

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 6

DATE: FRIDAY 8 FEBRUARY 2008

The Members' Information Service produced in the Democratic Services Unit by John Haskell has been prepared in three parts -

Part 1 - Decisions by the Executive and individual Executive Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Executive Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Executive

The following decisions have been taken by the Executive (or individual Executive Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Executive Member for Health and Social Care - Tuesday, 5 February 2008</p> <p>At his meeting Councillor Leo Madden took the following decisions: -</p> <p>Portsmouth Community Legal Advice Centre</p> <p>(A presentation in support of the proposal was made by Nicola Youern of Southern Focus Trust)</p> <p>The Executive Member formally supported the recommendation that the contract for developing a new community legal advice centre in the city be awarded to Southern Focus Trust, who will work with Portsmouth Citizen's Advice Bureau to deliver this important new service.</p> <p>Update on the Progress of the Future of the Horizon Resource Centre</p> <p>The Executive Member noted the report and the Assistant Head of Adult Social Care would feed back to Hampshire County Council comments made regarding the impact of this reorganisation for service users outside of Portsmouth.</p> <p>Fees and Charges for Adult Social Care and HIDS Mental Services 2008/09</p> <ol style="list-style-type: none"> (1) The Executive Member for Health and Social Care approved the proposed fees and charges as set out within the Appendices to the report. (2) The Strategic Director for Health, Housing and Social Care in consultation with the Strategic Director for Corporate Resources and Services will review and revise policies for charging for Adult Social Care services in line with the Department of Health guidance and will report back with recommended changes to a future meeting of this Executive. (3) Authority to approve direct payments or individual budget allocations for any Adult Social care client at a level equal to or less than the cost of direct service provision was delegated to the Head of Adult Social Care. (4) The Strategic Director for Health, Housing and Social Care will bring a report to a future Health and Social Care Executive meeting on the application of the Social Care Reform Grant. <p>NB: Call-in date – Wednesday 13 February.</p>	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p>

	WARD	DECISION	OFFICER CONTACT
2		<p data-bbox="398 177 1444 209">Executive Member for Housing's Decision Meeting – 5 February 2008</p> <p data-bbox="398 248 1368 280">At his meeting, Councillor Hugh Mason took the following decisions:-</p> <p data-bbox="398 323 1444 355">Mobile Homes and Mobile Homes Sites - Commission Charge Update</p> <p data-bbox="398 399 1713 539">Councillor Mason reported on work with officers to prepare an amendment to the recommendations. Deputations were made by representatives from Cliffdale Gardens and Henderson Road Residents' Associations, Ward Councillors Terry Hall, Terry Henderson and Luke Stubbs as well as Mr Austin. The revised proposals were approved.</p> <p data-bbox="398 582 1691 651">(1) That the Executive Member notes the results of the survey undertaken by the Residents' Association at Cliffdale Gardens and the Residents' Association at Henderson Road.</p> <p data-bbox="398 694 1742 798">(2) That from April 2008 mobile home license fee increases to be set at the increase in the "RPI all items" measure of inflation for the preceding September published by the Office of National Statistics.</p> <p data-bbox="398 841 1702 909">(3) That Mobile home residents purchasing on or after 1 April 2007 will pay 10% commission when they sell.</p> <p data-bbox="398 952 1668 1021">(4) That for Mobile Home residents who purchased sites before 1 April 2007 repayment of commission be calculated as follows:</p> <p data-bbox="495 1048 1729 1117">(a) conditional upon planning permission being granted for expansion of existing Mobile Home sites by a minimum of six extra pitches the level of commission be set as follows:</p> <ul data-bbox="526 1160 1467 1308" style="list-style-type: none"> • Sales from Feb to September 2008 - No commission charged • Sales October 2008 - October 2009 - 3% commission charged • Sales October 2009 - October 2010 - 6% commission charged • Sales October 2010 onwards - 7% commission charged <p data-bbox="495 1351 1720 1420">(b) that if the planning permission referred to in 4 (a) above is not approved the phased introduction of a commission charge be agreed in the following detail:</p> <ul data-bbox="526 1463 1456 1487" style="list-style-type: none"> • Sales from Feb to September 2008 - No commission charged 	<p data-bbox="1798 177 2116 280">Joanne Wildsmith Democratic Services Tel: 9283 4057</p>

