

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 8**

**DATE: FRIDAY 26 FEBRUARY 2021**

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
1		<b>Cabinet Member for Traffic &amp; Transportation Decision Meeting - 25 February 2021</b>  The Cabinet Member has made the following decisions:-	Anna Martyn Local Democracy Officer Tel: 9283 4870

WARD	DECISION	OFFICER CONTACT
<b>All Wards</b>	<p><b>Portsmouth E-Scooter Rental Trial Scheme</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Noted the progress that has been made with the E-Scooter Rental Trial project since September 2020;</li> <li>2. Approved Portsmouth City Council's participation in an E-Scooter Rental Trial to commence in March 2021 until 26 November 2021, to be achieved via the introduction of an Experimental Traffic Regulation Order (ETRO);</li> <li>3. Approved Portsmouth City Council entering into a Vehicle Special Order (VSO) Agreement with the Department for Transport (DfT) to authorise the use of EScooters in the project area with the express delegation to sign the VSO delegated to the City Solicitor.</li> </ol>	Hayley Chivers Strategic Transport Lead
<b>All Wards</b>	<p><b>Casualty Statistics Analysis Report</b></p> <p>DECISIONS:</p> <p>Agreed that future road safety infrastructure projects are selected using the Annual Casualty Report as a recognised source of data to prioritise schemes to align with or determine the available budget. It will be used alongside the results of speed surveys, stakeholder correspondence and requests and anecdotal evidence from surveys completed at behavioural change and enforcement events to prioritise schemes to align with or determine the available budget.</p>	Michelle Love Safer Travel Manager
<b>Baffins, Fratton, Hilsea</b>	<p><b>Safety Improvements (Safer Routes to School)</b></p> <p>DECISIONS:</p> <p>Approved the spend from the Local Transport Plan 3 - Safer Routes to School Improvements budget to be spent at:</p> <p>Mayfield School - junction of Mayfield Road and Kensington Road;</p> <p>At least one other location from;</p> <ol style="list-style-type: none"> <li>1. Moorland Road;</li> <li>2. Moorings Way/Warren Avenue;</li> <li>3. Hayling Avenue (all locations illustrated in Appendix A).</li> </ol>	Michelle Love Safer Travel Manager

WARD	DECISION	OFFICER CONTACT
<b>Drayton &amp; Farlington, St Thomas</b>	<p><b>Speed and Casualty Reduction Measures 2021 / 2022 budget</b></p> <p>DECISIONS:</p> <p>Approved the spend from the Speed Reduction Measure budget of speed reduction measures at the junctions of Dysart/Mansvid/Tredegar Avenue, the junction of Havant Road and Farlington Avenue and Castle Road between Kings Road and Hambrook Road.</p>	Michelle Love Safer Travel Manager
<b>St Thomas</b>	<p><b>Highbury Street proposals (TRO 86B/2020: proposed parking restrictions)</b></p> <p>DECISIONS:</p> <p>Agreed that having considered the public response contained in Appendix B, that the restrictions proposed in Highbury Street under TRO 86/2020 (Appendix A, sections A2 and B1) are implemented under TRO 86B/2020, meaning the double yellow lines and KA zone parking bay are installed as proposed;</p> <p>It is noted that the remaining proposals of TRO 86/2020 were implemented in January 2021 under TRO 86A/2020, due to support and/or no objections.</p>	Kevin McKee Parking Team Manager
<b>All Wards</b>	<p><b>Solent Transport Constitution</b></p> <p>DECISIONS:</p> <p>Endorsed the changes to the Solent Transport constitution as set out in this report.</p>	Felicity Tidbury Transport Planning Manager
<b>All wards except Paulsgrove and Hilsea</b>	<p><b>Review of Portsmouth Supported Bus Services</b></p> <p>DECISIONS:</p> <p>Approved the extension of all 5 existing supported bus service contracts from 27 March 2021 to 31 December 2021.</p>	Felicity Tidbury Transport Planning Manager

