

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 13

DATE: FRIDAY 27 MARCH 2020

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 – Decisions by the Cabinet and individual cabinet members, subject to councillors' right to have the matter called in for scrutiny.

Part 2 – Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member of Regulatory Committee; and

Part 3 – Items of general information and news.

Part 1 – Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk.

	WARD	DECISION	OFFICER CONTACT
1.		Cabinet Member for Culture & City Development Decision Meeting – 20 March The Cabinet Member made the following decisions:	

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>Directorate Business Plan</p> <p>DECISIONS</p> <p>The Cabinet Member</p> <p>(1) Approved the key priorities and targets set in the business plan.</p> <p>(2) Approved the business plan for 2020-2023 after which we will provide a newly formatted plan reflecting the focus of emerging priorities at the next appropriate meeting.</p>	<p>Catherine Ramsay Business Development and Projects Manager, Tel: 9268 8743</p>
	All Wards	<p>Progress on the Landing Craft Tank Project</p> <p>DECISIONS</p> <p>(1) The Cabinet Member formally confirmed the council's match funding for the project that is £84,000 and approved the addition of £12,000.</p> <p>That the Cabinet Member in addition noted:</p> <p>(2) The achievements of the project thus far.</p> <p>(3) Outstanding risks to the project with regard to the programme and cost.</p> <p>(4) Funding and other contributions made by the council in support of the project</p> <p>(5) The future role of the council and its partner the National Museum of the Royal Navy in the operation.</p>	<p>Jane Mee Museums and Visitor Services Manager Tel: 9283 4788</p>
	All Wards	<p>Hotwalls Studios Lease and Rental Model</p> <p>DECISIONS:</p> <p>The Cabinet Member:</p> <p>(2) Approved the new maximum period of 6 years tenancy and this tenancy consist of two 3 year leases.</p> <p>(3) Agreed existing tenants also have a maximum term of 6 years.</p>	<p>Crissie McQueen Hotwalls Studio Development Manager Tel: 9268 8763</p>

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	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>(4) Agreed that the revised rental model is applied from April 2021 and for all current tenants renewing in that year.</p> <p>(5) Approved that the new notice period in the lease to increase by one month to 3 months' notice period, for both parties.</p> <p>(6) Agreed to continue the current two tier rental model based on square footage.</p> <p>Great South Run</p> <p>DECISION:</p> <p>Officers were authorised to enter into negotiations with Nova International to continue to hold the Great South Run in Portsmouth with a new contract in order to retain this iconic event in the city.</p>	<p>Claire Looney Partnership & Commissioning Manager Tel: 9283 4185</p>
	All Wards	<p>Victorious Festival Update Report</p> <p>DECISION:</p> <p>(1) The Cabinet Member acknowledged the economic benefit and added value that Victorious Festival brings to Portsmouth.</p> <p>(2) The contract be extended which Victorious Festival are due to commence with the council on 1st January 2021 by a further 3 years to a total of 10 years so it is in line with the contract duration of other large-scale events.</p>	<p>Claire Looney Partnership & Commissioning Manager Tel: 9283 4185</p>
	All Wards	<p>Charter Community Sports Centre (Information item)</p> <p>DECISIONS:</p> <p>The Cabinet Member for Culture & City Development noted the report (for information only so is not subject to call-in)</p> <p>Exclusion of Press and Public</p> <p>DECISIONS:</p> <p>The Cabinet Member decided not to pass the exempt resolution and considered this report in open session.</p>	<p>Mark Woolnough Built Environment & Recreation Manager Tel: 9283 4035</p>

