

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 43

DATE: FRIDAY 25 OCTOBER 2019

The Members' Information Service (MIS) is produced in Democratic Services. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

| | WARD | DECISION | OFFICER CONTACT |
|----------|-------------|---|---|
| 1 | | Cabinet Member for Housing Decision Meeting - 21 October The Cabinet Member made the following decisions: | Joanne Wildsmith Local Democracy Officer Tel: 9283 4057 |

| | WARD | DECISION | OFFICER CONTACT |
|--|------|--|---|
| | | <p>Homelessness strategy 2018-2023</p> <p>DECISION:</p> <p>The Cabinet Member for Housing endorsed the Council's Homelessness Strategy 2018-2023 and associated action plan.</p> <p>Tenancy Strategy 2019-2024</p> <p>DECISION:</p> <p>The Cabinet Member for Housing approved the Council's Tenancy Strategy 2019-2024.</p> <p>Making the private rented sector easier and safer</p> <p>DECISIONS:</p> <p>(1) The Cabinet Member for Housing noted the report on Making the Private Rented Sector easier and safer (Appendix 1).</p> <p>(2) That officers were tasked with developing a proposed Private Rented Sector Strategy for consideration by councillors in early 2020.</p> <p>(3) That officers undertake informal consultation¹ with stakeholders, using this report as a basis for encouraging views and ideas on how to make the private rented sector safer and easier to access.</p> <p>NB Call-in date - Tuesday 29 October</p> | <p>Paul Fielding Assistant Director Housing Tel: 9283 4625</p> <p>Mark Fitch Head of Local Authority Housing Tel: 9284 1264</p> <p>Clare Hardwick Head of Private Sector Housing Tel: 9283 4223</p> |

¹ The deadline for submissions was extended to 15th December 2019 (from 1st December)

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 1 November 2019.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

