

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 33

DATE: FRIDAY 15 AUGUST 2008

The Members' Information Service produced in the Democratic & Community Engagement Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

NB: There are no Part One items this week.

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 22 August 2008.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: TRAFFIC AND TRANSPORTATION

FRIDAY 15 AUGUST 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1		<p>Highway Management PFI Contract – Vacant Tree Pits</p> <p>Proposal: To reinstate paving at vacant tree pit sites at no cost to the City Council, as outlined below.</p> <p>When the Highway Management PFI Contract commenced in August 2004, there were 132 vacant pavement highway tree pits in which a tree had not been planted for some time. This has not changed up until the present time. The requirement to plant new trees in these vacant tree pits falls outside the scope of the Highway Management Contract, and the cost to the city to do so would be in the order of £112,000. Alternatively Colas Ltd have agreed to reinstate paving and remove these tree pits at no cost. It is recommended that this latter option is accepted.</p>	<p>Andy Finch Traffic and Street Management Tel: 9283 4620</p>

PORTFOLIO: EDUCATION, CHILDREN & YOUNG PEOPLE

FRIDAY 15 AUGUST 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2		<p>Mary Rose School – Works to the Post 16 / Leavers Terrace</p> <p>Proposal: To approve the allocation of £60,000 from the uncommitted £144,000 Access Initiative Funding 2008/09 for the installation of improved safety arrangements on the Post 16 / Leavers Terrace.</p> <p>The number of mobile young people who suffer from Autistic Spectrum Disorder (ASD) attending the school has increased. Current safety arrangements on the Post 16 / Leavers Terrace are unsuitable. This funding is required to increase the height and upgrade the safety arrangements so that the risk of falling from height is reduced.</p>	<p>Ken Rankin, School Services Manager Tel: 9284 1223</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 22 August 2008**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
3	08/01066/FUL St Thomas	<p>125 High Street Portsmouth</p> <p>Construction of pitched roof over existing flat roof and dormers to front and rear roof slopes.</p>	<p>This application relates to a three-storey terraced house with a flat roof situated on the northern side of High Street within the Old Portsmouth Conservation Area (04).</p> <p>The applicant is seeking permission to construct a pitched roof with barn ends over the existing flat roof with dormers to the front and rear roofslopes to be used for storage rather than living space. The height of the building would increase to 12.25m, some 0.2m lower than the top of the mansard roof adjacent to the south. The terraced property immediately to the north has a flat roof. The dormers would be 1m wide with slightly wider hipped roofs and stand 1.7m tall.</p> <p>One letter of comment has been received expressing concern at the impact the development would have on the street scene as its similarity to its neighbour would impact on the diversity of the street.</p> <p>The proposal would effectively create a four-storey dwelling. There are a number of four-storey buildings in the local area therefore it is not considered another property of this height would be out of keeping with the surrounding area. There is also a variety of housing styles and rooflines within the street so it is not considered the development would significantly reduce the diversity in the area. The dormers would be of a modest size appearing as clear insertions in the roof. The development would not significantly overshadow the fourth floor of the adjoining property or significantly alter the degree to which the properties to the rear are overlooked.</p>	<p>Paul Carnell</p> <p>Tel: 023 9284 1281</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
4	08/01123/FUL Central Southsea	Ground Floor 69 Fawcett Road Southsea Installation of ATM to front elevation	<p>This application relates to a two-storey terraced property located on the eastern side of Fawcett Road, within the Fawcett Road local centre as defined by Policy DC33 of the local plan. The applicant is seeking retrospective permission for the installation of an ATM machine within the front window of the ground floor shop.</p> <p>One representation has been received on behalf of the residents of Priory Court, located opposite the site, objecting to the proposed sign on the grounds that it would increase the amount of light glaring through the second floor window at night and that the ATM itself would attract more trouble and would be better placed in a shopping area, not an area that is primarily residential.</p> <p>Although the site is close to residential properties in Manners Road to the rear and Priory Court opposite, the site is within the Fawcett Road local centre with a number of commercial premises in A1 and A3/A5 uses. Therefore, it is considered the cash machine is located within a primarily commercial area and is considered acceptable in the street scene. Furthermore, the Crime Prevention Design Advisor has raised no objections on safety grounds. The representations regarding the glare of the sign are considered in the separate application advertisement consent.</p>	<p>Paul Carnell Tel: 023 9284 1281</p> <p>Permission</p>
5	08/01124/ADV Central Southsea	Ground Floor 69 Fawcett Road Southsea Display of illuminated sign above ATM	<p>This application relates to an ATM machine situated within the window of a lettings agent on the eastern side of Fawcett Road, within the Fawcett Road local centre as defined by Policy DC33 of the local plan. The applicant is seeking advertisement consent for the display of an illuminated sign fixed to the security panel above the ATM, both of which have already been installed.</p>	<p>Paul Carnell Tel: 023 9284 1281</p> <p>Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
