City of Portsmouth MEMBERS' INFORMATION SERVICE

<u>NO 46</u>

DATE: FRIDAY 14 NOVEMBER 2008

The Members' Information Service produced in the Democratic & Community Engagement Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. <u>The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.</u>

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

1		OFFICER CONTACT
	Cabinet Member for Education, Children & Young People - Decision Meeting - 10 November 2008	Teresa Deasy Democratic Support Officer
	The Cabinet Member has made the following decisions:-	Tel: 9283 4056
	Inspection of Portsmouth Adoption Services by OFSTED	
	DECISION:	
	The Cabinet Member endorsed the report and the actions proposed.	
	 Machinery of Government Changes (MOG) – Transfer of 16-19 Funding from the Learning and Skills Council (LSC) to Local Authorities 	
	DECISIONS:	
	(1) The Cabinet Member agreed the sub-regional grouping as described in paragraph 7 of the report;	
	(2) The Cabinet Member will receive an updated report in the New Year concerning the proposals for phase 2 outlined in the report.	
	NB: Call-in Date: Monday 17 November 2008	

	WARD	DECISION	OFFICER CONTACT
2		Cabinet - 10 November	Joanne Wildsmith
		At the Cabinet meeting the following decisions were taken:-	Democratic Support Officer Tel: 9283 4057
		Building Schools for the Future	
		RECOMMENDED to Council that	
		(1) the contents of this Building Schools for the Future report be noted;	
		(2) the overall implementation programme as set out in appendix 1 be endorsed;	
		(3) the Council acknowledge that to take the BSF project through to completion, the BSF implementation budget will need to increase from £3 million to £10 million as set out in appendix 2 and that provision be made in the next review of available capital resources to fund this sum from the City Council's capital resources;	
		 (4) the capital cost of delivering the proposed Estate Strategy of £182.2m with a potential local funding requirement of £25.5m as set out in paragraph 16 be noted at this stage together with the potential funding sources as set out in paragraph 25; 	
		(5) the Council acknowledge, that assuming the overall potential capital requirement of £32.5m will need to be met locally from the City Council's capital resources, this could result in an ongoing revenue cost of between £2m and £3m per annum, the majority of which would be required from 2014/15/16 onwards;	
		(6) given the scale of the overall potential capital funding requirement of £32.5m and consequent potential ongoing revenue costs of £2m to £3m per annum, the Strategic Director and Section 151 Officer explores all funding options as set out in paragraph 25 with a view to minimising the potential ongoing revenue commitments of the City Council;	
		/Cont'd	

	WARD		DECISION	OFFICER CONTACT
2	cont'd	(7)	the Council acknowledge that in exploring funding options for the potential £32.5m capital requirement (including a review of the scope) that this will necessarily mean the consideration of allocating existing available corporate capital resources plus the use of the Single Capital Pot which has traditionally been allocated to other services (the intention to pool capital resources is intended to be a key feature of a forthcoming revision to the Capital Strategy);	
		(8)	for the purposes of forward planning, the Strategic Director and Section 151 Officer reflect the potential ongoing revenue costs of £2m to £3m in future financial forecasts for the City Council upon which the Council's future savings targets will be based;	
		(9)	the Council acknowledge that the £32.5m capital requirement and the consequent potential ongoing revenue costs of £2m to £3m exclude any provision for the wider community offer;	
		(10)	the Council acknowledge that Government BSF funding is generally not available for the wider community offer and therefore any inclusion of it will increase the overall capital requirement;	
		(11)	the financial implications of the BSF project be kept under constant review and any significant changes to the above assumptions be reported back to Members;	
		(12)	given this level of local financial commitment is expected from both PfS and DCSF and is a key requirement for the Strategy for Change (Part 2) (attached as appendix 3), the City Council accepts the overall capital and revenue commitments as set out in this report;	
		(13)	the Strategy for Change (Part 2) (attached as appendix 3) be approved;	
		(14)	the Strategic Director (DCS) be authorised in consultation with the Cabinet Member for Education and Young People Service and the relevant opposition spokesperson, to make any minor changes to the SfC2 prior to submission;	
		(15)	the emerging community offer, facilities management and developing market interest proposals as set out in paragraphs 29-38 of this report be noted.	
			/Cont'd	

