City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 10 DATE: FRIDAY 7 MARCH 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

- Part 1 Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.
- Part 2 Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and
- Part 3 Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Decision Meeting - 3 March The Cabinet has made the following decisions:-	Joanne Wildsmith Local Democracy Officer Tel 9283 4057
		Team Portsmouth - City of Service DECISIONS: The Cabinet noted Portsmouth's successful application to be a 'City of Service' and agree that this will be a valuable opportunity to demonstrate the impact volunteers can have in meeting some of the city's most pressing challenges.	Matt Gummerson, Principal Strategy Adviser Tel: 9268 8560
		 Local Transport Plan 3 - Implementation Plan 2014/15 RECOMMENDED to Council (and not subject to call-in) 1) that approval be given to the attached Implementation Plan; 2) That authority be delegated to the Head of Transport and Environment in consultation with the Cabinet Member for Traffic and Transportation, the Strategic Director for Regeneration and the Section 151 Officer to agree any amendments to the Implementation Plan that may be required to take account of future funding changes and policy announcements. 	Felicity Tidbury, Transport Planning Manager Tel: 9268 8261
		Treasury Management Policy for 2014/15 RECOMMENDED to Council that the recommendations as contained within the report be supported. (This is not subject to call-in.)	Michael Lloyd, Directorate Finance Manager (Technical & Financial Planning) Tel: 9283 4436

WARD	DECISION	OFFICER CONTACT
	Budget & Performance Monitoring 2013/14 (3rd Quarter) to end December 2013	Julian Pike, Deputy Head of Finance &
	RECOMMENDED to Council that:	S151 Officer Tel: 9283 4347
	(i) The contents of this report be noted, in particular (after further forecast transfers to Portfolio Specific Reserves of £449,600) the overall forecast overspend of £316,600 representing a variance of 0.16% against the City Council Revised Budget of £192,781,200. Before further forecast transfers to Portfolio Specific Reserves, there is a forecast underspend of £133,000 representing a variance of 0.07%.	1011 0200 4041
	(ii) Members note that any actual overspend at year end will in the first instance be deducted from any Portfolio Reserve balance and once depleted then be deducted from the 2014/15 Cash Limit.	
	(iii) A report in respect of the Children and Education Portfolio be prepared for the Cabinet in April 2014 setting out the options for significantly reducing or eliminating in future financial years the adverse budget position presently being forecast by the Portfolio, including the associated impact of doing so.	
	(iv) Heads of Service, in consultation with the appropriate Cabinet Member, consider options that seek to minimise any forecast overspend presently being reported and prepare strategies outlining how any consequent reduction to the 2014/15 Portfolio cash limit will be managed to avoid further overspending during 2014/15.	
	(This is not subject to call-in)	
	Flooding Update (Information Report)	Guy Mason, Coastal and Drainage Team
	DECISIONS:	Manager
	Officers were thanked for their work to attract external funding. (As an information report this item is not subject to call-in.)	Tel: 9283 4044

WARD	DECISION	OFFICER CONTACT
	Business Rates Discretionary Relief Policy DECISIONS:	Ed Woodhouse, Head of Revenues and Benefits
	The Cabinet:	Tel: 9283 4902
	(1) Approved the amended policy document (attached to the report):	
	"Policy for the granting of Discretionary Non-Domestic Rate Relief"	
	(2) Granted delegated authority to the Head of Revenues & Benefits to update Section 9 of the policy titled "Discretionary Relief - Re-occupation Relief" as soon as central Government issues guidance on this relief	
	(3) Granted delegated authority to the Head of Revenues & Benefits to update the policy to include a section titled: Discretionary Relief - Business Rates Flooding Relief", according to central Government guidance on this relief	
	Home to School Transport - supporting children and young people to attend school/college through the provision of transport assistance	Megan Southcott, Strategy Advisor
	DECISIONS:	Tel: 9268 8017
	The Cabinet:	
	(1) Noted the consultation process that has been undertaken (set out in Sections 6 to 9);	
	(2) Acknowledged the consultation feedback (summarised in Sections 10/11);	
	(3) Approved the recommendations 2.1 (a) - (f), as detailed in Sections 12/13 of the report.	
	Date of a Cabinet Meeting in April	
	DECISIONS:	
	The date of an extra Cabinet meeting was set as Monday 7 April 2014 at 12 noon.	

