

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 4

DATE: FRIDAY 25 JANUARY 2008

The Members' Information Service produced in the Democratic Services Unit by John Haskell has been prepared in three parts -

Part 1 - Decisions by the Executive and individual Executive Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Executive Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Executive

The following decisions have been taken by the Executive (or individual Executive Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Executive Member for Environment - Decision Meeting - 21 January</p> <p>At his decision meeting Councillor Fazackarley took the following decisions:-</p> <p>Dogs and Dog Fouling within Portsmouth Cemeteries</p> <p>The report was noted and there will be targeted action to enforce the byelaws by the enforcement team and the community wardens, to be carried out at least twice a year.</p> <p>Review of Cemetery Fees and Charges</p> <p>The increases in cemetery charges were agreed to take effect from 1 April 2008; burial charges to be increased by 10%, purchase rights be increased to £198 and the burial of cremated remains to £120. Fees for all associated services such as memorialisation to remain unchanged.</p> <p>Port Solent Household Waste Recycling Centre (HWRC) – Options for a new Contract</p> <p>(1) The Executive Member approved the awarding of the contract to operate the Port Solent HWRC to Hopkins Recycling and that the contract shall commence immediately after Veolia ceases to operate the service in 2009</p> <p>(2) notice be given to Veolia to the effect that its provision of the HWRC ceases as soon as practicable (which is anticipated to occur during 2009).</p> <p>Baffins Disabled Provision - Public Convenience Tangier Road/Baffins Pond</p> <p>Subject to necessary construction permissions, the Clean City Service Manager be authorised to utilise up to £10,600 of existing unused capital monies to fund a disabled facility to Tangier Road public convenience.</p> <p>The Executive Member was grateful for the input and support of the Baffins ward councillors.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p>

	WARD	DECISION	OFFICER CONTACT
2	/cont'd	<p>Recycling in Portsmouth City Schools</p> <p>The Executive Member noted the report and that all LEA controlled schools in the city be made aware of the requirements of new "Pre-Treatment" legislation.</p> <p>Abandoned Shopping Trolleys</p> <p>(1) the process to take up the revised powers of section 99 of the Clean Neighbourhoods and Environment Act 1990 be commenced by the Clean City Manager</p> <p>(2) the Housing Service, in consultation with the Clean City Manager, be empowered to run a pilot trolley seizure programme.</p> <p>Waste Disposal Service Contract: Financial Closing</p> <p>Approval was given to the recommendations within the exempt report by the Head of Environment & Public Protection with regard to the financial closing of the waste disposal service contract.</p> <p>Call-in date: 5pm on Tuesday 29 January 2008</p> <p>Executive Decision Meeting – Friday 18 January</p> <p>At its meeting on Friday 18 January 2008 the Executive took the following decisions: -</p> <p>2007/08 Local Transport Capital Programme – 3rd Quarter Monitoring report</p> <p>The Executive recommended that the City Council note progress on implementation of the programme and approve the estimated variances set out in the report. (This item is being considered by the City Council on 29 Jan 2008.)</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Nick Eaton Democratic Services Tel: 9283 4052</p>

	WARD	DECISION	OFFICER CONTACT
	/cont'd	<p data-bbox="398 177 1211 209">Energy Efficiency Officer - Revised spend to save bid</p> <p data-bbox="398 248 1686 355">The Executive approved the cost of a building management system in the Civic Offices and funding for an Energy Efficiency Officer up to 2009/2010, in accordance with the report's recommendations.</p> <p data-bbox="398 400 1648 432">City Centre Improvements: Environmental Enhancements – Completion of Stage E</p> <p data-bbox="398 472 1447 504">The detailed recommendations contained within the report were approved.</p> <p data-bbox="398 549 864 580">Calculation of Tax Base 2008/9</p> <p data-bbox="398 620 1447 652">The detailed recommendations contained within the report were approved.</p> <p data-bbox="398 697 999 729">The Flying of flags from Civic Buildings</p> <p data-bbox="398 769 1648 837">The recommendations within the report from the Policy & Review (Oversight) Panel were approved.</p> <p data-bbox="398 882 864 914">Land at Fort Cumberland Road</p> <p data-bbox="398 954 1767 1098">The Executive agreed continued deferral of the report originally submitted on 18 December 2007 but asked officers to explore further options regarding guaranteeing public open space and/or the City Council assuming legal ownership of parts of Eastney Beach currently owned by Qinetiq. An update report will hopefully be available at the next Executive meeting on 29 January.</p> <p data-bbox="398 1142 1597 1174">Appointment to Outside Body – Governor of Hampshire Partnership NHS Trust</p> <p data-bbox="398 1214 1397 1246">Councillor Jason Fazackarley was appointed until the summer of 2011.</p> <p data-bbox="1630 1286 1771 1318" style="text-align: right;">/Cont'd ...</p>	

	WARD	DECISION	OFFICER CONTACT
	/cont'd	<p>Short term extension of the Guildhall contract (exempt report)</p> <p>The option to extend DC leisure's contract until 31 March 2009 was accepted in accordance with the report's recommendations.</p> <p>Concessionary Fares scheme (Supplementary item)</p> <p>The Executive recommended to the City Council that</p> <ol style="list-style-type: none"> 1) the option of travel tokens, to the value of £37 per annum, be reinstated as an alternative to the free bus pass, for all city residents aged 60 and over; 2) city residents who are registered as blind, or disabled, continue to remain eligible for travel tokens at the higher rate of £40 per annum, as an alternative to the free bus pass; 3) city residents eligible for a bus pass in 2008/09 continue to be offered the alternative of sea front car parking vouchers as before; 4) options to address any shortfall in funding expected to arise in 2008/09 arising from the adoption of recommendations 1-3 inclusive be the subject of a report to be presented to the Executive and Council meetings due to be held on 29 January 2008. <p>(This item is being considered by the City Council on 29 January 2008.)</p> <p>Litigation between Mears PLC and PCC (This report contained an exempt appendix)</p> <p>The report's recommendations were agreed, giving the City Solicitor authority to negotiate a settlement in accordance with the report.</p> <p>Call-in date: 9am on Wednesday 30 January 2008</p>	

	WARD	DECISION	OFFICER CONTACT
3		<p>Executive Member for Traffic and Transportation's Decision Meeting – Wednesday 23 January</p> <p>The following decisions were taken:</p> <ul style="list-style-type: none"> • Western Corridor Proposals <p>A deputation from Mr Austin and a written representation from Mr Dawson, on behalf of the Portsmouth Cycle Forum, were considered by the Executive Member. The Executive Member agreed that the contents of this report be noted.</p> <ul style="list-style-type: none"> • Parking Enforcement: Legal Changes <p>Deputations were heard from Mr Austin (objecting) and Mr Burns (in support).</p> <p>The Executive Member agreed that:</p> <ol style="list-style-type: none"> a. the Band 2 penalty charge levels are adopted b. the implementation costs of £40,000 be funded from the Off Street Parking Reserve c. enforcement by CCTV is introduced as soon as technically possible. <ul style="list-style-type: none"> • Off Street Parking Reserve <p>The Executive Member noted the overall position of the Off Street Parking Reserve, including the commitments against it since the last update report in March 2007.</p> <ul style="list-style-type: none"> • Traffic Signals Assessment Framework <p>A written deputation from Mr Dawson, on behalf of the Portsmouth Cycle Forum was considered by the Executive Member.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Lucy Wingham/ Karen Martin Democratic Services Tel: 9283 4662</p>

	WARD	DECISION	OFFICER CONTACT
	/cont'd	<p>The Executive Member agreed that:</p> <ol style="list-style-type: none"> 1) the methodology set out in Appendix A, described in the report be approved for assessing the city's traffic signal installations and to carry out future signal improvements and changes, in particular: <ol style="list-style-type: none"> a. Method of control: At a number of sites minor changes were suggested for implementation at little or no cost. b. SCOOT Junctions: All SCOOT sites have been inspected and the parameters amended to improve efficiency, except at one site where faulty equipment has not made this process possible. <ul style="list-style-type: none"> • Milton Road/Goldsmith Avenue – Colas to investigate duct issue. c. Isolated Junctions: All sites have been inspected. The Executive Member agreed that at a number of sites further investigations be carried to amend the current timings which probably date from when the traffic signal controller was first installed and do not reflect current conditions. The Executive Member also agreed for a detailed study to be carried out to improve traffic conditions on the following: <ol style="list-style-type: none"> 1. Milton Road/Bransbury Road 2. Kingston Road/Kingston Crescent 3. Port Way (Port Solent)/Southampton Road 4. Eastern Road/Grove Road/Fitzherbert Road d. Junctions not connected to UTC: The Executive Member agreed to connect the following five sites to UTC to improve co-ordination and reduce traffic delays. 	

/Cont'd ...

	WARD	DECISION	OFFICER CONTACT
	/cont'd	<p>Funding has been identified for connecting the following sites within the 2007/2008 LTP Capital Programme:</p> <ol style="list-style-type: none"> 1. A27/Marriott Hotel 2. A27/Compass Road 3. Eastern Road/Kirpal Road 4. Eastern Road/Tangier Road <p>The connection of the following site will be funded from the 2007/08 and the 2008/09 LTP Capital Programme:</p> <ol style="list-style-type: none"> 5. Southampton Road/QA Hospital <p>2) the merits and operation of the existing controlled pedestrian crossings within the City be assessed and reported when future crossing needs are considered.</p> <ul style="list-style-type: none"> • Highway Management PFI Contract – Progress Report <p>The Executive Member agreed that:</p> <ol style="list-style-type: none"> 1) the significant progress since the start of the PFI contract, in bringing carriageway, footways, street lighting and structures up to good standard, be noted. 2) that the indicative works programme for 2008/09 be noted. 3) that the Street Print Programme for 2008/09 be approved with the exception of Clarendon Road and Green Road which will be treated with 'like for like' materials. <p>Further that:</p> <ol style="list-style-type: none"> 4) the Head of Transport and Street Management to present a report at the next meeting regarding possible alternatives to Microasphalt in residential areas. <p>NB Call-in date: 5pm on Friday 1 February 2008</p>	

	WARD	DECISION	OFFICER CONTACT
4		<p>Executive Member for Education, Children & Young People - Decision Meeting - 21 January</p> <p>The Executive Member has made the following decisions:-</p> <p>Primary Capital Programme</p> <p>i) The primary capital programme expectations and requirements were noted.</p> <p>ii) The proposed way forward as set out in paragraph 13 of the report was endorsed.</p> <p>Building Schools for the Future</p> <p>The progress regarding BSF as set out in the report was welcomed.</p> <p>2007 Annual Performance Assessment (APA) of Services for Children and Young People in Portsmouth City Council</p> <p>The Executive Member welcomed the results of the 2007 Annual Performance Assessment (APA) for Children and Young People in Portsmouth City Council.</p> <p>Fostering Inspection September 2007</p> <p>i) The excellent result of the inspection demonstrating continuous improvement, was commended and the hard work of all the staff was acknowledged.</p> <p>ii) The action plan in response to the Fostering Service Inspection was approved.</p> <p>Private Fostering Inspection September 2007</p> <p>The excellent result of the Inspection was commended and the hard work of al the staff involved was acknowledged.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Teresa Deasy Democratic Services Tel: 9283 4056</p>

