# City of Portsmouth MEMBERS' INFORMATION SERVICE

# <u>NO 5</u>

## DATE: FRIDAY 31 JANUARY 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

- Part 1 Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.
- Part 2 Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee and
- Part 3 Items of general information and news.

# Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. <u>The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item</u>.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

#### DATE: FRIDAY 31 JANUARY 2014

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Member for Housing Decision Meeting - 28 January Councillor Sanders as the Cabinet Member for Housing made the following decisions:	Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057
		<ul> <li>Council Housing Budget 2014/15</li> <li>DECISIONS: <ul> <li>(i) All new rents and charges to be effective from 4 April 2014 or such other date as determined by the Head of Housing and Property Services (HHPS) in consultation with the Head of Finance and Section 151 Officer (HFS).</li> <li>(ii) Dwelling rents, general service charges, sheltered housing charges and laundry charges for next year to be set in line with Option 2 and the associated principles set out in the report.</li> <li>(iii) Dwelling Rents to be increased to formula rent when tenancies change.</li> <li>(iv) Subject to legislative changes being implemented, PCC will consider adopting a policy of charging higher rents to those households earning over the £60,000 taxable income threshold, with a review of the options and consequences of pursuing being presented at a future meeting.</li> <li>(v) A new method of calculating Sheltered Housing charges will be developed in consultation with residents during the forthcoming year for implementation in 2015/16.</li> <li>(vi) Heating Charges were set in accordance with Appendix 10.</li> <li>(vii) Mobile home license fees as shown on Appendix 11 were approved.</li> </ul> </li> </ul>	Nick Haverly Finance Manager - Housing Regeneration and Community Safety
		/Cont'd	

#### DATE: FRIDAY 31 JANUARY 2014

	WARD	DECISION	OFFICER CONTACT
		<ul> <li>(viii) Garages and parking site rents as shown on Appendix 11 were approved and authority to let garages at reduced rents where demand is low was delegated to Head of Housing &amp; Property Services in consultation with the Head of Finance and Section 151 Officer.</li> <li>(ix) Revenue budgets for 2013/14 and 2014/15 were approved and authority given to the</li> </ul>	
		HHPS in consultation with the HFS to amend the budgets to reflect the latest available information prior to finalising budgets for 2014/15.	
		(x) The relevant Managers be authorised to incur expenditure in 2014/15.	
		(xi) The Cabinet Member for Housing work with officers and residents' groups to discuss ways to increase the response rate to the annual consultation process on setting the Council Housing Budget.	
		NB Call in date: Wednesday 5 February	
2		Cabinet Member for Planning, Regeneration & Economic Development Decision Meeting - 24 January 2014	Lucy Wingham Customer, Community &
		The Cabinet Member made the following decision:	Democratic Services Tel: 9283 4662
		Solent Special Protection Areas Supplementary Planning Document	David Hayward Planning Services
		DECISION: the Cabinet Member for Planning, Regeneration and Economic Development:	Tel: 9284 1275
		1. Approved the Solent Special Protection Areas Draft Supplementary Planning Document for consultation.	
		2. Authorised the City Development Manager to continue working with partner authorities along the Solent to establish a long-term mitigation framework.	
		/Cont'd …	

#### DATE: FRIDAY 31 JANUARY 2014

WARD		DECISION	OFFICER CONTACT
	3.	Authorised the adoption of the SPD, following consideration of any representations submitted as part of the consultation, in agreement with the Cabinet Member for Planning, Regeneration and Economic Development.	
	4.	Authorised the City Development Manager to make editorial amendments to the draft SPD prior to consultation, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development. These changes will not alter the meaning of the document and will be restricted to grammatical and typographical errors.	
	NB	Call in date: Friday 31 January 2014	
		<b>Coastal Concordat</b> item was for information only - no decision was taken on this item and therefore is not	Jacqueline Boulter Planning Services Tel: 9284 1276
		ect to call-in.	

# Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 7 February. An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

#### PORTFOLIO: TRAFFIC & TRANSPORTATION

WAR	D	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	-	on Order: The Portsmouth City Council (University of Portsmouth et Parking Places Amendments) (No.2) Order 2014	Nikki Musson Transport & Environment
	•	ation is proposed to take place on a new Traffic Regulation Order (as parking arrangements within 3 of the parking sites owned by the University	Tel: 9283 4461
		parking arrangements to include Pay & Display facilities in 2 car George's) and a short-term drop-off facility in Milldam car park, as	
	University of Portsmo to be used by the inte	ncil manages and operates restricted parking within a number of the uth's car parks and parking sites, to enable the designated parking areas ended vehicles at appropriate times. Enforcement of the parking areas is ncil's Civil Enforcement Officers.	
	Ward	Roads	
	Charles Dickens	Milldam car park, accessed via Burnaby Road	
	St Thomas	Eldon car park, accessed via Bedford Street	
	St Thomas	St George's car park, accessed via St Thomas's Street	

## **PORTFOLIO: TRAFFIC & TRANSPORTATION**

	WARD		SUBJECT AND PROPOSAL	OFFICER CONTACT
4		New Traffic Regulation The Portsmouth City C Waiting Restrictions) (	council (Various Roads) (Waiting Restrictions and Amendments to	Nikki Musson Transport & Environment Tel: 9283 4461
		Public consultation is a s	Order is proposed to address parking issues in various roads citywide. Statutory requirement when proposals are put forward, and this is between 13 February - 5 March 2014 in locations described below.	
		Council's reasons for t	the Order	
		pedestrian safety	king restrictions in various roads across the city to improve road safety, , visibility and traffic management, especially access for the emergency ervices, delivery vehicles and refuse collection vehicles	
			e/reduce parking restrictions to accommodate changing local needs and st effective and appropriate use of the public highway	
		<u>Wards</u>	Roads	
		Baffins:	<b>Stride Avenue</b> , outside Langstone Infant School ( <i>Remove SYL,</i> increase operating time of school zig zags to 8am - 5pm, install DYLs at junctions of Ascot Rd and Lakeside Ave: manages traffic flow at peak times, frees up 5-6 parking spaces, maintains visibility and pedestrian safety)	
			<b>Tangier Road,</b> opposite Nos.1-3 (9m DYLs across the entrance to the Copnor Green development, retaining the echelon-style parking and ensuring access to the development, including the parking spaces within the site)	
		Central Southsea:	<b>Goldsmith Avenue</b> (No Loading 0700-0900 between Haslemere Rd junction and Fratton Bridge roundabout to reduce congestion and enable cyclists to use the designated cycle lane safely and without compromise)	

## **PORTFOLIO: TRAFFIC & TRANSPORTATION**

WARD		SUBJECT AND PROPOSAL	OFFICER CONTACT
	Charles Dickens:	<b>Commercial Road (end of Lake Road)</b> (install new loading bay o/s Argos / Milletts to assist deliveries to local businesses that currently use bus stops	
	Cosham:	<b>Laburnum Ave</b> (extend existing DYLs southwards from the turning circle by 7m (o/s no.31) to prevent parking on footway and obstruction of fire hydrant)	
	Drayton & Farlington:	<b>Havant Road, Farlington</b> (north side, new 53m DYLs westwards from Farlington Avenue to prevent parking that obstructs the left hand traffic lane)	
		<b>Denville Close / Old Farm Way</b> (SYL to operate No Waiting Monday 8am - 1pm around the corner by no.55 to prevent obstruction of access into Denville Close from Old Farm Way)	
	Nelson:	<b>Gamble Road</b> (Install 2 lengths of DYLs over the raised tables / crossing points to improve crossing points and visibility of pedestrians in the vicinity of community facilities)	
	Paulsgrove:	<b>Jubilee Avenue</b> (Relocate existing DYLs opposite Nos. 17-23 to the new Saxon Shore Road junction)	
	WARD	Charles Dickens: Cosham: Drayton & Farlington: Nelson:	Charles Dickens:       Commercial Road (end of Lake Road) (install new loading bay o/s Argos / Milletts to assist deliveries to local businesses that currently use bus stops         Cosham:       Laburnum Ave (extend existing DYLs southwards from the turning circle by 7m (o/s no.31) to prevent parking on footway and obstruction of fire hydrant)         Drayton & Farlington:       Havant Road, Farlington (north side, new 53m DYLs westwards from Farlington Avenue to prevent parking that obstructs the left hand traffic lane)         Denville Close / Old Farm Way (SYL to operate No Waiting Monday 8am - 1pm around the corner by no.55 to prevent obstruction of access into Denville Close from Old Farm Way)         Nelson:       Gamble Road (Install 2 lengths of DYLs over the raised tables / crossing points to improve crossing points and visibility of pedestrians in the vicinity of community facilities)         Paulsgrove:       Jubilee Avenue (Relocate existing DYLs opposite Nos. 17-23 to the