WARD	DECISION	OFFICER CONTACT
Contd/...	<ul style="list-style-type: none"> • Sales October 2008 - October 2009 - 3% commission charged • Sales October 2009 - October 2010 - 6% commission charged • Sales October 2010 onwards - 10% commission charged <p>Council Housing Budget for 2008/09</p> <p>(1) that all changes in rents and charges to be effective from 7th April 2008 <u>or</u> such other date close to the beginning of the financial year as determined by the Strategic Directors for Health, Housing & Social Care and Corporate Resources & Services;</p> <p>(2) that the amount by which dwelling rents & the General Charge should rise for next year was set at the meeting in line with Option 1 as follows;</p> <ul style="list-style-type: none"> • Rents to rise by an average of 5% as described in the report • General Charge increase of 78p/week for properties receiving cleaning/grounds maintenance services • General Charge increase of 40p/week for all other properties receiving fewer services <p>(3) that mobile home license fees rise by 3.9% (see Appendix page 16 lines 4 to 6) with future annual increases to be set at the increase in the “RPI all items” measure of inflation for the preceding September published by the Office of National Statistics;</p> <p>(4) that garage & parking site rents for next year as shown on Appendix page 16 (Column D, lines 8 to 25) be approved;</p> <p>(5) that Sheltered Housing Service Charges & Supporting People Charges as shown on Appendix page 17 be approved;</p> <p>(6) that increases in charges for heating to be capped at 15% and the charges set out in Appendix page 18 be approved;</p> <p>(7) that a report be brought to the next meeting of this Executive setting out plans for a co-ordinated approach by tenants, leaseholders, councillors, MPs and other local authorities to press for changes to the Housing Revenue Account Subsidy System (HRASS), the “Pooling” arrangements for HRA capital receipts and the Rent Rebate Subsidy Limitation arrangements;</p>	

WARD	DECISION	OFFICER CONTACT
Contd/...	<p>(8) that the Strategic Director for Health, Housing and Social Care write to the Department of Communities & Local Government to ask that the proposed review of the HRASS be expanded to include review of the “Pooling” arrangements for HRA capital receipts and the Rent Rebate Subsidy Limitation arrangements;</p> <p>(9) that revenue budgets for 2007/08 & 2008/09 be approved & authority be given to the Strategic Director for Corporate Resources & Services in consultation with the Strategic Director for Health, Housing & Social Care to amend the budgets to reflect the latest available information prior to completing the Budget Book for 2008/09;</p> <p>(10) that the relevant Managers be authorised to incur routine expenditure in 2008/09. Routine expenditure is any expenditure incurred to meet the day to day operational requirements of the service. Expenditure that is not routine would require further approval as set out in the City Constitution.</p> <p>(11) that repayment of debt to be calculated annually as described in the report.</p> <p>Housing Investment Programme (HIP) 2007/08 to 20013/14</p> <p>RECOMMENDED to Council that:</p> <p>(i) the HIP programme set out in Appendix 4 be approved in the sum of £25.7 million and £27.5 million respectively for 2007/08 and 2008/09;</p> <p>(ii) The programmes of £24.6 million, £22.1 million, £23.3 million, £24.1 million and £26 million for the five financial years 2009/10 to 2013/14 be noted;</p> <p>(iii) The Prudential Indicators for the Housing Revenue Account set out in Appendix 6 be approved;</p> <p>(iv) That for the purposes of the Local Authorities (Capital Finance) (Amendment) Regulations 2003 the City Council resolve to spend £20 million on affordable housing in both 2007/08 & 2008/09 and that the capital receipts arising in each year from the disposal of surplus HRA assets be used 100% for the provision of affordable housing;</p>	

