

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 6**

**DATE: FRIDAY 7 FEBRUARY 2014**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Decision Meeting - 3 February</b></p> <p>The cabinet made the following decisions:</p> <p><b>Freehold Disposal and Removal of Restrictive Covenant in respect of land at Anson Road, Fratton, Portsmouth</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>(1) The Head of Corporate Assets, Business and Standards be authorised to dispose of the freehold interest in Area 1 of the Jayhards Site to Point Estates LLP, for the consideration as detailed in the exempt appendix of the report.</li> <li>(2) Landlord's consent be granted for an assignment of the leasehold interest in Area 2 Jayhards Site from Point Estates LLP to Portsmouth Community Football Club Ltd and a change of use (subject to Planning consent) to car parking.</li> <li>(3) That the City Council release the restrictive covenant in its favour affecting the former BT Site for the consideration detailed in the exempt appendix of the report.</li> <li>(4) The City Solicitor be authorised to conclude all legal documentation relating to this matter.</li> </ol> <p><b>Date of Special Cabinet - Council Tax Setting and Budget forecast meeting (information item not subject to call in)</b></p> <p>DECISIONS:</p> <p>A special Cabinet meeting was set for Tuesday 11 February at 10am, prior to Council later that day.</p> <p><b>NB Call in date: Monday 10 February 2014</b></p>	<p>Joanne Wildsmith, Customer, Community &amp; Democratic Services Tel: 9283 4057</p>
2		<p><b>The Cabinet Member for Environment &amp; Community Safety decision meeting - 5 February.</b></p> <p>Councillor Sandra Stockdale made the following decisions:</p> <p><b>Income Generation - Environmental Health</b></p> <p>Approval was given to:</p> <ul style="list-style-type: none"> <li>• The introduction of charges for the treatment of rats in line with those levied for mice;</li> <li>• The concession for householders in receipt of a qualifying benefit to be 50%;</li> <li>• Due to an improvement in the potency of the poisons available, a reduction in the number of visits carried out within each treatment for rodents to three, following which a further charged will be levied;</li> <li>• Only households where the homeowner/tenant or partner is in receipt of a qualifying benefit are eligible for the subsidised rate;</li> <li>• All charges are increased, from the 1st April 2014, in line with inflation.</li> </ul>	<p>Jane Di Dino Customer, Community &amp; Democratic Services Tel: 9283 4060</p>

	WARD	DECISION	OFFICER CONTACT
	Contd/...	<p><b>Update on the Green Waste Club.</b></p> <ul style="list-style-type: none"> <li>The progress of the Green Waste Club was acknowledged and the further promotion of the campaign was supported.</li> </ul> <p><b>Incentives to Recycle - Update.</b></p> <ul style="list-style-type: none"> <li>The progress of the BIG Recycle reward scheme was acknowledged and the further promotion of the campaign was supported.</li> <li>The re-profiling of the budget was approved as laid out in table 9.3 of the report.</li> </ul> <p><b>Portsmouth Recycling Centre Management Contract.</b></p> <ul style="list-style-type: none"> <li>The report was noted.</li> <li>The contract for the operation of the Paulsgrove HWRC is retendered as part of the Hampshire retender procedure for all 26 HWRC sites in Hampshire.</li> <li>The contract allows flexibility for PCC to operate the Paulsgrove HWRC in a way that suits local requirements.</li> <li>Delegated authority is given to the Cabinet Member for Environment and Community Safety in consultation with the Head of Transport and Environment and on the advice of Legal Services to enter into the new HWRC contract and to agree the terms of the contract within existing budget limits.</li> <li>PCC continues to work with Hampshire County Council on agreeing a reduced allocation of costs to PCC for the new contract that reflects the different levels of trade waste controls and different management options that are in place at HWRC sites used by Portsmouth residents.</li> <li>Details on any cost savings as a result of the new HWRC contract will be finalised once the procurement process has finished</li> </ul> <p><b>NB Call in date: Friday 14 February 2014</b></p> <p><b>Cabinet Member for Traffic and Transportation Decision Meeting - 5 February 2014</b></p> <p>Councillor Jason Fazackarley made the following decision:</p> <ul style="list-style-type: none"> <li><b>Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Prohibition of Waiting and Loading and Amendments to Waiting Restrictions) (No.36) Order 2013.</b></li> </ul> <p>Councillor Fazackarley approved the proposals within the order as formally advertised with the exception of: The deletion of the proposal to extend the double yellow lines in Hilldowns Avenue (item A5) and the deletion of the proposal to change from pay &amp; display to emergency vehicles only (item F1)</p> <p><b>NB Call in date: Friday 14 February 2014</b></p>	<p><b>Lucy Wingham</b>  <b>Customer, Community &amp; Democratic Services</b>  <b>Tel: 9283 4662</b></p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on Friday 14 February 2014.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the officer indicated.