WARD	DECISION	OFFICER CONTACT
All Wards	<p>Groundlings Theatre report</p> <p>DECISIONS:</p> <p>(1) That a grant of £15,000 be given to the Groundlings Theatre Trust (CIO) and a Loan Facility Agreement of approximately £36,000 (including £6,230 previously provided) be given to Mr Richard Hurdle (Stride) which will be subject to:</p> <ul style="list-style-type: none"> i) entering into a detailed Grant Agreement (incorporating a Service Level Agreement) with associated performance criteria; ii) a "clawback" arrangement being in force for 36 months which stipulates that should the CIO not meet the performance requirements of the Grant Agreement , then the grant is repayable; iii) a separate Loan Facility Agreement being entered into with Mr Richard Hurdle (Stride) (subject to interest) for the sum equal to the outstanding sum required to discharge the existing loan secured on the Groundlings Theatre property. The sum advanced is to be used to discharge the existing loan secured on the property. Depending upon the most appropriate basis of advancement of the loan facility it could be either payable to Mr Richard Hurdle (Stride) direct or via Portsmouth City Council direct to the current mortgage holder on behalf of Mr Richard Hurdle (Stride) the proviso being that the current legal owner of the premises Mr Richard Hurdle (Stride) has agreed and provided in escrow an appropriate legal charge securing both the loan facility and grant agreement in advance. iv) that the emergency financial assistance previously provided in the sum of £6,230 is included within the Loan Facility Agreement described in recommendation iii) above; v) a first legal charge on the property is obtained in favour of the Council for the sums due under the Grant Agreement and the Loan Facility Agreement set out in recommendation iii) and iv) above for the sum advanced to the CIO and Mr Hurdle (Stride). <p style="text-align: right;">/Cont'd ...</p>	<p>Claire Looney Partnership & Commissioning Manager Tel: 9283 4185</p>

	WARD	DECISION	OFFICER CONTACT
2.	All Wards	<p>(2) Delegated authority was given to the City Solicitor in consultation with the S.151 Officer to conclude the terms of the Loan Facility Agreement and to complete all other necessary legal documentation to put these recommendations into effect.</p> <p>(3) It was noted that the grant award is subject to the approval of funding and criteria agreed by the S151 Officer as set out in the Council's constitution (Financial Rules).</p> <p>NB: Call-in date – 31 March</p> <p>Cabinet Member for Children and Families Decision Meeting - 20 March 2020</p> <p>The cabinet Member has made the following decisions:-</p> <p>Allowances and Skill Fees Annual Review</p> <p>DECISIONS: the Cabinet Member</p> <ol style="list-style-type: none"> 1. Approved the proposal for Hub home carer payments under the pilot Mockingbird Programme. 2. Approved the proposal to increase the Introduction Fee from £250 to £500. <p>NB: Call-in date – 27 March</p>	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p> <p>Sarah Daly Deputy Director of Children & Families Tel: 9284 1154</p>

Part 2 – Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 3 April 2020.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

DATE: FRIDAY 27 MARCH 2020

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3.	St Thomas	<p>2020/21 Guildhall Trust Revenue Grant Payment</p> <p>The revenue grant payment of £177,000 be confirmed for the Guildhall Trust for the financial year 2020/2021. This grant payment is the same figure as that agreed in 2019/20. The grant is fully monitored under the Partnership Funding Agreement by the appointed PCC Monitoring Officer. The agreement for this funding has been reflected in either the February budget at full council or the Revenue clients report agreed at City Development and Culture portfolio decision meeting. This agreement was an omission in this year's revenue client report of January 2020 and therefore to be agreed via MIS.</p>	<p>Jo Dalling Business Development Manager Tel: 9283 4106</p>
4.	St Thomas	<p>Guildhall Capitalised repairs 2019/20</p> <p>Proposal: that a Revenue Contribution to capital of £399,500 be transferred from the Guildhall Revenue budget, to fund works at Portsmouth Guildhall.</p> <p>The transfer of funds is requested to undertake further condition surveys, major internal and external repairs and electrical and mechanical services upgrades.</p> <p>Due to the nature of the works undertaken it is more appropriate for these works to be treated as capital expenditure within the council's accounts as they extend the life or enhance the used of the Guildhall.</p>	<p>Meredydd Hughes Assistant Director Housing , Neighbourhood and Buildings Tel: 92 834539</p>

