

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 47**

**DATE: FRIDAY 21 NOVEMBER 2008**

The Members' Information Service produced in the Democratic & Community Engagement Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

NB: There are no Part One items this week.

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 28 November 2008.**  
**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

**PORTFOLIO: Culture**

**FRIDAY 21 NOVEMBER 2008**

|   | <b>WARD</b> | <b>SUBJECT AND PROPOSAL</b>   | <b>OFFICER CONTACT</b>   |
|---|-------------|---|--|
| 1 |             | <p><b>Fees and Charges – Contracted Sports and Leisure Facilities</b></p> <p><b>Proposals:</b> (1) In line with contractual arrangements, revised maximum core prices for the following sports and leisure facilities will be introduced to take effect from 1<sup>st</sup> January 2009.</p> <p>(2) In accordance with delegations to officers, the revised maximum prices for the following contracted sports and leisure facilities: Mountbatten Centre, Wimbledon Park Sports Centre, Victoria Swimming Centre, Hilsea Lido, Eastney Swimming Pool, St. Luke’s Community Sports Centre, