

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 11

DATE: FRIDAY 13 MARCH 2020

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	All Wards	<p>Cabinet Member for Housing Decision Meeting - 9 March The Cabinet Member made the following decisions:</p> <p>Resources for Rough Sleepers in Portsmouth (information report) The contents of the information report were noted. (This is not subject to call-in provisions).</p> <p>Development of Affordable Homes - Huntsman Close, Havant</p> <p>DECISIONS:</p> <p>(1) the Cabinet Member for Housing approved Capital Expenditure of £1.9m, to deliver 10 new affordable housing properties, to be held in the Housing Revenue Account.</p> <p>(2) the Cabinet Member for Housing delegated authority to the Director of Housing, Neighbourhood and Building Services in consultation with the Director of Finance and Resources & S151 Officer to amend the composition and spending profile of the proposed schemes in order to meet planning and design requirements and also to agree the use of 141 receipts whilst ensuring that the schemes remain financially viable following any necessary changes.</p> <p>(3) the Cabinet Member for Housing delegated authority to the Director of Housing, Neighbourhood and Building Services to apply for any grant funding to support the scheme.</p> <p>Council Housing Maintenance and Improvements and Housing IT Business Software 2020/21</p> <p>DECISIONS:</p> <p>The Cabinet Member for Housing agreed:</p> <p>(1) That the area programmes and allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings be noted.</p> <p>(2) That the capital budgets listed in Appendix B and Appendix C commencing in 2020/2021 be approved and the Director of Housing, Neighbourhood and Building Services be authorised under Financial Rules, Section B14 to proceed with schemes within the sums approved.</p> <p>(3) That the Director of Finance and Section 151 Officer's financial appraisal be approved for the capital programme - global provision.</p> <p>NB: Call in date Tuesday 17th March</p>	<p>Joanne Wildsmith, Democratic Services Tel 9283 4057</p> <p>Sara Wiltshire, Rough Sleeping Co-ordinator Tel: 9284 1612</p> <p>Alison Cloutman, Supported Housing Business Partner Tel: 9284 1039</p> <p>Meredydd Hughes Assistant Director of Buildings Tel: 9283 4539</p>

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet Decision Meeting - 10 March</p> <p>The Cabinet made the following decisions:</p> <p>Draft Private Rental Sector Strategy for Portsmouth</p> <p>DECISIONS:</p> <p>(1) The Cabinet approved the draft Private Rental Sector strategy for Portsmouth (Appendix 1).</p> <p>(2) That officers will immediately begin to implement the actions within the strategy that do not require any further permissions, budget or resources, as identified in section 6 of this report.</p> <p>(3) The Cabinet authorised officers to undertake a consultation on this draft strategy.</p> <p>(4) That officers bring back to Cabinet the results of the consultation, along with a final strategy and action plan for approval and identify any additional decisions required to implement the strategy.</p> <p>Home Energy and Water Strategy</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <p>(1) noted the extensive consultation undertaken with key partners and the wider public; and that the response of the consultation was overwhelmingly positive and in agreement with the objectives laid out in the draft strategy.</p> <p>(2) approved the final strategy for publication.</p> <p>(3) noted the development of a detailed action plan which will help to expand the scope and scale of the help currently offered by the authority; whilst acknowledging that this is a live document which will be subject to further development.</p> <p>(4) noted the development of a marketing and communication strategy which will reach and engage every household in Portsmouth; whilst acknowledging that this is a live document which will be subject to further development.</p>	<p>Joanne Wildsmith, Democratic Services Tel 9283 4057</p> <p>Paul Fielding, Assistant Director Housing & Clare Hardwick Head of Private Sector Housing Tel: 9283 4502</p> <p>Meredydd Hughes Assistant Director Buildings Tel: 9283 4539</p>

