

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 9

DATE: FRIDAY 28 FEBRUARY 2020

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual cabinet members, subject to councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Member for Children and Families Decision Meeting - 21 February 2020 The Cabinet Member has made the following decisions:-	Anna Martyn Local Democracy Officer Tel: 9283 4870

	WARD	DECISION	OFFICER CONTACT
2		<p>Children and Families Portfolio Budget Monitoring Report for the Third Quarter 2019/20</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> 1. Noted the Children and Families Portfolio forecast budget position as at the end of December 2019, of £3.8m in excess of the current approved cash limit provision. 2. Noted the continuing implementation of the "Stronger Futures" strategic programme designed to reduce the number of looked after children in the city, the key driver of the overspend in this portfolio. 3. Approved the transfer of £10,200 funding from the Adaptions to Foster Carer Properties scheme to the scheme for a disabled looked after child. 4. Noted the position in respect of the approved capital schemes for the portfolio. <p>NB Call-in date: Friday 28 February</p> <p>Annual Adoption Panel Activity Report December 2019</p> <p>The Cabinet Member noted the report. The report is for information only so is not subject to call-in.</p> <p>Cabinet Member for Education - Thursday 27 February</p> <p>The Cabinet Member Councillor Suzy Horton made the following decisions:</p> <p>Dedicated Schools Grant Budget 2020-21</p> <p>DECISIONS: the Cabinet Member approved:</p> <ol style="list-style-type: none"> a. The initial determination of the Schools Budget for 2020- 21 as set out in Appendix 1. b. The 2020-21 Special School, Inclusion Centre and Alternative Provision places as set out in Appendix 2. 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4060</p> <p>Angela Mann Finance Manager Tel. 9283 4507</p>

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3		<p>c. The 2020-21 Element 3 Top-up rates for The Harbour Special School, Inclusion Centres (including the addition of an Element 3 Top-up at Trafalgar Inclusion Centre), and Alternative Provision settings as set out in Appendix 3.</p> <p>d. The Solent Academies Trust proposal to increase the 2020-21 Element 3 Top-up rates for Solent Academies Trust to include an increase of 1.84% as set out in Appendix 4</p> <p>e. The proposal that any carry-forward balances from 2019- 20 be used to assist with the continued introduction of the funding reform changes and fund any potential financial pressures arising during 2020-21.</p> <p>f. The local funding arrangements in respect of the two, three and four year old early years</p> <p>Home to School and College Travel Assistance</p> <p>DECISIONS: The Cabinet Member agreed to:</p> <p>a) Consult on the revised Portsmouth travel assistance policies for children of statutory school age and post 16 learners. The revised draft policies and consultation letter are attached at Appendices 2-4.</p> <p>b) Delegate to the Director of Children, Families and Education responsibility for finalising the updated policies taking account of feedback during the consultation period.</p> <p>c) Note the proposed approach to the commissioning of home to school transport, where provided, which will be implemented fully from 1 September 2020.</p> <p>NB Call-in date: Friday 6 March</p> <p>Cabinet Member for Traffic & Transportation's decision meeting - Thursday 27 February</p> <p>Councillor Stagg took the following decisions:</p> <p>1. That the MF Craneswater parking zone proposed under TRO 64/2019 is implemented as advertised, with the following exceptions and clarification:</p> <p>(i) That the double yellow lines proposed on the north side of Parkstone Lane are reduced to 47m westwards from Old Bridge Road, and;</p>	<p>Julia Katherine Head of Inclusion Tel: 9268 8448</p>
			<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>

	WARD	DECISION	OFFICER CONTACT
		<p>(ii) A new proposal for 41m double yellow lines on the south side of Parkstone Lane eastwards from Parkstone Avenue is put forward under a new TRO;</p> <p>(iii) That no parking bays are marked on the side of St Helen's Parade adjacent to Canoe Lake, as per the proposed traffic order, but was not reflected in the public notice which referenced the whole road.</p> <p>2. That the extension of the MD Kings area parking zone proposed under TRO 124/2019 is implemented as advertised.</p> <p>NB Call-in date: Friday 6 March</p>	