#### **PORTFOLIO: TRAFFIC & TRANSPORTATION**

	WARD		SUBJECT AND PROPOS	AL	OFFICER CONTACT
5	Nelson	Places) (No.7) Order 2014	cil (Portsmouth Park & Ride C		Felicity Tidbury Transport & Environment Tel: 9268 8261
		the operation of the new Port		lation Order (as above) relating to This is a statutory requirement, as 2014.	
		Council's reasons for the O	rder		
		To facilitate the park and ric customers using the Park & F			
		Provisions of the Order:			
		A PARKING RESTRICT	IONS AND OPERATION		
		1) Name of Parking Place	Days and Hours of Operation and Parking Pla	Parking/Bus Charges ace	
		PORTSMOUTH PARK & RIDE CAR PARK	7 Days a Week 6am - 11pm	£3.50 daily £16.00 weekly £62.00 monthly £620.00 annually	
		2) Disabled Badge holders	not exempt from the parking	/ bus travel charge in Part A1	
		3) Name of Parking Place	Restriction		
		PORTSMOUTH PARK & RIDE CAR PARK	No Parking 11pm-6am daily	ý	
		4) Name of Parking Place	Restriction		
		PORTSMOUTH PARK & RIDE CAR PARK	Electric vehicle parking only charging point	y within marked bays alongside the	
		5) Name of Parking Place	Restriction		
		PORTSMOUTH PARK & RIDE CAR PARK	Buses only in sections of th signage	e car park as indicated by relevant	

# PORTFOLIO: CULTURE, LEISURE & SPORT

	WARD	SUBJECT AND PROPOSAL			OFFICER CONTACT
6	St Jude's and Charles Dickens	Museum Admission Charges Proposal: that the fees as set out below come into ef with inflation and rounded.	fect from 1 April 2014	be increased in line	Jane Mee Museums & Visitor Services Tel: 9283 4788
		Museum Entrance Fees	2012/13 FEE	2014/15 FEE	
		D-Day Museum and Overlord Embroidery			
		Single Price Adult	6.50	6.70	
		Single Price Senior Citizen *	5.50	5.70	
		Single Price Child, Student and Leisure Card **	4.50	4.60	
		Group Price Adult	5.50	5.70	
		Group Price Senior Citizen	4.50	4.60	
		Group Price Child	4.00	4.10	
		Educational Group Price Schools, Colleges and Universities, & Military Personnel	3.50	3.60	
		Parking Car and Coach	Car & Coach Charge	Car & Coach Charge	
		Charles Dickens Birthplace	<b>v</b>		
		Single Price Adult	4.00	4.10	
		Single Price Senior Citizen *	3.50	3.60	
		Single Price Child, Student and Leisure Card **	3.00	3.10	
		Group Price Adult	3.00	3.10	
		Group Price Senior Citizen	2.50	2.60	
		Group Price Child	2.00	2.10	
		Educational Group Price Schools, Colleges and Universities, & Military Personnel	2.00	2.10	
		Parking Car and Coach	Car Nearby Coach on Street	Car Nearby Coach on Street	

#### PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (23) 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm** on **Friday 7 February 2014**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	13/01378/FUL Drayton & Farlington	Land Between 9-11 Manor Crescent Portsmouth Construction of two-storey dwellinghouse (after demolition of existing building)	One objection has been received from the occupier of a neighbouring property on the basis of overlooking and loss of privacy. The representation also makes reference to the impact of construction noise. A representation has also been received on behalf of the occupier of another neighbouring property commenting on the out of date nature of the drawings in respect of surrounding land and expressing a preference for the proposed dwelling to the relocated to the opposite side of the site. Planning permission was granted in 2003 for a detached house on this site which was not implemented and expired in 2008 with the site continuing to be used as a builders yard. Having regard to the lawful use of the site for commercial purposes and the prevailing residential character of the area, it is considered that a modest residential development on the site is appropriate. The design and layout of the proposal is similar to that previously approved and remains acceptable in design and amenity terms. The site is located within Flood Zone 3, however an appropriate flood risk assessment has been submitted such that it is considered the development would not give rise to a significant risk to life or property from flooding.	Simon Barnett Tel: 023 9284 1281 Conditional Permission
8	13/01530/HOU Drayton & Farlington	24 Waterworks Road Portsmouth Permission is sought for the construction of a side and rear extension; alterations to the roof to form gable build-up and rear dormer window; and the installation of a new first floor window to the side elevation (Re-submission of 13/00404/HOU)	One representation has been received from the neighbouring resident at No.22 Waterworks Road. This raises objection to application on the grounds that; a) The proposed extension would lead to an unacceptable loss of light for the kitchen of the adjoining property; and b) The proposed extension is unacceptable in design terms. This application is a resubmission of a previous scheme which was granted permission in 2013 (ref.13/00404/HOU). This scheme seeks permission to amend the roof of the proposed extension. In the previous scheme, the roof of the proposed extension matched the height of the existing garage at this property. However, as a result of	Laura Grimason Tel: 023 9284 1470 Conditional Permission