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p><b>Concessionary Fares Scheme</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Noted the contents of this report;</li> <li>2. Revised the reimbursement to bus operators to one based on the percentage of mileage operated in accordance with guidance issued by the Department for Transport on 20 November 2020;</li> <li>3. Delegated authority to the Cabinet Member for Traffic and Transportation in conjunction with the Director of Regeneration and the S151 Officer, to make any necessary changes within the allocated budget.</li> </ol> <p><b>NB Call-in date - Friday 5 March.</b></p>	Felicity Tidbury Transport Planning Manager

## **Part 2 - Proposals from Managers for Implementation**

APART FROM THE TRAFFIC REGULATION ORDER AND PLANNING APPLICATIONS THERE ARE NO PART 2 ITEMS THIS WEEK

## MEMBERS' INFORMATION SERVICE

### TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE DIRECTOR OF REGENERATION

The Director of Regeneration will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a councillor requests the proposal to be referred to Cabinet for a decision.

Your request should be made to the **Director of Regeneration** by telephoning Sharan Cooper (☎ 9283 4260) and must be received by not later than **5pm on Friday 5 March 2021**. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Wards	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
2	Charles Dickens Nelson St Jude St Thomas	The Portsmouth City Council (Various Roads) (Taxi Restriction Amendments) (No.31) Order 2021	Nikki Musson 023 9283 4461	<p>Following approved amendments to the operation of some taxi ranks by the Licensing Service, a traffic order is required to make the respective changes to the public highway and signage. This in turn requires a statutory process to be completed, under the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. Affected locations:</p> <ul style="list-style-type: none"> <li>• Cambridge Road (removal of redundant taxi priority)</li> <li>• Derby Road Service Road (removal of redundant taxi priority)</li> <li>• Kingswell Street (change from taxi feeder rank to loading only)</li> <li>• Edinburgh Road (reduction of taxi rank length near Iceland)</li> <li>• Edinburgh Road (bus stop clearway south of Surrey St to allow taxi waiting midnight-5am)</li> <li>• Albert Road, Southsea (part-time rank to become 24-hour taxi waiting outside the Kings Theatre)</li> <li>• Albert Road, Southsea (bus stop west of Beatrice Road to allow taxi waiting midnight-6am)</li> </ul> <p>This TRO facilitates phase 1 of the proposals relating to taxi ranks. Further work is required on phase 2 at this time.</p>	<p>Statutory 21-day public consultation on the proposals will take place 1-22 March 2021.</p> <p>Ward Cllrs will receive a copy of the public proposal notice as per standard practice.</p> <p>Any objections received will require a report to the T&amp;T Cabinet Member, for a final decision to be made at a public meeting.</p>

