# City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 2 DATE: FRIDAY 10 JANUARY 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

- Part 1 Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.
- Part 2 Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee and
- Part 3 Items of general information and news.

### Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

#### **FRIDAY 10 JANUARY 2014**

WARD		DECISION	OFFICER CONTACT
I	Cabine	et Decision Meeting - 6 January	Joanne Wildsmith
	The Ca	abinet Member made the following decisions:	Local Democracy Officer
	Clarific	cation of Minute 81 - Scrap Metal Fees	Tel: 023 9283 4057
	DECIS	NONS:	
		abinet approved the fees as set out in the original report considered by the Licensing Committee with ception that the fee for the grant and renewal of a site licence should be increased from £450 to	
	Car Bo	oot Sales	David Evans
	DECIS	NONS:	Seafront Manager Tel: 023 9282 8112
	(1)	Cabinet agreed that future car boot sales on the seafront will be held in D-day Car Park from October until March and from April to September (dates are inclusive) when there is inclement weather with priority in the summer to be given to using the land adjacent to the Skate Park with the alternative use of land at the eastern side of Pier Road when there are events at Castle Field and/or land by the Skate Park.	161. 023 3202 0112
	(2)	That a full trial for one year from February 2014 will take place under the same terms and conditions as for the previous test sales.	
	Effective School Governance Strategy		Nicola Waterman
	DECIS	IONS:	Strategy Adviser Tel: 023 9284 1121
	That C	abinet:	161. 023 3204 1121
	(1)	Adopt the Effective School Governance Strategy and approve the action plan.	
	(2)	Delegate authority to the Director of Children's and Adults' Services in consultation with the Portfolio Holder for Education, Children and Young People to:	
		(i) Further develop the medium- and long-term actions outlined in the action plan;	
		(ii) Agree the arrangements for governance and performance management of the strategy's delivery.	

WARD		OFFICER CONTAC	
	Texti	ile Banks - allocation of income	Simon Moon
	DEC	ISIONS:	Head of Transport & Environment
	(1)	That the addition of 35 new textile banks across the city, with the aim of raising recycling rates, is supported.	Tel: 023 9283 4955
	(2)	That the first call on the anticipated £60k income earned from textile bring banks (previously run by charities and located on City Council controlled land) be to the charities, then to the City Council as providers of the service (of up to the £100k mark of income), thereafter should there be a surplus this be put into a pot to be distributed between local charities.	
	(3)	That the council continues to support and promote the use of textile banks across the city as a way to raise money for local and national charities, and increase the level of recycling.	
	(4)	That all textile banks will be branded in the same way to reflect that they are supporting local and national charities, and a promotional campaign will begin in 2014 designed to increase the use of these banks.	
	(5)	That the council supports those charities who previously had textile banks on city council land, by making a donation to them for each tonne of textiles collected. This donation will be the same for each charity (per tonne of textiles received) and based upon the top end of the average range from an independently recognised index. Any remaining income would be used to support the continuation of council services and support local charities.	
	(6)	That the success of the contract, levels of recycling, and donations, are reviewed on an annual basis.	
	Prov	ision of free school meals for infant aged children	Mike Stoneman
	DECISIONS:		Strategic Commissioning
	Cabinet Members:		Manager
	(1)	noted the report and the financial implications;	Tel: 023 9284 1712
	(2)	authorised officers to immediately proceed with the procurement of capital works and purchase of equipment / vehicles as set out in paragraphs 5.5, 5.6 and 5.9 at an estimated minimum cost of £367,265, in order to achieve the implementation date of September 2014;	
	(3)	acknowledged the School Forum's agreement in principle to provide a voluntary revenue contribution from Primary and Infant Schools towards the cost of any capital shortfall for the new investment / infrastructure that will be required to implement the new free school meal arrangements.	

