City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 8 DATE: FRIDAY 22 FEBRUARY 2008

The Members' Information Service produced in the Democratic Services Unit by John Haskell has been prepared in three parts -

- Part 1 Decisions by the Executive and individual Executive Members, subject to Councillors' right to have the matter called in for scrutiny.
- Part 2 Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Executive Member or Regulatory Committee; and
- Part 3 Items of general information and news.

Part 1 - Decisions by the Executive

The following decisions have been taken by the Executive (or individual Executive Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

DATE: FRIDAY 22 FEBRUARY 2008

	WARD	DECISION	OFFICER CONTACT
1		Executive Member for Traffic & Transportation Decision Meeting – 20 th February 2008	Teresa Deasy Democratic Services
		At his decision meeting, Councillor Alex Bentley took the following decisions:	Tel: 9283 4056
		The Portsmouth City Council (Amendment to On and Off Street Places Charging Times) (No 2) Order 2008	
		This item was referred to the full Executive for decision on 17 th March.	
		The Portsmouth City Council (Various Roads) (Parking Places and Amendments to Waiting Restrictions) (No 3) Order 2008	
		This item was referred to the full Executive on 17 th March.	
		The Portsmouth City Council (Off Street Parking Places) (No 4) Order 2008	
		This item was also referred to the full Executive meeting on 17 th March 2008.	
		Purchase of Chip and Pin Enabled Pay and Display Machines	
		The capital purchase of 30 chip and pin enabled pay and display machines at a total cost of £120,000 funded from the Off-Street Parking Reserve was approved.	
		Highway Management PFI Contract – Micro Asphalt	
		The report was not accepted but officers were requested to make further investigations and report again to a future meeting.	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Executive Member or Regulatory Committee. Your request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on Friday 29 February 2008. An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: TRAFFIC & TRANSPORTATION

FRIDAY 22 FEBRUARY 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Baffins, Copnor, Cosham, Fratton, Hilsea,	Raised Kerbs at Bus Stops Proposal: To seek approval to provide for the installation of raised kerbs at bus stops in the current financial year at an estimated cost of £16,100.	Roger Banks Transport and Street Management Tel: 9283 4613
	Milton and Central Southsea	It is the intention to carry out this work in conjunction with the Colas footway maintenance programme, and there is currently sufficient unallocated funding in the 2007/8 transport capital programme to support this proposal.	
		This proposal is consistent with current City Council policy to progressively replace kerbs at bus stops with Bus Stop Access Kerbs (raised kerbs), during highway maintenance projects (MIS item 30 July 2004). It is also consistent with the requirements of the Disability Discrimination Act 1995 to ensure that all buses are fully accessible to disabled people by 2015.	
		Whilst Colas will replace standard kerbs with raised kerbs at bus stops as a matter of course when their maintenance work includes the replacement of the kerbs, they require some additional funding to replace kerbs that otherwise do not need to be replaced. It offers best value and less disruption to carry out this additional work at the same time.	
		The sites scheduled for maintenance work in February and March 2008 include bus stops in Spur Road, Copnor Road, Winter Road and Chesterfield Road – a total of 15 locations.	

PORTFOLIO: TRAFFIC & TRANSPORTATION

FRIDAY 22 FEBRUARY 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		Proposal: To enter into the tender process for a contract to resurface a number of Portsmouth City Council car parks to bring them up to the minimum standard required for Health and Safety. The estimated cost of the work in total is between £45,000 and £50,000, to be funded from the Off Street Parking Reserve. The car parks to be repaired are: Camber Quay, Isambard Brunel Surface, Clarence Parade, and D-Day. These works are outside of the normal maintenance budget and are the minimum necessary to maintain these car parks in a reasonable operational condition.	