Part 2 - Proposals from Managers for Implementation

APART FROM THE PLANNING APPLICATIONS THERE ARE NO PART 2 ITEMS THIS WEEK

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The Assistant Director of Planning and Economic Growth will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director - Planning and Economic Growth** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 6 March 2020**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	19/00615/FUL Fratton	46-50 Kingston Road And 2A New Road Portsmouth PO2 7RB Construction of part 3/part 4 storey building comprising two ground floor retail units (Class A1) and 11 self-contained flats with associated cycle and refuse storage (following demolition of existing buildings)	<p>One representation has been received, raising the following comments and objections: a) scheme looks well thought out; b) concern about possible trespass/encroachment onto 44 Kingston Road; c) concern about overlooking into the garden of 44 Kingston Road; d) concern about parking; e) a lot of development for a small plot; and f) Issues with viewing the plans on the website.</p> <p>The site lies within the Kingston Road Local Centre, with good access to a range of shops and services and high frequency bus routes. The proposed development would result in a net gain of 8 1-bedroom dwellings and would retain commercial use on the ground floor in accordance with local policy. The density of residential development is considered appropriate for the accessible location. With regard to parking, no parking is proposed to be provided on site. However, the applicants carried out parking surveys and established that there was sufficient capacity within nearby public car parks to mitigate the shortfall in on-site provision. Taking account also of the accessible location of the site, the proposed development is considered acceptable without on-site parking.</p> <p>In relation to overlooking, the scheme has been designed to have its main habitable room windows facing north and west over Kingston Road and New Road. All of the south facing windows would be fixed and obscure glazed to prevent loss of privacy to the neighbouring residents of 44 Kingston Road.</p> <p>Any issues relating to trespass onto adjacent land would be civil legal matters outside of the remit of planning control. Matters relating to the availability of plans on the Council's website were resolved in the early part of the application process.</p>	<p>Rebecca Altman</p> <p>Tel: 023 9243 7986</p> <p>Conditional Approval</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	19/00886/FUL Drayton & Farlington	187 Havant Road Portsmouth PO6 1EE Conversion of care home (Class C2) to 13 self-contained units of 'move-on' accommodation (Class C3), with associated bicycle and refuse storage (amended description)	<p>Two representations have been received raising objection on the grounds of: a) too many units on the site / over intensification of the use; b) dwellings are smaller than recommended minimum size; c) inadequate parking provision, leading to increased pressure for parking on local roads; d) no provision for laundry facilities; e) should be continuous staff presence to monitor and support residents; f) no details of garden maintenance; g) increased waste and pollution; and h) development would not improve the area.</p> <p>The proposal is to provide 13 self-contained dwellings to provide temporary accommodation (up to 2 years), for people who have previously been homeless. The purpose is to support the residents to move on to permanent independent living. Residents would be supported by regular visiting support staff rather than having staff on site, and the applicants have explained that this has successfully operated in a similar facility in Southampton.</p> <p>The dwellings would be smaller than the nationally described space standards, but this is considered acceptable having regard to the purpose and temporary nature of the accommodation. The building would previously have accommodated up to 10 care home residents plus staff and it is not considered that 13 self-contained units for single occupancy would represent an over-intensification of the use.</p> <p>There would be staff parking on site but no parking for the residents. As the residents would be persons who were previously homeless, it is unlikely that they would own cars and on this basis the Highway Engineer has confirmed no objection.</p> <p>There is adequate space on site to accommodate waste storage and it is considered that laundry facilities could be provided on site if required. The property has large front and rear gardens and their maintenance could be secured by condition.</p>	<p>Rebecca Altman</p> <p>Tel: 023 9243 7986</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	19/01807/FUL Fratton	23 New Road East Portsmouth PO2 7RR Change of use from dwellinghouse (Class C3) to purposes falling within Class C3 (dwellinghouse) or Class C4 (house in multiple occupation)	<p>Two representations have been received from neighbouring residents raising objection on the grounds of: (a) number of HMOs within the area; (b) building works have already been carried out; and, (c) parking.</p> <p>In addition to the above, the representations have suggested a number of properties that are HMOs and not on the Councils HMO Database. Following this, the Officer has conducted further investigation into these properties and 3 additional HMOs have been identified. However, the percentage of HMOs within the area is still below the 10% threshold.</p> <p>The Adopted Parking Standards require the same level of parking for a 3-bedroom dwellinghouse as for a C4 HMO, therefore there is no increase in the parking requirement as a result of this development. It is therefore not considered that a reason for refusal on lack of parking could be sustained.</p>	<p>Matthew Garrad</p> <p>Tel: 023 9268 8577</p> <p>Conditional Permission</p>
7	20/00067/PN Central Southsea	166 Haslemere Road Southsea PO4 9AS The removal and replacement of 6 no. antennas on existing support frames, the removal of 2 no. antennas and support frame and their relocation on 1 new 5.2m high pole, the relocation and installation of ancillary equipment (resubmission of 19/01757/PN)	<p>Two representations have been received raising objections on the grounds that installation will damage the roof and that the roof will be unable to support the proposed telecommunications equipment.</p> <p>The only matters that stand for consideration within a Prior-Notification are siting and appearance.</p> <p>However, the Officer has made the applicant aware of the raised concerns and they have stated that work will be carried out to improve the strength of the roof.</p>	<p>Matthew Garrad</p> <p>Tel: 023 9268 8577</p> <p>prior notification required and granted</p>

