

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 2**

**DATE: FRIDAY 10 JANUARY 2014**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Decision Meeting - 6 January</b></p> <p>The Cabinet Member made the following decisions:</p> <p><b>Clarification of Minute 81 - Scrap Metal Fees</b></p> <p>DECISIONS:</p> <p>The Cabinet approved the fees as set out in the original report considered by the Licensing Committee with the exception that the fee for the grant and renewal of a site licence should be increased from £450 to £1000.</p> <p><b>Car Boot Sales</b></p> <p>DECISIONS:</p> <p>(1) Cabinet agreed that future car boot sales on the seafront will be held in D-day Car Park from October until March and from April to September (dates are inclusive) when there is inclement weather with priority in the summer to be given to using the land adjacent to the Skate Park with the alternative use of land at the eastern side of Pier Road when there are events at Castle Field and/or land by the Skate Park.</p> <p>(2) That a full trial for one year from February 2014 will take place under the same terms and conditions as for the previous test sales.</p> <p><b>Effective School Governance Strategy</b></p> <p>DECISIONS:</p> <p>That Cabinet:</p> <p>(1) Adopt the Effective School Governance Strategy and approve the action plan.</p> <p>(2) Delegate authority to the Director of Children's and Adults' Services in consultation with the Portfolio Holder for Education, Children and Young People to:</p> <p>(i) Further develop the medium- and long-term actions outlined in the action plan;</p> <p>(ii) Agree the arrangements for governance and performance management of the strategy's delivery.</p>	<p><b>Joanne Wildsmith</b> Local Democracy Officer Tel: 023 9283 4057</p> <p><b>David Evans</b> Seafront Manager Tel: 023 9282 8112</p> <p><b>Nicola Waterman</b> Strategy Adviser Tel: 023 9284 1121</p>





## Part 2 - Proposals from Managers for Implementation

Apart from the planning applications there are no Part Two items this week.

### PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 17 January 2014**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
2	13/01205/FUL  St Jude	<b>First Floor Flat 1 Kent Road Southsea</b>  Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	<p>One letter of representation objecting to this application has been received. This is based on the grounds that if permission were granted, the percentage of HMOs in this area would exceed the 10% threshold as outlined in the HMO SPD.</p> <p>This proposal seeks permission for a change of use from purposes falling within Class C3 (Dwelling house) to purposes falling within Class C3 or Class C4 (House in Multiple Occupation).</p> <p>There are currently 8 HMOs within a 50m radius of the application site. As a result of this application, this would increase to 9 or 7%. This is below the 10% threshold set out in the Houses in Multiple Occupation SPD and subsequently, this application would not have a detrimental impact upon the balance of uses within the local community.</p>	<p>Laura Grimason</p> <p>Tel: 023 9284 1470</p> <p><b>Conditional Permission</b></p>
3	13/01375/ADV  St Thomas	<b>28 Hampshire Terrace Portsmouth</b>  Display of one illuminated fascia sign and one non illuminated hanging sign	<p>One objection that the signage has a detrimental impact upon the character of the conservation area.</p> <p>The fascia and hanging sign replaced signage of similar proportions. Furthermore, the illuminated fascia is lit below the maximum luminance recommended by The Institution of Lighting Engineers (Technical Report Number 5) for such an area.</p> <p>As such the signage is considered acceptable in terms of visual amenity and appropriately relates to the recipient building and the conservation area.</p>	<p>Owen Devine</p> <p>Tel: 023 9283 4876</p> <p><b>Conditional Consent</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/01427/FUL  Nelson	<b>Northbound Carriageway M275 Portsmouth</b>  Installation of a 3 metre high acoustic fence to northbound carriageway of M275 adjacent to Whale Island Way	<p>Letters of representation have been received from seven local residents and landlords, two in support and five in objection this City Council proposal. The objections can be summarised as follows: (a) Loss of light and overshadowing of adjoining properties; (b) Overbearing and oppressive appearance; (c) Need for the screening.</p> <p>Permission is sought for the installation of a 3 metre high acoustic screen to the northbound carriageway of the M275 adjacent to properties on Whale Island Way and Island View Terrace. The timber screen will be similar in appearance to that recently installed to the southbound carriageway and would extend approximately 150 metres along an embankment. As the embankment rises towards the north the relative height of the screening relative to the adjoining residential properties would increase.</p> <p>It is accepted that the screening would have some limited impact in terms of loss of light and shadowing to residential properties immediately adjoining the application site. However, having regard to the orientation of the screening relative to these properties, the greatest impact is likely to be very early in the morning when direct sun light is at its weakest. It is considered that the screening would not result in any significant loss of light or overshadowing at any other point during the day.</p> <p>A narrow verge and areas of landscaping to the south-western elevation of the screening would help soften its appearance within the street scene when viewed from the west. It is considered that any limited visual harm and that arising from a loss of light very early in the morning would be outweighed by the benefits of the screening in reducing noise from vehicular traffic using the motorway and slip road from the Ferry Port.</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p><b>Conditional Permission</b></p>
5	13/01405/HOU  Drayton & Farlington	<b>20 Sea View Road Portsmouth</b>  Alterations to roof to include front gable build up and construction of dormer window & installation of roof lights to side roof slopes	<p>One letter of objection has been received from the occupier of the adjacent property to the west. The objection is on the grounds of loss of privacy from 3 proposed roof lights.</p> <p>The proposed extension is considered acceptable subject to a condition that secures all three roof lights either set at a minimum lower cill height of 1.7m above finished floor level or fixed closed and obscured glazed.</p>	<p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	13/01385/FUL  Nelson	<b>Shop 206 Kingston Road Portsmouth</b>  Change of use from retail shop (Class A1) to cafe/takeaway (Class A3/A5)	<p>Two letters of objection have been received from residents of the area. The objectors consider that there are already too many Class A3/A5 uses within the area; that the sale of alcohol can often contribute to anti-social behaviour; and that the proposal could have an impact on traffic and residents parking.</p> <p>The Development Management Engineer has no objection to the proposal and the Environmental Protection Officer recommends conditions to secure a satisfactory ventilation and extraction system. The balance of uses within this local centre are not considered to be compromised by the proposed change of use and therefore the principle is considered acceptable subject to conditions to also include restricting the opening hours to 23:00 hours.</p>	<p>Alison Pinkney  Tel: 023 9283 4305</p> <p><b>Conditional Permission</b></p>
7	13/01429/FUL  Central Southsea	<b>50 Tredegar Road Southsea</b>  Change of use from house in multiple occupation (Class C4) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)	<p>One objection from a neighbour on the grounds that an additional HMO would extenuate problems associated with parking, domestic waste, night-time disturbances and anti-social behaviour.</p> <p>This application seeks planning permission for a change of use of the property to purposes falling within Class C3 (dwelling house) or Class C4 (House in Multiple Occupation (HMO)). The interchange between Class C3 and Class C4 would normally be permitted development within the provisions of the Town and Country Planning (General Permitted Development) Order 1995 (as amended). However, on 1st November 2011 an Article 4 Direction relating to HMOs came into force. As such, planning permission is now required in order to interchange between the uses of a Class C3 dwelling house and a Class C4 HMO where between three and six unrelated people share at least a kitchen and/or a bathroom. The property is currently in use as a Class C4 (House in Multiple Occupation (HMO)).</p> <p>It is generally considered that the level of activity associated with the use of any individual property as a Class C4 HMO is unlikely to be materially different to the use of a single household as a Class C3 dwelling house occupied by either a single family or other groups living as a single household. Therefore, it is considered that the proposal would not adversely affect the living conditions of the occupiers of the adjoining or neighbouring properties. Other legislation beyond the planning system is available to address concerns relating to noise, disturbance and anti-social behaviour.</p>	<p>Owen Devine  Tel: 023 9283 4876</p> <p><b>Permission</b></p>