	WARD	DECISION	OFFICER CONTACT
	/cont'd	<p>Remodelling The Support Provided by the Local Authority to the Achievement of Ethnic Minority Pupils</p> <p>The Executive Member approved the commencement of consultations with all relevant stakeholders on proposals to remodel the support provided by the local authority to the achievement of ethnic minority pupils.</p> <p>Term Dates for the School Year 2009/2010</p> <p>The Executive Member supported the proposal to align term dates in Portsmouth with those in Hampshire County Council (as set out in appendix 1 of the report) to support parents, pupils and staff who would otherwise be impacted upon by cross boundary issues.</p> <p>Call-in date: 5pm on Monday 28 January 2008</p>	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Executive Member or Regulatory Committee. **Your request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on Friday 1 February 2008. An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HOUSING

FRIDAY 25 JANUARY 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5		<p>Supporting People Software</p> <p>Proposal: to transfer away from using the current Anite Supporting People Local (IT) System, and purchase the Supporting People Oxford Computer Consultants (SPOCC) system, which has been designed in association with 12 Local Authorities to manage all aspects of the Supporting People (SP) programme. 35 other Local Authorities are currently now using this software.</p> <p>SPOCC is a specialist piece of software, and unlike other SP offerings it was developed specifically for the SP Programme. Systems such as the current Anite have tended to be add-ons for Social Care, and as such they have an overhead in the additional set-up/administration.</p> <p>The capital purchase will cost £83k in total. There will be an annual support and maintenance saving of £6k per annum compared to the existing Anite system would over the same period. Finance is already set aside from within SP and IT budgets for this work.</p> <p>The key non-financial benefits of the system will include:</p> <ul style="list-style-type: none"> • Its is designed specifically for the requirements of the SP programme and is much more flexible in meeting demands of the CLG, and more user friendly in terms of planning actions on services e.g. Quality validation visits. • The existing service data can be varied and corrected more easily and quicker; • Its ability to run reporting features much more effectively and easily; <p style="text-align: right;">/Cont'd ...</p>	<p>Dominic Dew Supporting People Manager Navigators Resource Centre Tel: 9284 1743</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
	/cont'd	<ul style="list-style-type: none"> • It will increase the productivity of the SP Team as the new system will require less data entry and admin tasks and allow Providers to manage securely all their client and service details, upload workbooks and collect Quality Assessment Frameworks. The SPOCC.net extension will enable providers to access SPOCC to update their details and provide information directly to PCC. • It will allow further progress with e-Government by allowing clients/potential clients to access real time information regarding services from PCC. • Improvement of data accuracy and will give Providers a stronger sense of data ownership. • In using a system that records and manages all the information required to perform the SP functions, both the security of data and data integrity can be assured. <p>A financial appraisal has been prepared and is available from Helen Klemm in Housing Accountancy, telephone 9284 1586.</p>	