	WARD	DECISION	OFFICER CONTACT
3	Contd/...	<p>(v) Authority be delegated to the Strategic Director for Corporate Resources & Services to alter the mix of capital funding sources used to finance the HIP to maximise the resources available to the Council.</p> <p>Housing Allocation Policy</p> <p>The Executive Member for Housing endorsed the Housing Allocation Policy set out within Appendix 1 of the report.</p> <p>NB: Call in date - Thursday 14 February</p> <p>Culture & Leisure Decision Meeting – 7 February 2008</p> <p>At her decision meeting on 7 February, the Executive Member for Culture & Leisure, Councillor Terry Hall, made the following decisions:</p> <ul style="list-style-type: none"> • to increase the fees and charges for non-contracted sport and leisure facilities as per the schedule submitted with the agenda • to defer decisions regarding the Paulsgrove Cyberspace project to allow for further consultation with interested parties, including ward councillors. The matter is likely to be re-considered at the next Culture & Leisure decision meeting on 20 March, or if necessary at an earlier meeting specially convened for the purpose. • to approve the list of proposed parks and open spaces schemes to be funded from Section 106 monies, with the proposed schemes being implemented in the priority order shown in the report submitted, as funding becomes available. • to approve a request for the sampling of ancient human remains from the Bevis Grave site held in the archaeological collection for medical research purposes, with appropriate conditions. A policy for the human remains held in the museums collections will be prepared for approval at a future meeting. 	<p>Lin Chaplen Democratic Services Tel: 9283 4053</p>

WARD	DECISION	OFFICER CONTACT
Contd	<ul style="list-style-type: none"> • after receiving deputations from the event organiser, the Portsmouth Cultural Consortium and Ward Councillor Linda Symes, to approve the staging of the Portsmouth & Southsea Music Festival on Castle Field between 9 - 12 October 2008, subject to the satisfactory completion of an events application form and the production of insurance documents etc. The Executive Member asked for an update report on the event to be submitted to a future briefing meeting with the Culture & Leisure group spokespersons, and, if necessary, to a future decision meeting. A review of the events strategy is taking place, and it will be brought forward for adoption in due course. • to instruct the officers to explore the potential for involving the Hampshire & Isle of Wight (HIOW) Wildlife Trust in the future management of Cumberland House Museum, in accordance with developing PCC policy and guidelines. Information and assurances as requested by the HIOW Wildlife Trust will be provided, so that it can begin a dialogue with its Board of Trustees and membership. This excludes consideration of the future of the butterfly house, pending the outcome of ongoing negotiations. <p>NB: Call-in date - Friday 15 February</p>	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Executive Member or Regulatory Committee. **Your request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on Friday 15 February 2008.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: LEADER

