

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 16

DATE: FRIDAY 18 APRIL 2008

The Members' Information Service produced in the Democratic Services Unit by John Haskell has been prepared in three parts -

Part 1 - Decisions by the Executive and individual Executive Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Executive Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Executive

The following decisions have been taken by the Executive (or individual Executive Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on Tuesday 22 April.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Executive Decision Meeting - 11 April 2008</p> <p>The Executive has made the following decisions:-</p> <p>District Auditor's Annual Report and Inspection Letter 2007/08</p> <p>The report and DA's letter were noted.</p> <p>Comprehensive Performance Assessment (CPA) – Corporate Assessment – Draft Self-Assessment</p> <p>DECISIONS:</p> <p>(1) The draft self-assessment be approved as the basis of PCC's submission to the Audit Commission.</p> <p>(2) That authority be delegated to the Chief Executive, in consultation with the political group leaders, to make changes to the draft self-assessment ahead of formal submission of the document to the Audit Commission by 13 May.</p> <p>Portsmouth's Climate Change Strategy</p> <p>DECISIONS:</p> <p>(1) The outcomes of the Climate Change Strategy Stakeholder event be acknowledged.</p> <p>(2) The key themes and consultation questions for Portsmouth Climate Change Strategy consultation document be agreed.</p> <p>(3) The format of the consultation document for the Portsmouth Climate Change Strategy be agreed.</p> <p>(4) The timeframe for the consultation period (May – July 2008) be agreed.</p> <p style="text-align: right;">/Continued over ...</p>	<p>Nick Eaton Democratic Services Tel: 9283 4052</p>

	WARD	DECISION	OFFICER CONTACT
	(Cont'd)	<p data-bbox="398 217 1055 252">Repair of M275 Tipner Interchange Bridges</p> <p data-bbox="398 292 562 323">DECISION:</p> <p data-bbox="398 368 1776 512">That delegated authority be granted to the Interim Strategic Director to approve the signing of the Repair of M275 Tipner Interchange Bridges contract with Geoffrey Osborne Limited, subject to subject to consultation with the Traffic & Transportation portfolio holder and agreement to the final design, the target cost and programme.</p> <p data-bbox="398 552 1738 624">Proposed Establishment of Charitable Limited Company that would be Available to Hold Some Council Housing Assets and to Apply for Grant to the Housing Corporation</p> <p data-bbox="398 663 584 695">DECISIONS:</p> <p data-bbox="398 735 1727 879">(1) That the City Solicitor be authorised to establish a housing charity and associated non-charitable private company to form a Charitable Limited Company and associated non-charitable company able to develop and redevelop some parts of the council's land and other resources.</p> <p data-bbox="398 919 1753 1031">(2) That application be made to the Housing Corporation for registration of the companies so formed, with a view to their being able to apply for funding inter alia under Housing Act 1996 s.27a.</p> <p data-bbox="398 1070 1753 1142">(3) A further report, with a financial appraisal, be made to the Executive Member for Housing and to the full Executive before such companies are brought into operation.</p> <p data-bbox="1518 1182 1776 1214" style="text-align: right;">/Continued over...</p>	

