

# City of Portsmouth

## MEMBERS' INFORMATION SERVICE

**NO 03**

**DATE: FRIDAY 18 JANUARY 2008**

The Members' Information Service produced in the Democratic Services Unit by John Haskell has been prepared in three parts -

Part 1 - Decisions by the Executive and individual Executive Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Executive Member or Regulatory Committee; and

Part 3 - Items of general information and news.

### **Part 1 - Decisions by the Executive**

**The following decisions have been taken by the Executive (or individual Executive Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1	Nelson	<p><b>Executive – 14 January</b></p> <p>At this meeting the Executive considered the <b>Tipner Urban Regeneration Project – Public Consultation on Master Plan</b></p> <p>The Executive took the following decisions:</p> <p>(i) the Executive recommends that the Council notes the Master Plan prepared by the Tipner Regeneration Company as the basis for future public consultation by the company.</p> <p>(ii) the Executive considers reports on development of the legal and financial agreements and makes recommendations to the Council on the final agreement.</p> <p>(NB: the report is now forwarded to Council for approval)</p>	<p><b>Nick Eaton</b>  <b>Democratic Services</b>  <b>Tel: 9283 4052</b></p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Executive Member or Regulatory Committee. **Your request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on Friday 25 January 2008.**  
**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

**PORTFOLIO: TRAFFIC AND TRANSPORTATION**

**FRIDAY 18 JANUARY 2008**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>2</b>	<b>Paulsgrove</b>	<p><b>Extension of Cycle Lane in Allaway Avenue</b></p> <p><b>Proposal:</b> To extend the segregated cycle route on the south side of Allaway Avenue between its junctions with Bourne Road and Marsden Road.</p> <p>Permission is sought to extend the segregated cycle route along the shop frontages on Allaway Avenue between the junctions of Bourne Road and Marsden Road. This scheme is part of the planned Safer Routes to School Improvements for St Paul's Primary School.</p> <p>Financed by £7,000 from the Sustrans (national cycle charity) 'Link to School' Scheme, the extended route will facilitate safe cycling along a longer stretch of Allaway Avenue whilst providing additional cycle storage for local business users.</p> <p>Works will involve removal and replacement of old cycle storage facilities, dropping of raised manhole covers and some slight realignment/capping of flowerbeds.</p>	<p><b>Amber Kerens</b> <b>Bathmaker</b> <b>Transport and Street</b> <b>Management</b> <b>Tel: 9284 1637</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 25 January 2008**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
<b>3</b>	07/02376/FUL  Cosham	<b>6 Shetland Close Cosham</b>  Construction of two-storey rear extension	<p>One letter of objection has been received from the occupiers of an adjoining property to the west, fronting Kintyre Road, on the grounds that: (a) the proposal would have an overbearing impact on their house and garden; and (b) loss of light to the living room and kitchen.</p> <p>The applicant seeks permission for the construction of a two-storey rear extension 3.2m deep x 5.75m wide, with a gable to the south elevation, to the southeast corner of the house adjacent to the common boundary with No.7 Shetland Close.</p> <p>The proposed extension is no closer than 6m to the common boundary with the adjoining property to the west which has a rear garden some 12m in length. With such a spatial separation the proposed extension would not result in a loss of light or overshadowing. Similarly, the extension is not considered to have an adverse impact on the occupiers of the adjoining property to the east.</p>	<p>John Gregory</p> <p>Tel: 023 9283 4305</p> <p><b>Conditional Permission</b></p>

	WARD		OFFICER CONTACT
4		<p><b>Media Releases</b></p> <p>The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website. For hard copies, or further information, please contact Corporate Communications Team.</p> <ul style="list-style-type: none"> <li>• Independent Living Exhibition - services to support you at home</li> <li>• Are you a Fairtrade business?</li> <li>• First Farmers Market of 2008 in Southsea</li> <li>• HRH The Earl of Wessex to open new community centre in Paulsgrove</li> <li>• Portsmouth residents to get a say on Tipner scheme</li> <li>• CCTV cameras act as major deterrent to crime</li> <li>• Magical masks and popular puppets</li> <li>• Parents positive about play schemes</li> <li>• Deadline extended for applications for bus pass</li> <li>• Six candidates fight Copnor by-election</li> <li>• Alcohol fuelled injuries cost NHS dear</li> <li>• Are you drinking within your limits?</li> <li>• Massive increase in dogs dumped at Christmas</li> <li>• Residents' satisfaction increasing - but council says much work to be done</li> <li>• Cash help for new drivers to learn skills</li> <li>• Change in the political make-up of the Labour Party</li> <li>• Love Albert Road, now love their bags</li> <li>• City students improving faster than the national average on GCSE results</li> <li>• Portsmouth's museums get the seal of approval</li> <li>• Asda redevelopment tops agenda at public meeting</li> <li>• Council leader slams Post Office over closures</li> <li>• Re-assurance to council residents over fears of immersion heaters in hot water cylinders</li> </ul>	<p><b>Mark Wingham</b>  <b>Corporate</b>  <b>Communications</b>  <b>Team Manager</b>  <b>Tel: 9283 4142</b></p>