FRIDAY 8 FEBRUARY 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	Nelson	<p>Disposal Via Auction of London Avenue, North End and 11 Ranelagh Road</p> <p>Proposals:</p> <p>i) That the City Council transfer its freehold interests in 4 London Avenue North End and 11 Ranelagh Road Stamshaw Portsmouth to the highest bidders;</p> <p>ii) That the City Solicitor be authorised to complete the transfers.</p> <p>iii) That the Head of Asset Management Service be authorised to appoint auctioneers to sell the properties and agree heads of terms for the disposals.</p> <p>These former council houses have been empty for some time and require major capital investment to bring them up to standard for continued use. A financial appraisal conducted by HRA accountants has recommended that they be sold and the funds gained be used to repair other vacant retained homes to decent homes standard, for continued occupation by council tenants. The Asset Management Service supports this conclusion.</p> <p>It is proposed to appoint an auctioneer to sell the property via an auction, most likely in May</p>	<p>Robert Leslie AMS (Property) Tel: 9283 4263</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 15 February 2008**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
5	07/02309/FUL St Jude	137 Albert Road Southsea Installation of new shopfront and roller shutter	<p>The Portsmouth Society have objected to this proposal and suggest that a transparent roller shutter should be installed.</p> <p>The shopfront would be designed with a glazed shopfront with seamless glass joints. In terms of appearance, it is considered that the proposed shopfront would relate appropriately to the recipient building and would form an acceptable design solution in the context of policy DC1 of the Local Plan. Furthermore, the drawings indicate that the shutters would be of the pin-hole or 'visi-screen' type which, in the context of the street scene would be considered acceptable. However, as the applicant has not specified a colour, a condition will be imposed requiring the colour of the shutter to be agreed in writing.</p>	<p>Jade Mepham-Ellis</p> <p>Tel: 023 9284 1105</p> <p>Conditional Permission</p>
6	07/02459/FUL Milton	139 Essex Road Southsea Installation of rooflights to front roofslope	<p>An objection from the Portsmouth Society has been received on the grounds that the proposals would not enhance the Conservation Area.</p> <p>The applicant seeks to install three rooflights to the front roofslope of the house. Given that there are already a number of properties on the south side of the road that have dormers and rooflights it is not considered that the proposed rooflights would have a detrimental effect on the character and appearance of the conservation area. Furthermore, the rooflights will be fitted with Conservation Recessed Flashing Kits to minimise their visual impact and, in these circumstances, will relate satisfactorily to the recipient building. I am therefore satisfied that the proposed rooflights would not prove contrary to policies DC1 or DC10 of the Local Plan.</p>	<p>Jade Mepham-Ellis</p> <p>Tel: 023 9284 1105</p> <p>Permission</p>

	WARD		OFFICER CONTACT
7		<p>Media Releases</p> <p>The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council’s website. For hard copies, or further information, please contact Corporate Communications Team.</p> <ul style="list-style-type: none"> • Local bands wanted for ‘Live at the Bandstand 2008’ • Free Citizenship classes in Portsmouth • Couple in Portsmouth given anti-social behaviour orders • Copnor ward by-election: media invitation to the count • New classes in conversation • Book quiz opens new chapter in literacy • Sports college success for Mary Rose School • Children and young people win respect • Spinnaker Tower External Elevator • Best in the Country award for council’s Land Charges team • Make the leap to a healthier life • Op Drink Safe six months marked with new police intervention teams • Portsmouth Primary recognised as an improving school • Ofsted praise Copnor Junior School. • “Critical friends” wanted • City celebrates Charles Dickens’ birthday • Road mending work hits the magic million • Flights of fantasy at the City Museum 	<p>Mark Wingham Corporate Communications Team Manager Tel: 9283 4142</p>

	WARD		OFFICER CONTACT
8		<p>The Victoria Climbié Inquiry – monthly reporting of unallocated cases</p> <p>The report of the inquiry carried out by Lord Laming into the death of Victoria Climbié recommended that elected members should receive monthly reports on the number, nature and reasons for unallocated cases. The Executive Member, Education, Children and Families agreed that these reports be made available to all councillors via MIS.</p> <p>A copy of the detailed report for 31st December 2007 has been placed in the members' room. In summary the detailed report shows that:</p> <ul style="list-style-type: none"> • there were 1244 children's cases open to children's social care on 31/12/07, a 1.7% increase (+ 21 children) over the previous month; • the number of children whose cases were open and who were "unallocated" according to the standard recommended by Lord Laming (<i>i.e. that to be counted as allocated the case must be being actively worked by a qualified social worker</i>) decreased by 8.2%, down from 720 at the end of November to 661 at the end of December; • that if cases being actively worked by non social work qualified workers are counted as allocated, the proportion of unallocated cases has gone down from 30.9% at the end of November to 27.8% at the end of December; • of these unallocated cases (<i>which are normally managed through either a 'care management' approach, whereby a qualified social worker or team manager commissions services from other providers such as family centres; or are held on duty - i.e. a team manager or senior practitioner keeps the case under regular review and the duty officer for the team responds to immediate needs as they occur</i>), 2 were looked after children, 2 were children on the child protection register; and 342 (compared to 372 in the previous month) were children in need (<i>i.e. mainly cases close to the threshold of becoming looked after or placed on the child protection register</i>). <p>The comparison table that accompanies the Detail Report includes comparative figures for the same month last year. This shows that there was little difference in the number of cases open in December 2007 compared to December 2006 (1244 and 1249 respectively). Indeed, there is little significant difference in any of the figures specific to looked after children, child protection and children in need with the only figure of any note being the fact that there were 25 more children on the Child Protection Register in December 2007 than there were in December 2006.</p>	<p>Stuart Gallimore Head of Safeguarding Tel: 9284 1154 or Lynda Fisher Strategic Director, Children, Families and Learning Tel: 9284 1202</p>

