EDUCATION**

**FRIDAY 4 JULY 2014**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>2</b>	<b>Central Southsea</b>	<p><b>Works at Brambles Nursery</b></p> <p><b>Proposal:</b> to re-allocate Approved Education Capital Expenditure in order to complete roof repairs to Brambles Nursery.</p> <p>On 4<sup>th</sup> March 2011 the Cabinet Member for Education, Children and Young People approved the allocation of £60,000 for Paulsgrove Primary School to address water ingress that was taking place where the high level windows join the roof. On 21<sup>st</sup> March 2012 the Cabinet Member for Education and Children also approved an allocation of £41,250 for Paulsgrove Primary School to address further structural repairs. The two allocations were combined and the works to address the issues were undertaken at a much lower cost than was anticipated, leaving an underspend of £71,000.</p> <p>The roof at Brambles Nursery is in urgent need of repair and was part of the School Modernisation Capital Bid for 2014/15 funding. £64,000 was requested at that time in order to repair the roof. Despite it being a priority, this project just missed out on funding due to other higher priority projects that fell within the £1.136m allocation.</p> <p>Approval is therefore sought to re-allocate £64,000 from the capital scheme at Paulsgrove Primary School to the scheme at Brambles Nursery in order to undertake the urgent repairs to the roof.</p>	<p><b>Mike Stoneman</b>  <b>Strategic</b>  <b>Commissioning</b>  <b>Manager</b>  <b>Tel: 9284 1712</b></p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Milton	<p><b>Works at Wimborne Infant School - slate roof replacement</b></p> <p>Proposal: to re-allocate Approved Education Capital Expenditure in order to strip and recover both roofs at Wimborne Infant School.</p> <p>On 13<sup>th</sup> February 2014 the Cabinet Member for Education approved the allocation of £38,750 to replace one slate roof at Wimborne Infant School. With the schools contribution to the scheme there is an existing budget of £45,000 for this scheme. On inspection it was found the adjacent roof is in the same condition and a cost of £80,000 will allow both roofs to be recovered. Due to the increase in the cost an additional contribution of £6,273 will be sought from the school. This therefore leaves a shortfall of £28,763.</p> <p>At the same time £163,274 (total budget of £200,000 including school contribution) was approved for roof repairs at Charles Dickens Primary School. On receipt of the tendered quotes the estimated cost of these repairs is now £121,000.</p> <p>Approval is therefore sought to re-allocate £28,763 from the Charles Dickens Primary scheme to fund additional roof repairs at Wimborne Infant School.</p>	<p><b>Mike Stoneman</b>  <b>Strategic</b>  <b>Commissioning</b>  <b>Manager</b>  <b>Tel: 9284 1712</b></p>

**TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY  
THE HEAD OF TRANSPORT & ENVIRONMENT**

The Head of Transport & Environment will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Committee for decision.

Your request should be made to the **Head of Transport & Environment** by telephoning **Nikki Musson** (☎ 9283 4461) or **Anna Balogh** (☎ 9283 4922) and must be received by not later than noon on **11 July 2014**. You can also make contact by letter, or by email to [engineers@portsmouthcc.gov.uk](mailto:engineers@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Head of Transport & Environment's Comments	Proposed Action
4	Cosham	THE PORTSMOUTH CITY COUNCIL (COSHAM HIGH STREET AREA) (WAITING AND LOADING RESTRICTIONS AND AMENDMENTS TO WAITING RESTRICTIONS) (NO. 22) ORDER 2014	Anna Turner 023 9268 8445	<p>Formal consultation on the proposals took place between 22<sup>nd</sup> May - 12<sup>th</sup> June 2014, to which 3 emails were received. Following discussions with officers the concerns / comments / objections have been satisfactorily addressed, which has now been confirmed in writing.</p> <p><b>REASON FOR THE ORDER</b> To make improvements in the High Street, Vectis Way and Wootton Street, to accommodate pedestrian and short-term parking needs, as well as restrictions to assist traffic flow and reduce congestion -</p> <p><b>Vectis Way</b> - New zebra crossing (at junction with High Street, will reduce bus stop by 5m) - Ban on loading to assist traffic flow between High Street and Wootton Street - Move limited waiting bay outside no.5 westwards by 4m to ensure access</p> <p><b>Wootton Street</b> - Ban on loading to assist traffic flow between surgery &amp; car park (west side) - 3-car parking bay outside the surgery (1 hr limited wait) - 2-car parking bay outside the toilets (20 mins limited wait) - 2-car parking bay south of the car park entrance (20 mins limited wait)</p> <p><b>High Street</b> - 1<sup>st</sup> parking bay on west side, north of Vectis Way to become "Motorcycles Only"</p>	That the Order is made as advertised and comes into operation on 31 <sup>st</sup> July 2014 once the legal procedures are complete.