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 1 February 2008**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
6	07/02110/OUT Eastney & Craneswater	<p>Lake House 12 St Helens Parade Southsea</p> <p>Outline application for residential development for 9 flats (principles of access, appearance, layout and scale to be considered)</p>	<p>Ten letters of objection and one letter of support received. The supporter considers the existing building is a run-down eyesore and the proposed replacement building would enhance the conservation area. The Environment Agency object to the proposed development on the grounds that the flood risk assessment submitted does not adequately assess the risk of flooding to the proposed development or access routes and elements of the proposed development fall into a flood risk vulnerability category that is inappropriate for the flood zone in which the application site is located.</p> <p>Given the objection from the Environment Agency the application should be refused for the reasons stated above.</p>	<p>John Pike</p> <p>Tel: 023 9283 4303</p> <p>Refuse</p>
7	07/02116/OUT Eastney & Craneswater	<p>Lake House 12 St Helens Parade Southsea</p> <p>Outline application for residential development for 8 flats (Scheme 1) (principles of access, appearance, layout and scale to be considered)</p>	<p>Seven letters of objection received and two letters of support. The supporters consider the existing building is a run-down eyesore and the replacement building would enhance the conservation area. The Environment Agency object to the development on the grounds that the submitted flood risk assessment does not adequately assess the risk of flooding to the proposed development and elements of the development fall into a flood risk vulnerability category that is inappropriate for the flood zone in which the application site is located.</p> <p>Given the objection from the Environment Agency the application should be refused on the grounds outlined above. In addition there are issues about the design of the proposed development and this would form a second reason for refusal.</p>	<p>John Pike</p> <p>Tel: 023 9283 4303</p> <p>Refuse</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
8	07/02135/OUT Eastney & Craneswater	Lake House 12 St Helens Parade Southsea Outline Application for residential development for 8 flats (Scheme 2) principles of access, appearance, layout and scale to be considered)	<p>Nine letters of objection and one letter of support received. The supporter considers the existing building is a run-down eyesore and the proposed building would enhance the conservation area. The Environment Agency object to the proposed development on the ground that the flood risk assessment does not adequately assess the risk of flooding to the proposed development or the access routes.</p> <p>Given the objection from the Environment Agency the application should be refused. In addition there are concerns about the design of the proposed replacement building and this would form a second reason for refusal.</p>	<p>John Pike Tel: 023 9283 4303 Refuse</p>
9	07/02348/FUL Milton	255 Milton Road Milton Portsmouth Construction of part single/part two storey building to form dwellinghouse (after demolition of existing building) (Re-submission of 07/00577/FUL)	<p>1 letter of objection has been received from the Portsmouth Society objecting on the following grounds: a) needs to be sympathetic to the Public House; and b) elements of the existing single-storey structure should be retained.</p> <p>This section of Milton Road has a very mixed character and appearance and rather than trying to replicate features of the adjacent public house the proposed design takes a more simple approach in dealing with the elevations. There is a distinct break between the proposed building and the public house, and the simple parapet and horizontal emphasis of the proposed building is considered to result in an appropriate relationship between the existing and proposed buildings. The site is not within a Conservation Area and the public house and the existing building on the site are not Listed and as such no objection can be raised to the loss of the building. The loss of the existing building and its replacement with a building of comparable quality is considered to be appropriate and would not have a detrimental impact on the appearance of the locality.</p>	<p>Mark Bridge Tel: 023 9283 4298 Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
10	07/02371/FUL Paulsgrove	3 Kingsland Close Portsmouth Construction of single end of terrace dwellinghouse	3 letters received raising objection to: a) increased parking problems; b) highway safety issues; c) request that plant and materials are stored on site during construction works. Although no parking is being provided, the site is located within walking distance of local facilities and bus routes and cycle stores would be provided in accordance with the adopted standards. Therefore the proposal is in accordance with Local Plan policy and I do not consider that an objection on highway grounds would be sustained. It is inevitable that some disturbance would be expected during the construction of the dwelling, including the storage of materials, but in view of the temporary period when this would occur is not considered to warrant refusal of the application.	Mark Bridge Tel: 023 9283 4298 Conditional Permission
11	07/02372/FUL Paulsgrove	32 Kingsland Close Portsmouth Construction of single end of terrace dwellinghouse	2 letters received raising objection to: a) increased parking problems; b) highway safety issues; and c) overbearing development. The building would be in line with the neighbouring property at No32 and as it is opposite the flank wall of No2, I am satisfied that it would not result in a detrimental impact on the living conditions of the neighbouring properties in terms of loss of light, outlook, privacy or prove overbearing. Other issues have been raised within the representations relating to the lack of parking and highway safety issues associated with parking within the close. Although no parking is being provided, the site is located within walking distance of local facilities and bus routes and cycle stores would be provided in accordance with the adopted standards. Therefore the proposal is in accordance with Local Plan policy and I do not consider that an objection on highway grounds would be sustained.	Mark Bridge Tel: 023 9283 4298 Conditional Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
12	07/02380/FUL Copnor	<p>Flat 323 Copnor Road Portsmouth</p> <p>Alterations and installation of external staircase/ new door to rear elevation</p>	<p>One letter has been received from the occupier of the adjoining premises wishing to object on the grounds that; (a) the works have already been carried out; (b) the staircase would give rise to a loss of privacy in relation to first floor windows and a skylight; (c) hearing tests would be disturbed by disturbances on the staircase; (d) drainage problems; (e) increased parking; and (f) a staircase to the rear would have proved a better solution.</p> <p>Retrospective permission is sought for the retention of an external metal staircase to the side of the two-storey rear projection to enable independent access to the first floor flat.</p> <p>The neighbouring property to the north has a boundary wall in excess of 3.6m in height. Whilst the skylight to the roof of the adjoining premises is obscure glazed it is acknowledged that the relationship of the staircase to the first floor windows could lead to a loss of privacy. However, that situation could be resolved by the installation of obscure glazed screening panels to a height of 1.8m above the platform without significantly affecting the outlook from the bedroom windows to the first floor flat in the adjoining premises. It is therefore considered that subject to a condition requiring the installation of a privacy screen the application is capable of support.</p>	<p>John Gregory</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 25 JANUARY 2008

	WARD		OFFICER CONTACT
13		<p data-bbox="398 201 638 233">Media Releases</p> <p data-bbox="398 276 1742 379">The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website. For hard copies, or further information, please contact Corporate Communications Team.</p> <ul data-bbox="436 424 1429 1310" style="list-style-type: none">• Innovative project help pupils relate• Education at primary school 'getting better and better'• Night raids plan for council tax non-payers• Ever thought about fostering?• 'Big Portsmouth Day' Creative Thinker open meeting• Chinese New Year celebrations in Portsmouth• Arrest in loan shark operation• Northern Quarter model goes on show - release for website only• New administration runs Portsmouth City Council• Have a whale of a time on Winter Wildlife Day• Portsmouth promoted as a tourist destination• Free entry to D-Day Museum marks Holocaust Memorial Day 2008• Walks and talks to get you out and about in 2008• Portsmouth rises to the challenge for Sport Relief• Haifa health professionals in exchange visit to Portsmouth hospice• Makeover for Commercial Road agreed• Holocaust survivor tells school children his story• Northern Quarter to be considered by Portsmouth planners• Independent Living Exhibition - services to support you at home• Are you a Fairtrade business?	<p data-bbox="1787 201 2078 379">Mark Wingham Corporate Communications Team Manager Tel: 9283 4142</p>