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			this application, the roof of the proposed extension would be approximately 0.2m higher than the roof of the existing garage. This is the only amendment to the previous scheme and is considered to be acceptable in design terms. Amending the height of the roof by approximately 0.2m is not considered likely to give rise to any additional adverse impacts on the residential amenities of the adjoining occupiers of No.22 Waterworks Road compared to that of the previously approved scheme.	
9	14/00003/FUL Milton	Ground Floor Flat 68 Winter Road Southsea	One representation has been received from a neighbour who states that he would oppose the application if his side vent is not appropriately relocated at the expense of the applicant.	Owen Devine Tel: 023 9283 4876
		Construction of single storey rear extension	Permission is sought for the construction of a single-storey rear extension, following removal of the existing single-storey projection. The extension would project 3.8 metres in depth and be 5.45 metres in width. The structure would have a sloped roof of 3.4 metres in height dropping to 2.4 metres. On the rear elevation the extension would include new bi-fold doors to replace the existing projection's double doors, and a new window to replace the existing bathroom window. The extension would also include three new floor lights. Regarding the neighbour's concern that should the works go ahead the applicant should relocate his property's side vent, this is a private legal matter and not a planning concern. Nevertheless, drawing 001-B indicates that the applicant would relocate the vent, subject to a Party Wall Agreement.	Conditional Permission

# Part 3 - Information and News Items

	WARD		OFFICER CONTACT
10		Planning Committee - 29 January	Joanne Wildsmith Customer,
		The committee considered a report on the planning appeal decision relating to 12 St John's Road, and took decisions on the following planning applications:	Community & Democratic Services Tel: 9283 4057
		• <b>13/01506/PLAREG - Abbeville 26 Nettlecombe Avenue -</b> The retention of existing garage/home office to include reduction of barn hip to half hip to west roofslope (amended scheme to application 13/00093/PLAREG) was refused.	
		<ul> <li>13/01507/PLAREG - Abbeville 26 Nettlecombe Avenue Southsea - The retention of existing garage/home office to include reduction of barn hip to full hip to west roofslope and removal of south facing dormer (amended scheme to application 13/00093/PLAREG was refused.</li> </ul>	
		• <b>13/01478/HOU - 5 Marmion Avenue Southsea -</b> The construction of dormer windows to front and rear roof slopes was granted conditional permission.	
		<ul> <li>13/01510/HOU - 44A Craneswater Park Southsea - The construction of dormer windows to front and rear roofslopes and single storey extension to front/side elevation to garage (Resubmission of 13/01202/HOU) was refused.</li> </ul>	
		• <b>13/01220/FUL - Crescent Snooker Club 136-138 Kingston Road Portsmouth -</b> The construction of part single, part two storey extension to form 7 flats above retained ground floor following demolition of existing first floor and alterations to ground floor to provide cycle & refuse stores was granted conditional permission.	
		<ul> <li>13/01450/VOC - Petrol Station 144-160 Milton Road Portsmouth - The application to remove condition 1 of planning permission 13/00604/VOC to allow premises to remain open 24hrs daily was granted temporary conditional permission (for a trial period of 18 months).</li> </ul>	