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The Assistant Director Planning and Economic Growth will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director - Planning and Economic Growth** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 5 March 2021**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	19/01709/CPE  St Thomas	<b>95 St Andrews Road Southsea PO5 1ES</b>  Application for a Certificate of Lawful Development for the existing use as a house in multiple occupation (Sui Generis)	One letter of representation has been received objecting on the following grounds;  a)Property became a 9-bedroom HMO in 2008; b) Noise disturbances caused by HMO; c) Waste; d) Overconcentration of HMOs in the area; and e) Loss of family homes.  This application is seeking to obtain a decision on whether the existing use as an HMO is lawful and therefore would not be assessed on planning merits. The acceptability of the scheme depends solely on the planning history and the evidence on the use of the property over the relevant period. Consequently, the planning merits, such as those put forward by the objector cannot be taken into consideration.	Hannah Goldsmith  Tel: 023 9284 1048  <b>Grant CLUD</b>
4	20/00477/HOU  Cosham	<b>4 Walberton Avenue Portsmouth PO6 2JH</b>  Construction of single storey extension and side dormer.	1 no. comment:  The side dormer windows that overlook no. 6 should be obscurely glazed, and have drainage as at present.  There is an existing dormer window located on the western elevation of the application site, the neighbouring property to the west (no.6) also has a dormer which is directly opposite the one at the application site. The proposal would result in the addition of a larger dormer than existing on the western elevation. This dormer would serve 1 no. bathroom and 1 no. bedroom. The window for the bathroom would be obscurely glazed (this would be in a similar location to the existing window arrangement). The window serving the bedroom is not proposed to be obscurely glazed, however, as it is unclear what type of room the window on the neighbouring property serves. Taking a precautionary approach, the Local Planning Authority would impose a condition ensuring that both the proposed windows would be obscurely	Summer Sharpe  Tel: 023 9268 8426  <b>Conditional Permission</b>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	20/00952/ADV  Cosham	<p><b>Highbury College Tudor Crescent Portsmouth</b></p> <p>Display of one externally illuminated fascia sign</p>	<p>glazed, thus not having an adverse impact upon the neighbouring amenity.</p> <p>The drainage issues would be dealt with via Building Control and/or is purely a civil matter, and do not form part of the consideration for this planning application.</p> <p>One letter of representation has been received objecting to the proposal on the following grounds;</p> <p>a) An illuminated sign is not necessary; b) Would contribute to light pollution; and c) Would cause a distraction to drivers on the A27 and the nearby housing estate.</p> <p>The existing building is externally lit at night and planning permission has recently been granted (reference: 19/00997/FUL) for additional external lighting. The principle of lighting on this building has been accepted and it is not considered an additional sign would significantly alter the appearance of the building.</p> <p>The proposed sign would be back lit during the night using LED halo lighting to a maximum level of 500cd/m<sup>2</sup>. Having regard to the Local Highways Authority Technical Note on Illuminated Signs, this is considered to be an acceptable level of luminance so as not to cause an undue distraction to road users. It is recommended a condition is imposed restricting the level of luminance to 500cd/m<sup>2</sup>.</p> <p>The proposal given its modest level of illumination is considered to be acceptable in design terms and impact on public amenity and safety.</p>	<p>Hannah Goldsmith</p> <p>Tel: 023 9284 1048</p>

## Part 3 - Information and News Items

FRIDAY 26 FEBRUARY 2021

	WARD		OFFICER CONTACT
6		<p><b>Employment Committee - Tuesday 2 March at 2pm - virtual meeting</b></p> <p>The committee will be considering the following items:</p> <ul style="list-style-type: none"> <li>• Sickness Absence</li> <li>• Pay Policy</li> <li>• Gender Pay Gap</li> <li>• Update on progress towards attaining Living Wage accreditation</li> <li>• Senior Management Structure - Integration of Health and Social Care</li> </ul>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
7		<p><b>Governance &amp; Audit &amp; Standards Committee - Friday 5 March at 2pm - Virtual Meeting</b></p> <p>The committee will be considering the following items:</p> <ul style="list-style-type: none"> <li>• Elected Member's Training Report and Calendar</li> <li>• Internal Audit Plan 2021/22</li> <li>• Audit Performance Status Report</li> <li>• Data Security Breaches</li> <li>• External Auditors outline indicative 2020/21 Audit Plan</li> <li>• External Auditors 2019/20 Annual Audit Letter</li> <li>• Treasury Management Monitoring Report Qtr 3</li> <li>• Treasury Management Policy 2021/22</li> <li>• Appointment/re-appointment of Independent Persons</li> <li>• Members Allowances Report</li> <li>• Procurement report</li> </ul>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>