	WARD		OFFICER CONTACT
9		<p>Change of Date of Executive Member for Community Safety's Decision Meeting in June</p> <p>Please note that Councillor Paula Riches' decision meeting has been rescheduled from Tuesday 3 June to the following day, Wednesday 4 June at 10am. Please note in diaries.</p>	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p>
10		<p>Fitzherbert & Moody Charity – Reappointment of Trustee, Mr Mike Blandford</p> <p>On the MIS of 25 January 2008, notice was given of a vacancy for a trustee of the above charity, due to the expiry of Mr Mike Blandford's current term of office. It was indicated that Mr Blandford wished to continue as a trustee, and that the trust wished him to. Any other volunteers for the vacancy were invited; otherwise the intention was to re-appoint Mr Blandford. There were no other volunteers for this vacancy by the deadline given of 4 February. Therefore, Mr Blandford has been appointed for a further four-year term to January 2012.</p>	<p>Lin Chaplen Democratic Services Tel: 9283 4053</p>
11		<p>The Denis Connors Memorial Trust – Vacancy for Trustee</p> <p>This charity has been running for 25 years and has a vacancy for a trustee. The appointment is by the Trust itself rather than by the City Council, and the trustees would like to invite a current or former councillor to join them. The trust aims to help disabled children in Portsmouth, the Isle of Wight and the wider Hampshire area by the provision of grants, usually towards the cost of the purchase of specialist equipment or care. For further information on the trust please contact Joanne Wildsmith who acts as their clerk.</p>	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p>
12		<p>Licensing Sub Committee – 6 February 2008</p> <p>The following is a summary of the decision taken;</p> <ul style="list-style-type: none"> Licensing Act 2003 - Application for the variation of a premises licence - The Portsbridge Public House, Portsmouth Road, Portsmouth PO6 2SJ <p>The application to vary the premises licence, as amended, at The Portsbridge Public House, Portsmouth Road, Portsmouth was granted so as to permit;</p> <p>"The alteration of the licensing plans to provide a new disabled WC facility to the existing inner entrance lobby and to provide a new disabled ramp and new entrance door."</p>	<p>Lucy Wingham/ Karen Martin Democratic Services Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
13		<p>Policy & Review Topic Panel C – Monday 11 February at 3 pm in the Executive Meeting Room</p> <p>The Policy & Review Topic Panel C will meet on Monday 11 February in Executive Meeting Room, Third Floor, The Guildhall at 3pm to continue their review into Pupil Exclusions from Portsmouth City Schools. A Member of the Teachers' Liaison Panel, Ms Helen Reeder and the Head Teacher of Stamshaw Junior School, Mr Simon Cattermole will be attending to participate in a question and answer session with members of the Panel on aspects of exclusions policy including managing behavioural issues and alternatives to exclusion.</p> <p>The Executive Member for Education, Children and Young People and the Strategic Director for Children Families and Learning have also been invited to attend.</p>	<p>Vicki Plytas Democratic Services Tel: 9293 4058</p>
14		<p>Executive – Tuesday 12 February at 12 noon in the Executive Meeting Room</p> <p>At this meeting, the Executive will consider items of business on the following subjects:</p> <p>Report on the Use of the Area Based Grant * Landlord's Maintenance Budget * City Council Budget Report 2008/09 to 2011/12 * Capital programme * Process for Achieving Efficiency Savings Medium Term Resource Strategy 2008/09 to 2011/12 *</p> <p>(* These reports are also due for consideration at the City Council meeting being held later in the day on Tuesday 12 February.)</p> <p>Also reports on:</p> <p>Portsmouth Club relocation Cosham Fire Station Personal Injury claim against Portsmouth City Council (NB: this report contains an exempt appendix.)</p>	<p>Nick Eaton Democratic Services Tel: 9283 4052</p>

