

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 14

DATE: FRIDAY 4 APRIL 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>The Cabinet Member for Resources - 31 March 2014</p> <p>The Cabinet Member for Resources made the following decision: Report on Portsmouth City Council Capacity and Transition Fund</p> <p>DECISION that the Cabinet Member for Resources agrees the allocation of funding set out in Appendix 1 of the report. http://democracy.portsmouth.gov.uk/documents/s3489/CTF%20Appendix%201.pdf</p> <p>NB Call in date: 7 April 2014.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 11 April 2014.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: HOUSING

FRIDAY 4 APRIL 2014

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Charles Dickens and St Thomas	<p>Somerstown Central Letting of Café Franchise</p> <p>Proposal: that authority be given:</p> <p>a) to the Head of Corporate Assets Business and Standards to negotiate lease terms following the procurement exercise to secure an operator for the café facilities to be provided as part of the above development.</p> <p>b) to the City Solicitor to enter into all legal contracts with the appointed party and enter into a lease.</p> <p>The council approved the development of Somerstown Central in 2010. Since that time planning permission has been secured, building contracts tendered and let and an occupational agreement entered into with the former Primary Care Trust.</p> <p>Building works have proceeded well and the building is due for completion and handover in June of this year</p> <p>This multi-purpose building will incorporate a health centre, local housing area office, youth centre, community centre and a fully fitted out café.</p> <p>A procurement exercise has been undertaken to secure an operator for the café facility. A well respected and established café operator has now been selected and lease terms need to be finalised. The rent payable will be based on a percentage of the turnover .A lease term of 7 years is being offered with a mutual break after three years</p> <p>The council will concurrently enter into a concession agreement with the selected café operator which will regulate how the café service is delivered at the facility.</p>	<p>David Ball Corporate Assets Business and Standards Tel: 9283 4261</p>

MEMBERS' INFORMATION SERVICE

**TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY
THE HEAD OF TRANSPORT & ENVIRONMENT**

The Head of Transport & Environment will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Committee for decision.

Your request should be made to the **Head of Transport & Environment** by telephoning **Nikki Musson** (☎ 9283 4461) or **Anna Balogh** (☎ 9283 4922) and must be received by not later than 12 noon on **Friday 11 April 2014**. You can also make contact by letter, or by email to engineers@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Head of Transport & Environment's Comments	Proposed Action
3	Drayton & Farlington, Copnor, Paulsgrove, Eastney & Craneswater & Hilsea	New Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Waiting Restrictions And Amendments to Waiting Restrictions) (No.14) Order 2014	Nikki Musson 9283 4461 Or Lindy Elliott 9268 8058	<p>Council's reasons for the Order Portsmouth City Council will be operating a new mobile library service (replacing the service previously provided by Hampshire County Council). To facilitate and promote the service and to accommodate the library vehicle, 5 part-time designated parking bays are required on-street in public locations -</p> <p>A) Amendment to 1 Hour Limited Waiting (Monday to Saturday 8 am - 6 pm) To include permit holders only: Monday 9 am - 1 pm and Friday 1 pm - 5 pm 1) Drayton Lane East side, the existing 20 metre parking bay north of Havant Road Junction</p> <p>B) Amendment to 1 hour Limited Waiting (Monday to Saturday 8 am to 6 pm) To include permit holders only: Wednesday 1 pm - 5 pm 1) Mayfield Road South side, 20 metres of the existing parking bay west of Copnor Road junction, adjacent to the park</p> <p>C) Permit Holders Only: Monday 1 pm - 5 pm 1) Ludlow Road North side, a 20 metre parking bay east of Blakemere Crescent junction</p> <p>D) Permit Holders Only: Tuesday 1 pm - 5 pm 1) Fort Cumberland South side, within the 20 metre layby east of Henderson Road junction</p> <p>E) Permit Holders Only: Wednesday 9 am - 1 pm 1) London Road West side, a 20 metre parking bay opposite the north side of Amberley Road junction, outside Doyle Court</p>	That authorisation is sought for formal public consultation to take place on the above Traffic Regulation Order (as above).