	WARD		OFFICER CONTACT
8		<p><b>Cabinet Member for Housing and Preventing Homelessness meeting - Monday 8 March at 4.30 pm, held remotely</b></p> <p>The Cabinet Member will be considering the following reports:</p> <ul style="list-style-type: none"> <li>• Improved Energy Efficiency Standards for New Build Council Homes</li> <li>• Wecock Farm Development</li> <li>• Strouden Court Development</li> <li>• HRA Capital Programme (Council Housing Maintenance And Improvements And Housing IT Business Software 2021/2022)</li> <li>• HRA Fire Safety Improvement Programme</li> </ul>	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
9		<p><b>The Planning Committee - 23 February</b></p> <p>The committee made the following decisions:</p> <p><b>3 Pains Road, Southsea PO5 1HE - 19/00866FUL</b> Change of use from class C4 (house in multiple occupation) to sui generis (house in multiple occupation for over 6 persons).</p> <p>Resolved to refuse planning permission for the following reasons:</p> <p>1. The proposed development would give rise to a poor quality living environment for existing and future occupiers of the property, having regard to reduced room sizes, distance from bathroom facilities and poor levels of light and outlook. This would be contrary to Policy PCS23 (Design and Conservation) of the Portsmouth Local Plan (2012), the Houses in Multiple Occupation (HMOs) Supplementary Planning Document (2019) and the National Planning Policy Framework (2019).</p> <p>2) It has been identified that any residential development in the city will result in a significant effect on the Solent Special Protection Areas, through additional recreational pressures and nutrient output; with mitigation against these impacts being required. No justification or mitigation measures have been secured and, until such time as this has been provided, the proposal would have a significant detrimental impact on the Special Protection Areas; contrary to Policy PCS13 of The Portsmouth Plan (2012), the Conservation of Habitats and Species Regulations (2017), the Wildlife and Countryside Act (1981), and Section 15 of the NPPF (2019).</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

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	WARD	OFFICER CONTACT
	<p><b>The Churchillian Public House, Portsdown Hill Road Portsmouth PO6 3LS - 20/00131/FUL</b> Construction of outdoor bar with rear/side terrace with associated fencing and refuse store; installation of pergola to front garden</p> <p>Resolved to grant conditional planning permission as set out in the officer's committee report and the Supplementary Matters report.</p> <p><b>Park House, 1 Clarence Parade, Southsea, PO5 3RJ - 19/01163/FUL</b> Construction of roof extension to form three bedroomed apartment; to include new bay at second floor of front elevation.</p> <p>Resolved to refuse planning permission for the following reasons:</p> <p>1) The proposed alterations would, by reason of their bulk, material choice and relationship with adjoining section of roof, represent an unsympathetic and incongruous form of development that would fail to relate in an appropriate manner to the recipient building and the wider street scene. Furthermore the proposal would fail to preserve or enhance the character and appearance of the 'Owen's Southsea' Conservation Area. The proposal is therefore contrary to the principles of good design set out in the National Planning Policy Framework and to policy PCS23 of The Portsmouth Plan.</p> <p>2) It has been identified that any residential development in the city will result in a significant effect on the Solent Special Protection Areas, through additional recreational pressures and nutrient output; with mitigation against these impacts being required. No justification or mitigation measures have been secured and, until such time as this has been provided, the proposal would have a significant detrimental impact on the Special Protection Areas; contrary to Policy PCS13 of The Portsmouth Plan (2012), the Conservation of Habitats and Species Regulations (2017), the Wildlife and Countryside Act (1981), and Section 15 of the NPPF (2019).</p> <p><b>39-40 High Street, Portsmouth, PO1 2LU - 20/00069/FUL</b> Installation of roof terrace balustrading (following removal of existing).</p> <p>Resolved to grant conditional planning permission as set out in the officer's committee report.</p> <p style="text-align: right;">/Cont'd ...</p>	

	WARD		OFFICER CONTACT
		<p><b>Fontenoy House, Grand Parade, Portsmouth, PO1 2NF - 20/00158/FUL</b> Construction of mansard roof extension to form two bedroom apartment (class C3) with roof terrace and alterations to existing building, including brickwork, render to ground floor and extension of external staircase and balconies.</p> <p>Resolved to defer determination of this application.</p> <p><b>17 Merton Road, Southsea, PO5 2AF - 18/02093/FUL</b> Conversion of existing dwellinghouse to form 1no. one-bedroom, 3no. two-bedroom and 1no. three-bedroom residential units; to include construction of rear single storey extension and the provision of cycle and refuse storage.</p> <p>Resolved to defer determination of this application.</p>	
10	St Thomas	<p><b>Enclosed Dog Training Area, Southsea</b></p> <p>The sum of £23k has been allocated for the provision of an enclosed dog training area, located between Pembroke Road and Pier Road in Southsea. The scheme will be funded from Culture, Leisure and Regulatory Services revenue budgets and is to provide a safe, enclosed space for dogs unable to be let off lead on the open areas of the Common. All necessary consents for the proposed boundary railings will be sought before works commence.</p>	<p>Adrian Rozier Service Manager - Parks and Open Spaces Tel: 9283 4686 Mobile: 07534 910214</p>
11	Charles Dickens	<p><b>Revenue grant support to Groundlings Theatre</b></p> <p>The sum of £5,000 has been allocated towards support for Groundlings Theatre as a one-off grant to support the early stages of operation of the new Board of Trustees. The Board took over responsibility for the operation of the theatre on 1<sup>st</sup> April 2020 at a point of considerable challenge. This grant will be funded from Culture, Leisure and Regulatory Services revenue budgets and is to be focused on providing a specific programme of activity for children and families. The grant will be supported by a detailed Service Level agreement.</p>	<p>Claire Looney Partnership and Commissioning Manager Tel: 9283 4185</p>

	WARD		OFFICER CONTACT
12	St Jude	<p><b>Revenue grant support to Southsea Skatepark</b></p> <p>The sum of £10,000 has been allocated to support the work of Southsea Skatepark as a one-off grant to enable them to complete the adaptations they have needed to put in place across their site in order to safely open as soon as government guidance allows. The independent Trust has operated the Skatepark without any Council financial support for over seven years following transfer into a trust model from the Council in 2011. However this particular sports activity has not been eligible for a number of the key government support packages which were made available to sports clubs and therefore we wish to provide them with some assistance in order to facilitate the offer being safe and compliant. We are aware of the importance of this site in providing an attractive physical activity space for young people and know that they are keen to open as soon as practical.</p>	<p>Claire Looney Partnership and Commissioning Manager Tel: 9283 4185</p>
13	Copnor, Hilsea, Fratton, Baffins	<p><b>Pharmacy Consolidation Application</b></p> <p>NHS England have received a Pharmacy Consolidation Application to consolidate onto the site at Rowlands Pharmacy, 294 London Road, North End, PO2 9JN the Rowlands Pharmacy already at that site and the Rowlands Pharmacy at 151-153 Copnor Road, PO3 5BS (closing site). The Health and Wellbeing Board and ward councillors in the affected wards will be consulted until 8<sup>th</sup> March 2021 on whether the proposed removal of premises from the pharmaceutical list would or would not create a gap in pharmaceutical services and any implications of this. The current Pharmaceutical Needs Assessment for Portsmouth is available <a href="#">here</a> and is due to be refreshed during 2021/22.</p>	<p>Matthew Gummerson Lead for Public Health Intelligence Matthew.Gummerson@ portsmouthcc.gov.uk</p>
14	Cosham	<p><b>1 Fourth Avenue Portsmouth PO6 3HX</b> <b>Appeal Reference: 20/00389/HOU</b> <b>Appeal Decision: Dismissed</b> <b>Appeal Decision Date: 17<sup>th</sup> February 2021</b></p> <p>An appeal was lodged against the refusal of planning permission for a Construction of two storey front extension.</p> <p>The appeal was dealt with by the fast track procedure and the Inspector decided to dismiss the appeal.</p>	<p>Summer Sharpe Planning Services Tel: 9268 8426</p>

	WARD		OFFICER CONTACT
15	St Thomas	<p><b>15 Montgomerie Road Southsea PO5 1EB</b>  <b>Appeal Ref: 20/00349/FUL</b>  <b>Appeal Lodged: 23<sup>rd</sup> November 2020</b>  <b>Appeal Start Date: 25<sup>th</sup> February 2021</b></p> <p>An appeal has been lodged against the refusal of planning permission for change of use from house in multiple occupation (Class C4) to 7 person/7 bedroom house in multiple occupancy (Sui Generis)</p> <p>This appeal will be dealt with by the written representation procedure by way of the Appeal Service.</p>	<p>Hannah Goldsmith            Planning Services            Tel: 9284 1048</p>