

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 29**

**DATE: FRIDAY 19 JULY 2019**

The Members' Information Service (MIS) is produced in the Community & Communication Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
<b>1</b>		<b>Cabinet Member for Culture &amp; City Development Decision Meeting - 19 July</b>  The Cabinet Member Councillor Steve Pitt made the following decisions:	Anna Martyn Local Democracy Officer Tel: 9283 4870



	WARD	DECISION	OFFICER CONTACT
		<p>9. Deliver the second and final year of the City of Stories Project funded by Arts Council England. This project is shared equally by The Conan Doyle Project and Libraries and Archives. This is a two year project to the value of £140,000.</p> <p>10. Continue delivery of the Libraries Health and Wellbeing Project funded by the Public Health Transformation fund. This is year two of a four year project to the value of £174,000.</p> <p>11. Completion and delivery of the Archive Outreach Policy.</p> <p>12. Relocation and set up of the Photographic store at the Central Library.</p> <p>13. Re-submission of Archive Accreditation.</p> <p>14. Deliver annual budget savings as required.</p> <p><b>Archive Management Policies</b></p> <p>DECISIONS:</p> <p>The Cabinet Member for Culture &amp; City Development accepted:</p> <ol style="list-style-type: none"> <li>1. The Archives Collections Care and Conservation Policy for implementation.</li> <li>2. The Archives Collections Information Policy for implementation.</li> <li>3. The Archives Access Policy for implementation.</li> </ol> <p><b>Portsmouth Museums Annual Update</b></p> <p>DECISIONS:</p> <p>The Cabinet Member for Culture &amp; City Development noted:</p> <ol style="list-style-type: none"> <li>1. The review of last year's activity especially the successful completion of the first year of operation of The D-Day Story.</li> </ol> <p style="text-align: right;">/Cont'd ...</p>	<p>Michael Gunton Senior Archivist</p> <p>Jane Mee Museums &amp; Visitor Services Manager</p>

	WARD	DECISION	OFFICER CONTACT
		<p>2. Existing service commitments including developing new income streams to maintain services, delivery of the final phases of the Transforming the D-Day Museum which ends in February 2021 and delivery of the Landing Craft Tank project in partnership with the National Museum of the Royal Navy, also delivery of the Wild about Portsmouth project which will transform access to the city's natural history collection and work with the newly formed independent body "Portsmouth Creates" on future joint cultural strategic opportunities and projects for the city.</p> <p>The Cabinet Member for City &amp; Culture Development agreed to:</p> <p>3. Work towards a co-creation approach to service delivery in which residents become participants and work alongside staff to shape policies, plans and activity.</p> <p>4. Deliver the Portsmouth revisited exhibition of paintings at Portsmouth Museum.</p> <p>5. Prepare for the celebration of the 75<sup>th</sup> Anniversary of VE Day in May 2020 and the 125<sup>th</sup> Anniversary of municipal museums in Portsmouth in January 2020.</p> <p>6. Provide public access to Southsea Lighthouse with the support of Coastal Revival Fund.</p> <p><b>Bookfest update</b></p> <p>The Cabinet Member noted the report (for information only so is not subject to call-in).</p> <p>NB Call-in date - Friday 26 July 2019</p>	<p>Clare Forsyth Service Development Manager</p>