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

FRIDAY 22 FEBRUARY 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	WARD	Proposal: that the licence fees for the three City Council owned Business Centres within the Planning, Regeneration & Economic Development portfolio will increase as follows with effect from 1 April 2008: Victory Business Centre by 3% Portsmouth Enterprise Centre by 6% Challenge Enterprise Centre by 6% The increases mean that the centres remain competitive compared to other similar facilities in South Hampshire.	Johanna Davies Regeneration & Business Tel: 9284 1069

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm** on **Friday 29 February 2008**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
5	07/02413/ADV Nelson Rudmore House Rudmore Square Portsmouth Display of internally illuminated individual halo-lit letter logo signs to north, south and east elevations		A letter of objection has been received from the Ferry Port Manager on the following grounds: (a) additional signage would confuse users of the highway; (b) the signs on the south elevation face the Port; and (c) signs visible from the M275 motorway and will distract drivers. The applicant seeks to display three internally illuminated halo-lit letter logo signs on the north, south and east elevations of the building and would be some 12m in length by 2m in height approximately 12m above ground level. Having regard to the size of the building it is considered that the proposed signs would not amount to visually obtrusive features or, in a wider context, prove detrimental to visual amenity. Against the background of the floodlit port the proposed signs would not adversely affect public or highway safety. I am, therefore, satisfied that in terms of policy DC24 of the Local Plan an objection would not arise.	John Gregory Tel: 023 9283 4305 Consent
6	08/00056/FUL St Thomas	South Gate East Side Plaza Site Gunwharf Quays Installation of vehicle barrier to south gate entrance	One letter of objection has been received from a nearby resident on the grounds that; (a) the barrier is too close to the public road; (b) highway concerns where there is a queue of traffic; (c) footway not clearly marked for pedestrians. The applicant seeks permission for the installation of a vehicle barrier at the entrance for commercial vehicles. In terms of visual impact, I am satisfied that the proposed vehicle barrier would not amount to a visually obtrusive feature. With regards to highway safety, the position of the vehicle barrier is considered to be satisfactory and as it will be primarily commercial vehicles using the entrance, it is considered that the barrier would not give rise to a sustainable objection on highway safety grounds.	Jade Mepham-Ellis Tel: 023 9284 1105 Permission

Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
08/00060/FUL Charles Dickens	1-113 Wilmcote House Tyseley Road Southsea Formation of new ballcourt with 3 metre high boundary fencing	A letter of objection has been received from a neighbouring resident on the grounds that; (a) the area is designed to be used as a communal garden; (b) unsuitable for use as a football pitch; (c) high boundary fencing would feel like a prison; (d) noise; and (e) there is a pitch nearby. The area of land to which this application relates is partly being used as an informal ball games area, with the remainder being open space. The ball courts area would be enclosed by 3m galvanised steel fencing, and would be similar in appearance of that enclosing the adjoining play areas. In design terms the 3m high boundary fencing would not amount to a significant visual intrusion in the context of the surrounding area. The applicant seeks to surface the area with a bitmac playing surface that in my view would be acceptable in appearance. As the use of the site would not significantly alter, the proposed facility would not result in increased noise and disturbance to nearby residents. Therefore I am satisfied that the provision of the ballcourt would not represent a visually obtrusive feature and would be in accordance with policy DC1 of the Local Plan.	Jade Mepham-Ellis Tel: 023 9284 1105 Permission
	Ward 08/00060/FUL	Ward O8/00060/FUL Charles Dickens Description of Development 1-113 Wilmcote House Tyseley Road Southsea Formation of new ballcourt with 3	O8/00060/FUL Charles Dickens 1-113 Wilmcote House Tyseley Road Southsea Formation of new ballcourt with 3 metre high boundary fencing The area of land to which this application relates is partly being used as an informal ball games area, with the remainder being open space. The ball courts area would be enclosed by 3m galvanised steel fencing, and would be similar in appearance of that enclosing the adjoining play areas. In design terms the 3m high boundary fencing would not amount to a significant visual intrusion in the context of the surrounding area. The applicant seeks to surface the area with a bitmac playing surface that in my view would be acceptable in appearance. As the use of the site would not significantly alter, the proposed facility would not result in increased noise and disturbance to nearby residents. Therefore I am satisfied that the provision of the