	WARD		DECISION	OFFICER CONTACT
2	cont'd	Adve	ertising Strategy	
		The C	Cabinet RECOMMENDED TO COUNCIL	
		(1)	approval of the allocation of £30,000 from the MTRS reserve to commission an initial "advertising audit";	
		(2)	approval of the Advertising and Sponsorship Policy and stressed that there be no acceptance of advertising that contradicts council policies.	
		(3)	to request that there be a report back to Cabinet on worked up proposals before contracts are entered into.	
		Draft	Improvement Plan	
		The C	Cabinet	
		(1)	approved the draft Improvement Plan (attached as Appendix 1);	
		(2)	reviewed the areas of concern and recommend priorities and resource allocation (if appropriate);	
		(3)	approved the use of the Improvement Plan to replace existing reporting arrangements for action plans relating to the Annual Audit Letter, Use of Resources, CPA Corporate Assessment, and Annual Governance Statement.	
		Effici	iency Review	
		The C	Cabinet RECOMMEND to COUNCIL	
		(1)	approval of the allocation of £90,000 from the MTRS reserve in 2008/2009 to enable the appointment of a programme manager and creation of a transformation team;	
		(2)	request for reports back in March 2009 and on a six monthly basis;	
		(3)	there be a savings target set of £270,000 for 2009/10.	
			/Cont'd	

	WARD	DECISION	OFFICER CONTACT
2	cont'd	Residential Parking Provision Review	
		 The Supplementary Planning Document - Residential Parking Standards, November 2008 was approved to be implemented with immediate effect; 	
		(2) The document will be formally adopted upon adoption of the Portsmouth Plan (Core Strategy).	
		Partial Review of the South East Plan: Gypsy and Traveller Accommodation Needs	
		(1) The South East England Regional Assembly (SEERA) will be advised in response to its consultation that Portsmouth should not be allocated any of the regional pitch requirements for gypsies, travellers or travelling show people and that this response be given in a letter rather than the SEERA questionnaire;	
		(2) SEERA officers and members of the regional planning committee will be invited to visit the city to undertake a tour to gain personal knowledge of the physical constraints that prevent Portsmouth from contributing to the regional need for sites for gypsies, travellers or travelling show people.	
		Future Management Options for Hilsea Splashpool, the Blue Lagoon and Paulsgrove Splashpool and the Transfer of Hilsea Lido	
		The Cabinet decided that	
		 Hilsea Lido Main Pool be formally declared surplus to the Council's requirements, to give effect to the Council decision of 11 October 2005; 	
		(2) that the Council enters into an agreement to lease in respect of the Hilsea Lido Main Pool with the Hilsea Lido Pool for the People Group on terms to be agreed with the aspiration to grant a lease for a term of up to 25 years to enable this group to bring the Lido Main Pool back into use; subject to a) the Hilsea Lido Pool for the People Group meeting the Council's requirements as contained within an expectations document (in particular the submission of an effective business plan and appropriate incorporation) and b) the appropriate legal agreements being in place;	
		/Cont'd	

	WARD		DECISION	OFFICER CONTACT
2	cont'd	(3)	that, subject to the Council being satisfied that all appropriate legal and other Council requirements have been met, the Council agreed in principle that the management contract for the Blue Lagoon be awarded to the Hilsea Lido Pool for the People Group for up to three years commencing not before 7th April 2009 and that the current annual management fee for the facility be paid to this Group;	
		(4)	that, in order to provide flexibility to both the Council and the Hilsea Lido Pool for the People Group, the contract for the management of the Blue Lagoon be awarded to Parkwood Leisure Ltd for a year from 7th January 2009 but that the contract be varied to allow three months of termination to be given at any time in that year;	
		(5)	that three months notice will not be given to Parkwood Leisure until such time as the Council are satisfied that the Hilsea Lido pool for the People Group have met all appropriate legal and other Council requirements;	
		(6)	that the Council provide support to Hilsea Lido Pool for the People Group in line with the proposals contained in Appendix 1 to this report;	
		(7)	that the management contract with the Hilsea Lido Pool for the People Group is subject to an annual review of performance and evidence of satisfactory progress being made to bring the Lido Main Pool back into use and that the contract may be terminated if performance is unsatisfactory or if Hilsea Lido Pool for the People Group indicate that they are no longer prepared or able to develop the Hilsea Lido main pool as a swimming facility open to the public;	
		(8)	that the annual contract for the management of Hilsea Splashpool by Parkwood Leisure Ltd. be extended for one further year from 7th January 2009;	
		(9)	that the Council agreed in principle to the transfer of the management contract for Hilsea Splashpool to the Hilsea Lido Pool for the People Group for up to 2 years and three months commencing on 7th January 2010 and that the current annual management fee for the facility be transferred to this group, subject to a detailed assessment and appropriate legal requirements;	
			/Cont'd	