5.	All Wards	<p>Education capital programme: Portsmouth Literacy Pirates</p> <p>Proposal: Approval is sought to allocate £45,600 of the remaining balance of the approved capital budget for additional school places, to support the capital costs associated with the set-up of 'The Portsmouth Literacy Pirates', a project to improve the reading, writing, confidence and perseverance of children Years 5 - 8 who are falling behind at school and have fewer opportunities, so they can achieve at school and beyond. This is an evidence based programme that has been successful in Haringey and Hackney. A central hub 'pirate ship' will be established to support this and will reach out to 150 pupils targeting the Charles Dickens Ward in the first instance.</p> <p>This project will enhance the provision of specialist school places across the city whilst leading to improved literary levels.</p>	<p>Chris Williams School Place Planning and Capital Strategy Manager Portsmouth City Council Tel: 9268 8570</p>
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Part 3 –Information and News Items

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	WARD		OFFICER CONTACT
6.		<p>Cancelled Meetings</p> <p>Due to the national Coronavirus measures that need to be adhered to these meetings were cancelled:</p> <p>Cabinet Member for Education's Decision Meeting - Wednesday 25 March at 4pm</p> <p>Special Cabinet - Thursday 26 March at 9:15am</p> <p>Cabinet Member for Health, Wellbeing & Social Care's Decision Meeting - Thursday 26 March at 2pm.</p> <p>Cabinet Member for Traffic & Transportation's Decision Meeting - Thursday 26 March at 4pm.</p>	<p>Jane Di Dino/ Jo Wildsmith/ Lisa Gallacher Local Democracy Officers Tel: 9283 4060/4056/4057</p>
7.		<p>Urgent decision by the Chief Executive</p> <p>The Chief Executive exercised his decision making powers under Standing Order 58 and made the following decision</p> <p>Proposal to amalgamate Wimborne Infant and Wimborne Junior Schools - outcome of pre-statutory consultation (the link to the report can be viewed here)</p> <p>DECISIONS:</p> <p>The Chief Executive:</p> <ol style="list-style-type: none"> (1) Considered the responses to the pre-statutory consultation carried out on the proposal to amalgamate Wimborne Infant and Junior Schools; (2) Authorised the Director for Children, Families and Education to proceed to the publication and representation stages of the statutory process to amalgamate Wimborne Infant and Junior Schools. <p>(This item is not subject to call in)</p>	<p>Chris Williams Pupil Place Planning & Capital Strategy Officer Tel: 9283 8570</p>

8.	<p>Urgent decision by the Chief Executive</p> <p>The Chief Executive exercised his decision making powers under Standing Order 58 and made the following decision</p> <p>Allocation of Nutrient Neutrality Credits for Longdean Lodge and Edinburgh House sites (the link to the report can be viewed here)</p> <p>DECISION: The Chief Executive delegated authority to the Director Adult Services to instruct the completion of a unilateral undertaking in accordance with section 106 of the Town & Country Planning Act 1990 relating to land at the former Longdean Lodge Site, Hillsley Road, Portsmouth, PO6 4NH and Edinburgh House, Sundridge Close, Portsmouth PO6 3JL.</p> <p>(N.B This item is not subject to call in)</p>	<p>Angela Dryer, Director Adult Services Tel: 9284 1168</p>
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	WARD	OFFICER CONTACT
9.	<p>Urgent decision by the Chief Executive</p> <p>Strategic Partnership Agreement between HIVE Portsmouth and Portsmouth City Council (PCC)</p> <p>The Chief Executive exercised his decision making powers under Standing Order 58 and after the necessary consultation made the decision below (the link to the report can be viewed here, item 8 with appendices)</p> <p>DECISION: the Chief Executive approved the Strategic Partnership agreement and that this agreement is appropriately communicated across each directorate within PCC.</p> <p>(N.B. - This item is not subject to call in)</p>	<p>Catherine Ramsay Business Development & Projects Manager Tel: 9268 8743</p>

