

REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE

ON: 23 SEPTEMBER 2019

REPORT OF: IAN COUSINS, PROPERTY MANAGER

SUBJECT: BUILDING WORKS REPORT



2017/18

Ref	Item Description	Status	Budget £	Cost to date £	Variation £	Commentary
1802	North Chapel refurbishment	Design	205,000	154,855	-50145	Works complete
1803	Office Refurbishment	On Site	15,000	19,998	4,998	Figures now include all furniture and IT works. Building works account agreed.

2018 /19

Ref	Item Description	Status	Budget £	Cost to date £	Variation £	Commentary
1901	Glazing Repairs	Ordered	25,000	0	0	Start date required.
1902	Vestry Refurbishment	Feasibility	6,000	0	0	Designs awaiting approval.
1903	Paving and Stonework Cleaning	Ongoing programme	5,000	0	0	Further works identified
1904	Surfacing and Paving Repairs	Ongoing programme	6,000	1,390	0	Spring Inspection works completed. Summer inspection carried out and contractor instructed.
1905	Fencing Repairs	Feasibility	5,000	0	0	Initial works completed

1906	External Redecoration	Feasibility	3,000	0	0	No works identified at this time.
1907	Fire Precautions Upgrade	Feasibility	5,000	0	0	Only minor works identified.

2019 /20

Ref	Item Description	Status	Budget £	Cost to date £	Variation £	Commentary
2001	Reception Refurbishment	Feasibility	5,000	7,836	2,836	Figures now include all furniture and IT works. Building works account agreed.
2002	Music Room Refurbishment	Feasibility	1,000	0	0	
2003	Book Room Refurbishment	Feasibility	2,500	0	0	Specification prepared to obtain quotations
2004	South Chapel New Curtains	Feasibility	12,000	0	0	
2005	Conservatory Redecoration	Feasibility	2,500	0	0	
2006	Water Feature Feasibility	Feasibility	5,000	0	0	The requirement is being developed and a list of suitable designers is being prepared.
2007	Groundsman Building Repairs	Feasibility	6,000	0	0	

Note - Items previous reported as completed are not shown

Recommendation - That the report be noted

Ian Cousins

Property Manager