WARD	DECISION	OFFICER CONTACT
	Appointment to Outside Bodies	
	DECISIONS:	
	The following appointments were made of Liberal Democrat appointments:	
	Project Integra Strategic Board - Cllr S Stockdale as Cabinet member for ECS	
	Safer Portsmouth Partnership - Cllr S Stockdale as Cabinet Member for ECS	
	Trading Standards South East Ltd - Cllr S Stockdale as Cabinet Member for ECS	
	Port Advisory Board - Cllr T Hall as Cabinet Member for PRED	
	Portsmouth Naval Base Property Trust Ltd - Mrs D Moody	
	TRO 1/2014: Traffic Regulation Order 1/2014: The Portsmouth City Council (MC Zone and MB Zone Permit Amendments) (Residents' Parking Places and Waiting Restrictions) (No.1) Order 2014	Pam Turton, Assistant Head of Transport and Environment Tel: 9283 4614
	DECISIONS:	Tel. 9263 4614
	1. To introduce a parking scheme that restricts parking to "MC Permit Holders Only" between 5pm-7pm.	
	2. That the proposal to include Jessie Road and the section of Francis Avenue between Jessie Road and Orchard Road in the MC zone, including the requirement to exchange existing MB permits, is deleted. The current parking arrangements to remain as they are.	
	3. To reduce the proposed double yellow lines on the junctions of Bramble Road / Shanklin Road and Bramble Road / Ventnor Road to 1 metre east and west of each junction.	
	4. That immediately the MC zone is implemented a consultation should begin in areas 1, 2, 3, 4 and 5 of the published map (to include both sides of St. Ronan's Road and Waverley Road) to ascertain the effect of any displaced parking into these areas and where residents in these areas would be in favour of parking zones.	
	NB Call-in date: Wednesday 12 March	

	WARD	DECISION	OFFICER CONTACT
2		The Cabinet Member for Resources - Decision Meeting - 6 March	Vicki Plytas Senior Local
		The Cabinet Member for Resources made the following decisions:	Democracy Officer Tel 9283 4058
		Support for the Voluntary and Community Sector 2014/2015	Tel 9203 4036
		DECISION: the Resources Portfolio holder agreed the allocation of funding for 2014/2015 in appendices 1-4.	
		Grant Applications from the Twinning Advisory Group	
		DECISION: That the portfolio holder makes available to the Lord Mayor's Office the sum of £244.82, being the remaining money from the twinning budget. This to be used to buy gifts for the Lord Mayor to present to the city of Zhuhai during her visit there.	
		Monitoring of the Third Quarter 2013/14 Revenue Cash Limits and Capital Programme	
		DECISION That :	
		(1) the content of the report be noted	
		(2) the principles outlined in Appendix C, paragraphs 3.1 to 3.7 regarding the future use of this portfolio's underspends be approved.	
		NB Call-in date: Friday 14 March	

	WARD	DECISION	OFFICER CONTACT
3			isa Gallacher ocal Democracy
		Councillor Rob Wood made the following decision:	Officer Tel: 9283 4056
		Proposed change to the Planned Admission Number of Mayfield School	
		DECISIONS:	
		(1) That the proposal for the change in the Published Admission Number to reduce the current admission number for the school from 240 to 200 be approved. The current secondary provision capacity of the school is 1200 and the proposed capacity will be 1000.	
		(2) That the Published Admission Number be reviewed on an annual basis and to determine if this should be increased in the future to meet demand for secondary school places.	
		Councillor Rob Wood also noted the following information report:	
		Bi-annual adoption report	
		As no decisions were made, this item is not subject to call-in.	
		NB Call-in date: Friday 14 March	
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Part 2 - Proposals from Managers for Implementation

THERE ARE NO PART TWO ITEMS (INCLUDING PLANNING APPLICATIONS) THIS WEEK

Part 3 - Information and News Items

FRIDAY 7 MARCH 2014

	WARD		OFFICER CONTACT
4		The Licensing Sub Committee - 11 March At a meeting on Tuesday 11 March at 9.30am in the Guildhall, the committee will consider the following application:	Jane Di Dino Local Democracy Officer Tel: 9283 4060
		Licensing Act 2003 - application for a variation of a premises licence - Best One, 140-144 Fratton Road, Portsmouth PO1 5DD.	101. 3230 4000
5		Cabinet Member for Housing's Decision Meeting - Tuesday 11 March at 4pm in the Executive Meeting Room, Floor 3 of the Guildhall	Joanne Wildsmith Local Democracy
		Councillor Sanders will be considering the following items:	Officer Tel: 9283 4057
		 Seymour Close area - window replacements Council Housing Maintenance & Improvements and Housing IT Business Software 2014/15 Exchanges and Successions Policy for Local Authority Housing 	
6		Governance and Audit and Standards Committee Meeting - 13 March 2014 at 3pm	Vicki Plytas
		A meeting of Governance and Audit and Standards Committee will be held on Thursday 13 March at 3pm in Conference Room A, Second Floor, Civic Offices, Portsmouth when the following items will be considered	Senior Local Democracy Officer Tel 9283 4058
		 School Transport & Student Awards Appeal Committee External Audit Reports - Audit Plan - year end 31 March 2014 and Local Government Audit Committee Briefing Proposed Minor Revisions to Members' Allowance Scheme Treasury Management Strategy Report (information only) Performance Management Update - Quarter 3 - 2013-14 Audit Performance Status Report to 10 February 2014 for Audit Plan 2013/14 Regulation of Investigatory powers Act (RIPA) Report 	