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 11 July 2014**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	14/00028/FUL  Eastney & Craneswater	<b>190 Albert Road Southsea PO4 OJT</b>  Change of use of ground & first floors to restaurant/bar (Class A3/A4); roof extension to form flat; construction of single storey extension, access stairs, chimneys & bay windows to rear, store in garden & alterations to front elevation (amended scheme 11/00035/FUL)	<p>Planning permission was granted in April 2011 for the change of use of ground and first floors to form a restaurant/bar (class A3/A4), the construction of a roof extension to form an additional flat, the construction of a single storey extension, access stairs, chimneys and bay windows to the rear elevation, the construction of a detached outbuilding to the rear of the site and alterations to the front elevation. A recent site visit has established that this permission has been part implemented and as such is extant. This application seeks planning permission to amend the permitted scheme by the construction of an enlarged roof extension to create a larger top floor flat and to alter the roof over a single storey ground floor projection to the rear.</p> <p>Representations have been received from the occupiers of five neighbouring residential and commercial properties raising objections and concerns about the potential for noise and disturbance if rear garden area were to be used by patrons of the Class A3/A4 use and suggesting that conditions 13 and 14 of the previous permission should be re-imposed to protect the residential amenities of the occupiers of neighbouring properties at the rear. One of the objections raises the issue of noise and disturbance from construction work affecting occupiers of a neighbouring commercial property.</p> <p>The restrictive conditions attached to the previous permission relating to the use of the garden area would be re-imposed to protect the residential amenities of the occupiers of neighbouring properties at the rear. Building works inevitably result in some localised and temporary noise and disturbance, however this would not be a justifiable reason to withhold permission.</p>	<p style="text-align: center;">Simon Barnett</p> <p style="text-align: center;">Tel: 023 9284 1281</p> <p style="text-align: center;"><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	14/00337/FUL  Charles Dickens	<b>Convenience Adjacent Tesco's Paradise Street Portsmouth</b>  Change of use from public conveniences to cafe/takeaway (Class A3/A5); external alterations to include installation of new doors and windows and extract flue to roof (Re-submission of 13/01444/FUL)	One letter of representation has been received objecting on the grounds that the application should be refused so that the public toilets can be re-opened.  Permission is sought for the change of use of the former public conveniences to form a cafe/takeaway (Class A3/A5) and external alterations to include the installation of new doors, windows and extraction flue. The site is located within the City Centre where A1-A5 uses are actively encouraged. Subject to planning conditions to address potential noise and odours from the extraction equipment, the proposed use is considered to be acceptable in this location. The decision of the City Council to close public conveniences is not material to the determination of this planning application which should be considered on its individual planning merits.	Gary Christie  Tel: 023 92688592  <b>Conditional Permission</b>
7	14/00511/HOU  Fratton	<b>118 Powerscourt Road Portsmouth PO2 7JW</b>  Construction of 2 storey side/front extension with undercroft fronting Powerscourt Road to include rear courtyard; retention of existing parking space and drop kerb and removal of existing rear extension	One letter of representation has been received from the occupier of the adjoining property to the south. Their objection can be summarised as follows: (a) overlooking and loss of privacy; (b) no information has been provided in respect of boundary treatments between the two properties; and (c) no location/site plan has been submitted with the application.  Permission is sought for the construction of a two-storey extension infilling a gap within the existing terrace. The proposal would include two windows at first floor level within the south facing elevation serving a bedroom and bathroom. The bedroom would also benefit from two windows at the front of the building looking onto Powerscourt Road. On that basis, it is considered that a suitably worded planning permission requiring the south facing windows to be obscure glazed and non-opening would be sufficient to prevent any significant overlooking or privacy issues. The proposal is considered to be acceptable in all other respects.  Whilst the proposal would involve the demolition of a small extension on the common boundary, this does not form part of the description of works. Therefore, details of the proposed boundary treatment following demolition of the extension are not required. The application is supported by appropriate plans and elevations.	Gary Christie  Tel: 023 92688592  <b>Conditional Permission</b>



## Part 3 - Information and News Items

FRIDAY 4 JULY 2014

	WARD		OFFICER CONTACT
8		<p><b>Call in Request of the Cabinet Decision taken on 26 June 2014 (Street Scene Enforcement)</b></p> <p>A meeting of the Scrutiny Management Panel will be held on 25 July 2014 at 3pm in Conference Room A to respond to a Call-in request on the decision taken by Cabinet on 26 June 2014 concerning Street Scene Enforcement.</p> <p>The meeting will also include additional items that will be advised at a later date.</p>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>
9		<p><b>Traffic, Environment &amp; Community Safety Scrutiny Panel - 1 July</b></p> <p>The panel resolved that:</p> <p>The following topics be considered by the Scrutiny Management Panel for inclusion in the TECS work programme:</p> <ol style="list-style-type: none"> <li>1. Road safety around schools</li> <li>2. Waste management</li> <li>3.</li> </ol>	<p><b>Jane Di Dino</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4060</b></p>
10		<p><b>Cancellation of Housing Cabinet Meeting of 8 July</b></p> <p>In consultation with the Cabinet Member for Housing, the decision meeting originally scheduled for Tuesday 8<sup>th</sup> July at 5.30pm has been cancelled.</p>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>
11		<p><b>Health Overview &amp; Scrutiny Panel - 8 July at 9.30am in Conference Room A</b></p> <p>The panel will consider the following items:</p> <ul style="list-style-type: none"> <li>• Appointment of Vice Chair</li> <li>• Amputation rates for diabetics</li> <li>• Vascular services</li> <li>• Portsmouth Hospitals' NHS Trust</li> <li>• Care UK</li> <li>• St Mary's and St James' Hospital Service Review</li> <li>• Solent NHS Foundation Trust</li> <li>• Portsmouth Clinical Commissioning Group</li> <li>• Director of Public Health</li> </ul>	<p><b>Jane Di Dino</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4060</b></p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 4 JULY 2014**

