

Meeting notes/ record of decisions

Present: Cllr Humby (HCC), Cllr Ward (IWC), Cllr Stagg (PCC), Cllr Leggett (SCC)

1. Welcome & Introductions

Cllr Humby welcomed those present and introduced the meeting. Cllr Humby expressed his thanks and best wishes to Cllr Rayment, the former chair of the Joint Committee, who has now stood down. He also welcomed Cllr Leggett (Cllr Rayment's successor on the Committee). Cllr Humby stated he, as current Vice Chair, would chair the first part of the meeting with the meeting to then be chaired by the new Chair following election in Item 2.

Cllr Humby confirmed all four required Committee Members were present

2. Appointment of new Chair & Vice Chair

Cllr Humby invited nominations for the Chair. Cllr Humby nominated Cllr Ward. This was Seconded by Cllr Leggatt and Cllr Stagg.

Decision:

Cllr Ward elected as the new Chair of the Joint Committee

Cllr Ward took over the chairing of the meeting, and called for nominations to the Vice Chair position.

Cllr Humby nominated Cllr Stagg. This nomination was seconded by Cllrs Ward and Leggett.

Decision:

Cllr Stagg elected as the new vice-Chair of the Joint Committee

3. Declarations of interest

No declarations were made

4. Business plan report for 2020/21

Conrad Haigh, Solent Transport Manager, presented the report.

Recommendations:

2.1 That the Joint Committee approves the recommended approach/options set out in the report for the 2020/21 Business Plan.

Question from Cllr Leggett concerning the “new normal” marketing campaign being run by Solent Transport: Conrad Haigh explained that the “new normal” campaign, being run under the “My Journey” travel behaviour change communications brand, aims to encourage people who have changed their travel choices during lockdown (e.g. more cycling or walking) to find ways of maintaining these positive changes as the area starts to transition out of the Covid-19 lockdown period.

Question from Cllr Stagg regarding linkages between Transport for the South East’s (TFSE) transport model, and the Solent SRTM model: Conrad Haigh explained that our SRTM model offers much finer detail than the TFSE model, which is a much higher level strategic tool. Conversations are being had regarding how Solent Transport and TFSE can work more closely together (including Solent Transport invite/ attendance to some TFSE meetings) and this includes consideration of how we might be able to link up with some of their tools.

Comment from Cllr Humby: The Solent area is already good at working together in partnership and we are now in a good position to build on this local strength and apply it to our partnerships with wider bodies such as TFSE.

Decision:

- 1) *Recommendation 2.1 – all members in favour.*

5. Financial report

Kate Archer, Accountant, Hampshire County Council, presented the report.

Recommendations:

2.1 Notes the final outturns for the 2018/19 revenue budget and 2019/20 revenue budget.

2.2 Approves the ringfencing of surplus commissions on the existing SRTM to be carried forward to fund in part the next SRTM upgrade due in 2021.

2.3 Approves the proposed revenue budget for 2020/21.

2.4 Approves the proposed partner revenue contributions for 2020/21.

2.5 Considers the principle of increasing the partner revenue contributions for

2021/22 in line with inflation.

2.6 Approves as an exception to the on-going agreed arrangements for Solent Transport's financial management support, that the financial management and accounting role for the Future Transport Zones (FTZ) funding (previously Future Mobility Zones) be delegated to Southampton City Council (SCC) to reflect the location of the programme of work and the lead role of SCC in developing and signing off the bid.

Cllr Humby made two comments:

- 1) Requesting that the minutes note that for Recommendation 2.6, that for all other Solent Transport activities except the Future Transport Zone, that Hampshire County Council remain the financially responsible body
- 2) To confirm that the additional resource referred to within the recommendations is all to be funded from external sources, i.e. FTZ and TCF, rather than to come from internal Member authority sources

Decision

- 1) *Recommendations 2.1 to 2.6: all Members in Favour, noting additionally Cllr Humby's comment above regarding Recommendation 2.6*

6. Solent Future Transport Zone: Programme Update and Governance

Richard Pemberton, Principal Transport Planner Solent Transport, presented the report

Recommendations:

2.1 That Solent Transport accept the DfT funding and deliver the Solent Future Transport Zone programme.

2.2 That the Committee approves as an exception to the on-going agreed arrangements for Solent Transport's financial management support, that the financial management and accounting role for the Future Transport Zones (FTZ) funding (previously Future Mobility Zones) be delegated to Southampton City Council (SCC) to reflect the location of the programme of work and the lead role of SCC in developing and signing off the bid

2.3 That Members agree to the principle of the changes to the programme set out in Paras 3.19 to 3.23, and to delegate authority to make further changes to the programme as required by the evolving circumstances, including changes to project funding allocations, to the Solent Transport Manager after consultation with the Solent FTZ Steering Group and Programme Board (see Paras 3.36 & 3.37).

2.4 That governance of the Solent FTZ programme is implemented via the structures and approach set out in Paras 3.34 to 3.38 and Appendix 4, and that authority for initiation of the programme, including recruitment of the programme team, is delegated to the Solent Transport Manager after

consultation with the Chair and Senior Officers as required.

2.5 That in the interim period between now and these governance structures being set up, responsibility for decisions relating to the Solent FTZ programme and projects within is delegated to the Solent Transport Manager following consultation with Senior Management Board and the Chair / Joint Committee as required.

The Senior Management Board would relinquish this role on initiation of the Solent FTZ Steering Group and Programme Board.

2.6 That the broad approach to delivery of individual projects is as set out in Paras 3.40 to 3.45, with projects to be delivered in line with the project management processes and standards of the relevant lead authority but with reporting to and direction from the FTZ Steering Group & Programme Board.

2.7 That the Solent Transport Manager, after consultation with Officers at Member Authorities, be authorised to secure staff to immediately fill posts required to achieve rapid mobilisation of the FTZ programme and priority projects within.

In addition that general operational management and within-budget spend decisions of the FTZ be delegated to the Solent Transport Manager with regular periodic review by the Solent Transport Solent FTZ Steering Group, Programme Board and regular oversight by Joint Committee, and that this reporting is made a set agenda items within these meetings

2.8 That the Committee note expenditure to date, and the progress it has enabled Solent Transport and its partner the University of Southampton to achieve on the Drone Logistics project.

Question from Cllr Leggett regarding e-scooter trials, and what mechanisms would be available to manage user behaviours: Richard Pemberton stated that aspects of the DfT's trial legislation and requirements (for example requirement for users to have driving licence, and identifying numbers on scooters) should assist in managing user behaviour should the Member authorities decide to implement e-scooter trials; and that many shared e-scooter providers also offer "geofencing" controls on scooter speed and movement which could be used to prevent scooters being used in sensitive areas.

Cllr Humby made two comments:

- 1) Requesting that the minutes note that for Recommendation 2.2, that for all other Solent Transport activities except the Future Transport Zone, that Hampshire County Council remain the financially responsible body
- 2) Expressing his thanks to the Solent Transport (and partners) team for preparing a successful; bid

Decision

- 1) *Recommendations 2.1 to 2.8: all Members in Favour, noting additionally Cllr Humby's comment above regarding Recommendation 2.2*

7. Closing remarks

Cllr Ward thanked the Members and Officers involved in this Committee meeting, particularly extending thanks to Portsmouth City Council's Democratic Services team for running the meeting at short notice.