	WARD		OFFICER CONTACT
5		<p><b>Executive Arrangements – Forward Plan of Key Decisions</b></p> <p>The next Forward Plan, produced in accordance with the requirements of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, will be published on 14 January.</p> <p>The Plan covers matters that are likely to be the subject of a key decision (as defined in Article 13(3) of the Constitution) in the next 4-month period, commencing on 1 February 2008.</p> <p>A copy of the Plan has been sent to those members of the City Council who have requested a paper copy, a copy placed in each Members' Room.</p> <p>Key decisions will be taken by the whole Executive, or by individual Executive Members, on or after the dates shown in the Plan.</p> <p>The financial threshold for key decisions is £250,000 or 25% of the relevant budget item, whichever is the greater. Key decisions may also be made in relation to matters that have a significant effect on local communities.</p> <p>The Forward Plan contains a list of the documents (when available) due to be considered in relation to the key decisions to be taken, and gives a contact for each item.</p> <p>The Forward Plan also contains details of Budget and Policy Framework decisions to be made by the City Council, in accordance with Article 4 of the Constitution (general reservation of powers to the City Council).</p> <p>The Plan is available for inspection by the public during normal office hours at the Civic Offices Information Desk, and the City Council's web site at <a href="http://www.portsmouth.gov.uk/yourcouncil/1446.html">http://www.portsmouth.gov.uk/yourcouncil/1446.html</a>.</p> <p>The Forward Plan will be published for each following four calendar month period on the 14<sup>th</sup> day of each month.</p>	<p><b>Lin Chaplen</b>  <b>Democratic Services</b>  <b>Tel: 9283 4053</b></p>

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6		<p><b>City of Portsmouth Sports Council Grant Aid 2007/8</b></p> <p>Following the meeting on Thursday 10 January 2008 the City of Portsmouth Sports Council agreed five grant aid applications totaling £1637 to a range of sporting causes. This is allocated from £9000 in the approved revenue estimates for 2007/8 plus the remaining balance in the City of Portsmouth Sports Council bank account. A breakdown of grants has been placed in the members' rooms.</p>	<p><b>Jean Cornish</b>  <b>Parks and Recreation</b>  <b>Tel: 9283 4831</b></p>
7		<p><b>Employment Committee - 22 January 5pm Conference Room A</b></p> <p>At this meeting, the Committee will consider:</p> <ul style="list-style-type: none"> <li>* The <b>sickness absence quarterly report</b></li> <li>* An update regarding the operation of the <b>Early Termination of Employment Payment Policy</b> agreed January 2007</li> <li>* An update concerning the <b>relocation of the PAWS workplace nursery</b></li> <li>* An update likely to be taken in exempt session regarding the <b>Local Pay Review</b> negotiations</li> <li>* An exempt report regarding <b>an application from a member of staff for early retirement under the 85 year rule</b></li> <li>* <b>HR Review of Recruitment</b> (Supplementary Item)</li> </ul>	<p><b>Lin Chaplen</b>  <b>Democratic Services</b>  <b>Tel: 9283 4053</b></p>
8		<p><b>Executive Member for Traffic and Transportation - Decision Meeting - Wednesday 23 January at 10.00am</b> in the Executive Meeting Room in the Guildhall, Portsmouth</p> <p>The Executive Member, Councillor Alex Bentley will consider the following items:</p> <ul style="list-style-type: none"> <li>• <b>Western Corridor Proposals</b> - the implication of development proposals affecting the western corridor.</li> <li>• <b>Parking Enforcement: Legal Changes</b> - the implications of the introduction of new legislation on the operation of the Parking Service.</li> <li>• <b>Off Street Parking Reserve</b> -the current financial position regarding the parking reserve and the demands upon it.</li> <li>• <b>Traffic Signals Assessment Framework</b> - an appraisal on the methodology adopted to carry out an assessment of all traffic signal installations and to use the findings to inform the development of a priority list for implementation in 2008/09 and beyond.</li> <li>• <b>Highway Management PFI Contract</b> - progress report.</li> </ul>	<p><b>Lucy Wingham/  Karen Martin,</b>  <b>Democratic Services</b>  <b>Tel: 9283 4662</b></p>