	WARD	DECISION	OFFICER CONTACT
2	cont'd	(10) that any management contract with the Hilsea Lido Pool for the People Group in relation to Hilsea Splashpool is subject to an annual review of performance and evidence of satisfactory progress being made to bring the Lido Main Pool back into use and that the contract may be terminated if performance is unsatisfactory or if Hilsea Lido Pool for the People Group indicate that they are no longer prepared or able to develop the Hilsea Lido main pool;	
		(11) that Contract Standing Order 74 (ii) (b) – the requirement on a Chief Officer to seek 3 quotations where the contract value exceeds £5000 but is less than £50,000 – is waived in relation to the contract for the Blue Lagoon and that Contract Standing Order 74 (ii) (c) (requiring three tenders where contract values exceed £50,000) is waived in relation to the contract for the Splashpool in order to allow the contracts to be given to Hilsea Lido Pool for the People Group;	
		 (12) that the City Council's Play Services takes over the management of Paulsgrove Splashpool from 7th January 2009; 	
		(13) that the City Council agrees in principle to offer 22 year leases of the Blue Lagoon and Splashpool to Hilsea Lido Pool for the People Group at the conclusion of the respective management contracts. This would be on the condition that any revenue generated from operations at these properties will be used in the restoration of Hilsea Lido as an operational swimming facility that this is open to the public. Any transfer of the leasehold interest in these properties will be subject to the City Council's Community Asset Transfer Policy applicatble at the time and also subject to Hilsea Lido Pool for the People Group demonstrating that satisfactory progress had been made. The terms of any lease will be set out in an expectations document to be agreed between the parties.	
		Delegations to Officers	
		RECOMMENDED to Council that the proposed amended delegations be adopted.	
		/Cont'd	

	WARD	DECISION	OFFICER CONTACT
2	cont'd	Millennium Walkway Link from Gunwharf to Harbour Station	
		The Cabinet noted the report and asked the Chief Executive to convene a meeting with the key funding partners; the Cabinet will need to meet again to make recommendations prior to the 25 November Council meeting.	
		Proposed Change of Date of January Cabinet Meeting	
		It was agreed that the January Cabinet meeting be rescheduled from 12 January to the new date of Monday 5 January 2009 at 1.00 pm.	
		NB: Call-in Date: Wednesday 19 November	
3		Cabinet Member for Housing - Decision Meeting – 11 November	Joanne Wildsmith
		At his meeting Councillor Steve Wylie took the following decisions: -	Democratic Support Officer Tel: 9283 4057
		Extension of the Home Check Service	161. 5265 4057
		The Cabinet Member	
		(1) approved the introduction of the extended Home Check service.	
		(2) endorsed the scale of charges as set out in Appendix A.	
		Housing Portfolio – Cash Limit Budget Monitoring Report 2008/09	
		The Cabinet Member noted the report by the Section 151 Officer.	
		NB: Call-in Date: Wednesday 19 November 2008	
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	WARD	DECISION	OFFICER CONTACT
4		Cabinet Member for Health & Social Care Decision Meeting - 11 November	Karen Martin/ Lucy Wingham
		Councillor Leo Madden made the following decisions:	Democratic & Community
		Budget Monitoring Report 2008/09	Engagement Tel: 9283 4052/
		DECISION:	9283 4662
		Councillor Madden noted the report.	
		Transforming Social Care	
		DECISIONS:	
		a. the action plan for transforming social care was approved;	
		 that the Cabinet Member received six monthly reports on the progress against the action plan. 	
		Joint Commissioning Strategy 2008-2011	
		DECISIONS:	
		a. the Joint Commissioning Strategy was approved;	
		 b. that the Cabinet Member received an annual update on the progress against the commissioning plans and the further developments outlined in section 6 of the Head of Adult Social Cares' Report 	
		/Cont'd	

	WARD	DECISION	OFFICER CONTACT
4	cont'd	Community Equipment Service Review Update	
		DECISIONS:	
		The Cabinet Member for Health & Social Care:	
		a. noted the contents of this report;	
		 b. approved the proposal that Portsmouth ICES was redesigned at the existing base, Robinson Way. This to happen in two phases, both to be completed by July 2009: Phase 1 - service specification and charging model is developed and costed Phase 2 - operational changes are implemented; 	
		 c. approved further exploration of local opportunities to develop the retail model over the next 18 months. 	
		Section 75 for Nursing Care	
		DECISIONS:	
		The Cabinet Member for Health & Social Care:	
		 a. noted the content of this report; b. approved the development of a section 75 partnership agreement with Portsmouth City tPCT for nursing care at the proposed new nursing home at Harry Sotnick site; c. Delegated authority to the Strategic Director for Adult Social Care to approve the final s75 agreement. d. Authorised the City Solicitor to enter into the section 75 Agreement with Portsmouth City tPCT. 	
		NB: Call-in Date: Thursday 20 November	