**PORTFOLIO: RESOURCES**

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	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>3</b>	<b>Charles Dickens</b>	<b>Civic Duct Work Cleaning</b>  <b>Proposal:</b> that £30,000 be transferred from the Landlords Maintenance Revenue Budget to Resources Capital.  An agreed capital budget has been allocated in 2014/15 for cleaning the ductwork at the Civic Offices. This was based on a 'survey and pilot clean' funded by LLM Revenue. It is proposed that the £30,000 cost of the pilot be transferred from LLM Revenue to the new Capital project.	<b>John Bean RIBA Head of Building Maintenance Housing and Property Services Tel: 9283 4651</b>

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 14 February 2014**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/01523/FUL  St Jude	<p><b>Printcraft 108 Marmion Road Southsea</b></p> <p>Change of use to form offices (Class A2) at ground floor &amp; yoga studio (Class D2) at first floor; external alterations to include new shop front and replacement windows and doors to all elevations, enlarged window to southern elevation and associated bin and cycle stores</p>	<p>One letter of representation has been received raising an objection on the following grounds: (a) The ground floor unit should be used as a shop within Class A in line with other shops within the terrace; and (b) Allowing an office in this location would encourage the demise of an attractive row of shops.</p> <p>The proposal includes the change of use of the ground floor to form offices within Class A2 (Financial services such as banks, building societies, professional services, estate and employment agencies etc.). The unit currently has a lawful use as a printing works and currently benefits from an extant permission (13/00713/FUL) granted in 2013 to change the ground floor to a Class A2 use.</p> <p>The site is located within the Secondary Frontage of Southsea Town Centre as defined by policy STC2 of the Southsea Town Centre Area Action Plan (AAP). This policy encourages A1-A5 uses within the centre as a whole and does not specifically limit the threshold of non-shopping uses within the secondary frontage. It is considered that any Class A2 use is likely to attract similar footfall to an A1 use and would complement the existing retail uses within the terrace. Therefore, having regard to the relevant policies within the Southsea Town Centre AAP, the existing lawful non-A1 use at the site and the existing extant permission, the proposed ground floor use is considered to be acceptable. Any applications to change the use of other existing retail units within the centre would be considered on their own merits.</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	14/00004/FUL  St Jude	<p><b>17 Wimbledon Park Road Southsea Hampshire</b></p> <p>Change of use from house in multiple occupation (Class C4) to a house in multiple occupation (sui generis)</p>	<p>Two letters of representation have been received from adjoining occupiers raising objections on the following grounds: (a) Significant increase in occupation; (b) Increased noise and disturbance; (c) Increase in rubbish; (d) parking; (e) Number of HMOs within the surrounding area; (f) "Undesirable" occupants; and (g) Security.</p> <p>The property currently benefits from a planning permission (ref.11/01301/FUL) to change between a smaller House in Multiple Occupation (Class C4) and a Dwelling house (Class C3). The applicant proposes the conversion of a second communal living room at second floor level to form an additional bedroom and has confirmed that the number of occupants would increase by one to seven in total. It is noted that the property currently benefits from a licence to allow its occupation by up to seven persons but is only occupied by six.</p> <p>Having regard to the current lawful use of the property, the proposal would not alter the balance of residential uses within the surrounding area. In recent appeals Planning Inspectors have taken the view that general activity associated with one addition person is not significant when compared to the existing lawful occupation of a property by up to six. The same would apply in respect of the storage of refuse and parking.</p> <p>In respect of the "desirability" of future occupants or the security risks they may pose, it should be noted that any permission would relate to the use of the property and not the particular users. Whilst currently occupied by students, the existing lawful use does not restrict its occupation to students.</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p><b>Conditional Permission</b></p>