THERE ARE NO PLANNING APPLICATIONS THIS WEEK

Part 3 - Information and News Items

FRIDAY 4 APRIL 2014

	WARD		OFFICER CONTACT
4		<p>Economic Development, Culture & Leisure Scrutiny Panel - 1 April</p> <p>The panel met to sign off its report on 'Pathways into work for Young People' which is now due to be submitted to Cabinet on 9 June 2014.</p>	<p>Joanne Wildsmith, Customer, Community & Democratic Services Tel: 9283 4057</p>
5		<p>The Licensing Sub Committee - Wednesday 2 April</p> <p>The committee made the following decisions:</p> <p>Following the exclusion of the press and public, Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847 - Consideration of Driver's Licence - Mr H. The committee agreed to revoke the Hackney Carriage Driver's Licence previously granted to Mr H pursuant to section 61, Local Government (Miscellaneous Provisions) Act 1976.</p> <p>Back in open session, Licensing Act 2003 - Application for a variation of a premises licence. Twyford News, 205 Twyford Avenue, Portsmouth PO2 8JA.</p> <p>The committee agreed to grant the variation as applied for, so as to permit the supply of alcohol 24 hours a day, 7 days a week with the following conditions:</p> <ol style="list-style-type: none"> 1. Two members of staff shall be on duty on the shop floor between 23:00 and 05:00. 2. No beers or ciders over 6.5% ABV shall be sold by retail, excluding premium products as agreed in writing in advance by the police licensing unit. 3. Condition 2, annex 2 of the current licence be removed. 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
6		<p>Cabinet Member for Planning, Regeneration & Economic Development's Decision Meeting - Wednesday 9 April at 9am in Conference Room A, Floor 2, Civic Offices</p> <p>Councillor Terry Hall, Cabinet Member for PRED, will consider the following reports:</p> <ul style="list-style-type: none"> • Introduction of pre-application charging • Monitoring of 2013/14 cash limits and capital programme for the period to 31 December 2013 (Information Item). 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 4 APRIL 2014

	WARD		OFFICER CONTACT
7		<p>The Licensing Sub Committee - 9 April at 9.30am in the Executive Meeting Room, 3rd Floor, the Guildhall.</p> <p>The committee will consider the following applications:</p> <ul style="list-style-type: none"> • Licensing Act 2003 – Application for the grant of a premises licence, Parlour 6 Palmerston Road Southsea PO5 3QH • Licensing Act 2003 – Application for the grant of a premises licence, Burger Van 468 London Road Hilsea Portsmouth PO2 9RH 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
8		<p>Cabinet Member for Culture, Leisure & Sport's Decision Meeting - Thursday 10 April at 12 noon in Conference Room A, Floor 2, Civic Offices</p> <p>Councillor Lee Hunt as Cabinet Member for Culture, Leisure & Sport will consider the following item at his special decision meeting:</p> <ul style="list-style-type: none"> • Hilsea Lido (update report) 	<p>Lisa Gallacher Customer, Community & Democratic Services Tel: 9283 4056</p>
9		<p>Cabinet Member for Children and Education Decision Meeting – Friday 11 April 2014 at 4pm in Conference Room B, Civic Offices</p> <p>Councillor Rob Wood will consider the following decision items:</p> <ul style="list-style-type: none"> • Proposed school organisational changes to Moorings Way Infant, Meon Infant and Meon Junior Schools • Proposed amalgamation of Copnor Infant and Junior Schools • Proposal to change the City of Portsmouth Boys School from a single sex school to a co-educational school 	<p>Lisa Gallacher Customer, Community & Democratic Services Tel: 9283 4056</p>
10		<p>Governance & Audit & Standards (Assessment) Sub Committee - Friday 11 April 2014 at 11am in Conference Room A, Civic Offices. Portsmouth</p> <p>An (Assessment) sub committee of the Governance and Audit and Standards Committee will meet and is expected to consider in exempt session 4 individual complaints against Members.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
11		<p>Flying Bull Primary School</p> <p>A contract has been entered into for the sum of £2,635,091 with Feltham Construction Ltd for the Flying Bull Primary School project:</p> <p>Re-ordering, refurbishment & extension of the existing school buildings to address historic maintenance issues & improve the internal circulation of the school buildings.</p> <p>This contract was awarded in line with the City Council's contract procedure rules, however due to requests from the school management to increase the scope of works to:</p> <ul style="list-style-type: none"> • address further maintenance issues • enhance the specification of some internal fittings • improve the staff room facilities • fit-out the annexe building <p>It has been necessary to increase the value of the contract to £2,755.091. The school has increased its contribution to the scheme to fund these improvements.</p> <p>There are no financial implications as these costs are still within the overall approved budget for this scheme.</p>	<p>Andrew Malbon, Housing & Property Services - Design Tel: 9283 4711</p>
12		<p>Portsmouth Information Sharing Framework</p> <p>To ensure we continue to deliver effective public services during these challenging times, we need to be better at using the information and resources we have for the benefit our residents.</p> <p>We have worked with our partners to create Portsmouth's Information Sharing Framework - a document which will help both council services and our city partners understand how to share information legally, appropriately and with confidence.</p> <p>When information is shared appropriately, legally and in the best interests of the individual concerned, public services are able to work more effectively together and achieve better outcomes for their customers.</p>	<p>Tarnia Goodsell Customer, Community & Democratic Services Tel: 9268 8267</p>