	WARD	DECISION	OFFICER CONTACT
5		Cabinet Member for Resources Decision Meeting - 13 November 2008	Teresa Deasy Democratic Support
		The Cabinet Member has made the following decisions:-	Officer Tel: 9283 4056
		1. Budget Monitoring 2008/9- Revenue Cash Limit and Capital Programme	
		DECISIONS:	
		(1) The Cabinet Member noted the position regarding the revenue forecast for 2008/09 and progress towards meeting the shortfall on the portfolio as set out in the report.	
		(2) Heads of Service with forecast outturn deficits will be instructed to bring forward an action plan to the next meeting outlining their proposals to bring their service into balance.	
		(3)The Cabinet Member also noted the forecast capital programme expenditure.	
		2. E-Government - ICT Security and Ongoing Investment	
		DECISIONS:	
		 The Cabinet Member approved the work required to address the key ICT security risks and Oracle System hardware as detailed below funded from the existing E.Government Capital Budget: 	
		 The legislative requirement to connect the Government Secure Extranet The provision of a Secure Web Mail facility The ICO requirement to encrypt all laptop computers 	
		 The provision of encrypted Digital Storage devices for the transfer of personal information Replacement hardware to support the Oracle Test System. 	
		(2) The Cabinet Member noted the issue regarding the lack of financial provision for the ongoing maintenance and/or replacement of the E-Gov corporate ICT toolsets.	
		/Cont'd	

	WARD		DECISION	OFFICER CONTACT
5	cont'd		(3) The Cabinet Member noted that E.Government Capital is now fully utilised.	
		3.	Internal Audit Resources	
			(1) The Cabinet Member noted current progress on the Audit Plan for 2008/9 and the associated risks with not completing the plan.	
			(2) A request to the Cabinet to authorise the Section 151 Officer to transfer £60,000 from the contingency provision in 2008/09 to provide additional resource within the Internal Audit team in the current financial year was supported.	
			(3) The Cabinet Member acknowledged that from 2009/10 onwards the base budget for Internal Audit needs to be increased by £60,000 per annum in order to increase the permanent establishment of the team and therefore a budget pressure in the sum of £60,000 is recommended for endorsement by the Cabinet for consideration by the City Council at its annual budget meeting in February 2009.	
		(4)	Flagship Editorial Process	
			The Cabinet Member noted the process.	
		(5)	Efficiency Review Board	
			The Cabinet Member approved the formation of an Efficiency Review Board, with membership and terms of reference to be determined as stated in sections 4 and 5 of the report.	
		NB:	Call-in Date: Friday 21 November	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. <u>Your request must be made</u> to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 21 November 2008. An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
6		Sale of Site of 70 Alban's Road, Leigh Park	Jeff Hutchins AMS (Property)
		Proposal : (i) To agree a reduction of the sale price to reflect abnormal site conditions.	Tel: 9283 4288
		(ii) That the Head of Asset Management Service be authorised to settle terms for the sale of the site;	
		(iii) That the City Solicitor be authorised to complete the transfer	
		Background	
		The sale of this site to Hermitage Housing Association was agreed at the Leader's Portfolio Decision Meeting held on the 11th March 2008 Following site investigations carried out by the Association it has been found that there is asbestos contamination on the site and other abnormal site conditions that were not apparent when the agreed sale price was reported previously. It is, therefore, necessary to reduce the consideration to reflect the additional costs that will be incurred when developing the site. A financial appraisal showing the reduction required by the Association in order to complete the sale is available from Jeff Hutchins in AMS. Other terms relating to the sale including the grant of nomination rights for the Council to use the three houses that will be built remain unchanged.	

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT AND HEALTH & SOCIAL CARE

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
7	Fratton	Subject: Site of Former Harry Sotnick House, Cranleigh Avenue, Portsmouth	Jeff Hutchins AMS (Property)
		Proposal : (i) To appropriate the above site which is held for general purposes and previously used for Social Care to Planning Purposes	Tel: 9283 4288
		(ii) That the Head of Asset Management Service be authorised to complete the appropriation of the site of Harry Sotnick House shown on drawing number IT/1664 from General Purposes to Planning Purposes.	
		Harry Sotnick House Care Home was closed following the decision of the Executive at its meeting on the 14th July 2006. Approval was also given in principle at that meeting to the redevelopment of the site for a new nursing/dementia care home.	
		At its meeting on the 28 September 2007 the Executive approved a scheme for a 92-bed nursing/dementia care home.	
		The Council is now in the course of procuring a care provider to construct and operate the new home and it is proposed that the new home will be leased to the provider.	
		The appropriation to planning purposes will provide greater flexibility for the implementation of the proposed development.	
		The site to be transferred is shown on drawing number IT/1664 and comprises 1.67 acres.	
		Further information and a copy of drawing number IT/1664 can be obtained from Jeff Hutchins on the above telephone number.	

PORTFOLIO: HEALTH & SOCIAL CARE

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
8		Appointment to the Burges Bequest Trust	Joanne Wildsmith Democratic &
		Proposal : that Councillor Darron Phillips be appointed as a trustee to the Burges Bequest for the remainder of the municipal year.	Community Engagement Tel: 9283 4057
		The Burges Bequest is a charity administered by the City Council which gives grants for medical research that benefits children. There are three trustees appointed at the annual council meeting each year, all of whom are councillors, and this year the Lord Mayor was appointed as one of the three. Due to mayoral duties a replacement trustee is sought, preferably from the Administration, with the other two trustees being Councillors Malcolm Hey and David Horne. Councillor Phillips has indicated that he is willing to undertake this role and has the backing of his group.	

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (2023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm** on **Friday 21 November 2008**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
9	08/01460/FUL Nelson	Ground Floor Flat 35 Powerscourt Road Copnor Construction of single storey building to rear of property to be used as a store (re-submission 08/00413/FUL)	One email of objection has been received from the adjoining resident at No 2 Emsworth Road on the grounds that if the proposal is built, the store may cause damp problems to her property and access to the side of her property would be more difficult. The application relates to a two-storey end of terrace house on the north-east corner, adjoining Powerscourt Road with Emsworth Road. The house has been extended as part of its conversion to form two flats and would have had some kind of store provision within the rear yard in the past, but which has since been demolished. The rear of the plot abuts the flank gable wall of No2 Emsworth Road and there is an existing 2.8m high boundary wall fronting Emsworth Road, containing a garage door to allow vehicular access into the rear yard area. The application is a resubmission of a previously withdrawn scheme. The applicant now proposes to construct a single storey building to form a store at the rear of the plot, which would abut the flank wall of No2 Emsworth Road. The building would be some 4.6m in length, 4.8m in width, with an eaves height of 2.8m, rising to 4.3m at the pitch, incorporating the existing boundary wall fronting Emsworth Road. The applicant has confirmed that the outbuilding would be used for domestic storage. The proposed building, in this revised form, would relate satisfactorily to the street scene and would not adversely affect the amenity of the occupiers of the adjoining properties. The issues raised by the occupier of No.2 Emsworth Road would fall within the remit of the Party Wall Act.	Nicola Frampton Tel: 023 9283 4305 Conditional Permission

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
10	08/01416/FUL Eastney & Craneswater	Coffee Cup Kiosk Eastney Esplanade Southsea Change of use of land to decking and seating area associated with Coffee sales Kiosk	Two e-mails of objection were received, one on behalf of the Portsmouth Society and one from an owner of a beach hut opposite the kiosk. The grounds of objection relate to the location of the kiosk on the esplanade, in that it causes an obstruction and is inappropriately sited having regard to the proximity of the pedestrian crossing in terms of highway safety, and use of a diesel generator. This application relates to the installation of a decked area 4.88m square adjacent to the esplanade, above the shingle, in order to provide a seating area for patrons with 1m high timber post and canvas panels to its sides. Visually the proposed decking amounts to a comparatively modest feature and would not detract from the appearance of this section of the esplanade or otherwise adversely affect the use of the beach. Furthermore, the proposal would preserve the character and appearance of the conservation area. The grounds of objection refer to matters that relate to the location and use of the concession, rather than the proposed decking area, and are not, therefore, material to the	Nicola Frampton Tel: 023 9283 4305 Permission
11	08/01533/ADV St Jude	32-34 Marmion Road Southsea Display of one illuminated fascia sign, one illuminated projecting signs and two non illuminated fascia signs	 consideration of this proposal. This application relates to the Waitrose supermarket in Southsea, a large two-storey building located on the southern side of Marmion Road. Two letters of objection have been received in respect of proposals to cut back a tree in the car park grounds to allow greater visibility of the totem sign, and to highways signs in the pedestrianised area of Palmerston Road. One respondent also wants a larger emphasis on the 'delivery out' sign proposed as part of the highways signage. The applicant supplied information about work that will be carried out to the Waitrose car park for information purposes only. This includes details of works to some of the trees within the curtilage of the site and proposed highways signs. These, however, do not fall within the control of the planning authority and are not a part of this application for advertisement consent. The advertisements themselves are considered to be of an acceptable size, appearance and level of luminance given their location within Southsea Town Centre and would not therefore detract from visual amenity or highway safety. 	Paul Carnell Tel: 023 9284 1281 Consent

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
12	08/01635/FUL Drayton & Farlington	21 Aberdare Avenue Portsmouth Construction of single storey rear/side extension and front porch (after demolition of existing).	One email of objection was received from the adjoining resident on the grounds that the bulk of the proposed gable end of the rear extension would create a loss of light to the set of patio doors to the rear of their property. The applicant seeks permission for a single storey rear/side extension and front porch. Although applying for the installation of an obscure glazed window to the side elevation this is permitted development. The proposed front porch and rear/side extension would have matching brickwork and render and tiled roofs. The porch and extension are appropriate in relation to the existing building and to the surrounding area. The extensions would not result in an imbalance to the pair of semi-detached houses and would be subservient to the recipient building and therefore acceptable in terms of overall scale. Turning to the issue of amenity, the rear extension is considered to be appropriate in terms of its size in relation to the existing dwelling and remaining garden area. At a length of 3.3m the sides of the extension would be set within the existing fence. However, the applicant has amended the drawings changing the gable ends to hipped ends, reducing the height and bulk along the boundaries. In these circumstances the extension would not have a detrimental impact on neighbouring property to the north and south in terms of loss of privacy, light or outlook. Furthermore, the side extension would be concealed by the garage of No.49 and would therefore not have a negative impact on the amenity of the adjoining property. In these circumstances I am able to conclude that the scheme is capable of support.	Nicola Frampton Tel: 023 9283 4305 Permission