5	(Cont'd)		<p>One letter of objection has been received on behalf of the residents of Priory Court on the grounds that the sign would increase the amount of light glaring through the second floor window at night and the ATM itself will attract more trouble and would be better placed in a shopping area, not an area that is primarily residential.</p> <p>The sign is of appropriate dimensions and the level of illumination is relatively low as would be expected on a development of this size. The site is within the local centre and as a result there are a variety of advertisements and signs, including several illuminated fascia signs on nearby shops. The sign is not therefore considered to look out of context. The submitted details indicate a comparatively low level of luminance that would not significantly alter the levels of light and glare in the street scene during night hours. The representation regarding an increase in trouble is not a material consideration in the context of an advertisement application, but is considered in the application relating to the installation of the ATM.</p>	
6	08/01157/FUL Drayton & Farlington	20 Grant Road Portsmouth Construction of two storey extension to side elevation	<p>One -email of objection has been received by a neighbouring resident on the grounds that the extension by virtue of its size would have an overbearing impact, block the view over Langstone Harbour from their property and therefore have an adverse effect on the value of their house.</p> <p>Permission is sought for the construction of a two-storey side extension. The applicant sought pre-application advice for the proposal in May 2008.</p> <p>The side extension is set back from the front wall of the house by approximately 2.75m, would be 4m wide and, would extend to meet with the existing rear wall of the house. It is accepted that the proposed extension would substantially increase the size of the building, however, given the spatial separation and the relationship with the adjoining properties, it is considered that the additional building bulk to the house would not have a significant affect on outlook or privacy.</p>	Nicola Frampton Tel: 023 9283 4305 Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
6	(Cont'd)		Furthermore, the design of the proposed extension conforms to the City Council's design guidelines and would appropriately relate to the existing property. Matters such as loss of view and loss of property value do not amount to material planning considerations. I am able to conclude that the scheme is capable of support.	
7	08/01177/ADV St Thomas	<p>The American Bar 58 White Hart Road Portsmouth</p> <p>Display of two non-illuminated fascia signs and one illuminated projecting sign</p>	<p>The American Bar public house comprises a part two-/part single-storey building on the corner of White Hart Road, Lombard Street and King Charles Street. The area is predominately residential; however the west/north-west elevation fronts a fish market, and falls within the Old Portsmouth Conservation Area (04). The applicant seeks advertisement consent for the display of two non-illuminated fascia signs and one externally illuminated projecting/hanging sign.</p> <p>One letter of objection has been received on behalf of the residents of Lombard Court on the grounds that although the application is for one illuminated sign and two non-illuminated signs, in reality all the signs will be illuminated. This would be inappropriate in the middle of a conservation area.</p> <p>The fascia signs would be on the first floor level of the two-storey element of the building some 4.4m above ground level. Each sign measures 1.05m wide by 0.85m tall and are made from 0.1m foamex board. The projecting sign will replace the existing sign located at the corner of the site adjacent to the boundary with the property in Lombard Street. The signs are considered to be of an appropriate size and design that compliments the existing building and the surrounding area. With regard to the representation received, the current levels of illumination will not change as a result of the proposed signage. The proposal is therefore not considered to be detrimental to the appearance of the conservation area.</p>	<p>Paul Carnell</p> <p>Tel: 023 9284 1281</p> <p>Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
8	08/01219/FUL Drayton & Farlington	<p>14 Station Road Portsmouth Hampshire</p> <p>Construction of first storey rear extension over existing single storey projection (re-submission of 08/00694/FUL)</p>	<p>Two e-mails of objection have been received from the occupiers of the adjoining properties on the grounds of; (a) bulk, (b) loss of light, and (c) loss of privacy.</p> <p>A previously refused scheme for the construction of a two-storey extension was considered unacceptable by reason of its size, and unsympathetic design, forming an undesirable and incongruous feature detrimental to the appearance of the existing house and the visual amenity of the surrounding area.</p> <p>The applicant now seeks permission for a revised scheme in that the design on the scheme has been altered to conform to the City Council's design guidelines and thereby overcome the reasons for refusal. It is proposed to build up over the existing single storey rear projection, the roofline would rise from an eaves level 1m above the eaves of the existing property and would be extended by 2m in depth. Two Juliette style balconies would be installed to the rear elevation. It is considered that the additional building bulk would be appropriate to the existing building, as it would have the appearance of a two-storey house from the rear. Furthermore, the addition of the extension at first floor would be in keeping with the recipient building and would be acceptable in the context of the surrounding area.</p> <p>Given the relationship of this property to both Nos.12/12a and 16 the increase in building bulk is not considered to be injurious to amenity either in terms of loss of outlook, overshadowing or privacy. I am therefore able to conclude that the scheme is capable of support.</p>	<p>Nicola Frampton Tel: 023 9283 4305</p> <p>Permission</p>