WARD	DECISION	OFFICER CONTACT
	Calculation of the tax base for 2014/15 and estimation of the Council tax collection 31st March 2014	Head of Revenues &
	DECISIONS:	Benefits Tel: 023 9283 4902
	(1) That in accordance with The Local Authorities (Calculation of Council Tax Base) Regulations 2012, the amount calculated by Portsmouth City Council as its Council 2014/15 shall be 51,532.1	(England)
	(2) That in accordance with The Local Authorities (Funds) (England) Regulations 19 amount calculated by Portsmouth City Council as the surplus on its Collection Fu 2014 shall be £1.4 million.	
	City Deal	Seamus Meyer
	DECISIONS:	Strategic Project Manager
	(1) The City Deal Sites aims as set out in this report and agreed with the Government	
	(2) The City Deal Sites Governance arrangements set out in section 7 are approved	
	(3) Subject to the Governance arrangements set out in section 7 authority to implem Sites proposals as set out in this report is delegated to the Strategic Director Reg Head of Financial Services and Section 151 Officer.	
	(4) The attached financial appraisal for the City Deal sites is approved and the Corpo Programme is amended to reflect the revised capital budgets.	orate Capital
	(5) Authority to implement the skills, labour market and business support proposals a report is delegated to the Strategic Director Regeneration and Head of Financial Section 151 Officer in consultation with the Leader and Cabinet Member PRED.	
	Dates of Future Meetings of Cabinet	
	DECISIONS:	
	Scheduled dates for the next municipal year are:	
	9 June, 7 July, 6 October, 3 November, 8 December 5 January 2015, 2 February & 2 March	
	An additional special meeting will be held on Tuesday 21 January 2014 at 12 noon regardad.	rding Palmerston
	NB Call-in date: Wednesday 15 January 2014	

## Part 2 - Proposals from Managers for Implementation

Apart from the planning applications there are no Part Two items this week.

#### PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (23 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm** on **Friday 17 January 2014**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
2	13/01205/FUL St Jude	First Floor Flat 1 Kent Road Southsea  Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	One letter of representation objecting to this application has been received. This is based on the grounds that if permission were granted, the percentage of HMOs in this area would exceed the 10% threshold as outlined in the HMO SPD.  This proposal seeks permission for a change of use from purposes falling within Class C3 (Dwelling house) to purposes falling within Class C3 or Class C4 (House in Multiple Occupation).  There are currently 8 HMOs within a 50m radius of the application site. As a result of this application, this would increase to 9 or 7%. This is below the 10% threshold set out in the Houses in Multiple Occupation SPD and subsequently, this application would not have a detrimental impact upon the balance of uses within the local community.	Laura Grimason Tel: 023 9284 1470 Conditional Permission
3	13/01375/ADV St Thomas	28 Hampshire Terrace Portsmouth  Display of one illuminated fascia sign and one non illuminated hanging sign	One objection that the signage has a detrimental impact upon the character of the conservation area.  The fascia and hanging sign replaced signage of similar proportions. Furthermore, the illuminated fascia is lit below the maximum luminance recommended by The Institution of Lighting Engineers (Technical Report Number 5) for such an area.  As such the signage is considered acceptable in terms of visual amenity and appropriately relates to the recipient building and the conservation area.	Owen Devine Tel: 023 9283 4876 Conditional Consent

