

**Title of meeting:** Culture, Leisure and Economic Development Decision

**Date of meeting:** 8 February 2022

**Subject:** Culture, Leisure and Regulatory Services Business Plan, 2022 - 2025

**Report by:** Director of Culture, Leisure and Regulatory Services

**Wards affected:** All

**Key decision:** No

**Full Council decision:** No

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**1. Purpose of report**

1.1 This report provides a summary of the scope of the Culture, Leisure and Regulatory Services Directorate Business Plan.

**2. Recommendations**

2.1 **That the Cabinet Member for Culture, Leisure and Economic Development approves the service strategies and objectives set out in the business plan.**

**3. Background**

3.1 The previous business plan was approved by the Cabinet Member for Culture and City Development on 20 March 2020, just as the country was entering lockdown at the commencement of the Covid-19 pandemic. A new plan was therefore required as the Council looks towards recovery.

3.2 The business plan states the forward aspirations of the directorate and outlines the strategies by each service area to meet the Council's objectives.

3.3 The business plan is also shared with key partners as an introduction and 'roadmap' for the directorate.

3.4 The key aspects to the business plan are:

3.4.1 Reflection of the City Vision 2040, Administration's priorities and how these are reflected in the service strategies;

- 3.4.2 The effect of the Covid-19 pandemic on the directorate and how this has been a catalyst and opportunity for recovery and renewal as reflected in the service strategies.
- 3.4.3 Where relevant, application of national policies, strategies and funding opportunities.
- 3.4.4 The updated key performance indicators and risk matrix;
- 3.4.5 The current major projects in the directorate.
- 3.4.6 A commitment to the projects and strategies for the next 3 year period.
- 3.5 The plan is intended to provide an easily navigable document of the services we provide, their strategies, the risks and challenges facing the services, our plans to meet those challenges, together with delivery of the plan.
- 3.6 Section 4 of the plan includes a Plan on a Page which is a bullet point version of how the service strategies meet the City Vision 2040 objectives. This a useful quick recap tool to see how the directorate overall is delivering to the City Vision 2040.
- 3.7 The key deliverables for each service are embedded in Section 2. Further detail can be obtained from the individual services' operating plans.
- 3.8 The business plan is monitored via key performance indicators which are reported via Governance and Audit and Standards Committee.
- 3.9 Once approved, the business plan will be shared with Members, the Chief Executive, the City Solicitor, the service managers and will be available to other directorates. The business plan will be shared with the directorate's key portfolios:
  - 3.9.1 Cabinet Member for Culture, Leisure and Economic Development,
  - 3.9.2 Cabinet Member for Community and Central Services,
  - 3.9.3 Leader,
  - 3.9.4 Cabinet Member for Climate Change and Green Recovery; and
  - 3.9.5 Cabinet Member for Community Safety and Environment.
- 3.10 The City Vision objectives, as reflected in the business plan, are:
  - 3.10.1 A healthy and happy city;
  - 3.10.2 A city rich in culture and creativity;
  - 3.10.3 A green city;
  - 3.10.4 A city with a thriving economy;
  - 3.10.5 A city of lifelong learning;

3.10.6 A city with easy travel.

**4. Reasons for recommendations**

- 4.1 To agree and share with the Cabinet Member for Culture, Leisure and Economic Development the contents of the business plan and agreed objectives.
- 4.2 To enable the Director of Culture, Leisure and Regulatory Services to implement the strategies set out in the business plan.

**5. Integrated impact assessment**

- 5.1 An integrated impact assessment is contained at Appendix 2.

**6. Legal implications**

- 6.1 Specific legal implications and the mitigation of any relevant legal risks arising from the carrying out of activities and functions in support of the objectives of the Business Plan will be appraised and supported as required in the course of its implementation.

**7. Director of Finance's comments**

- 7.1 Objectives set out in the Culture, Leisure and Regulatory Services Business Plan will be achieved within the approved 2022/23 to 2024/25 cash limits.

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Signed by:

**Stephen Baily**  
**Director of Culture, Leisure and Regulatory Services**

**Appendices:**

Appendix 1: Culture, Leisure & Regulatory Services Business Plan

Appendix 2: Integrated Impact Assessment

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:



Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by ..... on .....

.....  
Signed by:

**Cabinet Member for Culture, Leisure and Economic Development**