Part 3 - Information and News Items

	WARD		OFFICER CONTACT
8		Media Releases The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website. For hard copies, or further information, please contact Corporate Communications Team.	Mark Wingham Corporate Communications Team Manager Tel: 9283 4142
		 Fun day for children and young people who are visually impaired At home with the Wiltons Date missing from News Release 1385 High level meeting to resolve problems with Spinnaker Tower's external lift City residents asked for their opinions on crime Calling all cabbies Royal Navy's summer spectacular will prove a tourism winner for the city Portsmouth: A Child's Impression 	
9		Term and Holiday Dates for Portsmouth Schools 2009/2010 The results of the consultation with schools on the proposed term and holiday dates for the academic year 2009/2010 received 38 supportive responses and 2 seeking clarity on the September start date for 2010/11. It was clarified with respondents that this date is not set as part of the 2009/2010 process. It is therefore confirmed that the agreed term and holiday dates for the academic year 2009/2010 are: 3 September – 23 October 2 November – 18 December 4 January – 12 February 22 February – 1 April 19 April – 28 May 7 June – 23 July	Marc Rostock, Planning, Performance and Policy Tel: 9268 8338

	WARD	TRIBA	OFFICER CONTACT	
10		Planning, Regeneration and Economic Development - MEETING DATE MOVED	Sam Meyer Democratic Services	
		Due to conflicting diary commitments, the Planning, Regeneration and Economic Development (PRED) Decision Meeting scheduled for Friday, 7 March 2008, has been moved to Monday , 10 March 2008 .	Tel: 9283 4083	
		This meeting will be held in the Executive Meeting Room of the Guildhall and agendas and reports will be circulated in due course.		
11		City Helpdesk – Local Taxation Self Service Pilot	Marina Martin City Helpdesk	
		With effect from the 3 rd March 2008, the City Helpdesk will be running a pilot project, providing a telephone based self-service option for callers with a range of Local Taxation queries. The aim of the project is to provide 24hour / 7day access to key elements of the service and general information that does not require the direct involvement of Helpdesk staff.	Operations Manager Tel: 9284 1182	
		If successful, this will effectively increase the Helpdesk's capacity, call-waiting times will be improved and Helpdesk staff will be able to prioritise their efforts on the more complex customer queries.		
		The pilot is being funded from within existing Revenues & Benefits budgets on a 6-month trial basis in order to evaluate its effectiveness, customer acceptance and value for money.		
12	Charles	Land Train	Samantha Fay	
	Dickens, St Jude, St Thomas	Given the success of last year's operation, a private company once again intends to operate a land train service this summer that will run along the public highways linking Southsea, the Seafront, Old Portsmouth, and Gunwharf Quays. The aim is to move visitors safely and effectively around the city without the need to use cars. There is to be a slight alteration to last year's route as this year the train will travel along Broad Street with a stop in East Street as opposed to stopping in Grand Parade, at the request of the residents.	Southsea Town Centre Manager Tel: 0790 4436310	

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	WARD		OFFICER CONTACT
13	Nelson	Commercial Port Performance	Mark Willcox Business Manager
		The following items update Members on the current performance of the Commercial Port during the financial year. Copies of all items and reports are deposited in the Members' Room where indicated.	Port Manager's Department Tel: 9285 5914
		Traffic Throughput 2007/08	
		The Port has seen a decline in passengers (-2.83%), a decrease in vehicles of (-2.37%) in the financial year. These decreases are also reduced when looking at the calendar year, (-2.97%) for passengers and (-2.34%) on vehicles since January 2007. Also, freight has seen a decrease of (-0.23%) for the financial year and a decrease of (-0.53%) for the calendar year.	
		Port Marine Safety Code	
		This report fulfils the Port's obligation under the Port Marine Safety Code of keeping the Duty Holders advised on incidents in the Harbour from 1 January to 31 December 2007 and therefore brings Members up to date on the current situation. There was 1 incident which are detailed and noted in the main report.	
		Monitoring of Cash Limits Statement 2007/08	
		That Members note a report of the Income and Expenditure as at 31 December 2007 compared to the revised Cash Limit for 2007/08. The forecast outturn position indicates an increase of £23,900 compared to the revised estimate. A full copy of the report is deposited in the Members' Room.	