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
13	08/01664/FUL Copnor	Land At Junction Of Copnor Road & Stubbington Avenue Portsmouth Construction of part two/three storey building to form 14 flats	 4 letters of representation have been received, including an objection from The Portsmouth Society. 3 letters of objection are on the following grounds: a) proposed access would result in highway safety issues; b) actual boundaries of site may not be as built on the site; c) too many flats in the city; d) brick wall should be constructed on neighbouring boundary; e) loss of privacy; f) impact from refuse store; g) inadequate parking. 1 letter is commenting on concerns over parking if on-site provision is not adequate. The site is allocated within the Local Plan for residential development (Policy CP1) and in view of the mixed character of Copnor Road a flatted development is considered acceptable. The Highways Authority has not objected to the proposed access or raised concerns in respect of highway safety and the proposal is considered acceptable in this regard. Issues in respect of the exact position of the boundaries are a private legal matter. Details of the proposed works to this boundary. Although windows are proposed at first and second floor to the south and west elevation, with the exception of 4 windows they all serve circulation space and non-habitable rooms. In view of the separation distance and oblique angles to the existing dwelling, there would not be any significant impact in terms of privacy. Although the proposed refuse store is adjacent No205 Stubbington Avenue, it faces into the site and is an enclosed brick store, forming part of the level of provision is considered acceptable. 	Mark Bridge Tel: 023 9283 4298 Conditional Permission

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
14	08/01699/FUL Drayton & Farlington	Site Of The Former 20 East Cosham Road Portsmouth Construction of 4 dwellinghouses (Amended Scheme 08/00653/FUL)	Five letters have been received raising objection on the grounds that: a) proposal is an overdevelopment of the site; b) development is out of keeping with the surrounding area; c) impact on parking within the street; d) no pedestrian footway; e) loss of a view; f) inaccuracies within the design and access statement; g) planting of trees will result in loss of light; and h) impact to highway safety. The previous reasons for refusal related to design, residential amenity and highway safety. The design of the development has been amended and is now considered acceptable. The applicants have satisfactorily addressed concerns relating to the privacy of No12 East Cosham Road and it is therefore considered that there would be no significant impact to the amenities of adjoining occupiers. The proposed parking area has been altered to allow vehicles to enter and leave the site in a forward gear. The proposal is therefore considered acceptable.	Jonathan McDermott Tel: 023 9284 1470 Conditional Permission
15	08/01728/FUL Copnor	235 Powerscourt Road Copnor Portsmouth Conversion from shop to 2 dwellinghouses including construction of part single/two-storey rear extension	Six letters received, the objections are:- a) noise from cycle storage; b) loss of light; c) overdevelopment of the site; d) two storey extension is out of keeping with existing properties; e) building has been used as a three bedroom house for years; f) overcrowding; g) impact to on-street car parking; h) road under police community supervision for anti-social behaviour; i) demolition is already well advanced; j) loss of a good sized three bedroom house; k) rear extension should not extend beyond existing building line; l) no refuse storage of 'unit 1'; m) use of the cycle store to dump refuse and n) impact to a party wall. The appointed day use of the property is a shop (Class A1) which included some ancillary living accommodation. There has not been a planning application to change this position and therefore the conversion of this former shop to dwellings must be assessed against policy DC43 of the Local Plan. In principle policy DC43 would allow the conversion subject to all other policy considerations. The proposed two-storey rear extension is not considered to have a significant effect to the amenities of adjoining occupiers in terms of loss of light, outlook and privacy. The proposed extension and other external alterations are considered acceptable in relation to the existing building and surrounding area. The use of a former commercial building as dwellings, including the location of cycle stores within the rear yard, is not considered to result in significant noise and general disturbance.	Jonathan McDermott Tel: 023 9284 1470 Conditional Permission

Part 3 - Information and News Items

	WARD		OFFICER CONTACT
16		Media Releases	Corporate Communications
		The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website.	Team Tel: 9283 4142
		For hard copies, or further information, please contact Corporate Communications Team.	
		Visitor information service recognised for its ExSEllence	
		Fireworks and fairies lights up Southsea	
		Chief Executive swaps council goals for toad-in-the-hole	
		£2 park-and-ride just the ticket for Christmas	
		Fantastic new development for local empty properties	
		Don't let them con you	
		The mystery of the Conan Doyle Collection comes to Cosham Library	
		New car park for Christmas shoppers	
		A £6million funding boost for health projects in Portsmouth	
		Portsmouth remembers	
17		Christmas Park and Ride 2008	Danny Johnson Transport and Street
		The City Council is again financing a Park and Ride service linking 1000 Lakeside, North Harbour with Portsmouth City Centre and Gunwharf Quays.	Management Tel: 9284 1346
		The service will operate on Saturdays 29 November, 6, 13 and 20 December and Sunday 30 November 2008. A charge of £2.00 per car will be made and represents excellent value for money for users and keeps net costs within budget.	