WARD	DECISION	OFFICER CONTACT
(Cont'd)	<p>Review of the Council's Policy on the Flying of Flags from Civic Buildings</p> <p>The main thrust of the report from the Policy & Review (Oversight) Panel was agreed with some minor amendments. The Executive agreed that in addition to the those flags/dates shown in the appendix to the report, flags for "Battle of Britain " week and the battle honour days for The Princess of Wales's Royal Regimental flag will be flown in the Guildhall Square in Portsmouth (on their principal battle honour days.)</p> <p>DECISION:</p> <p>That the following policy with regard to the flying of flags from civic buildings be adopted –</p> <ul style="list-style-type: none"> • Fly on the Civic Offices roof top flag mast the union flag, which will be replaced with the city flag on those occasions as determined by protocol. • Fly on the Civic Offices apron flag poles: <ul style="list-style-type: none"> • The flags of the United Kingdom, the European Union, Crown Dependencies and the countries with which Portsmouth is officially twinned as appropriate. • As and when there are civic events or visits involving persons from overseas, the appropriate national flag of that country should wherever practicable be flown. • As and when any organisation is holding a conference or event in the Guildhall, the flag of that organisation, as long as the aims of the organisation are not in conflict with those of Portsmouth City Council. • The City Solicitor be authorised to consider and determine new requests to fly flags on the Civic Offices apron flag poles flags from organisations whose causes are not in conflict with the principles espoused by the City Council. <p>Wickham Street Multi Storey Car Park (NB: this item included an exempt appendix)</p> <p>DECISION:</p> <p>That approval be granted for the City Solicitor to enter into a 5 year Agreement with Pall Europe to enable PCC to operate the car park at Wickham Street.</p>	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Executive Member or Regulatory Committee. **Your request must be made to JOHN HASKELL (Democratic Services Manager) and must be received by not later than 5 pm on Friday 25 April 2008.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: EDUCATION, CHILDREN & YOUNG PEOPLE

FRIDAY 18 APRIL 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Baffins	<p>Provision of accessible toilet - Westover Primary School</p> <p>Proposal : To approve the allocation of £25,000 from the Education Capital Programme – Asset Management Plan uncommitted Schools Access Initiative 2007/08.</p> <p>This funding will allow for the provision of an accessible toilet at Westover Primary School, meeting the requirements within the Disability Discrimination Act, 1995 and Part M of the Building Regulations.</p>	<p>Christine Matchett School Services Officer Tel: 9268 8663</p>

PORTFOLIO: TRAFFIC & TRANSPORTATION

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		<p>Repair of Car Park Surfaces</p> <p>Proposal: To use the highway management PFI Contract Call-Off arrangements to procure Colas Ltd to undertake repairs to car park surfaces (to the four car parks stated below).</p> <p>Approval was given following an MIS item 3 dated 22/02/08 to enter into a competitive tender process for the repair of the surface of several car parks. However it would appear the more beneficial option would be to use the Highway Management PFI Contract Call-Off arrangements to procure Colas Ltd to undertake these repairs which are required to bring these car parks up to a minimum standard required for public health and safety and effective operation. The estimated cost of the work is between £45,000 and £50,000 and will be funded from the Off Street Parking Reserve.</p> <p>The car parks to be repaired are Camber Quay, Isambard Brunel Surface, Southsea Common (ex Clarence Parade) and D Day. These works are outside of the normal maintenance budget.</p>	<p>Michael Robinson Transport and Street Management Tel: 9268 8497</p>

THERE ARE NO PLANNING APPLICATIONS THIS WEEK

Part 3 - Information and News Items

FRIDAY 18 APRIL 2008

	WARD		OFFICER CONTACT
4	Hilsea	<p>Land Adjacent 157 Stanley Avenue Portsmouth Ref: 07/00710/FUL Decision: Dismissed Decision Date: 10 April 2008</p> <p>An appeal was lodged against the refusal for construction of two-storey building to form 2 semi-detached dwellinghouses with associated cycle/bin stores (resubmission of 06/00332/FUL)</p> <p>This appeal was dealt with by the Written Representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Alan Banting Planning Service Tel: 9283 4324</p>
5		<p>Media Releases</p> <p>The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website. For hard copies, or further information, please contact Corporate Communications Team.</p> <p>* 14/04/08 It's time to think big and think ahead</p> <p>* 16/04/08 Local firms bucking the economic trends</p>	<p>Corporate Communications Team Tel: 9283 4142</p>
6		<p>Chalkridge Road – Request for Residents Parking</p> <p>A petition of 38 signatures has been received requesting that Chalkridge Road be added to the East Cosham Residents Parking Scheme.</p> <p>Investigations into the situation are currently underway, with the relevant parties to be notified of the outcome upon its conclusion.</p>	<p>Margaret O'Neill Transport and Street Management Tel: 9283 4971</p>
7		<p>New Address for Councillor Stubbs</p> <p>Please note Councillor Luke Stubbs' home address is 5 Vanguard Court, Centurion Gate, Southsea, PO4 9TD.</p>	<p>Members' Services Tel: 9283 4936</p>