	WARD		OFFICER CONTACT
14		<p>Health Overview & Scrutiny Panel - 28 January, 3pm</p> <p>A meeting of the Health Scrutiny Panel will be held on Monday, 28 January at 3pm in the Executive Meeting Room of the Guildhall in Portsmouth. Members will consider:</p> <ul style="list-style-type: none"> • PFI call-in - Andy Burrows, Director of Redevelopment, Portsmouth Hospitals NHS Trust, will attend this meeting to answer questions relating to concerns around the private finance initiative (PFI) at Queen Alexandra Hospital, Cosham; • Cleanliness - Gail Byrne, Director of Clinical Services and Director of Infection Prevention and Control, Sarah Balchin, Corporate Nursing Team, Dr. Sarah Wylie Infection Control and Tim Robinson, Head of Public & Patient Involvement, Portsmouth Hospitals NHS Trust, will update the Panel on the progress the Trust has made with infection control related initiative and actions. They will also formally present the Trust's response to the Portsmouth Hospitals Patient and Public Involvement Forum report on unannounced visit to E2, E3 and E4 wards at Queen Alexandra Hospital in Cosham; • LINKs - Margaret Geary, Strategic Director for Health Housing & Social Care, Fiona White, Head of Service for Democratic & Community Engagement, and Stephen Morgan, Project Manager (Getting Closer to Communities), Portsmouth City Council, have been invited to update the Panel on how the Council is prepared for the introduction of Local Involvement Networks in April 2008; • Update Report - South Central Ambulance Service NHS Trust - To receive the attached update from Phil Campling, Divisional Director - Hampshire, South Central Ambulance Service NHS Trust (SCAT), on performance within the Hampshire Division of SCAT, including specific postcode performance for Portsmouth and surrounding areas; and • Healthcheck - To consider a report from the Scrutiny Support Manager that informs the Panel on how its comments were used by the Healthcare Commission in the last Annual Healthcheck. The report also suggests a timetable for engaging in this year's process. 	<p>Sam Meyer Democratic Services Tel: 9283 4083</p>

	WARD		OFFICER CONTACT
15		<p>Licensing Policy Committee - Friday 28 January at 10.00am in the Executive Meeting Room of the Guildhall, Portsmouth.</p> <p>The following item will be considered;</p> <ul style="list-style-type: none"> • Consultation on Draft Statement of Licensing Policy - to receive the detail of the representations made in response to the consultation process undertaken on the draft Statement of Licensing Policy that was carried out between 3 December 2007 and 14 January 2008. 	<p>Lucy Wingham/ Karen Martin Democratic Services Tel: 9283 4662</p>
16		<p>Executive - Tuesday 29 January at 12 noon</p> <p>The Executive will consider the following items of business at its meeting on Tuesday 29 January</p> <p>Parking waivers - Harry Sotnick House, Cranleigh Avenue, Portsmouth</p> <p>Concessionary fares scheme - addressing any funding shortfall arising from reinstatement of travel tokens</p> <p>Land at Fort Cumberland Road - updating on matters relating to public open space</p> <p>Members are asked to note that following the meeting on 29 January, the next meeting of the Executive will now be Tuesday 12 February at 12 noon, instead of Monday 4 February</p>	<p>Nick Eaton Democratic Services Tel: 9283 4052</p>
17		<p>Policy & Review (Performance) Panel - Thursday 31 January at 4.30pm</p> <p>The Policy & Review (Performance) Panel will meet on Thursday 31 January in Conference Room A at 4.30pm to consider reports on</p> <ul style="list-style-type: none"> • Landlords Maintenance Budget • City Council Budget Reports 2007/2008 • Report on the use of the Area Based Grant 	<p>Vicki Plytas Democratic Services Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
18		<p>Development Control Committee - Wednesday 30 January at 2.00pm in the Executive Meeting Room of the Guildhall, Portsmouth.</p> <p><i>Please note the change of venue for this meeting.</i></p> <p>The following items will be considered:</p> <ul style="list-style-type: none"> • Site south of Jubilee Avenue forming part of Saxon Shore and Westfield Schools of Portsdown Road, Paulsgrove - Outline application for residential development with the principle of access to be considered - to seek an amendment to the conditions imposed on the outline permission. • The Former Guardsman Public House, 129 Fratton Road - Update on progress implementing planning permission (06/00238/FUL) and Listed Building Consent (06/00237/LBC) • Portsdown Hill: Bridleway Claim - to respond to the application, under Section 53(5) Wildlife and Countryside Act 1981, for the addition to the definitive map of a bridleway over Portsdown Hill from the City Boundary to London Road (A3). • Development applications: • 07/01856/FUL - Ground Floor 141 Winter Road, Southsea - change of use of ground floor shop (Class A1) to hot food takeaway (Class A5) including installation of extraction equipment to rear. • 07/02111/FUL - 2 Locksway Road, Southsea - construction of 2 flats and 1 maisonette following demolition of existing dwelling. • 07/02157/FUL - 61-61 Palmerston Road, Southsea - change of use from shop (Class A1) to a mixed use of public house (Use Class A4) and restaurant (Use Class A3). • 07/02206/FUL - 50 Lindley Avenue, Southsea - retention of dormer window to rear roofslope (Resubmission of 07/01779/FUL). 	<p>Lucy Wingham/ Karen Martin Democratic Services Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
19		<p>Pitt Street Regional Gymnastics Centre Joint Management Committee - 15 January</p> <p>At this meeting, the JMC received an overview of the operation of the centre until its departure from the Pitt Street premises, and of the interim service currently in place. Members were informed that an agreement has now been entered into with Broadwater Leisure for the operation of the relocated service in the Mountbatten Centre. The philosophy behind the general operation and programming of the gymnastics centre (to provide for gymnastics from grass roots to excellence) remains the same. The new build is underway and practical completion expected in mid February, with re-opening to the public shortly after that. A tour of the premises will be arranged for the JMC, and plans are being considered for the official opening ceremony. The possibility of an international gymnastics event to coincide with the opening is being explored.</p> <p>Under present arrangements the operational deficit of the centre (currently £48,000) is shared equally between the City Council and Hampshire County Council. It is hoped that the operational deficit will reduce in future as the improved facilities in the new centre encourage use. The County Council has given notice that it will be conducting a review of its support in the light of the need to consider efficiency savings and to take into account the growth in facilities for performance and excellence in gymnastics across the county. The outcome of this review is awaited.</p> <p>The JMC will next meet on 1 July, unless circumstances require an earlier meeting.</p>	<p>Lin Chaplen Democratic Services Tel: 9283 4053</p>
20		<p>Licensing Sub Committee - 23 January 2008</p> <p>The following is a summary of the decisions taken at the meeting.</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application for the grant of a premises licence - Feed Cafe, Arch No 7, The Hard, Portsmouth, PO1 3EA - The licence was granted so as to permit the following licensable activities: <ul style="list-style-type: none"> Sale of alcohol daily from 0800 hours until 2300 hours. Sale of late night refreshment daily from 2300 hours until 0500 hours, subject to a condition that no bottles or glasses be taken outside of the premises for consumption of alcohol in the vicinity of the premises, with the premises being open to the public daily for 24 hours. • Licensing Act 2003 - Application for the review of a premises licence - Threshers, 159 Eastney Road, Southsea, Portsmouth, PO4 8EA - The committee agreed to impose the conditions as requested by the Police and agreed by First Quench Retailing Limited, in relation to CCTV, the change of the designated premises supervisor and that all staff undertake a recognised approved training course prior to engaging in the sale of alcohol. The suspension of the premises licence was not agreed because Members felt that sufficient measures were now in place. 	<p>Lucy Wingham/ Karen Martin Democratic Services Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
21		<p>Employment Committee - 22 January</p> <p>At this meeting, the Committee</p> <ul style="list-style-type: none"> * received the sickness absence quarterly report and an update about the establishment and progress of the newly formed Occupational Health Unit. * noted the Early Termination of Employment Payment Policy that was agreed in January 2007 was operating effectively, and received details of the early retirements and redundancies so far dealt with under the new policy * approved the relocation and integration of the PAWS workplace nursery with Somers Park School with effect from 1 September 2008, with the provision of an annual subsidy (subject to final approval at the City Council on 12 February when the overall budget will be agreed) of £24,700 for three years following integration. In order to reduce the level of subsidy to £24,700 in the period prior to the transfer, unfilled nursery places will be open to the wider community with priority given to PCC employees. Any future redundancy costs will be part funded through the MTRS Reserve for the period up to 31 August 2008; the balance of any further redundancy costs being funded by Children, Families and Learning. Decisions were also made about any variations to salary arising from the Local Pay Review and the OFSTED registration, which will remain in place for 12 months after the merger, after which the registration will be combined with that of the school. The headteacher of Somers Park School was present at the meeting and spoke about the opportunities for generating additional business for the nursery. *noted the on-going work on the review of how recruitment is undertaken by the City Council, and agreed that the current policies relating to the recruitment and selection process will be temporarily replaced by a new interim policy during any "live" recruitments undertaken by the HR review team. This is expected to be for only 6 - 12 recruitments in all from the far larger number of total recruitments. The HHR has been given deleted authority temporarily to suspend any part of other HR policies which may relate to recruitment and selection as may arise during such "live" recruitments, as long as the replacement policy or process is within the principles of the interim recruitment policy. * received an exempt report giving an update on the negotiations concerning the Local Pay Review. Chris Price, Unison Branch Secretary, attended as a deputation, this deputation also being given in exempt session in accordance with the confidentiality agreement regarding the negotiations that has been signed by all parties to it. Approval was given to seek funding from Contingencies for additional project management costs arising from the negotiating process in order to complete the review in an acceptable time. *consideration of an exempt report regarding an application for early retirement under the 85 year rule was deferred 	<p>Lin Chaplen Democratic Services Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
22		<p>Standards Committee - Wednesday 23 January</p> <p>At its meeting held on Wednesday 23 January, the Standards Committee made the following decisions:-</p> <p>* Appointment of a new independent member on the Standards Committee</p> <p>The Committee authorised the City Solicitor to advertise for a prospective new member on the Standards Committee</p> <p>* City Council Standing Orders and the use of 'Unparliamentary language'</p> <p>This item was deferred, pending its consideration within the context of an overall review of Standing Orders.</p> <p>* Local Investigation of Complaints - Joint Committees</p> <p>The Committee authorised the City Solicitor to continue to work with other Councils in Hampshire order to consider options that would ensure the most appropriate handling of new responsibilities that will arise upon legislation transferring some of the Standards Board for England's current responsibilities to local authorities.</p> <p>Consultation: Orders and Regulations relating to the conduct of Local Authority members in England</p> <p>The Committee authorised the City Solicitor, in consultation with the Chair, to submit a response to the consultation document before the advertised closing date of 15 February 2008.</p>	<p>Nick Eaton Democratic Services Tel: 9283 4052</p>