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14		Standards Committee - 18 February	Nick Eaton Democratic Services
		At its meeting on Monday 18 February the Standards Committee made the following decisions:	
		Appointment of new independent members on the Standards Committee - The Committee agreed to invite a number of candidates for interview, on a date to be determined. The date(s) to be used would have particular regard to the availability of the 2 current independent members.	
		Joint Working arrangements for initial assessment of misconduct investigations- The City Solicitor updated on the ongoing discussions that he was having with neighbouring authorities.	
		Code of Conduct for officers and members dealing with planning applications- Members made some minor drafting recommendations but otherwise noted the report and endorsed its submission to the Development Control Committee and Executive member for Planning, Regeneration & Economic Development for them to consider.	
		Updated report on progress of complaints made to the Standards Board for England - Members noted the report but asked the City Solicitor to make minor some minor clarifying amendments in respect of future reports. They also asked that future reports should seek to provide a comparison between Portsmouth and authorities of a similar size and character.	
15		Licensing Sub Committee Meeting - 20 February	Karen Martin/
		The following is a summary of the decision made:	Lucy Wingham Democratic Services
		The application for a premises licence at That Great Food Place, Unit R21, The Lighthouse, Gunwharf Quays, Portsmouth, PO1 3TA was granted so as to permit the following licensable activities:	Tel: 9283 4662
		Sale of alcohol daily from 1000 hours until 2300 hours and on New Year's Eve a continuation until the commencement of permitted hours the following day.	
		with the premises open to the public daily from 0700 until 2330 hours.	

1	WARD		OFFICER CONTACT
16	Development Control Committee - 20 February		Joanne Wildsmith Democratic Services
	The following decisions were taken:		Tel: 9283 4057
	* Change to the Scheme of Delegation of Officers - the Regulations Assessment was delegated to the Head of Delegation. * Development applications; * 1) 07/02054/FUL - 43 Military Road, Hilsea - condition of new second floor with mansard roof (Amended sche 2) 07/02096/FUL - 112 and Rear of 114 Jessie Road, houses and construction of single garage, accessed frover (Re-submission of planning application 07/00767. considered. * 3) 07/02333/FUL - 23-31 St Ronans Road, Southsea - care and nursing home (Use class C2); installation of extensions to rear elevations of 23-31 St Ronans Road extra conditions added by the committee (relating to not landscaping) * 4) 07/02371/FUL - 3 Kingsland Close, Portsmouth - condected development of the tree of the willinghouse - granted conditional permission. * 5) 07/02372/FUL - 32 Kingsland Close, Portsmouth - condected development of the tree of the willinghouse - granted conditional permission. * 6) 07/02453/FUL - 12 Tregaron Avenue, Portsmouth - extension, lean-to roof to existing flat roof at rear, front first floor front windows - granted conditional permission retention of the tree) * 7) 07/02458/PLAREG - 138 Newbolt Road, Paulsgrow and gates to Macaulay Avenue (Re-submission of appronditional permission. * 8) 08/00003/PLAREG - 148 Highland Road, Southsea conservatory to rear elevation. 9) 08/00014/FUL - 58 Albert Road, Southsea - construancess to existing flats); single storey rear extension to alterations including replacement shopfront - granted on Planning Services being granted delegated powers to	f Planning Services under the Scheme of all permission was granted for the construction ame). Southsea - alterations and conversion to form 2 com Londesborough Road, with roof terrace (FUL) - this item was deferred and not change of use of 29 and 31 to form residential dormer windows to front roof slopes and 4 - was granted conditional permission with 3 bise mitigation, location of bin stores and instruction of single end of terrace construction of two storey side and rear bay window and lean-to roof, and gables to in with an additional condition (relating to e - construction of new 2M high boundary wall lication 07/01597/PLAREG) - granted - permission was granted for the retention of ction of 3 storey rear extension (to improve a form office (Class B1(A)); and external onditional permission with the Head of	

