

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 28

DATE: FRIDAY 23 JULY 2021

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

THERE ARE NO PART 1 ITEMS THIS WEEK

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The managers indicated will exercise their powers to approve the proposal unless a councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 30 July 2021.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: PLANNING POLICY AND CITY DEVELOPMENT

FRIDAY 23 JULY 2021

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1	Paulsgrove	<p>Appropriation of land at former Longdean Lodge site, Hillsley Road, Paulsgrove</p> <p>Proposal: To appropriate land at former Longdean Lodge from Social and Health Care to Housing Revenue Account.</p> <p>The land identified in the plan forms the site of the former Longdean Lodge. This site has received planning consent under planning reference 19/00371/CS3 for part 3, part 4 storey building to provide 13 supported living flats with staff and communal facilities.</p> <p>Longdean Lodge is being appropriated into the Housing Revenue Account(HRA), in line with the Cabinet report dated 25th February 2019, this details the development of 13 flats, delivering new homes to 28 adults with learning disabilities to be held in the HRA</p> <p>A copy of the plan is available to view by calling Eamonn Devine in Regeneration, Property & Investment. A copy of the report dated 25th February 2019 is available from Alison Smart</p>	<p>For plan:</p> <p>Eamonn Devine Property & Investment Tel: 9283 4262</p> <p>For referenced report:</p> <p>Alison Smart, Neighbourhood & Building Services Tel: 9284 1039</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Cosham	<p>Appropriation of land at former Edinburgh House, Sundridge Close, Cosham, Portsmouth</p> <p>Proposal: To appropriate land at former Edinburgh House site from Social and Health Care to Housing Revenue Account.</p> <p>The land identified in the plan forms the site of the former Edinburgh House. Planning permission is being sought for 50 1 bed dementia support flats, with associated staff and care facilities. Discussions are ongoing with the Planning Department.</p> <p>Further details and a copy of the plan are available to view by calling Eamonn Devine in Regeneration, Property & Investment.</p>	<p>Eamonn Devine Property & Investment Tel: 9283 4262</p>

MEMBERS' INFORMATION SERVICE

TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE DIRECTOR OF REGENERATION

The Director of Regeneration will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Cabinet for a decision.

Your request should be made to the **Director of Regeneration** by telephoning Sharan Cooper (☎ 9283 4260) and must be received by not later than **5pm on 30 July 2021**. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Wards	Traffic Regulation Order	Case Officers & Tel Nos	Comments	Proposed Action
3	Eastney & Craneswater	<p>The Portsmouth City Council (Eastern Parade and St Helen's Parade) (Parking Places and Amendments to Waiting Restrictions) (No.78) Order 2021</p> <p>In conjunction with new zebra crossing facility in Eastern Parade.</p>	<p>Lee Gilbert 023 9283 4868 (Zebra crossing)</p> <p>Nikki Musson 023 9283 4461 (TRO and new parking restrictions)</p>	<p>A new traffic regulation order (TRO) is required to:</p> <ul style="list-style-type: none"> • amend parking restrictions to accommodate a new zebra crossing in Eastern Parade, east of Helena Road (reduce double yellow lines by 10m, remove a 17m MF zone parking bay, for crossing zig zags); • to manage parking congestion and provide short-term parking for visitors on the south and east sides of Eastern Parade and St Helen's Parade (3 hours' limited waiting, following engagement with local businesses in recent months); • to allow access to respective MF and MG parking zone Business permits by the handful of businesses south/east of Eastern Parade / St Helen's Parade. <p>The new zebra crossing is intended to be installed in Eastern Parade, east of Helena Road, by Canoe Lake Nursery, under separate legislative requirements (notification). However, this notification under Section 23 of the Road Traffic Regulation Act has been combined with the TRO requirements to run parallel, for 28 days in total.</p>	<p>To progress TRO 78/2021 and undertake statutory 28-day public consultation, between 23 July - 20 August 2021.</p> <p>In addition to publishing TRO proposals in the <i>Portsmouth News</i> and on PCC website, displaying yellow notices on-street and advising statutory consultees, copies of proposal notices are also sent to properties in the vicinity to raise awareness. An accompanying engagement letter and plan will also be included.</p>