	WARD		OFFICER CONTACT
23		<p>Appointments Commission - vacancies for 2 Non-Executive Directors at Portsmouth City Teaching Primary Care Trust - including an Audit Committee Chair</p> <p>The Appointments Commission has taken over from Ministers the duty of making chair and non-executive appointments to the boards of NHS organisations. Copies of the advert relating to these vacancies have been placed in each of the group rooms, setting out the timescale, requirements and level of remuneration (£7,598 and £12,663pa for approximately two and a half days commitment per month). Candidates need to have a knowledge and understanding of the local community as well as leadership skills.</p> <p>For application form contact AC Recruitment Services Centre 0870 240 3802 quoting reference SC8016</p>	<p>Janice Scanlan Appointments Commission Tel: 0870 240 3802</p>
24		<p>Fitzherbert & Moody Charity - Reappointment of Trustee</p> <p>The Fitzherbert & Moody Charity exists to relieve generally or individually persons aged over 50 resident in the area who are in conditions of need, hardship or distress. The City Council appoints two nominative trustees who need not be elected members. Trustees ideally should have local knowledge and be able to relate to the community. The trust meets twice a year. No remuneration or expenses are paid. The current trustees are the Rev Karina Green (to October 2010) and Mr Mike Blandford, whose current period of service expires in January 2008. Mr Blandford has been a committed trustee and wishes to continue his service; the charity would very much like him to do so. In the circumstances, it is therefore proposed to reappoint Mr Blandford for a further four year term. However, if there are any other volunteers who would like to be considered for this duty, they are asked to contact Lin Chaplen in Democratic Services by 4 February. If other nominations are received, the appointment will be referred to the Leader or the Executive to decide amongst the candidates.</p>	<p>Lin Chaplen Democratic Services Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
25		<p>Labour Group - Appointment of Spokespersons</p> <p>Councillor Jim Patey, the Leader of the Labour group, advises of the following changes in respect of the Labour group -</p> <p>Cllr David Horne is the new deputy leader of the Labour group. He will also be the group secretary.</p> <p>Cllr Sarah Cook will be the shadow spokesperson in respect of the Environment portfolio</p> <p>Cllr Jim Patey will be the shadow spokesperson for the Health and Social Care portfolio</p>	<p>John Haskell Democratic Services Manager Tel: 9283 4055</p>
26	Baffins	<p>Land Adjacent 157 Stanley Avenue PO3 6PW Ref: 07/00710/FUL Date Lodged: 29 November 2007</p> <p>An appeal has been lodged against the refusal of planning permission for the construction of a two storey building to form 2 semi-detached dwelling houses with associated cycle/bin stores (re-submission of 06/00332/FUL).</p> <p>The appeal is to be dealt with by the written representation procedure.</p>	<p>Alan Banting Planning Service Tel: 9283 4324</p>

	WARD		OFFICER CONTACT
27	St Jude	<p>11 Clarence Parade Southsea PO5 3NU Ref: 07/00707/FUL Decision: Dismissed Decision Date: 22 January 2008</p> <p>An appeal was lodged against the refusal for alterations and conversion of No 11 to form 4 flats including construction of extension at roof level and rear extension to first/second floors, with single storey rear extension to form cycle stores; alterations and conversion of existing garage fronting Auckland Road West to form a house, & associated refuse, storage facilities and parking accessed from Auckland Road West (Amended Scheme).</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Alan Banting Planning Service Tel: 9283 4324</p>
28	St Thomas	<p>2 West Street Old Portsmouth PO1 2JW Ref: 07/00019/BOC Decision: Dismissed Decision Date: 18 January 2008</p> <p>An appeal was lodged against the serving of an Enforcement Notice which alleged that without planning permission the removal of the approved obscured glazed screen to part of the north edge to the roof terrace in contravention of Condition 1 of planning permission A*35137/AE.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Alan Banting Planning Service Tel: 9283 4324</p>

	WARD		OFFICER CONTACT
29	Paulsgrove	<p>4 Westbury Close Paulsgrove PO6 4BE Ref: 07/00874/FUL Decision: Dismissed Decision Date: 23 January 2008</p> <p>An appeal was lodged against the refusal for construction of new dwellinghouse within the side garden with associated cycle/refuse storage and parking.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Mark Bridge Planning Service Tel: 9283 4298</p>
30	St Jude	<p>The Havana Bar Ph 38 Kent Road Southsea PO5 3ET Ref: 06/00208/UNUL Decision: Dismissed Decision Date: 18 January 2008</p> <p>An appeal was lodged against the serving of an Enforcement Notice which alleged that without planning permission the erection of a wooden structure with canopy roof in the car park and the change of use of part of the car park to a car wash business.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Alan Banting Planning Service Tel: 9283 4324</p>
31		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing 21 January 2008 Checklist 03/08</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