Part 3 - Information and News Items (cont'd)

	WARD		OFFICER CONTACT
18		Cabinet Member for Planning, Regeneration and Economic Development Portfolio - Friday 21 November 2008 at 9.00am - Executive Meeting Room, The Guildhall, Portsmouth	Karen Martin/ Lucy Wingham Democratic &
		Councillor Mike Hancock will consider the following items:	Community Engagement
		Monitoring of 2008-09 Cash Limits & Capital Programme	Tel: 9283 4052/ 9283 4662
		Annual Monitoring Report for Portsmouth City Council	9203 4002
		 New proposals to increase occupancy and support businesses at the Enterprise Centres 	
		The Hard Supplementary Planning Document	
		 Potential Safeguarding of Southsea Leisure Park, Melville Road, Southsea 	
		Acquisition of Leasehold Offices at Hippodrome House, Guildhall Walk, Portsmouth	
		 Acquisition of land required for improvements to the junction of Limberline Road and Gunstore Road, Hilsea 	
19		Licensing Sub Committee meeting, to be held at 9.30am on Friday 21 November 2008 in Room 1, 3 rd Floor, The Guildhall, Portsmouth.	Karen Martin/ Lucy Wingham Democratic &
		The Committee will consider the following items:	Community Engagement
		 Licensing Act 2003 – Application for the variation of a premises licence – Wine Vaults, 41-47 Albert Road, Southsea, Portsmouth PO5 2SF Licensing Act 2003 – Application for the review of a premises licence – Best-One, 140-144 Fratton Road, Portsmouth, PO1 5DD 	Tel: 9283 4052/ 9283 4662

	WARD		OFFICER CONTACT
20		Governance & Audit Committee - 24 November at 3.30pm, Executive Meeting Room, Guildhall At this meeting the Committee will consider :	Lin Chaplen Democratic & Community Engagement Tel: 9283 4053
		 an oral update on the Passenger Real Time Project (PORTAL) investigations the appointment of deputies to the School Transport Appeals Panel 2008/09 reports from the District Auditor on External audit progress report for November 2008 Project management Review of Revenue Service Audit performance status report to October 2008 for Audit Plan 2008/09 Internal audit resources Corporate performance management update Annual Audit and Inspection Letter 2005/06 and 2006/07 - action plans update Business continuity management implementation programme update Corporate procurement strategy - implementation progress Results of the Corporate Assessment and Joint Area Review (the reports of which will be published on 17 November) 	
21		 Special Meeting of the Employment Committee re Local Pay Review - 25 November 2008 at 11am, preceded at 10 am by a Briefing There will be a special meeting of the Employment Committee on Tuesday 25 November at 11am in the Executive Meeting Room in the Guildhall about the Local Pay Review. It will be preceded at 10am in the same venue by an informal briefing. All members of the City Council are invited to attend the briefing and remain for the Employment Committee meeting. Please would all members note the meetings in their diaries. The recommendations of the Employment Committee about the Local Pay Review will be submitted to the full City Council at its meeting at 2pm on 25 November. 	Lin Chaplen Democratic & Community Engagement Tel: 9283 4053

	WARD			OFFICER CONTACT
22		Staff paid on the Joint National Council for On 11 November the Chief Executive, havin implementation of an interim 2.45% pay incr Committee for Chief Officers of Local Author	g consulted the group leaders, approved the ease to staff paid on the Joint Negotiating	Roger Ching Strategic Director and Section 151 Officer Tel: 9283 4346
		Negotiating Committee	Current Negotiating Position	
		JNC for Chief Executives	2.45% pay increase offered and accepted with effect from 1 April 2008. This was processed in September 2008	
		JNC for Local Government Employees	Interim 2.5% agreed with effect from 1 April 2008 with final outcome to be determined by arbitration. This increase will be processed for staff on 28 November 2008 (new rates plus back pay)	
		JNC for Chief Officers	2.45% increase offered by Negotiating Committee but not accepted by staff side.	
		Government Employees have been agreed. agreement and with no interim settlement. The gotiating body and they have had no incre The City Council was in the process of taking	g steps to implement an interim increase of 2.45% to	
		backed to 1 April 2008. However just as app	ernment Employees and JNC for Chief Officers proval was being sought for this approach, the JNC ment Employees but not to the JNC for Chief	
			respect of the late processing of the 2008 pay ve approval to the payment of an interim 2.45% of Officers with effect from 1 April 2008.	