**Part 3 - Information and News Items**

**FRIDAY 10 JANUARY 2014**

	WARD		OFFICER CONTACT
8		<p><b>The Health, Overview &amp; Scrutiny Panel - 16 January</b></p> <p>The panel will meet on Thursday 16 January at 9.30am in the Executive Meeting Room on the 2<sup>nd</sup> floor of the Guildhall to consider the following reports:</p> <ul style="list-style-type: none"> <li>• Hampshire &amp; Isle of Wight Local Dentists Committee</li> <li>• Amputation rate for diabetics</li> <li>• South Central Ambulance Service</li> <li>• Hampshire &amp; Isle of Wight Pharmaceutical Committee</li> <li>• Southern Health NHS Foundation Trust</li> <li>• Adult Social Care</li> </ul>	<p><b>Jane Di Dino</b>  <b>Local Democracy Officer</b>  <b>Tel: 023 9283 4060/</b>  <b>Lisa Gallacher</b>  <b>Local Democracy Officer</b>  <b>Tel: 023 9283 4056</b></p>
9		<p><b>Cabinet Member for Culture, Leisure &amp; Sport Special Decision Meeting – Friday 17 January 2014 at 1pm in Executive Meeting Room, The Guildhall, Portsmouth</b></p> <p>Councillor Lee Hunt will consider the following decision item:</p> <p>Victorious Music &amp; Cultural Festival</p>	<p><b>Lisa Gallacher</b>  <b>Local Democracy Officer</b>  <b>Tel: 023 9283 4056</b></p>
10		<p><b>Resources Decision Meeting – Thursday 23 January 2014 - cancelled</b></p> <p>The Cabinet Member for Resources has cancelled the meeting that was scheduled for Thursday 23 January owing to lack of urgent business.</p> <p>The next scheduled meeting will be on Thursday 6 March at 9am.</p>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 023 9283 4058</b></p>
11		<p><b>Scrutiny Management Panel - 16 January 2014 - postponement</b></p> <p>The Chair of the Scrutiny Management Panel, Councillor Michael Andrewes has postponed the meeting that had been scheduled for 16 January to Friday 7 February at 2pm when the panel will be given an opportunity to ask questions on the budget as well as to consider the items that had been scheduled for the January meeting.</p>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 023 9283 4058</b></p>

	WARD		OFFICER CONTACT
12		<p><b>Vehicle Removals Policy - Update</b> It is proposed that the council's Vehicle Removals Policy be updated to reflect that:</p> <p>The removal of a vehicle parked in any contravention may occur if a blue badge is fraudulently being displayed.</p>	<p><b>Michael Robinson</b> <b>Parking Manager</b> <b>Tel: 023 9268 8497</b></p>
13	Drayton & Farlington	<p><b>107 Havant Road Drayton Portsmouth PO6 2AH</b> <b>Appeal Ref: 13/00386/FUL</b> <b>Date Lodged: 24/12/2013</b> <b>Appeal Start Date: 6/01/2014</b></p> <p>An appeal has been lodged against the refusal of planning permission for the construction of part 3-/part 4- storey building comprising 27 sheltered apartments, communal facilities and car parking with access from Carmarthen Avenue</p> <p>This appeal will be dealt with by the informal hearing procedure.</p>	<p><b>Ian Parkinson</b> <b>Planning Services</b> <b>Tel: 023 9283 4301</b></p>
14	Fratton	<p><b>59 Walmer Road Portsmouth PO1 5AT</b> <b>Ref No: 13/00010/FUL</b> <b>Date Of Decision: 6 January 2014</b> <b>Decision: Dismissed</b></p> <p>An appeal was lodged against the refusal of planning permission for the change of use from dwelling house (Class C3) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p><b>Simon Barnett</b> <b>Planning Services</b> <b>Tel: 023 9284 1281</b></p>

	WARD		OFFICER CONTACT
15		<p><b>Planning Committee - 8 January</b></p> <p>The committee took the following decisions:</p> <p>Planning appeal decision at Petrol Station, Holbrook Road, Portsmouth - was noted</p> <p>The following Planning applications were considered:</p> <ul style="list-style-type: none"> <li>• 13/01176/PLAREG - 287 New Road, Portsmouth - Retrospective application for the change of use from dwellinghouse to mixed use of dwellinghouse and dog boarding business was refused permission with enforcement action to be taken.</li> <li>• 13/01182/HOU - Annesley House, Queens Crescent, Southsea - Installation of double access gates including construction of new gate pier and formation of dropped kerb to provide vehicular access (after removal of part of existing wall/pier) was granted permission</li> <li>• 13/01183/LBC - Annesley House, Queens Crescent, Southsea - External alterations to allow the installation of double access gates including construction of new gate pier and formation of dropped kerb to provide vehicular access (after removal of part of existing wall/pier) - conditional consent was granted.</li> <li>• 13/01179/FUL - 130-136 Elm Grove, Southsea - Conversion of existing offices and health drop-in centre (D1) to form halls of residence within Class C1 (comprising 53 study bedrooms arranged as 13 cluster flats); alterations to external glazing and cladding, construction of cycle and bin stores with associated landscaping (resubmission of 13/00442/FUL) was refused permission.</li> <li>• 13/01169/FUL - 29 Palmerston Road, Southsea - Change of use from retail use (Class A1) to coffee - was granted conditional permission.</li> </ul>	<p><b>Lucy Wingham</b>  <b>Local Democracy</b>  <b>Officer</b>  <b>Tel: 023 9283 4662</b></p>