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		<p>(5) Noted the proposed community support and engagement process as detailed in section 7 of the report.</p> <p>Greening Portsmouth Strategy</p> <p>DECISIONS: Cabinet approved the Greening Portsmouth Strategy (set out at Appendix A to the report).</p> <p>Forward Plan Omission re Annual Capital Strategy</p> <p>The Cabinet noted:</p> <p>(1) the omission to the Forward Plan for March 2020; (2) the publication of the omission notice.</p> <p>(This information item is not subject to call-in).</p> <p>Annual Capital Strategy - 2020/21 - 2029/30</p> <p>RECOMMENDED to Council:</p> <p>(1) That Part I of the Capital Strategy (Capital Expenditure and Aspirations) be approved including:</p> <p>a) The Short / Medium / Long-term Aspirations set out in Appendix 1</p> <p>(2) That Part II of the Capital Strategy (Borrowing and Investing in Property) be approved including:</p> <p>a) The Minimum Revenue Provision (MRP) for Debt Repayment Policy (Part II, (paragraph 1.5)</p> <p>b) The investment indicators in Part II - Appendix 2 (part II, paragraph 2.5)</p>	<p>Kelly Nash, Corporate Performance Manager Tel: 9268 8157</p> <p>Julian Pike, Deputy Director of Finance & S151 Officer Tel: 9283 4347</p>

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		<p>c) That the Director of Finance and Resources (Section 151 Officer) will bring a report to the next Cabinet and City Council if (part II, paragraph 2.5):</p> <ul style="list-style-type: none"> (i) The Council's gross General Fund (GF) debt exceeds 400% of GF net service expenditure or; (ii) Overall investment income from investment properties and long term treasury management investments exceeds 7.9% of GF net service expenditure. <p>(This was referred to Council and is not subject to call-in).</p> <p>Treasury Management Policy 2020/21</p> <p>RECOMMENDED to Council:</p> <ul style="list-style-type: none"> (a) that the upper limit for principal sums invested for longer than 365 days contained in paragraph 4.7 of the attached Treasury Management Policy Statement be approved; (b) that the upper and lower limits on the maturity structure of borrowing contained in appendix 5.1 of the attached Treasury Management Policy Statement be approved (c) that the attached Treasury Management Policy Statement including the Treasury Management Strategy and Annual Investment Strategy for 2020/21 be approved; (d) That the Council will where it is financially responsible to do so, give preference to investments that improve the environment, bring wider social benefits, and are with organisations with good governance. In particular the Council will: <ul style="list-style-type: none"> (i) Avoid investments in fossil fuel extraction unless they are making substantial investment into renewable energy technologies as part of a strategy to become a clean energy supplier; (ii) Consider the environmental, social and governance elements of credit ratings in making investment decisions, provided that the overall risk profile of the investment portfolio (including liquidity risk) and returns are not compromised 	<p>Michael Lloyd, Directorate Finance Manager (Technical & Financial Planning) Tel: 9283 4436</p>

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		<p>(e) that rated building societies be given the same lending limits as banks;</p> <p>(f) that the Council will only lend to housing associations if they have a viability rating of V1 and a Governance rating of G1 from Homes England;</p> <p>(g) (i) that lending to Hampshire Community Bank (HCB) will be secured on loans made by HCB to small and medium sized enterprises (SMEs) of the highest credit quality which may not in turn be secured on tangible fixed assets;</p> <p>(ii) That loan advances to HCB in accordance with (g) (i) above will be subject to individual approval by Cabinet</p> <p>(h) that the maximum duration of loans to HCB be reduced from 10 years to 5 years;</p> <p>(i) As set out in paragraph 1.4 of the Treasury Management Policy Statement, the Director of Finance and Resources (Section 151 Officer) and officers nominated by him have delegated authority to:</p> <p>(i) invest surplus funds in accordance with the approved Annual Investment Strategy;</p> <p>(ii) borrow to finance short term cash deficits and capital payments from any reputable source within the authorised limit for external debt of £883m approved by the City Council on 11th February 2020;</p> <p>(iii) reschedule debt in order to even the maturity profile or to achieve revenue savings;</p> <p>(iv) to buy and sell foreign currency, and to purchase hedging instruments including forward purchases, forward options and foreign exchange rate swaps to mitigate the foreign exchange risks associated with some contracts that are either priced in foreign currencies or where the price is indexed against foreign currency exchange rates;</p> <p>(j) that the Director of Finance and Resources (Section 151 Officer) has the power to delegate treasury management operations to relevant staff;</p> <p>(k) that the Chief Executive, the Leader of the City Council and the Chair of the Governance and Audit and Standards Committee be informed of any variances from the Treasury Management Policy when they become apparent, and that the Leader of the City Council be consulted on remedial action (paragraph 1.2.2 of Treasury Management Policy Statement).</p> <p>(This is referred to Council and is not subject to call-in)</p>	