Part 3 - Information	and News Items	(cont'd)
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	WARD		OFFICER CONTACT
23		Executive Arrangements – Forward Plan of Key Decisions	Lin Chaplen Democratic &
		The next Forward Plan, produced in accordance with the requirements of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, will be published on 14 November.	Community Engagement Tel: 9283 4053
		The Plan covers matters that are likely to be the subject of a key decision (as defined in Article 13(3) of the Constitution) in the next 4-month period, commencing on 1 November 2008.	
		A copy of the Plan has been sent to those members of the City Council who have requested a paper copy, and a copy placed in each Members' Room.	
		Key decisions will be taken by the whole Cabinet (formerly referred to as the Executive), or by individual Cabinet Members, on or after the dates shown in the Plan.	
		The financial threshold for key decisions is £250,000 or 25% of the relevant budget item, whichever is the greater. Key decisions may also be made in relation to matters that have a significant effect on local communities.	
		The Forward Plan contains a list of the documents (when available) due to be considered in relation to the key decisions to be taken, and gives a contact for each item.	
		The Forward Plan also contains details of Budget and Policy Framework decisions to be made by the City Council, in accordance with Article 4 of the Constitution (general reservation of powers to the City Council).	
		The Plan is available for inspection by the public during normal office hours at the Civic Offices Information Desk, and the City Council's web site at http://www.portsmouth.gov.uk/yourcouncil/1446.html.	
		The Forward Plan will be published for each following four calendar month period on the 14 th day of each month or the nearest working day.	

Part 3		on and News Items (cont'd) FR	IDAY 14 NOVEMBER 2008
	WARD		OFFICER CONTACT
24		Oversight Panel - 6 November	Vicki Plytas Scrutiny Support
		The Oversight Panel met on Thursday 6 November and considered the following matters	Officer Tel 9283 4058
		Further Developing Scrutiny in Portsmouth City Council	
		Scrutiny Work Programme for the Housing & Social Care Scrutiny Panel	
25		Licensing Committee (Policy) Meeting - 5 December 2008 - Cancelled	Karen Martin Democratic Support
		Members of the Licensing Committee (Policy) should note that the meeting scheduled of 5 December 2008 at 9.30 am , has been cancelled, as there are no items for determination.	Officer Tel: 9283 4052
		The next meeting is scheduled to take place on Friday 6 March 2009 at 9.30 am.	
26		Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing 10 November 2008 - Checklist 45/08	r Local Government Association (LGA) Email:
		Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.	of info@lga.gov.uk
		CHILDREN AND FAMILIES	
		Making the free early years entitlement work The LGA has produced a good practice guide jointly with the National Day Nurseries Associa (NDNA) to support local authorities as they work with local providers and develop effective, far processes to secure sufficient free entitlement locally. Hopefully this will also encourage providers to contact their local authority and get involved in the process. LG Alert Reference: 204/08	air

WARD		OFFICER CONTACT
	LGA CONFERENCES	
	Trading and charging - from design to successful implementation - Thursday 5 February 2009 The LGA is organising a one day conference on Thursday 5 February on trading and charging to take place here at Local Government House Conference Centre, London SW1. Income from trading and charging is already an important part of council revenue and has been identified by government as increasingly important for the future. But there are a range of challenges in designing and implementing new trading and charges and several pitfalls to avoid. LG Alert Reference: 205/08	
	SAFER COMMUNITIES	
	LGA Preventing Violent Extremism publications The Local Government Association has published two documents to coincide with the LGA Preventing Violent Extremism Conference that took place on 7 November 2008. The documents are designed to help councillors and local authorities with developing their approach to Preventing Violent Extremism (PVE) while providing a broad overview of the PVE agenda for all local authorities. Leading the PVE Agenda - a Role made for Councillors is a booklet that emphasises the importance of the community leadership that councillors provide and outlines the steps that councillors can take to increase their engagement with PVE. Leading the PVE Agenda - Engaging, Supporting and Funding Community Groups is a leaflet that addresses concerns expressed by local authorities around the funding of community groups that they have not worked with before. LG Alert Reference: 206/08	

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

ltem No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
27	Hilsea	819	Lidl 1 Norway Road	Application for a Premises Licence	9 December 2008
				Type of Premises: Off-licence	
				Proposed Licensable Activities:	
				Sale of Alcohol	
				Proposed standard days and timings:	
				Monday to Saturday from 07:00 until 23:00 Sunday from 09:00 until 18:00	
28 Cha	Charles Dickens	116	Babylon Fleet King Henry 1 st Street	Application to vary a Premises Licence	9 December 2008
				Alterations to the premises only. No change to the licensable activities.	

ltem No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
29	Charles Dickens	820	Landport Community Centre Charles Street	Application for a Premises Licence Type of Premises: Community Centre	10 December 2008
				Proposed Licensable Activities:	
				Regulated Entertainment	
				Proposed standard days and timings:	
				Monday to Sunday from 08:00 until 23:00	