Part 3 - Information and News Items

FRIDAY 28 FEBRUARY 2020

	WARD		OFFICER CONTACT
8		<p>Licensing Sub Committee - Tuesday 3 March at 10am in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>It is recommended that the committee consider the following item in exempt session:</p> <p>Local Government (Miscellaneous Provisions) Act 1976 - consideration of a driver licence matter.</p>	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
9		<p>Governance & Audit & Standards Committee - Tuesday 3 March at 4pm in the Executive Meeting Room, The Guildhall</p> <p>The committee will be considering the following items:</p> <ul style="list-style-type: none"> • Treasury Management Monitoring Report for Qtr 3 2019/20 • Treasury Management Policy for 2020/21 • External Audit Plan 2019/20 • Corporate Complaints (updated and for information only) • Members' Training Report (information only) • Appointment of Independent Persons • Quarterly Performance Management Report • Code of Conduct Report re Social Media • Gifts and Hospitality Report (officers and members) • Report on Complaints received in connection with alleged Code of Conduct Breaches • Constitution Part 2 Section 5 (A, B and C) • Proposed Revision to Standing Order 32 - referral of Motions to other bodies of the Council • Data Security Breaches • Whistleblowing Report • Audit Performance Status Report to 29 January 2020 • Procurement Management (information report) 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
10		Employment Committee - Friday 6 March 2020 at 1.30pm in the Executive Meeting Room, Guildhall, Portsmouth The committee will be considering the following items: <ul style="list-style-type: none"> • Sickness Absence Quarterly Report • Foundation Living Wage • Pay Policy Statement • Employee Opinion Survey • Gender Pay Gap report 	Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058
11		Housing Cabinet - Monday 9 March at 4.30pm in the Executive Meeting Room, Floor 3 of the Guildhall Councillor Sanders will be considering the following reports: <ul style="list-style-type: none"> • Resources for Rough Sleepers (information report) • Council Housing Maintenance and Improvements and Housing IT Business Software • Development of Local Authority Homes - Huntsman Close (Havant) 	Joanne Wildsmith Local Democracy Officer Tel: 9283 4057
12	St Thomas	66 Margate Road, Southsea, PO5 1EZ Appeal Lodged: 12th February 2020 Appeal Start Date: 25th February 2020 An appeal has been lodged against the refusal of planning permission for the change of use from Class C4 (house in multiple occupation) to Sui Generis (house in multiple occupation for more than 6 persons) This appeal will be dealt with by the written representations procedure.	Luke Simpson Planning Services Tel: 9283 4875

	WARD		OFFICER CONTACT
13	Nelson	<p>24 Walden Road, Portsmouth, PO2 8PJ Appeal Reference: 19/00419/FUL Appeal Decision: Dismissed Appeal Decision Date: 27th February 2020</p> <p>An appeal was lodged against the refusal of planning permission for a Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house).</p> <p>The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>James Gellini Planning Services Tel: 23 9268 8473</p>
14	Charles Dickens	<p>227 Commercial Road, Portsmouth, PO1 4BJ Appeal Reference: 19/00398/FUL Appeal Decision: Dismissed Appeal Decision Date: 27th February 2020</p> <p>An appeal was lodged against the refusal of planning permission for a Conversion of existing first floor to provide 3 self contained flats to include installation of windows to rear and side elevations; installation of roof lights, and re-ordering of rear yard to provide restaurant service yard, residential amenity space, and fire escape route (resubmission of 18/01683/FUL).</p> <p>The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Matthew Garrad Planning Services Tel: 9268 8577</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,
Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
15	Eastney and Craneswater	20/01793/ LAPREM	Canoe Lake Tennis Pavilion Eastern Parade Southsea PO4 9RF	Application to vary premises licence Sale of alcohol, Monday to Sunday from 10:00 until 23:00, currently 10:00 until 22:00	23 March 2020
16	Paulsgrove	20/01733/ LAPREM	Royal Yachting Association Building 4 Trafalgar Wharf Hamilton Road Portsmouth PO6 4PX	Application for premises licence Time limited one-off event Regulated entertainment from 19:00 on Friday 5 th June into Saturday 6 th June until 00:30 Sale of alcohol both days from 19:00 until 00:30	12 March 2020