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9		<p><b>Licensing Sub Committee - Wednesday 23 January 2008 at 9.30am in Meeting Room 2, The Guildhall, Portsmouth</b></p> <p>The Committee will consider the following items:</p> <ul style="list-style-type: none"> <li>Licensing Act 2003 - Application for the grant of a premises licence - <b>Feed Café, Arch No 7, The Hard, Ordnance Row, Portsmouth, PO1 3EA</b></li> <li>Licensing Act 2003 - Application for the review of a premises licence - <b>Threshers, 159 Eastney Road, Southsea, Portsmouth PO4 8EA</b></li> </ul>	<p><b>Karen Martin</b>  <b>Democratic Services</b>  <b>Tel: 023 9283 4662</b></p>
10		<p><b>Planning, Regeneration and Economic Development Executive Decision Meeting - cancellation</b></p> <p>Due to lack of business, the Planning, Regeneration and Economic Development (PRED) Decision Meeting scheduled for Friday, 1 February 2008, has been cancelled.</p> <p>The next PRED Decision meeting will be held on Friday, 7 March 2008 at 10am.</p>	<p><b>Sam Meyer</b>  <b>Democratic Services</b>  <b>Tel: 9283 4083</b></p>
11	<b>Charles Dickens</b>	<p><b>Realignment of Adopted Public Highway in Arthur Street and Hanway Road</b></p> <p>A formal plan has been placed in the Members' Room showing the boundary and new alignment of the adopted public highway. The plan can also be viewed by visiting Margaret O'Neill, Business Support, Environment and Transport.</p>	<p><b>Roger Kimpton</b>  <b>Transport and Street Management</b>  <b>Tel: 9283 4563</b></p>
12		<p><b>Portsmouth and Southsea Festival</b></p> <p>A consortium of local music venues have joined together to form a steering group to pursue a music and entertainment based event for Portsmouth residents and the wider area. The proposed Portsmouth and Southsea Festival will take place on Castlefield, Southsea from 9<sup>th</sup> October to Sunday 12<sup>th</sup> October inclusive. The quality entertainment event will cover a wide range of music, comedy and the opportunity to involve local arts and crafts appealing to all ages and tastes across the 4 days including a day of 'free of charge' events for schools, and a Family Day on the Sunday. It will involve as many local groups as possible with the intention of lifting the national profile of Portsmouth as a City of Festivals. The Executive Member for Planning, Regeneration &amp; Economic Development, Councillor Mike Hancock and Councillor Terry Hall, Executive Member for Culture and Leisure using delegated powers have approved the proposal and will issue the appropriate licence for the use of the land.</p>	<p><b>Drusilla Moody</b>  <b>Tourism, Visitor Services and Events Manager</b>  <b>Tel 9283 4091</b></p>

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13		<p><b>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing 14 January 2008 - Checklist 02/08</b></p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at <a href="http://www.lga.gov.uk">http://www.lga.gov.uk</a>.</p> <p><b>HOUSING</b></p> <p><b>Invite to participate in Asset Transfer Demonstration Programme</b></p> <p>Following the publication of Barry Quirk's review in May 2007, the Government is actively encouraging local authorities to consider the option of transferring buildings or land to community management and ownership as part of a more strategic approach to asset management. Following an open invitation to all authorities, 20 areas were selected last July for targeted support, in order to demonstrate how this approach can work successfully in practice. In December, the Government announced an extension of the programme to a further 60 areas over the next 2 years with an initial 14 areas being identified from previous expressions of interest. In addition a new open invitation has now been issued to all upper and lower tier authorities to submit expressions of interest to be included in the next stage of the programme. The closing date for submitting expressions of interest is 5pm on 15 February 2008. LG Alert Reference: 08/08</p> <p><b>LOCAL GOVERNMENT</b></p> <p><b>Third Sector Issues Update</b></p> <p>Advising of Sally Cooke in the role of Policy Consultant at the LGA leading on third sector policy. This updates rounds up a number of news items such as the new LGA website section on third sector policy issues, conferences and events being held, the new LGA/NCVO Concordat, Community Empowerment Action Plan, and much more. LG Alert Reference: 07/08</p> <p><b>SPORT</b></p> <p><b>Sport England's new direction, and definition of sport for National Indicator 8</b></p> <p>Many councils have expressed concern about the Government's recent announcement of a new direction of travel for Sport England and the impact this will have on the sport indicator in the National Indicator set. The Secretary of State has circulated a note, which sets out, the LGA believes for the first time, the Government's position in relation to Sport England's new direction and the definition of the sport indicator. LG Alert Reference: 06/08</p>	<p><b>Local Government Association (LGA)</b>  <b>Email: <a href="mailto:info@lga.gov.uk">info@lga.gov.uk</a></b>  <b>Tel: 020 7664 3131</b>  <b><a href="http://www.lga.gov.uk">www.lga.gov.uk</a></b></p>