	WARD	OFFICER CONTACT
	<p>CONFERENCES</p> <p>LGA 2nd sustainable communities conference and exhibition Advising of the updated programme, workshop and fringe details (also available on the LGA website) for the 2nd sustainable communities conference and exhibition which will be held on 11-13 March 2008 at the new Arena and Convention Centre in Liverpool. LGalert Reference: 11/08</p> <p>EUROPE</p> <p>The European Charter for Equality between women and men in local life The pan-European association of the LGA, the Council of European Municipalities and Regions, has drawn up a European Charter for Equality of Women in Men in Local Life. CEMR would like to distribute the Charter as widely as possible amongst local authorities in Europe and it encourages local authorities to sign the Charter and then practically apply it. So far, more than 500 local authorities in Europe have signed the Charter. LGalert Reference: 09/08</p> <p>LOCAL GOVERNMENT</p> <p>CPA - the harder test framework for 2008 and Joint Inspectorate consultation on CAA Reminding people that in November 2007 the Audit Commission published a joint consultation paper setting out initial proposals for the Comprehensive Area Assessment (CAA). Alongside this the Commission published a separate consultation paper on Use of Resources. The deadline on both consultation papers is 15 February. The Audit Commission has also recently published a consultation paper setting out how it proposes to assess single tier and county councils under CPA for the last time in 2008. The Audit Commission has invited comments by 11 April 2008. LGalert Reference: 12/08</p> <p>SOCIAL SERVICES</p> <p>Transforming Social Care: sector led improvement and funding The Department of Health have issued a Local Authority Circular which sets out information to support the transformation of social care. LGalert Reference: 10/08</p>	

	WARD		OFFICER CONTACT
32		<p>The Role of a Councillor - HI Achievers Launch Event</p> <ul style="list-style-type: none"> • Councillors across Hampshire and the Isle of Wight have said that community engagement is the most important issue facing them (HI Achievers survey 2007) • The new Councillors Commission says elected members must shape the future of local democracy in the way that's best for them and their communities. • Government says local public services must be more integrated, changing the ability of councillors to influence what is delivered • Local people want more services designed around their needs and less bureaucracy and cost <p>The HI Achievers programme has been funded by Communities and Local Government to help councillors across Hampshire and the Isle of Wight to come together to develop responses to these and other issues.</p> <p>The HI Achievers programme will run throughout 2008, organising the events and activities you ask for. The first event will look at: The Role of the Councillor.</p> <p>This is a free event, run by experienced local government practitioners. To give everybody chance to attend, there are three dates, each in a different location:</p> <p>8th February - Test Valley Council Offices, Andover, 10:00 - 12:30 14th February - Winchester Guildhall, 14:30 - 17:00 21st February - Southampton Civic Centre 17:00 - 19:00</p>	<p>Ivor Bundel ICT Project Management Tel: 9268 8152</p>

	WARD		OFFICER CONTACT
33		<p>Unallocated cases: MIS item to accompany detail report for 30th November 2007</p> <p>The Victoria Climbié Inquiry – monthly reporting of unallocated cases</p> <p>The report of the inquiry carried out by Lord Laming into the death of Victoria Climbié recommended that elected members should receive monthly reports on the number, nature and reasons for unallocated cases. The Executive Member, Education, Children and Families agreed that these reports be made available to all councillors via MIS.</p> <p>A copy of the detailed report for 30th November 2007 has been placed in the members' room. In summary the detailed report shows that:</p> <ul style="list-style-type: none"> • there were 1223 children's cases open to children's social care on 30/11/07, a 0.8% decrease (- 10 children)) over the previous month; • the number of children whose cases were open and who were "unallocated" according to the standard recommended by Lord Laming (<i>i.e. that to be counted as allocated the case must be being actively worked by a qualified social worker</i>) increased by 7.0%, up from 673 at the end of October to 720 at the end of November; • that if cases being actively worked by non social work qualified workers are counted as allocated, the proportion of unallocated cases has gone up from 26.4% at the end of October to 30.9% at the end of November; • of these unallocated cases (<i>which are normally managed through either a 'care management' approach, whereby a qualified social worker or team manager commissions services from other providers such as family centres; or are held on duty - i.e. a team manager or senior practitioner keeps the case under regular review and the duty officer for the team responds to immediate needs as they occur</i>), 5 were looked after children, 1 was a child on the child protection register; and 372 (compared to 322 in the previous month) were children in need (<i>i.e. mainly cases close to the threshold of becoming looked after or placed on the child protection register</i>). <p>The comparison table that accompanies the Detail Report includes comparative figures for the same month last year. This shows that there were 11.2% (154) fewer cases open in November 2007 than there were in November 2006. In this context, other 'headline' figures include:</p> <ul style="list-style-type: none"> - in November 2007, there were 10.6% more unallocated looked after children; - there were 22 more children on the Child Protection Register in November 2007 than there were in November 2006; and - there were 18 fewer cases in total unallocated according to the Climbié definition in November 2007 compared to November 2006. 	<p>Stuart Gallimore Head of Safeguarding Tel: 9284 1154 or Lynda Fisher Strategic Director, Children, Families and Learning Tel: 9284 1202</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
34	St Jude	485	Wheel of Fortune Clarence Esplanade	<p>Application for a Premises Licence</p> <p>Type of Premises: Restaurant</p> <p>Proposed Licensable Activities:</p> <ol style="list-style-type: none"> 1. Regulated Entertainment 2. Sale of Alcohol <p>Proposed Standard Days and Timings:</p> <ol style="list-style-type: none"> 1. Monday to Sunday from 10:00 until 23:59 1. Monday to Sunday from 10:00 until 23:59 	8 February 2008

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
35	St Thomas	794	Perfect Pizza 115 Elm Grove	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Takeaway</p> <p>Proposed Licensable Activities:</p> <p>Late Night Refreshment</p> <p>Proposed Standard Days and Timings:</p> <p>Monday to Sunday from 23:00 until 23:59</p>	15 February 2008