	WARD	OFFICER CONTACT
	<p>Contd/...</p> <p>Most people expect public services to share information and can be frustrated when it doesn't happen, especially when it doesn't happen between departments in the same organisation; sharing personal information means customers don't have to tell their story over and over again. Health and social care professionals are especially aware of the trust placed in them and will only share personal information where additional safeguarding measures are in place. As public servants we also have a duty to share some information without the consent of the individuals concerned. We do this in order to prevent or detect crime, or fraud or where we suspect children or vulnerable adults are at risk. And sadly, there are examples where the failure to share personal information appropriately has resulted in tragedy - Soham, Victoria Climbié, Peter Connolly.</p> <p>The framework we have created contains information sharing principles, the difference between anonymised and personal data, when we need to get consent in relation to sharing personalised data to share data and how to record that consent.</p> <p>The framework doesn't change any data sharing agreements or statutory guidance that we have in place, but it does collect all the principles and information into one place in order to help staff and services share information appropriately and consistently.</p> <p>Supported by Portsmouth's Public Service Board and approved by the council's Corporate Governance Information Group, the Police, Probation Trust, Fire Service, the University of Portsmouth, Portsmouth's Clinical Commissioning Group, Portsmouth NHS Hospital NHS Trust and Solent NHS Trust.</p> <p>We will make sure our staff and those who deliver services on our behalf follow the guidelines in this document and we will review and monitor its effectiveness on an annual basis.</p> <p>If you wish to view the Framework or know more about it contact</p> <ul style="list-style-type: none"> • Strategy and Partnership Manager, Lisa Wills, 023 9284 1472 • Head of Public Health Intelligence, Joanna Kerr, 023 9268 8561 • Or Commissioning & Partnerships Manager (Children), Hayden Ginns, 023 9283 4160 	

Part 3 - Information and News Items (cont'd)

FRIDAY 4 APRIL 2014

	WARD		OFFICER CONTACT
13	Drayton & Farlington	<p>52 Drayton Lane Portsmouth Ref No: 13/00969/HOU Appeal Decision: Allowed Appeal Decision Date: 2nd April 2014</p> <p>An appeal was lodged against the refusal of planning permission for the construction of new retaining walls and steps and formation of vehicle hardstanding to front of property.</p> <p>This appeal was dealt with by the written representation procedure, under the Fast Track Appeals Service and the Inspector decided to allow the appeal.</p>	<p>Laura Grimason Planning Services Tel: 9284 1470</p>
14	Drayton & Farlington	<p>107 Havant Road Drayton Portsmouth PO6 2AH Ref No: 13/00386/FUL Appeal Decision: Allowed Appeal Decision Date: 2nd April 2014</p> <p>An appeal was lodged against the refusal of planning permission for the construction of part 3- /part 4- storey building comprising 27 sheltered apartments, communal facilities and car parking with access from Carmarthen Avenue.</p> <p>This appeal was heard at an Informal Hearing and the Inspector decided to allow the appeal.</p>	<p>Ian Parkinson Planning Services Tel: 9284 4301</p>
15	Drayton & Farlington	<p>93 Havant Road Portsmouth PO6 2JE Ref No: 13/00544/FUL Appeal Decision: Allowed Appeal Decision Date: 31st March 2014</p> <p>An appeal was lodged against the refusal of planning permission for the construction of part single/part2-/part3- storey building comprising 51 sheltered apartments, managers flat, communal facilities and car parking.</p> <p>This appeal was heard at an Informal Hearing and the Inspector decided to allow the appeal. The application for costs was dismissed.</p>	<p>Ian Parkinson Planning Services Tel: 9284 4301</p>