Part 3	<u>- Information - Information -</u>	on and News Items (cont'd) FRII	DAY 31 JANUARY 2014
	WARD		OFFICER CONTACT
11		The Cabinet Member for Environment & Community Safety's Decision Meeting - 5 February	Jane Di Dino Customer, Community &
		At the meeting on Wednesday 5 February at 12 in Conference Room A, the following items will be considered:	Democratic Services Tel: 9283 4060
		<ul> <li>Income generation - environmental health</li> <li>Update on the green waste club</li> <li>Incentives to Recycle - update</li> <li>Portsmouth recycling centre management contract</li> </ul>	
12		Cabinet Member for Traffic and Transportation - Decision Meeting - Wednesday 5 February 2014 at 2pm in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth.	Lucy Wingham Customer, Community & Democratic Services
		<ul> <li>Councillor Jason Fazackarley will make a decision on the following item:</li> <li>Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Prohibition of Waiting and Loading and Amendments to Waiting Restrictions) (No.38) Order 2013</li> </ul>	Tel: 9283 4662
13		Scrutiny Management Panel – Friday 7 February at 2pm in Conference Room B, Civic Offices, Portsmouth	Vicki Plytas Customer, Community &
		The committee will consider the following items:	Democratic Services Tel: 9283 4058
		<ul> <li>Update by Head of Finance and s151 Officer on the Budget 2014/15</li> <li>Consideration of Notice of Motion referral from Full Council concerning transparency and openness (Filming of Meetings)</li> <li>Winter Maintenance Operations Plan 2013-14 (deferred from earlier meeting) .</li> <li>Corporate Peer Challenge</li> </ul>	

	WARD		OFFICER CONTACT
14		Cabinet Member for Culture, Leisure & Sport Decision Meeting – Friday 7 February 2014 at 3pm in Executive Meeting Room, The Guildhall, Portsmouth	Lisa Gallacher Customer, Community &
		Councillor Lee Hunt will consider the following decision items:	Democratic Services Tel: 9283 4056
		Portsmouth Bookfest Report	
		<ul> <li>Library and Archives Fines and Charges Review 2014</li> </ul>	
		<ul> <li>First World War; Portsmouth Museums Centenary Programme</li> <li>Parks, Recreation and Seafront Charges for 2014-15</li> </ul>	
15	St Thomas	28 Montgomerie Road Southsea PO5 1ED Ref No: 13/00852/FUL	Simon Barnett Planning Services
		Date of Decision: 23 January 2014	Tel: 9284 1281
		Decision: Dismissed	
		An appeal was lodged against the refusal of planning permission for the conversion to form 3 flats	
		This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	
16	St Thomas	Cottage Grove Primary Replacement Flat Roof	Ivor Watson Housing & Property Service Tel: 9283 4415
		A contract has been entered into for the sum of £65,208 with Westend Roofing contractors for the Cottage Grove primary Roof replacement and repairs	
		This contract was awarded in line with the city council's contract procedure rules however due to the existing roof sub base structure being unstable the roof area together with the sub base has now been completely replaced. It has been necessary to increase the value of the contract to $\pounds74000$ .	
		There are no financial implications as these costs are still within the overall approved budget for this scheme.	

	WARD		OFFICER CONTACT
17	St Thomas and St Jude	Millennium Walk Extension	Terri Crook Transport &
		Following on from the success of the Millennium Walk, an extension is being provided to the trail which currently runs from The Hard to the Millennium Bridge. This extension will be between the Millennium Bridge and Southsea Castle along the seafront. It will complete the Tudor trail and tie into the Mary Rose Museum and Southsea Castle thereby improving connectivity between the Historic Naval Base and the seafront.	Environment Tel: 9284 1063
		The Millennium Walk will then become an even better visitor attraction with the extension improving connectivity by encouraging visitors to walk between The Hard and Southsea Castle.	
		The extension will consist of 19 stainless steel marker columns incorporating the Millennium Bronze Disc in a mitred top. These marker columns will be installed in a manner that will make them easy to be relocated, if necessary, when the redevelopment of the sea defence programme commences and also when the planned overall re-development of the seafront takes place in the future.	
		Additional interpretation panels will also be installed along this new part of the route which will contain historic and current information relevant to the area they are located within.	

	WARD		OFFICER CONTACT
18	Cosham	SEN Works and Asbestos removal at Court Lane Junior School	Alistair Prideaux Housing & Property
		A contract has been entered into for the sum of £140,958.48 with T Colborn and Son Ltd for the SEN Works and Asbestos removal at Court Lane Junior School.	Services Tel: 9283 4465
		The work involves the removal of a significant amount of asbestos debris from pitched roofs and re-insulating the roofs where contaminated insulation is to be removed. Work also includes alterations and refurbishment to form a new accessible WC.	
		This contract was awarded in line with the city council's contract procedure rules, however due to an increase in the scope of the work it has been necessary to increase the value of the contract to £167,740.59. Some of the additional work was priced at tender stage and is therefore certified as being competitively priced. The cost of an item which was not priced at tender stage has been compared with previous projects and certified as being competitively priced.	
		There are no financial implications as these costs are still within the overall approved budget for this scheme.	