

THIS ITEM IS FOR INFORMATION ONLY

(Please note that "Information Only" reports do not require Integrated Impact Assessments, Legal or Finance Comments as no decision is being taken)

Title of meeting:	Governance & Audit & Standards Committee
Subject:	Data Security Breaches Report
Date of meeting:	4 March 2022
Report by:	Elizabeth Goodwin, Senior Information Risk Owner
Wards affected:	All

1. Requested by

Governance & Audit & Standards Committee

2. Purpose

To inform the Committee of any Data Security Breaches which have occurred since the last report (September 2021) and update the committee on any subsequent action which has been taken to address them.

3. Information Requested

The appendix provides an overview of the breaches that have occurred since October 2021.

85% of all incidents were as a result of human error which represents an increase of 4% compared to the last reporting period. This is consistent with national trends identified in regular reports issued by the Information Commissioner's Office and National Cyber Security Centre.

As part of the breach reporting process, the Information Governance team works with the relevant business area to review what happened and to identify what action can be taken to prevent any reoccurrence of a similar error in future.

None of the incidents in the reporting period reached the threshold for reporting to the Information Commissioner's Office (ICO). A response was received from the ICO in January 2022 in relation to a previously reported incident, the outcome being that no further action was required.

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In all cases reported to date, the ICO has been satisfied that the council has investigated the breach appropriately and taken all possible steps to mitigate the risk to individuals.

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Signed by Elizabeth Goodwin, Senior Information Risk Owner

Appendices:

Data Security Breaches report Oct 2021 to Feb 2022 - Appendix A

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
ICO Guidance "Report a Breach"	https://ico.org.uk/for-organisations/report-a-breach/
UK General Data Protection Regulation	UK GDPR Updated for Brexit UK GDPR (uk-gdpr.org)