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/01427/FUL Nelson	Northbound Carriageway M275 Portsmouth  Installation of a 3 metre high acoustic fence to northbound carriageway of M275 adjacent to Whale Island Way	Letters of representation have been received from seven local residents and landlords, two in support and five in objection this City Council proposal. The objections can be summarised as follows: (a) Loss of light and overshadowing of adjoining properties; (b) Overbearing and oppressive appearance; (c) Need for the screening.  Permission is sought for the installation of a 3 metre high acoustic screen to the northbound carriageway of the M275 adjacent to properties on Whale Island Way and Island View Terrace. The timber screen will be similar in appearance to that recently installed to the southbound carriageway and would extend approximately 150 metres along an embankment. As the embankment rises towards the north the relative height of the screening relative to the adjoining residential properties would increase.  It is accepted that the screening would have some limited impact in terms of loss of light and shadowing to residential properties immediately adjoining the application site. However, having regard to the orientation of the screening relative to these properties, the greatest impact is likely to be very early in the morning when direct sun light is at its weakest. It is considered that the screening would not result in any significant loss of light or overshadowing at any other point during the day.  A narrow verge and areas of landscaping to the south-western elevation of the screening would help soften its appearance within the street scene when viewed from the west. It is considered that any limited visual harm and that arising from a loss of light very early in the morning would be outweighed by the benefits of the screening in reducing noise from vehicular traffic using the motorway and slip road from the Ferry Port.	Gary Christie Tel: 023 92688592  Conditional Permission
5	13/01405/HOU Drayton & Farlington	20 Sea View Road Portsmouth  Alterations to roof to include front gable build up and construction of dormer window & installation of roof lights to side roof slopes	One letter of objection has been received from the occupier of the adjacent property to the west. The objection is on the grounds of loss of privacy from 3 proposed roof lights.  The proposed extension is considered acceptable subject to a condition that secures all three roof lights either set at a minimum lower cill height of 1.7m above finished floor level or fixed closed and obscured glazed.	Alison Pinkney Tel: 023 9283 4305 Conditional Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	13/01385/FUL Nelson	Shop 206 Kingston Road Portsmouth  Change of use from retail shop (Class A1) to cafe/takeaway (Class A3/A5)	Two letters of objection have been received from residents of the area. The objectors consider that there are already too many Class A3/A5 uses within the area; that the sale of alcohol can often contribute to anti-social behaviour; and that the proposal could have an impact on traffic and residents parking.  The Development Management Engineer has no objection to the proposal and the Environmental Protection Officer recommends conditions to secure a satisfactory ventilation and extraction system. The balance of uses within this local centre are not considered to be compromised by the proposed change of use and therefore the principle is considered acceptable subject to conditions to also include restricting the opening hours to 23:00 hours.	Alison Pinkney Tel: 023 9283 4305 Conditional Permission
7	13/01429/FUL  Central Southsea	50 Tredegar Road Southsea  Change of use from house in multiple occupation (Class C4) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)	One objection from a neighbour on the grounds that an additional HMO would extenuate problems associated with parking, domestic waste, night-time disturbances and anti-social behaviour.  This application seeks planning permission for a change of use of the property to purposes falling within Class C3 (dwelling house) or Class C4 (House in Multiple Occupation (HMO)). The interchange between Class C3 and Class C4 would normally be permitted development within the provisions of the Town and Country Planning (General Permitted Development) Order 1995 (as amended). However, on 1st November 2011 an Article 4 Direction relating to HMOs came into force. As such, planning permission is now required in order to interchange between the uses of a Class C3 dwelling house and a Class C4 HMO where between three and six unrelated people share at least a kitchen and/or a bathroom. The property is currently in use as a Class C4 (House in Multiple Occupation (HMO)). It is generally considered that the level of activity associated with the use of any individual property as a Class C4 HMO is unlikely to be materially different to the use of a single household as a Class C3 dwelling house occupied by either a single family or other groups living as a single household. Therefore, it is considered that the proposal would not adversely affect the living conditions of the occupiers of the adjoining or neighbouring properties. Other legislation beyond the planning system is available to address concerns relating to noise, disturbance and anti-social behaviour.	Owen Devine Tel: 023 9283 4876 Permission