	WARD		OFFICER CONTACT
14		<p><b>Christmas Gifts given at The Members' Supper for the Family Centre</b></p> <p>The Manager of the Family Assessment &amp; Development Service, Battenburg Family Centre, has written to the Lord Mayor to thank him and all members for their kind donation of toys for the centre and the families they serve. The toys were distributed and greatly appreciated by the children.</p>	<p><b>John Haskell, Democratic Services Manager Tel: 9283 4055</b></p>
15		<p><b>Consultation by Portsmouth City Council on the proposed changes to the application and validation requirements for planning applications</b></p> <p>Members will be aware that the Government is changing the way in which all types of planning and related applications are to be submitted. This change involves the mandatory use of the new National Standard 1APP Form(s). Most of the Hampshire and Isle of Wight Local Planning Authorities have worked together under the auspices of the Hampshire and Isle Of Wight Planning Officers Group (HIPOG) to respond to these changes in a collaborative manner to make it easier for those who work throughout the County to see what it is proposed will be required by each individual authority.</p> <p>From 6th April 2008, the National Standard Planning Application Form(s) will become the only method of submitting a planning application for most types of planning and related consents (except for Minerals applications and Building Control applications) to Portsmouth City Council. The standard form(s) is intended to make the process of submitting planning and related applications less confusing as it will replace the variety of forms currently produced by LPAs which differ in terms of the questions asked, the style and layout of the form, the supporting information required and the number of copies of the forms and drawings to be provided.</p> <p>From 6th April 2008 it will be mandatory for planning and related applications to include all of the information and documents specified on the form (the national requirements) together with the additional information and documents specified by the Local Planning Authority to whom the application is made (the local requirements).</p> <p>Final guidance on the Validation Of Planning Applications explaining the new forms and how they fit into the overall planning process has recently been produced by the Department of Communities and Local Government and a circular will be issued in due course.</p>	<p><b>Tim Westwell Planning Services Tel: 9283 4299</b></p>

	WARD		OFFICER CONTACT
15	(Cont'd)	<p><b>Consultation On The Proposed Local Requirements</b>            Planning agents who regularly submit applications to Portsmouth City Council are currently being consulted to obtain their views on the proposed documents and Validation requirements. The consultation period expires on 3 March 2008. A summary of views received will be presented for consideration at the Development Control Committee meeting on 9 March 2008.</p>	
16		<p><b>Fees and Charges – Contracted Sports and Leisure Facilities</b></p> <p>Fees and charges for contracted sports and leisure facilities are reviewed annually, the last price increase being 1<sup>st</sup> January 2007.</p> <p>In line with contractual arrangements, revised maximum prices for the following sports and leisure facilities will be introduced to take effect from 1<sup>st</sup> January 2008.</p> <p>In accordance with delegations to officers, the revised maximum prices for the following contracted sports and leisure facilities: Southsea Tennis facilities, city wide outdoor bowls facilities, Portsmouth Guildhall will be increased by the RPIX (4.25%). Proposed fees are subject to roundings.</p> <p>For all the sports and leisure facilities, the facility operator will continue to be able to charge prices less than the maximum level, subject to market conditions.</p> <p>Copies of the schedule of revised charges for these contracted sports and leisure facilities have been placed in the Members' Rooms. The Leisure Card will still be available for use at some of these facilities by residents on low incomes. Leisure cardholders may obtain up to 40% discount on identified activities and asylum seekers may obtain a further 40% discount on presentation of an asylum seekers leisure card.</p>	<p><b>Mark Woolnough</b>  <b>Facilities &amp; Events</b>  <b>Manager</b>  <b>Tel: 9283 4035</b></p>