## Part 2 - Proposals from Managers for Implementation

APART FROM THE PLANNING APPLICATIONS THERE ARE NO PART 2 ITEMS THIS WEEK

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 26 July 2019**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
2	19/00635/HOU  St Jude	<b>26 Villiers Road Southsea PO5 2HQ</b>  Construction of single storey rear extension and the construction of an outbuilding (Partial retrospective application) (Amended description)	Two representations have been received from neighbouring residents raising objection on the following grounds: (a) loss of privacy from a first floor balcony; (b) increased noise and disturbance cause by the first floor balcony; (c) set a precedent for similar balconies in the surrounding area; (d) increase odour caused by the a first floor balcony; and (e) use of the bike shed as a separate dwelling.  The proposed balcony has since been removed from the scheme.  The bike shed, while large, does not appear to have any separate access or a kitchen/bathroom. Furthermore, the change of use of the bike shed to a dwelling would require planning permission and is not proposed by this application.	Matthew Garrad  Tel: 023 9268 8577  <b>Conditional Permission</b>
3	19/00692/HOU  Drayton & Farlington	<b>13 Lower Drayton Lane Portsmouth PO6 2EL</b>  Single storey rear extension to terraced house.	Two letters of objection from the same address and two additional comments from separate addresses have been received raising the following concerns: a) Loss of light; b) Loss of outlook; c) Contractor vehicles/deliveries/material storage blocking a private access; and d) Damage to drainage pipes under the private access.  Following amendments to reduce the overall height of the extension from 3.85 metres to 3.2 metres, the proposal is considered to be acceptable in design terms and would not have any significant adverse impact on the amenities of the neighbouring property in the form of overshadowing. It is accepted that there will be an element of disruption during construction works. However, this would be for a short period of time and legislation beyond the planning system will be available to minimise harm. The Building Control regime will also address any structural concerns.	Hannah Goldsmith  Tel: 023 9284 1048  <b>Conditional Permission</b>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	19/00815/HOU  Drayton & Farlington	<b>75 Station Road Portsmouth PO6 1PJ</b>  Construction of part one/part two storey rear extension with addition of roof extension.	One representation has been received from the adjoining occupier to the south raising an objection on the grounds of overlooking as a result of the two first floor windows proposed to the side (south facing) elevation.  Amended plans have been submitted which indicate that one of the windows would serve a bathroom and would be obscure glazed and the second window serving a habitable room would be positioned 1.7 metres above finished floor level. This can be controlled through suitably worded planning conditions. It is therefore, considered that the proposed windows to the south elevation would not result in an unacceptable level of overlooking. The proposal is considered to be acceptable in all other respects.	Hannah Goldsmith  Tel: 023 9284 1048  <b>Conditional Permission</b>
5	19/00876/HOU  Drayton & Farlington	<b>37 Kinross Crescent Portsmouth PO6 2NP</b>  Construction of single storey rear extension; loft conversion to include front dormer	One representation has been received raising objection on the grounds that the proposed extension would exceed the length of the existing extensions along Kinross Crescent and that the drains will have to be moved.  The proposed extension would extend approx. 1m more than that of the existing nearby properties. This modest increase in depth, to a height of around 3m, would not be considered to give rise to any significant impact upon the amenity of occupiers of the neighbouring property. With regards to the drainage, this would be covered by Building Regulations and would not represent a grounds for refusal of planning permission.	Summer Sharpe  Tel: 023 9268 8426  <b>Conditional Permission</b>