	WARD		OFFICER CONTACT
8		<p>Governance & Audit Committee – 11 April</p> <p>At this meeting the Committee:</p> <ul style="list-style-type: none"> * Noted the report submitted to the Executive on 19 March entitled "Vision Statement and Management Arrangements for the Management of the Council's Land and Property" and received an update from the Chief Executive. * Noted an update regarding training for security staff. * Received and considered reports from the District Auditor on <ul style="list-style-type: none"> Audit Progress March 2008 Annual Audit and Inspection Letter 2006/07 Health Inequalities Review of Internal Audit <p>and instructed the Chief Executive to instigate any necessary action arising from them.</p> <ul style="list-style-type: none"> * Noted the Audit Performance to March 15 2008, and that 75% of the 2007/08 audit plan is likely to be achieved, a substantial increase from the previous year's figure of 46%. The highlighted areas of control weakness were noted. The Audit Plan for 2008/09 and audit resources, and the draft Audit Protocol, were noted and approved. * Noted the status to date of the Annual Governance Statement (AGS) process, including the draft AGS; the Committee expressed its satisfaction that the draft statement adequately reflected issues that it had considered during the year. * Noted the progress of the action plan regarding the Annual Audit and Inspection Letter 2005/06, which is now largely completed. <p style="text-align: right;">/Continued over...</p>	<p>Lin Chaplen Democratic Services Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
	(Cont'd)	<ul style="list-style-type: none"> <li data-bbox="398 212 1765 320">* Received a presentation on the Audit Service gap analysis being undertaken with the assistance of the University of Portsmouth. Members completed a questionnaire on their view of audit performance to assist in the assessment and improvement of the service. <li data-bbox="398 360 1765 469">* Received an update on the Business Continuity Management Implementation Programme, and requested another more detailed report to its next meeting detailing the services where plans were not yet in place and/or had not yet been tested. <li data-bbox="398 509 1765 681">* Approved changes to elements of the City Council's Comprehensive Performance Assessment (CPA) scores, and noted progress being made in preparing for the CPA corporate assessment and Joint Area Review (JAR) in June/July 2008. The Audit Commission's proposed changes to the performance framework for local authorities was noted. <li data-bbox="398 721 1765 799">* Received a comprehensive report from the Accountancy Manager on the City Council's consolidated debt position and credit management strategy. <li data-bbox="398 839 1765 917">* Approved the policy and procedure for the application of the Regulation of Investigatory Powers Act 2000. <li data-bbox="398 956 1765 1034">* Noted the annual report for the Governance & Audit Committee for 07/08 and referred it to the full City Council. <li data-bbox="398 1074 1765 1278">* Noted the internal audit report on the Passenger Real Time Project (PORTAL) and the current position of the project. The Committee's view was that a further scrutiny enquiry would not be helpful in view of the full investigation of the circumstances of the project already undertaken by Internal Audit, but it called for a further report after the current Employment Tribunal is concluded setting out the redress and remedial action open to the City Council to take; at that point the report will also be taken to the full City Council. 	