PLANNING APPLICATIONS TO BE DETERMINED BY THE ASSISTANT DIRECTOR OF PLANNING & ECONOMIC GROWTH

The Assistant Director Planning & Economic Growth will exercise their powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Planning and Economic Growth** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm** on Friday 30 July. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	20/00679/HOU Cosham	<p>Haddon Chase 54 London Road, Cosham</p> <p>Construction of first floor side extension , single storey rear extension, installation of rear dormer windows and front/side roof lights, the conversion of roof at front to gable end, Garage conversion and alterations to front porch</p>	<p>One objection was received, raising the following issues:-</p> <p>The immediate neighbour at 56 London Road has objected on the following grounds:-</p> <ol style="list-style-type: none"> (1) Will severely impair the light into the garden particularly in the autumn and winter months when the sun is lower. (2) May have a reduction effect on the property value. (3) The existing conservatory is constructed approximately 0.45 metres from the current wall, has translucent surrounding windows and a transparent corrugated type roof, culminating to an apex, the light the garden is negligibly affected. The new plans are solid brick and a pitch roof with no reflective or light giving assistance. The proposed build has windows and doors facing into No.54's garden so their light will be completely unaffected. (4) Will the footings remain within the application boundary and not encroach onto our property? How will this be monitored and checked? <p>Officers comments:</p> <p>The issue of value change is outside the scope of determination of the application.</p> <p>The applicant has completed Certificate A which confirms all work will be within the site. Any deviation would be a matter for enforcement investigation.</p>	<p>Cris Lancaster</p> <p>Tel: 0121 234 1300</p> <p>Conditional Approval</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	20/01206/PLAREG St Thomas	<p>33 Castle Road Southsea, PO5 3DE</p> <p>Application for clear glazing (1.7m above FFL) to the two rear first floor windows; variation in window size and design and surrounding brick detailing to front and rear elevations (part retrospective)</p>	<p>The plots along this section of road are large and this, combined with the extension orientation and size, is not considered by officers to have an unreasonable effect upon light, shadowing and overlooking.</p> <p>Otherwise, the other matters the application raises (eg scale, design, etc.) are likely to be deemed as acceptable.</p> <p>One objection has been received from an adjoining neighbour on the following grounds :</p> <ul style="list-style-type: none"> a) the clear glazing installed at first floor level in the new extension has resulted in increased overlooking and loss of privacy to the seating area and main usable space in their garden; b) the original justification for obscure glazing remains valid. <p>Planning permission was granted for the construction of a two storey rear extension plus enlargement of the existing basement and replacement windows and doors to the front (19/01193/HOU) in December 2019. Condition 4 of this permission required all windows at first floor level on the rear (east facing) elevation of the extension to be glazed with obscured glass (minimum obscuration level 3) and non-opening below 1.7m above finish floor level to protect the privacy of the adjoining properties and to prevent overlooking (actual and/or perceived). However, as a result of internal re-arrangement of rooms within the extension, clear glazing has been installed. It is considered that overlooking and loss of privacy of both neighbouring properties is significant. Amended plans have been received to show obscure glazing up to a height of 1.7m above finished floor level in both windows which would result in an acceptable relationship (subject to conditions preventing opening below 1.7m).</p> <p>The application is considered acceptable in all other respects.</p>	<p>Alison Pinkney Tel: 077 8728 5474</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	21/00231/FUL Copnor	<p>259 Powerscourt Road Portsmouth, PO2 7JJ</p> <p>Change of use from dwellinghouse (Class C3) to purposes falling within Class C3 (dwellinghouse) and Class C4 (house in multiple occupation)</p>	<p>259 Powerscourt Road, 21/00231/FUL</p> <p>Change of use from C3 to C3/C4</p> <p>Four letters of objections have been received raising the following concerns:</p> <ul style="list-style-type: none"> • Further increase of demand for car parking; • Additional rubbish, noise etc.; • This area is family oriented and HMO's change the whole ethos of a community; and • Neither immediate neighbour has been issued with a Party Wall Agreement which is a requirement. Building work will ramp up before any planning decision is made, and changes to the drawings will occur without the required notice. <p>In addition, objections from the Copnor Ward Councillor Swann have been received on the following grounds:</p> <ul style="list-style-type: none"> • Unacceptable parking impact in an area already suffering with parking capacity issues; Unreliable HMO Register data - the Register has not been properly reviewed and updated for an extended period of time, HMO applications should not be approved until it is fully up to date and therefore reliable. • These kinds of applications do not benefit the community, are hugely detrimental with massive strain being put on the local area: increased pressure on doctor and dental practices, further road congestion and loss of parking, loss of badly needed family homes, increase in anti-social behaviour, and increase in noise nuisance. <p>Comment</p> <p>Impact on parking.</p>	<p>Arleta Miszewska</p> <p>Tel: 023 9260 6155</p> <p>Approve</p>