Part 3 - Information and News Items (cont'd)	
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	WARD		OFFICER CONTACT
7		No Smoking Day 2014	Barbara Skinner Public Health
		Portsmouth City Council will be supporting No Smoking Day on Wednesday 12 March. The British Heart Foundation have set the theme for this year as V for Victory with the strapline 'In the battle against cigarettes we can help you win'.	Tel: 9284 1934
		We are working with all our local smoking cessation partners to encourage as many people as possible to think about starting their journey to quitting on No Smoking Day. In particular, we are offering Portsmouth City Council staff a day's supply of nicotine replacement therapy (NRT) through Pompey Quit if they commit to abstain from smoking at work on 12 March. This may then encourage them to seek support to quit for good. They can then continue to receive free NRT through the Pompey Quit drop in clinic held in the Civic Offices on a regular basis.	
		Representatives from Pompey Quit will be in the civic offices reception area on 11 March to meet staff interested in taking part and talk to the public about quit smoking services locally.	
8		Licence Fees at the Enterprise Centres	Alan Lowe
		The monthly licence fees for the units at the three Enterprise Centres, owned and managed by the city council, will increase by 3.2% at 1 st April 2014. This represents the RPI figure from September 2013.	Enterprise Centres Manager Tel: 9282 6225
		A management led review of all other existing fees/charges will also take place in line with current market conditions and other Serviced Business Space providers in the local and surrounding areas.	
9	Copnor	207 Powerscourt Road Portsmouth PO2 7JH Ref No: 13/01090/FUL Date of Decision: 25 th February 2014 Decision: Dismissed	Simon Barnett Planning Services Tel: 9284 1281
		An appeal was lodged against the refusal of planning permission for the conversion to form two dwellinghouses (Resubmission of 13/00322/FUL)	
		This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal. The application for costs was also dismissed.	

Part 3 - Information and News Items ((cont'd)
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FRIDAY 7 MARCH 2014

	WARD	Tana News Rems (cont a)	OFFICER CONTACT	
10	St Thomas	Fontenoy House Grand Parade Portsmouth PO1 2NF Ref No: 13/00989/FUL Date of Decision: 27 th February 2014 Decision: Allowed	Simon Barnett Planning Services Tel: 9284 1281	
		An appeal was lodged against the refusal of planning permission for the construction of single storey extension to roof to form 2 flats to include raising of existing parapet wall, installation of balustrading and extension to existing external fire escape (Re-submission of 13/00536/FUL).		
		This appeal was dealt with by the written representation procedure and the Inspector decided to allow the appeal.		
11	Fratton	240 Fratton Road Portsmouth PO1 5HH Ref No: 13/01040/FUL Date of Decision: 5 th March 2014 Decision: Allowed	Simon Barnett Planning Services Tel: 9284 1281	
		An appeal was lodged against the refusal of planning permission for the construction of a new roof to form 2 flats and extension of existing stairwell (resubmission of 12/01220/FUL)		
		This appeal was dealt with by the written representation procedure and the Inspector decided to allow the appeal. The application for costs was dismissed.		
12	St Thomas	Education & Enforcement Day - 11 March 2014	Deborah Dalzell	
	and Charles Dickens	This is part of a multi-agency operation to enforce the city's 20mph speed limits. Working alongside Portsmouth's Road Policing Unit & Safer Neighbourhood Team, motorists will be targeted in two locations within the city. Drivers breaking the speed limit will be given the opportunity to have their penalty waived by attending a one hour education session to be held on the same day at Southsea Fire Station. The session will include three presentations delivered by Hampshire Fire & Rescue, The Blue Lamp Trust, Paramedics & the Council's Road Safety Officers.	Transport & Environment Tel: 9268 8949	