	WARD	DECISION	OFFICER CONTACT
		<p>Revenue Budget Monitoring 2019/20 (Third Quarter) to end December 2019</p> <p>DECISIONS:</p> <p>(i) Members noted:</p> <p>(a) An overspend of £667,900 before further forecast transfers from/(to) Portfolio Specific Reserves & Ring Fenced Public Health Reserve</p> <p>(b) An underspend of £625,200 after further forecast transfers from/(to) Portfolio Specific Reserves & Ring Fenced Public Health Reserve.</p> <p>(c) That any actual overspend at year end will in the first instance be deducted from any Portfolio Specific Reserve balance and once depleted then be deducted from the 2020/21 Cash Limit.</p> <p>(d) That on 11th February 2020 City Council approved that any underspending for 2019/20 arising at year-end outside of those made by Portfolio's be transferred to Capital resources.</p> <p>(ii) Directors, in consultation with the appropriate Cabinet Member, will consider options that seek to minimise any forecast overspend presently being reported and prepare strategies outlining how any consequent reduction to the 2020/21 Portfolio cash limit will be managed to avoid further overspending during 2020/21.</p> <p>Local Transport Plan 4 Development</p> <p>DECISIONS: The Cabinet:</p> <p>(1) approved the draft vision and policy objectives for the Local Transport Plan 4</p> <p>(2) agreed the continued development of the draft strategy in accordance with the vision and policy objectives</p> <p>(3) agreed that the strategy be brought back to Cabinet and Full Council for approval to consult in June.</p>	<p>Julian Pike, Deputy Director of Finance & S151 Officer Tel: 9283 4347</p> <p>Felicity Tidbury Acting Assistant Director Transport & Hayley Chivers, Acting Transport Planning Manager & Strategic Transport Lead Tel: 9283 4672</p>

	WARD	DECISION	OFFICER CONTACT
		<p>Exclusion of Press and Public The confidential version of Social Value (appendix B only) was confirmed as exempt information (and an open version had been made available).</p> <p>Social Value - a rent subsidy model</p> <p>DECISIONS:</p> <p>(1) Cabinet approved a property valuation framework where social value can be taken into account when PCC is looking to rent out property to third parties where their aims coincide with the objectives of the Council;</p> <p>(2) Cabinet Members acknowledged that the service areas that benefit from the third-party support recognise the discounted income in their Portfolio cash limits and that equivalent savings may be necessary to accommodate any reduced income.</p> <p>(3) Cabinet requested a report back in 6 months' time regarding the implementation and consultation with the voluntary sector to show how this model is working.</p> <p>NB: Call in date Wednesday 18th March</p>	<p>Tom Southall Assistant Director Property & Investment Tel: 9283 4289</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The Assistant Director of Planning - Economic Growth will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director - Planning and Economic Growth** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 20th March 2020** . You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	19/00524/FUL Nelson	<p>Osborn House 167 - 177 Stamshaw Road Portsmouth</p> <p>Construction of roof extension with front facing dormers to form four self-contained flats</p>	<p>One representation has been received raising objection on the lack of parking provision and stating that due to the lateness of buses there are not good transport links.</p> <p>The Highway Engineer has not objected on the grounds of highway safety. Whilst lack of on-site parking provision may potentially have a minor impact on the amenity of local residents in the competition for parking spaces, additional cycle spaces are being provided to overcome the current shortfall and the potential impact on amenity is outweighed by the benefit of providing new housing to meet the current short fall in the Council's 5 year housing land supply.</p> <p>The area is considered to be well served by public transport.</p>	<p>Pat Aird</p> <p>Tel: 023 9243 7932</p> <p>Conditional Permission</p>
4	19/01082/FUL Nelson	<p>Garage 10 Rear of 2 London Road Portsmouth</p> <p>Construction of 2no. two-storey buildings to provide 6 flats after demolition of existing garages</p>	<p>Four representations have been received raising objection on the grounds of: (a) overlooking; (b) overdevelopment; (c) lack of parking; (d) existing parking not under-utilised and will be displaced; (e) construction noise and pollution; (f) asbestos in garages; (g) discrepancy in submitted information as to whether there are 17 or 18 garages; (h) no affordable housing; (i) access too narrow and close to highway hazards therefore safety implications; (j) existing antisocial behaviour problem will move to space between the flat blocks; (k) rodents; (l) security risk to adjacent</p>	<p>Pat Aird</p> <p>Tel: 023 9243 7932</p> <p>Conditional Permission</p>