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			<p>In accordance with the Council's Car Parking and Transport Assessment SPD, the existing property comprising of a 3-bed dwelling would attract a car parking provision of 1.5 car parking space. However, the property has no off-street car parking provision and so creates a shortfall of 1.5 car parking space. The proposed use as C4 HMO (6 bedrooms) would attract a car parking provision of 2 spaces increasing the existing shortfall by 0.5 space. It is not considered that the further increase in shortfall by a 0.5 car parking space would result in an unacceptable impact on highway safety, or the residual cumulative impacts on the road network would be severe.</p> <p>The SPD also gives the expected level of cycle parking that should be provided for residential developments. A C4 HMO or dual use of C4 and C3 developments require a provision of 4 cycle parking. The submitted floor plan shows that an external bike store with 4 spaces would be provided in the rear garden of the property.</p> <p>Impact on community and residential amenity</p> <p>It is acknowledged that HMOs provide accommodation for some sections of the community, such as single persons, students and young professionals. Moreover, HMOs often accommodate more transient population and this can have adverse social impacts on community cohesion and reduced support for community facilities, such as schools. These negative impacts are recognised in the supporting text to Policy PCS20 (houses in multiple occupation (HMOs): ensuring mixed and balanced communities). The HMO SPD provides a tool to prevent established communities from experiencing these potentially harmful impacts. It sets a maximum threshold of 10% of all properties within a 50m radius as the maximum acceptable percentage of HMOs in that area. Any HMO increase above 10% is considered to create harm to the community.</p>	

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			<p>In this case, the community is not imbalanced and granting planning permission for this proposal would not take it over the 10% threshold. If planning permission was granted then the resultant proportion of properties in HMO use in the 50m radius would be 1.45%. Consequently, the proposal would not be contrary to the aims of Policy PCS20 as it would not prevent mixed and balanced communities.</p> <p>Rubbish: The owners of the site would need to apply for communal waste collection to Portsmouth City Council. It is noted that the waste facilities are proposed to be stored within the forecourt. An HMO property is normally provided with a household recycling (360L) and refuse bins (360L & 140L).</p> <p>In terms of noise, the proposed C4 use would accommodate up to 6 people. It is not considered that this level of occupancy would generate noise disturbance over and beyond that which can be reasonably expected from a family household. It is noted that there is no upper limit on occupation of a single family dwellinghouse. Consequently, no severe impacts in terms noise disturbance to neighbours are envisaged.</p> <p>HMO data</p> <p>A concern has been raised over the reliability of the Council's HMO Register. The Register relies on three data sources, including a licensing register, planning history and Council Tax records. In addition, the HMO data relevant to each application is a subject of investigation to ensure adequacy. The data is also shared with the Ward Councillors to provide an opportunity for a further review and reporting any properties within the 50m radius that are in use as HMOs that have not been identified on the Register. In this instance, the data has been properly assessed and is considered correct and reliable.</p> <p>Other matters raised</p> <p>Lack of a Party Wall Agreement. This matter falls beyond the scope of planning material consideration and cannot justify a refusal. Similar, the assumption that building works may start before planning permission is granted cannot influence officer's recommendation.</p>	

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	21/00436/HOU Eastney & Craneswater	2 Cousins Grove Southsea, PO4 9RP Construction of single storey rear and side extensions (following removal of existing extension); replacement windows; and timber railings to replace metal on front balcony	One objection has been received from a neighbouring property at no.4 Cousins Grove on the following grounds: a) 'Amended Proposed Block and Location Plan' (10 May 2021) is not correct, shows store attaching to no.4 which has not been agreed to; b) any supports for store must not to be attached to no.4 and be set back sufficiently to show this is the case; c) note that: no structures or fixings to be attached to no.4; sufficient gap between the proposed store and boundary wall to show that the 2 structures are separate; materials for the roof of the store to be slate tiles in keeping with the existing roof tiles; store wall that is visible from no.4 to be made of similar brick to the existing house; d) a party wall agreement to be set out to monitor any movement in our property as a function of the construction. Amended drawings have been received to address all matters raised in (a), (b) and (c) above. A party wall agreement is a not a planning matter.	Alison Pinkney Tel: 077 8728 5474 Conditional Permission
8	21/00658/MMA Copnor	Mayfield School Mayfield Road, Portsmouth Minor material amendment to planning permission 19/00885/FUL, to seek approval of amended plans in relation to boundary treatments	Four comments have been received from two residents, objecting to the proposed development on the following grounds: (a) Not a minor material amendment; (b) Increased impact from the new school building; (c) Poor design of replacement wall; (d) Increased noise; (e) loss of historical painted SWS sign; (f) littering between wall and fence (g) Request for increase planting as mitigation; (h) Query over other retained elements; (i) Visual screening provided by existing wall lost - light pollution The original school re-development consent, 19/00885/FUL, approved elements of the 641m of boundary treatment to be replaced. This MMA proposal would replace further 103m of boundary, on the south-eastern side of the school site. There is an existing 2.4m high wall in this location, which has now been deemed unsafe, and this is proposed to be replaced with a part brick wall/part weld mesh fencing of the same total height.	Matthew Garrad Tel: 07787 285 354 Approve