## Part 3 - Information and News Items

FRIDAY 19 JULY 2019

	WARD		OFFICER CONTACT
6		<p><b>Licensing Sub Committee - 15 July 2019</b></p> <p>The panel made the following decision:</p> <p>Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - consideration of a driver licence matter - <u>the licence was suspended subject to conditions.</u></p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
7		<p><b>Education, Children &amp; Young People Scrutiny Panel - 15 July 2019</b></p> <p>The panel agreed the scoping document for their review into support for children with disabilities.</p>	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
8		<p><b>Planning Committee - 17 July 2019</b></p> <p>The committee made decisions on the following planning applications:</p> <ul style="list-style-type: none"> <li>• 19/00315/HOU -10 Driftwood Gardens Southsea PO4 9ND - Construction of single-storey rear extension incorporating balcony; construction of single-storey front extension connecting the main property to the garage (to facilitate the conversion of garage to a habitable room with associated external alterations) - <u>granted conditional permission</u></li> <li>• 19/00419/FUL - 24 Walden Road Portsmouth PO2 8PJ - Change of use from dwelling house (class C3) to purposes falling within class C4 (house in multiple occupation) or class C4 (dwelling house) - <u>refused</u></li> <li>• 19/00712/FUL - 110 Stubbington Avenue Portsmouth PO2 0JG - Change of use from dwellinghouse (class C3) to purposes falling within class C3 (dwellinghouse) and class C4 (house in multiple occupation) - <u>refused</u></li> <li>• 19/00764/FUL - 56 Shadwell Road Portsmouth PO2 9EJ - Change of use from class C3 (dwellinghouse) to purposes falling within class C3 (dwelling house) and/or class C4 (house of multiple occupation) - <u>refused</u></li> </ul> <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
9		<ul style="list-style-type: none"> <li>19/00809/FUL - Fratton Park Frogmore Road Southsea PO4 8RA - Construction of replacement television camera gantry and installation of floodlighting to the South Stand - <u>granted conditional permission</u></li> </ul> <p>The committee also considered a main agenda item:</p> <p>Appeal against non-determination at 14 Wisborough Road, Southsea PO5 2RE - the committee expressed that had this application been before it for determination it would have been refused (for the reason outlined in the officer's recommendation); this position would be provided to the Planning Inspector.</p> <p><b>The Health Overview &amp; Scrutiny Panel - 18 July</b></p> <p><u>Proposals for Jubilee House</u></p> <p>The panel resolved that it was satisfied in principle with the plans brought before it and would welcome further details to be brought to this panel in September.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
10		<p><b>Planning Committee (Special) - Wednesday 24 July 2019 at <u>2pm</u> in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>At the special meeting of the committee will consider this planning application:</p> <ul style="list-style-type: none"> <li>19/00706/FUL - Kendall's Wharf, Eastern Road, Portsmouth - Construction of new coastal defences consisting of a earth embankment to the north west; raising of access road, installation of sheet pile wall to the south-east boundary and associated landscaping works</li> </ul>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>



	WARD		OFFICER CONTACT
11		<p><b>Cabinet Member for Education - Wednesday 24 July at 4 pm in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>Councillor Suzy Horton will consider the following reports:</p> <ul style="list-style-type: none"> <li>• School Modernisation Programme</li> <li>• Special Provision Capital Fund</li> <li>• Maintained School Balances Report as at 31 March 2019</li> <li>• Future School Funding Arrangements 2020-2021</li> <li>• Dedicated Schools Grant Outturn Position 2018-2019 and Revised Budget 2019-2020</li> <li>• Education Portfolio Outturn Report for Financial Year 2018-2019</li> <li>• Early Years SEND</li> <li>• Targeted Short Breaks</li> </ul>	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
12		<p><b>Governance &amp; Audit &amp; Standards Committee - Friday 26 July at 4pm in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> <li>• External Annual Audit Report for 2018/19</li> <li>• Annual Internal Audit Performance Status Report for 2018-19 Audit Plan and Annual Opinion</li> <li>• Annual Governance Statement</li> <li>• Annual Statement of Accounts</li> <li>• Treasury Management Outturn Report for 2018/19</li> <li>• Treasury Management Monitoring Report for First Quarter of 2019-20</li> <li>• Regulation of Investigatory Powers Act 2000 (RIPA) Powers</li> <li>• Disapplication of Political Balance rules in relation to members complaints sub committees</li> <li>• Performance Management Update - Quarter 4, 2018-19</li> <li>• Call-in Rules/Procedures - request for a report</li> <li>• Dates of Future Meetings</li> <li>• Procurement Management Information</li> </ul>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 19 JULY 2019**

	<b>WARD</b>		<b>OFFICER CONTACT</b>
13		<p><b>Portsea Carnival - Saturday 10 August</b>                      The carnival will start at 12 noon at the John Pounds Centre and this year's theme is British Summer Time.</p>	<p>Brenda Tregarthen                      Housing, Neighbourhood &amp; Building Management                      Tel: 9289 2023</p>
14	Milton	<p><b>31 Hatfield Road PO4 9DJ</b>  <b>Appeal Ref: 19/00074/HOU</b>  <b>Appeal Lodged: 22 May 2019</b>  <b>Appeal Start Date: 9 July 2019</b></p> <p>An appeal has been lodged against the refusal of planning permission for the construction of hip to gable roof extension to include rear dormer; insertion of side window to second floor; part change of use of garage to habitable accommodation, including external alterations.</p> <p>This appeal will be dealt with by the written representation procedure by way of the Householder Appeal Service.</p>	<p>Grant Moore                      Planning Services                      Tel: 9283 4875</p>