	WARD		OFFICER CONTACT
9		<p>Development Control Committee – Wednesday, 23 April at 2.30pm in Room A, Civic Offices, Guildhall Square, Portsmouth</p> <p>The Committee will consider the following main agenda items:</p> <ul style="list-style-type: none"> • Room Move • Appeal decision - Marina Café, Southsea Esplanade, Southsea <p>The following Development Applications will be considered:</p> <ul style="list-style-type: none"> • 08/00279/FUL - 115 Second Avenue Portsmouth - Retention of log cabin for sensory/therapy equipment • 08/00316/FUL - 9 Uplands Road Drayton Portsmouth - Construction of part 2-/part single storey side extension, single storey rear extension and new pitched roof with dormer windows to front and rear roofslopes (Amended Scheme) • 08/00377/CON - Concrete Shelter Eastney Esplanade, Southsea - Demolition of concrete shelter (re-submission of 07/01945/CON) • 08/00415/FUL - Land Adjacent To 22 Dean Road, Portsmouth - Construction of new two-storey dwellinghouse (re-submission of 07/00437/FUL) • 08/00383/FUL - 11 Clarence Parade, Southsea - Alterations and conversion of existing garage facing Auckland Road West to form dwellinghouse, including construction of new garage <p style="text-align: right;">/Continued over ...</p>	<p>Karen Martin/ Lucy Wingham Democratic & Community Engagement Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
	(Cont'd)	<ul style="list-style-type: none"> • 08/00387/CON – 11 Clarence Parade, Southsea – Removal of boundary wall fronting Auckland Road West (Conservation Area Consent) • 07/00686/FUL – Land Adjacent Car Ferry Terminal, Gunwharf Road – Construction of part single/part two storey building including roof balcony and canopied summer terrace to form restaurant (Class A3) and cookery school (Amended Scheme) • 08/00142/FUL – Former Ailders Warehouse, Cross Street, Portsea – Construction of 165 dwellings in 3 blocks – in form of a terrace of 6 two-storey houses (with accommodation in roof) fronting new access road between King William Street and Cross Street, 4-storey building for 18 flats onto Prince George Street and 3- to 9-storey building for 141 flats/ maisonette onto Cross Street, surface/ basement car parking with access via Cross Street and Prince George Street, cycle stores and landscaping (after demolition of existing building) • 08/00179/FUL – Mayflower Public House, 295 – 297 Highland Road, Southsea – Construction of 7 terraced and 2 detached dwelling houses following demolition of existing (re-submission of 07/02009/FUL) • 08/00324/OUT – Lake House, 12 St Helens Parade, Southsea – Outline Application for the construction of 9 flats after demolition of existing building (principles of access, appearance, layout and scale to be considered) • 08/00344/FUL – Ocean Hotel & Apartments, 8-10 St Helens Parade, Southsea – Construction of one additional storey and new pitched roof to provide 6 flats • 08/00389/FUL – 24 – 25 Wimbledon Park Road, Southsea – Change of use of No 24 Wimbledon Park Road from flats to old peoples residential care home (Class C2) including construction of part single/part 3-storey link extension between Nos 24 and 25 Wimbledon Park Road (existing residential care home) (Re-submission of 07/02450/FUL) <p>Members are asked to note that this meeting will start at 2.30pm rather than 2.00pm as usual.</p>	