	WARD		OFFICER CONTACT
15		<p>Executive Member for Community Safety's Decision Meeting – Wednesday 13 February at 10 am in the Executive Meeting Room, Guildhall</p> <p>Councillor Paula Riches will be considering the following items:</p> <ul style="list-style-type: none"> • Substance Misuse Needs Assessment - presentation item • The Work of the Racial Awareness Service • Future of Youth Inclusion Support Panels • Redeployable CCTV Camera - possible purchase • 2007 CCTV Statistics • Monitoring of 2007/08 Cash Limits and Capital Programme for period ending 31 December 2007 	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p>
16	Cosham	<p>Cosham United Reform Church, Mulberry Lane Ref: 07/00243/FUL Decision: Allowed Decision Date: 2 November 2007</p> <p>An appeal was lodged against the refusal for the construction of seven dwelling houses with associated parking and landscaping after demolition of existing church buildings.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to allow the appeal.</p>	<p>Mark Bridge Planning Service Tel: 9283 4298</p>
17	Drayton & Farlington	<p>107 Havant Road, Portsmouth, Hants, PO6 2AH Ref: 07/01468/FUL Date Lodged: 13 December 2007</p> <p>An appeal has been lodged against the refusal for the construction of part 3-/part 4-storey building to form 30 retirement apartments, 1 no. wardens flat and ancillary accommodation; associated refuse/cycle storage and parking for 14 vehicles (after demolition of existing house).</p> <p>The appeal is to be dealt with by the written representation procedure.</p>	<p>Ian Parkinson Planning Service Tel: 9283 4301</p>

	WARD		OFFICER CONTACT
18		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 4 February 2008 - Checklist [05/08]</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p> <p>CONFERENCES Council Worker of the Year awards 2008 Advising that there is still plenty of time to nominate your staff for the Council Worker of the Year Awards. The deadline for receipt of nominations is 5pm on Tuesday 11 March. LGalert Reference: 17/08</p> <p>SOCIAL SERVICES Exclusive Summit for Adult Social Care Lead Members Inviting adult social care lead members to The Cost of Care - Influencing the Green Paper, a Summit to be held exclusively for portfolio holders at the LGA Headquarters on Monday, 10 March 2008. It is a free event, running from 10:30 to 15:00 on the day LGalert Reference: 19/08</p> <p>WASTE Is your council interested in piloting a waste reduction and recycling financial incentives scheme? Is your council considering joining with other councils to form a joint Waste Authority? Advising that the LGA is working with Defra on the Waste Reduction Financial incentives scheme, and on Joint Waste Authorities. Any local authorities interested in working with the LGA should email alice.roberts@lga.gov.uk by 15 February 2008 to get involved. LGalert Reference: 18/08</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
19	Drayton and Farlington	81	Sainsbury's Supermarket, Fitzherbert Road	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Off-Licence</p> <p>Proposed Licensable Activities:</p> <p>Extension and alterations to the premises. No change to the licensable activities</p>	21 February 2008
20	Nelson	68	Gemini News 107 London Road	<p>Application for a Premises Licence</p> <p>Type of Premises: Off-Licence</p> <p>Proposed Licensable Activities:</p> <p>Sale of Alcohol</p> <p>Monday to Sunday from 06:00 until 22:00</p>	3 March 2008

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
21	Charles Dickens	216	Trafalgar, 16 Edinburgh Road	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Public House</p> <p>Proposed Licensable Activities:</p> <p>Alterations to the premises. No change to the licensable activities</p>	5 March 2008