	WARD		OFFICER CONTACT
9		<p>Media Releases</p> <p>The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website. For hard copies, or further information, please contact Corporate Communications Team.</p> <ul style="list-style-type: none"> • Exclusion order passed as Operation Drink Safe continues in Portsmouth • Portsmouth marks Beijing Olympics at new Mountbatten Centre facility • Great ideas for family fun this summer • Publication of KS3 results delayed for Portsmouth pupils • Have your say on climate change • Portsmouth goes live! 	<p>Corporate Communications Team Tel: 9283 4142</p>
10		<p>The Portsmouth Plan – Draft Core Strategy - Consultation</p> <p>At the meeting of the city council on 31st July 2008, the draft Portsmouth Plan was unanimously approved for consultation.</p> <p>This consultation has now been scheduled for 25th August to 6th October. During this time, the planning policy team will be presenting the Portsmouth Plan to a number of neighbourhood forum meetings, other meetings of interested residents and attending a number of other events to try and raise awareness of the Portsmouth Plan and encourage people to take part in the consultation.</p> <p>The full draft Portsmouth Plan, a summary leaflet and a questionnaire response form will all be available online at http://www.portsmouth.gov.uk/living/7923.html. Paper copies will also be made available at the City Helpdesk and all of the city's libraries. Alternatively residents can call the planning policy team on 023 9268 8633 and we will be happy to post them a copy of the full document as well as the leaflet.</p>	<p>David Hayward Planning Services Tel: 9284 1275</p>

	WARD		OFFICER CONTACT
11		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 11 August 2008 - Checklist [13/08]</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p> <p>ADULTS AND OLDER PEOPLE</p> <p>UK Older People's Day 2008 UK Older People's Day will take place on 1 October 2008. The LGA regards the day as a great opportunity for local authorities to share the work they have been undertaking throughout the year. DWP has developed a toolkit which includes a selection of 'ready made' event ideas, based on this year's theme of bringing generations together to promote greater understanding and respect. LG Alert Reference: 148/08</p> <p>CHILDREN AND YOUNG PEOPLE</p> <p>Champions for Children: research briefings for councillors (no. 10) The latest 'Champions for children: research briefing for Councillors' has been produced; it is the tenth in a series of research briefings for Councillors jointly distributed by the Local Government Association and research in practice. LG Alert Reference: 145/08</p> <p>COMMUNITY / VOLUNTARY SECTOR</p> <p>Join the debate on the future of the Compact The Commission for the Compact is conducting a debate on the future of the Compact. This debate is being led by the Compact Commissioner, Sir Bert Massie (former Chair of the Disability Rights Commission) and will explore, amongst other things, whether greater legal power for the Compact or greater statutory powers for the Commissioner would serve to improve implementation. LG Alert Reference: 149/08</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