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			<p>properties if garages removed; and, (m) structural problems to garden walls if garages removed.</p> <p>The two blocks have been carefully designed to minimise overlooking, with no windows on the north elevations and only bathroom windows on the south elevations. There are two windows at first floor level on the block nearest the terraced properties to the east but there is at least 15m between opposing windows and the rear gardens are already overlooked by neighbouring properties. Due to the configuration of the block to the west only one window would directly overlook the 4-storey block of flats and due to the distance would not have so significant an impact to warrant refusal.</p> <p>The surrounding development is 2, 3 and 4 storey so at two-storeys the development is considered to be of an appropriate scale with sufficient space around the buildings to allow for landscaping and amenity areas.</p> <p>The Highway Engineer has not objected to the use of the access or the proposed parking provision on the grounds of highway safety. Whilst lack of on-site parking provision may potentially have a minor impact on the amenity of local residents in the competition for parking spaces, the potential impact on amenity is outweighed by the benefit of providing new housing to meet the current short fall in the Council's 5 year housing land supply.</p> <p>The presence of asbestos or other contaminants from the existing use can be mitigated by condition; a Construction Environmental Management Plan can be required by condition to minimise disturbance during construction; there is no policy requirement for affordable housing on a scheme of this size; the impact of development on</p>	

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	20/00137/HOU St Jude	<p>40 Duncan Road Southsea PO5 2QU</p> <p>Construction of single-storey side/rear extension including roof lanterns</p>	<p>adjoining structures is dealt with through the Party Wall Act; the security of the site is likely to be improved with a residential presence, as is the potential for anti-social behaviour; the issue of rodents is not a planning matter.</p> <p>1 no. representation has been received. This comment details concerns regarding: (a) the existing ground levels, (b) party wall, and (c) sewerage.</p> <p>It was noted from a site visit to both the neighbour, making this representation, and the application site that there was a notable change in ground levels. This was however not exclusive to the application site and this neighbour, but was a common feature within the surrounding properties</p> <p>whereby the ground levels seemed to vary to the north, south and west of the application site, where the rear gardens connected. The proposed plans show that the extension would not alter the existing ground levels, and that the proposed extension would have the same ground floor level at the host dwelling. The proposal would be set in from the southern boundary by approx. 1m, and would have a flat roof measuring 2.8m in height. The combination of both these dimensions would therefore not result in a development which would have an adverse impact upon the neighbouring amenity in terms of being overbearing or overlooking.</p> <p>In terms of the party wall, this would be dealt with through the party wall agreement act, and regarding the sewerage this matter would fall within the remit of building control.</p>	<p>Summer Sharpe Tel: 023 9268 8426</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 13th MARCH 2020