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
9	21/00743/HOU Eastney & Craneswater	<p>10 Parkstone Avenue Southsea, PO4 0QZ</p> <p>Two storey side extension. Ground floor single storey rear extension to replace existing conservatory. Loft extension with rear facing dormer and front facing roof lights.</p>	<p>Similar sections of wall along the boundary are not considered to be unsafe and therefore are to be retained. The existing site has a mixture of boundary treatments and the proposal is considered to appropriately relate to these and would not appear out of character with the site. The alteration is considered to be minor in relation to the previous permission.</p> <p>Although the weld mesh fence would be less solid than the existing brick wall, it is not considered that the change in boundary treatment would significantly increase noise, overlooking or light pollution towards to local residents and additional planting is not considered to be justifiable as mitigation as such. An SWS sign is a 2nd World War sign showing location of water supply for fire-fighting. While the loss of the SWS is regrettable, there is no formal protection of such signs, additionally the applicant is proposing to install a plaque in its place to reflect the previous historic painting. It is not considered that the proposed alteration towards the boundary would give rise to any increase in littering.</p> <p>One comment has been received from the neighbouring resident to the north-west (rear) raising objection to the scheme on the following grounds: (a) Bulk and overbearing impact of the dormer; (b) Loss of privacy caused by rear windows on the dormer; and (c) Loss of light from the rear dormer and side extension.</p> <p>The applicant's fall-back position, if permission were refused, would be to construct an identical rear dormer on the property under Permitted Development rights. The property already includes upper floor rear windows which overlook the neighbouring property to the north-west and the additional windows within the dormer would not significant alter this arrangement. Similar two-storey side extensions can be seen within the streetscene and the extension would be appropriately set down from the ridge and set back from the front elevation as to not appear overbearing.</p>	<p>Matthew Garrad Tel: 07787 285 354</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			<p>The proposed two-storey side extension would retain a 6m gap between the recipient property and the neighbouring property to the north-east. Further the two-storey element would be located approximately 9m from the rear neighbour. As such given the distance and retained gap within the streetscene, it is not considered that the development would give rise to an unacceptable loss of light to the north-west.</p>	

Part 3 - Information and News Items

FRIDAY 23 JULY 2021

	WARD		OFFICER CONTACT
10		<p>Cabinet - Tuesday 27 July at 12 noon in the Council Chamber</p> <p>At a meeting of the Full Cabinet there will be consideration of the following items:</p> <ul style="list-style-type: none"> • Draft Portsmouth Local Plan Consultation with Local Plan Consultation Strategy • Local Development Scheme Update • Future Options for Recycling • Household Waste Recycling Centre Operations update and booking system • The 2021 Annual Status Report of Air Quality • Port Health Readiness - Delivery of Official Controls • Annual Fostering Service Report • Bi-annual Adoption Report • Response to the interim report of the national independent review of children's social care; strategy for high quality social care and early help in Portsmouth • Heritage Strategy • Outside Bodies - Consideration of any Recommendations Arising from the Scrutiny Management Panel held on 22 July 2021 • Treasury Management Outturn Report 2021-2022 	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
11		<p>Planning Committee - Wednesday 21 July</p> <p>The committee considered the following applications:</p> <p>20/00485/FUL 13 Shadwell Road, PO2 9EH Change of use from three self-contained flats (Class C3) to one dwelling house to be used for purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) (Description amended).</p> <p>RESOLVED to grant conditional planning permission as set out in the officer's committee report.</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 023 9283 4056</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 23 JULY 2021