	WARD		OFFICER CONTACT
11	(Cont'd)	<p>ENVIRONMENT</p> <p>Marine Environment and Spatial Information - free workshops for local government Free workshops examining the role of local government within the coastal zone and marine environment will take place throughout England this autumn. LG Alert Reference: 146/08</p> <p>Cutting through the green tape In their final report, in December 2007, the LGA Climate Change Commission found that while there were some outstanding examples of local government leadership and innovation, a more urgent and consistent authority-wide response was required by each and every local authority. A key area for improvement identified by the commission was for local authorities to make more effective and diligent use of existing powers. There is however a lot of environmental legislation (aka green tape) for local authorities to understand. In recognition of this, and the growing consensus that councils should be leading the national effort to tackle climate change, the LGA and key partners have developed guidance called "Cutting through the green tape: the powers councils have to tackle climate change". LG Alert Reference: 147/08</p>	
12		<p>Development Control Committee, 13 August</p> <p>The Committee made the following decisions on development applications:</p> <ul style="list-style-type: none"> • 08/00829/FUL - St Jude's Church, Kent Road, Southsea – construction of single storey addition to form new entrance and meeting room; steps and ramp to new entrance and associated external alterations; new turning head, gate and wall to north of church (Amended description) was Granted Conditional Permission • 08/00972/FUL - 8 Cinderford Close, Portsmouth – construction of two-storey detached dwelling after demolition of existing attached single garage was Granted Conditional Permission. • 08/01077/FUL - The Cumberland Centre, Reginald Road, Milton – retention of building comprising 14 flats with associated parking, cycle and refuse storage was Granted Conditional Permission. 	<p>Karen Martin/ Lucy Wingham Democratic & Community Engagement Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
13		<p>Executive Arrangements – Forward Plan of Key Decisions</p> <p>The next Forward Plan, produced in accordance with the requirements of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, was published on 14 August.</p> <p>The Plan covers matters that are likely to be the subject of a key decision (as defined in Article 13(3) of the Constitution) in the next 4-month period, commencing on 1 September 2008.</p> <p>A copy of the Plan has been sent to those members of the City Council who have requested a paper copy, and a copy placed in each Members' Room.</p> <p>Key decisions will be taken by the whole Cabinet (formerly referred to as the Executive), or by individual Cabinet Members, on or after the dates shown in the Plan.</p> <p>The financial threshold for key decisions is £250,000 or 25% of the relevant budget item, whichever is the greater. Key decisions may also be made in relation to matters that have a significant effect on local communities.</p> <p>The Forward Plan contains a list of the documents (when available) due to be considered in relation to the key decisions to be taken, and gives a contact for each item.</p> <p>The Forward Plan also contains details of Budget and Policy Framework decisions to be made by the City Council, in accordance with Article 4 of the Constitution (general reservation of powers to the City Council).</p> <p>The Plan is available for inspection by the public during normal office hours at the Civic Offices Information Desk, and the City Council's web site at http://www.portsmouth.gov.uk/yourcouncil/1446.html.</p> <p>The Forward Plan will be published for each following four calendar month period on the 14th day of each month or the nearest working day.</p>	<p>Lin Chaplen Democratic and Community Engagement Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
14	Nelson	<p>Adult & Family Learning (AFL) capital project - the major refurbishment of the North End Adult Learning (NEAL) Centre, Derby Road.</p> <p>Adult & Family Learning have successfully won a bid for £883,800 of Learning and Skills Council capital funding to refurbish the North End Adult Learning (NEAL) Centre in Nelson ward. A revenue contribution of £98,200 was approved from within the Education, Children & Young Peoples Services Portfolio in 2007/08 to provide the required match funding element, bringing the total project cost to £982,000. The building is currently vacant following the Workers' Educational Association's move to the Omega Centre in Somerstown, a project which has been supported by the AFL Service). The existing NEAL Centre has numerous Health and Safety, access and Building Regulation failings making it unsuitable for use in its current condition and prior to this successful bid was being considered for sale.</p> <p>The proposal involves major works to the existing shell of the building with an internal rebuild so that the building can become a high quality, 100% accessible, adult, community and family learning centre. The proposal seeks to extend the usable space by a ground floor extension to the rear within the existing boundaries of the site and at no detriment to the surrounding area. The refurbished centre will be managed by the Adult & Family Learning Team, Portsmouth City Council, in partnership with key stakeholders from across the City. It is estimated that c. 7,800 learning opportunities (738 courses) will be delivered annually at the refurbished centre once it is established. The Adult and Family Learning Team will deliver a high quality community learning programme from the centre which will increase and widen participation in learning, develop knowledge, skills and confidence, encourage progression to further learning, improve employability, develop community leadership skills, and support children's achievement through the involvement of parents. The building programme will be delivered through Portsmouth City Council Property Services.</p> <p>The NEAL Centre is located in Nelson ward with 5 further wards within a 1 mile radius of the Centre, namely Charles Dickens, Hilsea, Copnor, Baffins and Fratton.</p>	<p>Andrew Bishop Adult & Family Learning Tel: 9284 1712</p>