Part 3 -	Information	and News	Items	(cont'd)	1

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17	_	Use of Permits for Commercial Style Vehicles at the Port Solent Household Waste Recycling Centre	Karen Rutter Environment & Public Protection
		In an effort to reduce illegal trade waste entering the Port Solent Household Waste Recycling Centre, the use of permits will commence from 1 July 2008 for residents wishing to use vehicles of a commercial nature to deliver their own household waste.	Tel: 9284 1344
		The permits are free to residents who only have access to a commercial vehicle, with 12 permits issued annually per resident, with the option to apply for a further 6, if required.	
		Introduction of the scheme will be at no cost to the authority, as it will be funded through the savings realised by the scheme being introduced across the other 25 HWRC's in Hampshire. Details of the scheme can be found at: http://www3.hants.gov.uk/waste-and-recycling/tradewastecontrols.htm.	
18		Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing 18 February 2008 Checklist 07/08	Local Government Association (LGA) Email:
		Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.	info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk
		HEALTH	
		Lifting the Burdens Task Force review of the Department of Heath - call for evidence The Lifting the Burdens Task Force is an independent practitioner body which was set up by the Secretary of State for Communities and Local Government to review the bureaucratic and performance management burdens between central and local government. The Task Force is calling on all councils to send in evidence of Department of Health requirements which cause the greatest difficulty. The deadline for submissions is Friday 28 March. The Task Force's report will be submitted to the Secretary of State for Health in the summer and the LGA encourages councils to respond. LGA Circular Reference: 28/08	

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WARD		OFFICER CONTACT
	LGA CONFERENCE	
	LGA Culture, Tourism and Sport Conference: Arena & Convention Centre, Liverpool, 13/14 March 2008 Circulating updated details for the programme for the LGA Culture, Tourism and Sport Conference taking place in Liverpool next month. We are pleased to announce that the new Secretary of State for Culture, Media and Sport, the Rt Hon Andy Burnham MP is now confirmed to speak at this conference. LGA Circular Reference: 26/08	
	Secondment Opportunity - Senior Project Officer Advertising a post helping to drive forward council action on climate change. The post will help foster our working partnership with the Energy Saving Trust to effect further positive developments is this high profile arena. LGA Circular Reference: 25/08	
	Enjoy England - Celebrate St George's Day (23 April 2008) Circulating a booklet advising on ideas on how to get involved in St Georges Day on 21 April. This is a great opportunity for local authorities to raise awareness of their own cultural, historical and culinary heritage whilst bringing together communities in a celebration of unity. LGA Circular Reference: 27/08	

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
19	Milton	338	Langstone Student Village Bar,	Application to vary a Premises Licence	13 March 2008
			University of Portsmouth, Furze	Type of Premises: Bar	
			Lane	Proposed Licensable Activities:	
				Amend conditions. No change to licensable activities.	

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
20	St Jude	548	The Clarence House Hotel, Clarence Road	Application for a Premises Licence	14 March 2008
				Type of Premises: Hotel	
				Proposed Licensable Activities:	
				Late Night Refreshment Sale of Alcohol	
				Proposed standard days and timings:	
				 Monday to Sunday from 23:00 until 05:00 Monday to Sunday from 00:00 until 23:59 (residents only) 	
				Hours open to the public: Monday to Sunday from 17:00 until 23:00	