	WARD		OFFICER CONTACT
12		<p><b>Cabinet Member for Environment &amp; Community Safety's Decision Meeting - 10am on 9 July in the Executive Meeting Room, Third Floor, The Guildhall</b></p> <p>The Cabinet Member will consider the following items:</p> <ul style="list-style-type: none"> <li>• Project Integra</li> <li>• Inspection plan for food business operators 2014/15</li> <li>• Health &amp; Safety Intervention Plan 2014/15</li> </ul>	<p><b>Jane Di Dino Local Democracy Officer Tel: 9283 4060</b></p>
13		<p><b>Planning Committee - 9 July at 2pm in the Executive Meeting Room, Third Floor, The Guildhall</b></p> <p>The committee will consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• 14/00491/HOU - 6 Holdenby Court, Portsmouth - Extend existing dropped kerb to provide vehicular access</li> <li>• 14/00529/FUL - 42A London Road, Portsmouth - Installation of external stairs to include new door to first floor level and new window to ground floor level of the rear elevation and formation of courtyard</li> <li>• 14/00411/FUL - 34 Taswell Road, Southsea - Retrospective planning application for use as a house in multiple occupation (sui generis) for up to eight persons</li> <li>• 14/00414/FUL - Northern Pavilion and Bowling Green Adjacent to Eastern Parade, Southsea - Change of use from bowls club to day nursery and construction of single storey side extension, enclosure of veranda, construction of refuse store and installation of 1.8m high chain link boundary fence</li> <li>• 14/00375/FUL - Southern Pavilion and Bowling Greens Adjacent to Eastern Parade, Southsea - Change of use of bowling pavilion to café and external alterations to include construction of 2 single storey side extensions and replacement cladding, formation of 4 artificial grass tennis courts to southern bowling green, installation of temporary dropped kerb and access from eastern parade, installation of 2.75m high chain link boundary fence, regarding of northern bowling green and associated landscaping</li> <li>• 14/00384/HOU - 22, St John's Road, Portsmouth - Construction of conservatory to rear elevation (resubmission of 13/01230/HOU)</li> </ul>	<p><b>Jane Di Dino Local Democracy Officer Tel: 9283 4060</b></p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 4 JULY 2014**

	<b>WARD</b>		<b>OFFICER CONTACT</b>
14		<p><b>Cabinet - Thursday 10<sup>th</sup> July at 1pm in the Executive Meeting Room, Floor 3 of the Guildhall</b></p> <p>The Cabinet is due to discuss the following reports:</p> <ul style="list-style-type: none"> <li>• Portsmouth Safeguarding Children Board - Annual Report</li> <li>• Adoption and Improvement Grant</li> <li>• Education, Children and Young People (ECYP) Scrutiny Panel's report - ' School Governance Arrangements in Portsmouth'</li> <li>• Traffic, Environment and Community Safety (TECS) Scrutiny Panels Review of Domestic Abuse</li> <li>• Site Allocations Document - Additional Sites Consultation - Land in Milton</li> <li>• Hampshire Community Bank</li> </ul>	<p><b>Joanne Wildsmith &amp; Vicki Plytas Customer, Community &amp; Democratic Services Tel: 9283 4057/4058</b></p>
15		<p><b>Cabinet Member for Children and Education Decision Meeting – Monday 14 July 2014 at 4:30pm in Conference Room A, Civic Offices</b></p> <p>Councillor Neill Young will be considering the following decision items:</p> <ul style="list-style-type: none"> <li>• School Balances as at 31 March 2014</li> <li>• Dedicated School Grant Outturn 2013-14</li> <li>• Proposal to change The City of Portsmouth Boys School from a single sex school to a co-educational school</li> </ul>	<p><b>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</b></p>
16		<p><b>Education, Children and Young People Scrutiny Panel - Monday 14 July at 7pm in Ground Floor Meeting Room 5</b></p> <p>The ECYP panel will hold its first meeting of the municipal year to elect a vice-chair and to discuss future topics for review which will be submitted to the Scrutiny Management Panel in July.</p>	<p><b>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</b></p>