	WARD		OFFICER CONTACT
15		<p>Procurement of a host organisation for the Portsmouth Local Involvement Network</p> <p>Portsmouth City Council is required to make arrangements for the establishment of a Local Involvement Network (LINK) under the Local Government and Public Involvement in Health Act 2007.</p> <p>Portsmouth's LINK has three core objectives:</p> <ul style="list-style-type: none"> □ enhance the local accountability of publicly funded health and social care services □ influence local health and social care service design, commissioning and delivery of services □ feed into regulatory processes for health and social care <p>Portsmouth's LINK and its host organisation will be independent of both the city council and local primary care trust, hospital trust and other specialist NHS trusts serving the area.</p> <p>Under the above legislation, the city council is responsible in particular for contracting a 'host' organisation to set up and provide long-term support for the LINK. The purpose of a host organisation is to enable, support and facilitate the LINK in its activities. It will be for the LINK to decide what work it does, when and how.</p> <p>Following a robust tendering process (between January - July 2008) involving the Portsmouth Interim Steering Group, officers of the city council and key stakeholders, Councillor Hugh Mason, Cabinet Member for Resources, has made the decision on 1 August 2008 to enter into contract with the preferred tender organisation to provide host services in Portsmouth.</p> <p>The contract for 3 years for up to £120,000p.a., monies made available through the Area Based Grant from government.</p> <p>The Cabinet Member for Resources will now seek officers to make the necessary arrangements to enter into contract with the preferred organisation subject to ten days of challenge, with the deadline being Monday 25 August 2008.</p>	<p>Linda Sharp, Procurement Consultant Tel: 9283 4998 or</p> <p>Stephen Morgan Projects Manager (Getting Closer to Communities) Tel: 9268 8559</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
16	St Thomas	89	Abarbistro 58 White Hart Road	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Public House</p> <p>Proposed Licensable Activities:</p> <p>Alterations to the premises only, no change to the licensable activities.</p>	5 September 2008
17	St Thomas	490	Bowlplex Gunwharf Quays	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Bar</p> <p>Proposed Licensable Activities:</p> <p>Amendment to door steward condition.</p>	8 September 2008
18	Cosham	370	McColls 187 Chatsworth Avenue	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Off-licence</p> <p>Proposed Licensable Activities:</p> <p>Sale of alcohol</p> <p>Proposed standard days and timings:</p> <p>Sunday from 10:00 until 23:00</p>	8 September 2008

	WARD		OFFICER CONTACT
19		<p style="text-align: center;">'The Armchair Traveller' Monday 13th and Thursday 23rd October at 7.30pm In the Lord Mayor's Banqueting Room, the Guildhall</p> <p style="text-align: center;">A big screen video journey featuring - Fairytale Bavaria; Highlights of Florida; The Canyon Lands of America; and Tyrolean Trains!</p> <p style="text-align: center;">Another of John Haskell's popular shows!</p> <p style="text-align: center;">In support of the Lord Mayor's Appeal and the Rowan's Hospice</p> <p style="text-align: center;">Tickets: £5.50 inclusive of wine and buffet available from: 'Talking Point' at the Norrish Central Library, Guildhall Square</p> <p style="text-align: center;">Afternoon performance at 3.30pm on Monday 13th October 60+ admission - £2.50 inclusive of refreshments (Open to everyone - normal price £3.50)</p>	<p>John Haskell Clerk to Portchester Crematorium Joint Committee Tel: 9283 4057</p>