COMMITTEE: LICENSING

FRIDAY 25 OCTOBER 2019

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-------------|---|------------------|-------------|--------------|---|--------|--------|--|--------|--------|--|--|--|----------------------------------|--------|--------|--------------------|-------|--------|----------------|--|--|--------------|-------|-------|----------------|-------|-------|---------------------|-------|-------|--|
| 2 | | <p>Annual Review of Licensing Fees - 2020</p> <p>Proposal: The purpose of this item is to inform members of the proposal to increase certain licensing fees in order to meet the costs arising from the administration of the statutory licensing regimes. As members will be aware, the Licensing Committee aims, where possible, to recover the cost of undertaking the various licensing functions although for some licences/permits, no fee is payable or the licensing fees are controlled centrally by Government.</p> <p>The fees to be charged for the year 2020 have been reviewed and it is proposed to increase certain fees to meet budgetary requirements. (Note that the fees in relation to the knowledge test and English test will come into immediate effect). The proposed fees represent an increase of less than 5p per day on the annual driver and vehicle licences.</p> <p>Proposed Fee Increases (Note: *indicates that the proposed fee is subject to formal statutory consultation)</p> <table border="1" data-bbox="412 1082 1767 1463"> <thead> <tr> <th data-bbox="412 1082 1167 1118">Hackney Carriage</th> <th data-bbox="1167 1082 1435 1118">Current Fee</th> <th data-bbox="1435 1082 1767 1118">Proposed Fee</th> </tr> </thead> <tbody> <tr> <td data-bbox="412 1118 1167 1155">Driver's Licence - Grant/Renewal 1 Year</td> <td data-bbox="1167 1118 1435 1155">142.00</td> <td data-bbox="1435 1118 1767 1155">162.00</td> </tr> <tr> <td data-bbox="412 1155 1167 1192">Driver's Licence - Grant/Renewal 3 Years</td> <td data-bbox="1167 1155 1435 1192">332.00</td> <td data-bbox="1435 1155 1767 1192">380.00</td> </tr> <tr> <td data-bbox="412 1192 1167 1228"></td> <td data-bbox="1167 1192 1435 1228"></td> <td data-bbox="1435 1192 1767 1228"></td> </tr> <tr> <td data-bbox="412 1228 1167 1265">Vehicle Licence - Grant/Renewal*</td> <td data-bbox="1167 1228 1435 1265">296.00</td> <td data-bbox="1435 1228 1767 1265">310.00</td> </tr> <tr> <td data-bbox="412 1265 1167 1302">Temporary Vehicle*</td> <td data-bbox="1167 1265 1435 1302">66.00</td> <td data-bbox="1435 1265 1767 1302">100.00</td> </tr> <tr> <td data-bbox="412 1302 1167 1339">General</td> <td data-bbox="1167 1302 1435 1339"></td> <td data-bbox="1435 1302 1767 1339"></td> </tr> <tr> <td data-bbox="412 1339 1167 1375">English Test</td> <td data-bbox="1167 1339 1435 1375">10.00</td> <td data-bbox="1435 1339 1767 1375">20.00</td> </tr> <tr> <td data-bbox="412 1375 1167 1412">Knowledge Test</td> <td data-bbox="1167 1375 1435 1412">20.00</td> <td data-bbox="1435 1375 1767 1412">30.00</td> </tr> <tr> <td data-bbox="412 1412 1167 1463">Lost/Change of Name</td> <td data-bbox="1167 1412 1435 1463">13.00</td> <td data-bbox="1435 1412 1767 1463">14.00</td> </tr> </tbody> </table> | Hackney Carriage | Current Fee | Proposed Fee | Driver's Licence - Grant/Renewal 1 Year | 142.00 | 162.00 | Driver's Licence - Grant/Renewal 3 Years | 332.00 | 380.00 | | | | Vehicle Licence - Grant/Renewal* | 296.00 | 310.00 | Temporary Vehicle* | 66.00 | 100.00 | General | | | English Test | 10.00 | 20.00 | Knowledge Test | 20.00 | 30.00 | Lost/Change of Name | 13.00 | 14.00 | <p>Nickii Humphreys Licensing Manager Tel: 9283 4604</p> |
| Hackney Carriage | Current Fee | Proposed Fee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Driver's Licence - Grant/Renewal 1 Year | 142.00 | 162.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Driver's Licence - Grant/Renewal 3 Years | 332.00 | 380.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vehicle Licence - Grant/Renewal* | 296.00 | 310.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Temporary Vehicle* | 66.00 | 100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| English Test | 10.00 | 20.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Knowledge Test | 20.00 | 30.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lost/Change of Name | 13.00 | 14.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | WARD | SUBJECT AND PROPOSAL | | | OFFICER CONTACT |
|--|------|---|--------------------|---------------------|-----------------|
| | | Private Hire | Current Fee | Proposed Fee | |
| | | Driver's Licence - Grant/Renewal 1 Year | 95.00 | 110.00 | |
| | | Driver's Licence - Grant/Renewal 3 Years | 257.00 | 290.00 | |
| | | | | | |
| | | Vehicle Licence - Grant/Renewal* | 180.00 | 192.00 | |
| | | Car to Car* | 126.00 | 132.00 | |
| | | Car to Car Admin* | 26.00 | 27.00 | |
| | | Missed Garage Test* | 49.00 | 52.00 | |
| | | Temporary Vehicle* | 64.00 | 100.00 | |
| | | | | | |
| | | Private Hire Operator - Grant/Renewal 1 Yr* | 700.00 | 760.00 | |

MEMBERS' INFORMATION SERVICE

TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE DIRECTOR OF REGENERATION

The Director of Regeneration will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Cabinet for a decision.

Your request should be made to the **Director of Regeneration** by telephoning Sharan Cooper (☎ 9283 4260) and must be received by not later than **5pm on 1 November 2019**. If you wish to know more about a particular application, please contact the Case Officer indicated.

| Item No | Wards | Traffic Regulation Order (TRO) | Case Officer & Tel No | Comments | Proposed Action |
|---------|---|---|-------------------------------|---|--|
| 3 | Baffins Central Southsea Charles Dickens Cosham Drayton & Farlington Milton Nelson Paulsgrove St Jude | The Portsmouth City Council (Various Roads) (Waiting Restrictions, Parking Places and Amendments) (No.135) Order 2019 | Nikki Musson 023 9283 4461 | <p>A new Traffic Regulation Order is proposed to address parking/traffic issues in various location, in response to concerns or requests from residents, councillors, public services, businesses, etc. Reasons include:</p> <ul style="list-style-type: none"> - to improve road safety, pedestrian safety, visibility and management of traffic, ensure access for the emergency services, public services (particularly refuse collection vehicles) and delivery vehicles - to amend/remove/reduce parking restrictions to accommodate changing local needs and to ensure appropriate use of the public highway (DYL = double yellow lines) <p>1. Sevenoaks Road, Cosham - No loading 7am-7pm, west side northwards from Ashford Close to opposite Cavell Drive (34m) (Blue Badge holders parking on the DYL obstruct buses turning into Cavell Drive)</p> <p>2. Haslemere Road, Southsea - 12m loading bay o/s the carpet store (Loading only Mon-Fri 8am-12 noon)</p> <p>3. Haslemere Road, Southsea - 10m parking bay o/s the kitchen/bedroom store (2-hour limited waiting Mon-Sat 8am-6pm)</p> <p style="text-align: right;">/Cont'd ...</p> | <p>To carry out statutory 21-day public consultation on the proposals, which is anticipated to take place in August as detailed opposite.</p> <p>Whether or not the proposals are implemented will be influenced by the response to the consultation.</p> <p>Any objections received will require a report to the T&T Cabinet Member, for a decision to be made at a public meeting.</p> |