Part 3 - Information and News Items

**FRIDAY 10 JANUARY 2014** 

	LION AND NEWS ITEMS	TI TO JANUART 2014
WARD		OFFICER CONTACT
8	The Health, Overview & Scrutiny Panel - 16 January	Jane Di Dino Local Democracy
	The panel will meet on Thursday 16 January at 9.30am in the Executive Meeting Room on the 2 <sup>nd</sup> floor of the Guildhall to consider the following reports:	Officer Tel: 023 9283 4060/ Lisa Gallacher
	Hampshire & Isle of Wight Local Dentists Committee	<b>Local Democracy</b>
	Amputation rate for diabetics	Officer
	South Central Ambulance Service	Tel: 023 9283 4056
	Hampshire & Isle of Wight Pharmaceutical Committee	
	Southern Health NHS Foundation Trust	
	Adult Social Care	
9	Cabinet Member for Culture, Leisure & Sport Special Decision Meeting – Friday 17 January 2014 at 1pm in Executive Meeting Room, The Guildhall, Portsmouth	Lisa Gallacher Local Democracy Officer
	Councillor Lee Hunt will consider the following decision item:	Tel: 023 9283 4056
	Victorious Music & Cultural Festival	
10	Resources Decision Meeting – Thursday 23 January 2014 - cancelled	Vicki Plytas Senior Local
	The Cabinet Member for Resources has cancelled the meeting that was scheduled for Thursday 23 January owing to lack of urgent business.	Democracy Officer Tel: 023 9283 4058
	The next scheduled meeting will be on Thursday 6 March at 9am.	
11	Scrutiny Management Panel - 16 January 2014 - postponement	Vicki Plytas Senior Local
	The Chair of the Scrutiny Management Panel, Councillor Michael Andrewes has postponed the meeting that had been scheduled for 16 January to Friday 7 February at 2pm when the panel will be given an opportunity to ask questions on the budget as well as to consider the items that had been scheduled for the January meeting.	Democracy Officer Tel: 023 9283 4058

Part 3 - Information and News Items (cont'd)

**FRIDAY 10 JANUARY 2014** 

	WARD		OFFICER CONTACT
12		Vehicle Removals Policy - Update It is proposed that the council's Vehicle Removals Policy be updated to reflect that:  The removal of a vehicle parked in any contravention may occur if a blue badge is fraudulently being displayed.	Michael Robinson Parking Manager Tel: 023 9268 8497
13	Drayton & Farlington	107 Havant Road Drayton Portsmouth PO6 2AH Appeal Ref: 13/00386/FUL Date Lodged: 24/12/2013 Appeal Start Date: 6/01/2014	Ian Parkinson Planning Services Tel: 023 9283 4301
		An appeal has been lodged against the refusal of planning permission for the construction of part 3-/part 4- storey building comprising 27 sheltered apartments, communal facilities and car parking with access from Carmarthen Avenue	
		This appeal will be dealt with by the informal hearing procedure.	
14	Fratton	59 Walmer Road Portsmouth PO1 5AT Ref No: 13/00010/FUL Date Of Decision: 6 January 2014 Decision: Dismissed	Simon Barnett Planning Services Tel: 023 9284 1281
		An appeal was lodged against the refusal of planning permission for the change of use from dwelling house (Class C3) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)	
		This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	

Part 3 -	Information	and News	Items	(cont'd)
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	WARD		OFFICER CONTACT
15		Planning Committee - 8 January	Lucy Wingham Local Democracy
		The committee took the following decisions:	Officer Tel: 023 9283 4662
		Planning appeal decision at Petrol Station, Holbrook Road, Portsmouth - was noted	
		The following Planning applications were considered:	
		<ul> <li>13/01176/PLAREG - 287 New Road, Portsmouth - Retrospective application for the change of use from dwellinghouse to mixed use of dwellinghouse and dog boarding business was refused permission with enforcement action to be taken.</li> <li>13/01182/HOU - Annesley House, Queens Crescent, Southsea - Installation of double access gates including construction of new gate pier and formation of dropped kerb to provide vehicular access (after removal of part of existing wall/pier) was granted permission</li> <li>13/01183/LBC - Annesley House, Queens Crescent, Southsea - External alterations to allow the installation of double access gates including construction of new gate pier and formation of dropped kerb to provide vehicular access (after removal of part of existing wall/pier) - conditional consent was granted.</li> <li>13/01179/FUL - 130-136 Elm Grove, Southsea - Conversion of existing offices and health drop-in centre (D1) to form halls of residence within Class C1 (comprising 53 study bedrooms arranged as 13 cluster flats); alterations to external glazing and cladding, construction of cycle and bin stores with associated landscaping (resubmission of 13/00442/FUL) was refused permission.</li> <li>13/01169/FUL - 29 Palmerston Road, Southsea - Change of use from retail use (Class A1) to coffee - was granted conditional permission.</li> </ul>	