	WARD	OFFICER CONTACT
Contd/...	<p>20/01540/FUL 15 Shadwell Road, PO2 9EH Change of use from dwelling house (Class C3) to purposes falling within Class C3 (dwelling house) and Class C4 (house in multiple occupation).</p> <p>RESOLVED to grant conditional permission as set out in the officer's committee report and an additional condition that limits to 4 [four] residents and users of the development hereby approved.</p> <p>21/00182/VOC Unit 1, Southdown View, PO3 5FS Variation of condition 6 of planning permission 16/01539/FUL, to allow the premises to be open 24 hours a day.</p> <p>RESOLVED to delegate authority to the Assistant Director of Planning and Economic Growth to grant conditional permission as set out in the officer's committee report and supplementary matters list.</p> <p>21/00848/OUT Queen Alexandra Hospital, PO6 3LY Outline application for demolition of existing car park structure and construction of building to accommodate emergency department, with link to main hospital and parking at ground floor level; formation of emergency vehicle and pedestrian drop off zones; reconfiguration of internal highways; associated landscaping, infrastructure and ancillary works (principles of access to be considered).</p> <p>RESOLVED to grant conditional permission as set out in the officer's committee report and supplementary matters list with an additional informative about car parking charges.</p> <p>21/00631/FUL Queensbury House, PO6 1SE Construction of 2no. industrial warehouse units with ancillary offices, car parking and service yards</p> <p>RESOLVED to delegate authority to the Assistant Director of Planning and Economic Growth to grant conditional permission as set out in the officer's committee report and supplementary matters list</p>	

	WARD		OFFICER CONTACT
12	All wards	<p>Community Infrastructure Levy - CIL Crowdfunder</p> <p>The Community Infrastructure Levy team (with Cabinet approval on the 9th March 2021) have embraced crowdfunding and begun the exciting journey to use CIL Neighbourhood funds to pledge on eligible crowd-funded projects via the Crowdfunder online platform (subject to consultation and support from relevant ward members), this will be known as the CIL Transformation Fund (CTF).</p> <p>£50,000 from the CIL Neighbourhood Funds has been made available. This can provide grants of up to 50% of the total project cost, up to the maximum of £5,000 per project (subject to availability).</p> <p>If you would like more information on the CIL Transformation Fund please contact Adam Breacher (Planning Obligations Spend Officer), or alternatively visit the Portsmouth CIL Crowdfunder website.</p>	<p>Adam Breacher, Planning Obligations Spend Officer, Regeneration. Mob: 07787685721</p>
13		<p>Portsmouth International Port Performance</p> <p>The following items update Members on the performance of Portsmouth International Port. Copies of items and reports can be obtained by email from PortFinance@portsmouth-port.co.uk where indicated.</p> <p>Traffic Throughput</p> <p>The Port's position in throughput, for the 3 months ending June 2021 was as follows. Compared to the 3 months ending June 2020 , passenger numbers were up 110.28%, passenger vehicle numbers were up 938.3%, freight was up 25.56% and the number of ships using the port was up 49.45%.</p> <p>The high increases in the percentage comparisons above are due to the severely reduced numbers caused by Covid19 for the 3 month period Apr 2021 to June 2021</p> <p>This in turn resulted in income relating purely to throughput being 49.27% below budget. However, total income for the Port was 34.3% below budget.</p>	<p>Mark Webb Finance Manager Tel: 9285 5944 mark.webb@portsmouth-port.co.uk</p>

	WARD		OFFICER CONTACT
14	Contd/...	<p>Port Marine Safety Code</p> <p>This report fulfils the Port's obligation under the Port Marine Safety Code of keeping the Duty Holders advised of indicants in the Harbour.</p> <p>The report summarises the incidents from 01 April 2021 to 30 June 2021.</p> <p>A full copy of the report is available from Shelley Wright at</p> <p>PortFinance@portsmouth-port.co.uk</p> <p>Trade Union Facility Time Report</p> <p>This report was due to be considered by the Employment Committee on 20 July which was subsequently postponed. A link to the report can be viewed here</p> <p>The purpose of the report is to present the outcomes of the Trade Union Facility Time Report 2021, ensuring the Council can fulfil its statutory obligations in respect of the Trade Union (Facility Time Publication Requirements) 2017.</p> <p>The Trade Union (Facility Time Publication Requirements) Regulations 2017 came into force on 1st April 2017 and were introduced as part of the Trade Union Act 2016. These regulations place a legislative requirement on "relevant public sector employers" to collate and publish, on an annual basis, a range of data on the amount and cost of facility time within the Council.</p>	<p>Peter Budd Assistant Director HR peter.budd@portsmouthcc.gov.uk</p>