| Item No | Wards | Traffic Regulation Order (TRO) | Case Officer & Tel No | Comments | Proposed Action |
|---------|-------|--------------------------------|-----------------------|---|-----------------|
| | | | | <p>4. Napier Road, Southsea - Change 20m of the 40m MD permit holder bay to 2-hour limited waiting 8am-9pm (east side, south of Albert Rd junction, adjacent to the school)</p> <p>5. Clarendon St, Landport - 5m DYL west side, northwards from the junction with Church Rd, 18m east side to include in front of the garages, 4m in Church Rd on either side of the junction</p> <p>6. Billing Close, Eastney - remove 12m DYL alongside the parking layby</p> <p>7. Sultan Road, Buckland - extend DYL eastwards from the bend; 2m north side, 8m south side</p> <p>8. Hamilton Road, Southsea - 7m DYL already in place outside No.19 (no TRO)</p> <p>9. Karen Ave/Lower Drayton Lane, Drayton - 3m DYL in Karen Ave at the junction; 5m in Lower Drayton Lane either side of the junction</p> <p>10. Dover Road, Baffins - extend DYL by 2m on west side north of Tangier Rd (currently stop halfway in front of dropped kerb, causing confusion; will match other side)</p> <p>11. Shore Ave, next to Milton Common - East side, 39m DYL between Salterns Ave junction and the church/pre-school entrance</p> <p>12. Lime Grove, Paulsgrove - Extend DYL by 3m on the corner by No.1 between the DYL and disabled bay; in conjunction with dropped kerb for pedestrians to cross</p> <p>13. Lower Drayton Lane, Drayton - Part-time disabled bay (Mon-Sat 8.30am-5.30pm) outside the dental practice (No.4)</p> | |

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director - Planning and Economic Growth** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on 1 November 2019**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

| Item No | Application No Ward | Location Description of Development | Planning Officer's Comments | Case Officer Proposed Decision |
|----------|-------------------------------------|--|---|--|
| 4 | 19/00851/HOU Baffins | <p>33 Stanley Avenue Portsmouth PO3 6PL</p> <p>Construction of two storey rear extension (AMENDED PLANS received)</p> | <p>One representation has been received raising objection on the grounds of: (a) Ground floor extension would extend beyond the boundary of the site; b) Drainage; c) Uncertainty regarding dimension of first floor extension; and d) Uncertainty regarding colour of proposed render.</p> <p>At the request of the Local Planning Authority, the first floor element has been removed from the scheme. To address concerns regarding the boundary line, the ground floor extension has been set in from the eastern and western boundary. With regards to concerns regarding drainage, this issue is considered to be a matter covered by other legislation under building regulations.</p> <p>To ensure proposed materials are in keeping with the existing property, a condition would be imposed which would require proposed materials to match.</p> <p>Re-consultation has taken place on the amended scheme and no additional comments have been received. The proposal is considered acceptable in all other respects.</p> | <p>Hannah Goldsmith</p> <p>Tel: 023 9284 1048</p> <p>Conditional Permission</p> |
| 5 | 19/01292/FUL Charles Dickens | <p>Portsmouth Central Mosque Somers Road North Portsmouth</p> <p>Construction of two storey side extension and extension to existing basement</p> | <p>One representation has been received raising objection on the grounds of the impact on the adjacent Froddington Arms public house and beer garden in relation to additional noise from mosque users, overlooking into beer garden and the addition being overbearing on the beer garden.</p> <p>The proposal it is not considered to give rise to any significant impact on users of the public house.</p> | <p>Luke Simpson</p> <p>Tel: 023 9268 8165</p> <p>Conditional Permission</p> |

| Item No | Application No Ward | Location Description of Development | Planning Officer's Comments | Case Officer Proposed Decision |
|---------|--|--|---|--|
| 6 | 19/01351/HOU Drayton & Farlington | 30 Farlington Avenue Portsmouth PO6 1DQ Construction of single storey side/rear extension and alterations to roof to create barn hip and provision of external staircase to front elevation (resubmission of 14/00755/HOU) | <p>One representation has been received raising objection on the grounds of: (a) loss of natural light and privacy; (b) impact upon the visual amenity; and, (c) loss of hedges.</p> <p>This application follows a previously permitted scheme under ref 14/00755/HOU. To the northern boundary, the proposal would remain as previously granted, with the sole difference being the addition of an extension to the southern elevation. The previous application was not considered to have an overbearing or unneighbourly relationship and would not result in an unacceptable loss of light or increased sense of enclosure. As this application would propose a similar relationship to that permitted under 14/00755/HOU, the current proposal would not be considered to give rise to any significant impact upon the amenities of neighbouring occupiers.</p> | <p>Summer Sharpe</p> <p>Tel: 023 9268 8426</p> <p>Conditional Permission</p> |
| 7 | 19/01377/HOU St Jude | 3 Maple Road Southsea PO5 2HJ Construction of single storey rear/side extension | <p>One representation has been received from a neighbouring property raising objection on the grounds of: (a) loss of privacy; (b) increased noise and disturbance; (c) loss of light; and, (d) inadequate space to construct the proposed extension without needing to use neighbouring land for which permission would not be given, and that following construction of the extension there would be inadequate space for any future scaffolding needs.</p> <p>The position of proposed fenestration within the extension and absence of any windows in the north elevation would ensure that no significant loss of privacy would occur to adjoining occupiers of No.2 (to the north). Given the single-storey nature of the proposal and orientation of the properties, the proposal is not considered to result in any significant loss of light. Increased noise and disturbance are also not considered likely outcomes as a direct result of the extension (apart from that which would be inevitable during the construction phase). Access arrangements during construction and for future maintenance are private interest matters and would not represent a reason for withholding planning permission. The proposal is considered capable of support taking account of all other considerations.</p> | <p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p> |

Part 3 - Information and News Items

FRIDAY 25 OCTOBER 2019

| | WARD | | OFFICER CONTACT |
|---|------|---|---|
| 8 | | <p>Cabinet (Special) - Tuesday 29 October at 12 noon in the Executive Meeting Room, third floor, the Guildhall</p> <p>The Cabinet will consider the report:</p> <ul style="list-style-type: none"> • Air Quality Local Plan - Outline Business Case (for submission to government) | <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> |
| 9 | | <p>Licensing Committee - 25 October</p> <p>Air Quality Local Plan and Implications for Hackney Carriage and Private Hire Vehicles</p> <p>The Licensing Committee:</p> <ul style="list-style-type: none"> i) noted the update on the development of the Air Quality Local Plan and its effect on licensed hackney carriage and private hire vehicles; ii) authorised the Licensing Manager to prepare a further report for consideration by the Licensing Committee which sets out options for the review of its existing hackney carriage and private hire statement of licensing policy having regard to the effect of the Air Quality Local Plan; iii) required the Licensing Manager to include proposals within the report in line with required Euro Standards for a Clean Air Zone and progressive tightening of the vehicle specification policy. iv) asked that a bid is worked up to investigate possible external or council funding to help fund the transition to compliant vehicles. | <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>and</p> <p>Nikki Humphreys Licensing Manager Tel: 9283 4604</p> |

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

| Item No | Ward | Licence No: | Premises Name and Address | Brief description of application: | Closing date for representations: |
|----------------|-------------|---------------------|--|---|--|
| 10 | Nelson | 19/03963/ LAPREM | Grapes 19 London Road Portsmouth PO2 0BQ | Application for premises licence Sale of alcohol, Monday to Sunday from 10:00 until 23:00 | 14 November 2019 |
| 11 | St Jude | 19/03966/ LAPREM | Strong Island Clothing Co 87 Marmion Road Southsea PO5 2AX | Application for premises licence Sale of alcohol, Monday to Sunday from 10:00 until 22:00 | 14 November 2019 |