## Part 3 - Information and News Items

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	WARD		OFFICER CONTACT
7		<p><b>Special Cabinet - Tuesday 11 February at 10am in the Council Chamber</b></p> <p>Please note that a special meeting has been called prior to Council to consider the item:</p> <ul style="list-style-type: none"> <li>• <b>Portsmouth City Council - Council Tax Setting 2014/15 and Medium Term Budget Forecast</b></li> </ul>	<p><b>Joanne Wildsmith</b> Customer, <b>Community &amp; Democratic Services</b> Tel: 9283 4057</p>
8		<p><b>Licensing Sub Committee - Wednesday 12 February 2014 at 9.30am</b> in the Executive Meeting Room, Floor 3 of The Guildhall, Portsmouth.</p> <p>Following the exclusion of the press and public, the committee will consider the following item:</p> <ul style="list-style-type: none"> <li>• Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847 - Consideration of Hackney Carriage Driver's Licence - Mr H</li> </ul>	<p><b>Lucy Wingham</b> Customer, <b>Community &amp; Democratic Services</b> Tel: 9283 4662</p>
9		<p><b>Cabinet Member for Children and Education Decision Meeting – Thursday 13 February 2014 at 4pm in Conference Room L, Civic Offices</b></p> <p>Councillor Rob Wood will consider the following decision items:</p> <ul style="list-style-type: none"> <li>• Securing sufficient accommodation for looked after children in Portsmouth: the role of residential provision</li> <li>• School Modernisation Capital Programme 2014/15</li> </ul>	<p><b>Lisa Gallacher</b> Customer, <b>Community &amp; Democratic Services</b> Tel: 9283 4056</p>
10		<p><b>The Cabinet Member for Health &amp; Social Care's Decision Meeting - 13 February at 10am in the Executive Meeting Room.</b></p> <p>Councillor Leo Madden will consider the following items:</p> <ul style="list-style-type: none"> <li>• Making Every Contact Count.</li> <li>• Health Checks Programme</li> <li>• Obesity Services and Healthy Weight.</li> </ul>	<p><b>Jane Di Dino</b> Customer, <b>Community &amp; Democratic Services</b> Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
11	St Jude	<p><b>Kingsway House, 130-136 Elm Grove, Southsea, PO5 1LR</b>  <b>Appeal Ref No: 13/01179/FUL</b>  <b>Appeal Start Date: 31/01/2014</b></p> <p>An appeal has been lodged against the refusal of planning permission for the conversion of existing offices and health drop-in centre (D1) to form halls of residence within Class C1 (comprising 53 study bedrooms arranged as 13 cluster flats); alterations to external glazing and cladding, construction of cycle and bin stores with associated landscaping (resubmission of 13/00442/FUL)</p> <p>The appeal will be dealt with by the written representation procedure.</p>	<p><b>Simon Barnett</b>  <b>Planning Services</b>  <b>Tel: 9284 1281</b></p>
12	Drayton and Farlington	<p><b>93 Havant Road Drayton Portsmouth PO6 2JE</b>  <b>Appeal Ref: 13/00544/FUL</b>  <b>Date Lodged: 26<sup>th</sup> November 2013</b>  <b>Appeal Start Date: 3<sup>rd</sup> February 2014</b></p> <p>An appeal has been lodged against the refusal of planning permission for the construction of part single/part2-/part3- storey building comprising 51 sheltered apartments, managers flat, communal facilities and car parking</p> <p>This appeal will be heard at an Informal Hearing scheduled to take place on Wednesday 19th March 2014 at 10am in Meeting Room 1, Third Floor, Guildhall, Guildhall Square.</p>	<p><b>Ian Parkinson</b>  <b>Planning Services</b>  <b>Tel: 9283 4301</b></p>