	WARD		OFFICER CONTACT
6	Eastney & Craneswater	<p>Planning Committee - 11th March</p> <p>The committee took the following decisions on planning applications:</p> <p>19/00798/FUL - 42 Festing Grove, Southsea PO4 9QD Change of use from house in multiple occupation (Class C4) to a 7 bedroom house in multiple occupation (Sui Generis) - it was delegated to the Assistant Director of Planning & Economic Growth to grant Conditional Permission (subject to the conditions in the report).</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
	St Thomas	<p>19/01096/FUL - 48 Green Road, Southsea PO5 4DZ Change of use from mixed use class C3 (dwellinghouse)/Class C4 (House in Multiple Occupation) to Sui Generis - it was delegated to the Assistant Director of Planning & Economic Growth to grant Conditional Permission (subject to the conditions in the report).</p>	
	St Thomas	<p>20/00091/FUL- 130 St. Andrew's Road, Southsea PO5 1EX Change of use from a dwellinghouse (Class C3) or House in Multiple Occupation (Class C4) to 8 bedroom/8 person house in multiple occupation (Sui Generis) (Retrospective) - was refused permission.</p>	
	Hilsea	<p>19/01443/FUL - 73 Stubbington Avenue, Portsmouth PO2 0HZ Change of use from dwellinghouse (Class C3) to purposes falling within Class C3 (dwelling house) or C4 (House of Multiple Occupancy), was granted conditional permission (subject to the conditions in the report).</p>	
	Copnor	<p>19/01783/HOU - 3 Burcote Drive, Portsmouth PO3 5UD Construction of single storey side extension was granted conditional permission (subject to the conditions in the report).</p>	
7		<p>Cabinet Member for Environment & Climate Change's Decision Meeting - Thursday 19 March at 10am in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>Councillor Dave Ashmore will consider the following report:</p> <p>Provision of food waste disposal facilities.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
8		<p>The Health Overview and Scrutiny Panel (HOSP) - Thursday 12 March 2020</p> <p>The HOSP noted updates from the following:</p> <ul style="list-style-type: none"> • Care Quality Commission report on QA inspection • Portsmouth Hospitals' Trust • Podiatry Hub - Solent NHS Trust • Solent NHS - Jubilee House • Portsmouth CCG <p>The Care Quality Commission State of Care report will be considered at the panel's next meeting in June.</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
9		<p>Education, Children and Young People Scrutiny Panel - Thursday 19 March at 5pm in Conference Room B, Civic Offices</p> <p>The panel will consider the Joint local area SEND inspection for Portsmouth that was carried out in July 2019 and consider next steps for the review.</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
10		<p>Cabinet Member for Culture and City Development - Friday 20 March at 10am in the Executive Meeting Room, Third Floor, Guildhall</p> <p>Councillor Steve Pitt as Cabinet Member will be considering the following items:</p> <ul style="list-style-type: none"> • Directorate Business Plan • Progress on the Landing Craft Tank • Hotwalls Studio Lease and Rental Model • Great South Run • Victorious Festival Report • Charter Community Sports Centre (information item) • Groundlings Theatre 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

	WARD		OFFICER CONTACT
11		<p>Cabinet Member for Children & Families decision meeting - Friday 20 March at 5 pm in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>The Cabinet Member will be considering the following report:</p> <ul style="list-style-type: none"> • Allowances and Skill Fees Annual Review 	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
12	Drayton & Farlington	<p>Cabinet Member for Housing's (special) decision meeting - Monday 23 March at 4.30pm in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>Councillor Sanders will be considering the following reports:</p> <ul style="list-style-type: none"> • Highgrove Lodge Site - Development of Supported Housing • Update on the Empty Property Strategy (information report) 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
13		<p>Licensing Committee (Policy) - Monday 23 March at 10am in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>The Committee will consider the following reports:</p> <ul style="list-style-type: none"> • Implementation of amended policy - Magnetic Council signage on Licensed Vehicles • Local Government (Miscellaneous Provisions) Act 1976 - Consultation and Review of Hackney Carriage Stands 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
14	Hilsea	20/01873/ LAPREM	Casemates Rehearsal Studios Casemates Bastion 4 Scott Road Portsmouth PO3 5LS	Application for premises licence Sale of alcohol, regulated entertainment and late night refreshment, Monday to Sunday from 09:00 until 00:00	2 April 2020
15	Charles Dickens	20/01900/ LAPREM	Sainsbury's Supermarkets Limited Stanhope House 91-93 Commercial Road Portsmouth PO1 1EQ	Application for premises licence Sale of alcohol, Monday to Sunday from 07:00 until 23:00	8 April 2020