	WARD		OFFICER CONTACT
10		<p>Portsmouth Football Club FA Cup Final Screening and Parade Saturday 17th and Sunday 18th May</p> <p>The Events Team have been asked to put together a programme of activity to provide a free viewing facility of Portsmouth's participation in the FA Cup Final on Saturday 17th May and a tour on Sunday 18th May to celebrate the club's successful season including reaching (and hopefully winning) the FA Cup Final for the first time since 1939.</p> <p>Research has been undertaken to cost the provision of one large viewing screen on Southsea Common and all the necessary health and safety issues including police, St John Ambulance, toilets and stewarding, all of which are requirements of an outdoor event. The tour on Sunday 18th May is scheduled to commence at 3 pm and all the details are currently being agreed between the City Council, PFC and Police. It is intended to have 'rolling' road closures as the buses follow the chosen route. Due to the thousands of supporters expected to join in with the celebrations a programme of entertainment will be devised for the stage on Southsea Common to help with crowd safety and entertain the crowds who are waiting to see their football heroes.</p> <p>There will be refreshment concessions with the exclusion of alcohol on both days.</p> <p>Initial budget implications for both events is circa £80,000 excluding any possible income generation from concessions or other relevant sponsors. Portsmouth Football Club have agreed to contribute £25,000 towards the celebrations leaving a potential shortfall of £55,000. No specific budget provision exists and therefore the Director of Corporate Resources & Services has used his delegated powers to authorise the release of £55,000 from the General Fund Contingency Provision, in consultation with the Leader.</p>	<p>Drusilla Moody Tourism, Visitor Services and Events Manager Tel: 9283 4091</p>
11		<p>Music For You – Concert by local organist Wendy-Elizabeth Leggatt at the Southsea Community Centre, St. Paul's Square, King Street, Southsea, on Saturday 19 April at 2pm.</p> <p>Tickets are available at the centre priced £5 each with all proceeds going to the Portsmouth World War Two Memorial Trust Fund.</p>	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
12		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 14th April 2008 Checklist 15/08]</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p> <p>CONFERENCES</p> <p>Local Government Futures - IPPR/LGA Conference The IPPR is running a conference in partnership with the LGA on 15th May 2008. Sir Simon Milton and Local Government Minister John Healey will both make key note speeches at this event. LG Alert Reference: 65/08</p> <p>LGA Annual Urban Conference - 24 July 2008 The LGA Annual Urban Conference and Exhibition will be held on Thursday 24th July 2008 at Cardiff City Hall. LG Alert Reference: 68/08</p> <p>LICENSING</p> <p>Proposal to amend Article 126 of the UK Air Navigation Order This alert advises of the consultation on the above. The consultation documents, including details of how to respond, can be seen on the LGA website. LG Alert Reference: 66/08</p> <p>LOCAL GOVERNMENT IMPROVEMENT</p> <p>The Place Survey Giving background to the LGA response to the Government's plans to replace the former BVPI user satisfaction survey with a new place survey. The response raised concerns with this survey, and the subsequent piloting of the survey has reinforced these concerns. The LGA are now in discussion with the councils who piloted this, CLG, Audit Commission and Ipsos MORI to find a way to improve it. LG Alert Reference: 67/08</p> <p>SOCIAL CARE</p> <p>CSCI review of eligibility criteria CSCI is carrying out a major review of the issues and problems associated with the current system for deciding who is eligible for council funding and support for social care services. The consultation stage of the review will close on the 9 May 2008. LG Alert Reference: 64/08</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
13	St Thomas	656	Rita 81 Elm Grove	<p>Application for a Premises Licence</p> <p>Type of Premises: Takeaway</p> <p>Proposed Licensable Activities:</p> <p>Late Night Refreshment</p> <p>Proposed standard days and timings:</p> <p>Sunday to Thursday from 23:00 until 23:59 Friday and Saturday from 23:00 until 01:00</p>	14 May 2008

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
14	Drayton	684	Keys News 56 Tregaron Avenue	<p>Application for a Premises Licence</p> <p>Type of Premises: Off-licence</p> <p>Proposed Licensable Activities:</p> <p>Sale of Alcohol</p> <p>Proposed standard days and timings:</p> <p>Monday to Sunday from 05:30 until 23:00</p>	13 May 2008
15	Charles Dickens	128	George Hotel 84/85 Queen Street	<p>Application for a Premises Licence</p> <p>Type of Premises: Hotel</p> <p>Proposed Licensable Activities:</p> <ol style="list-style-type: none"> 1. Late Night Refreshment 2. Sale of Alcohol <p>Proposed standard days and timings:</p> <ol style="list-style-type: none"> 1. Monday to Saturday from 23:00 until 23:59 Sunday from 23:00 until 23:30 2. Monday to Sunday from 00:00 until 23:59 	7 May 2008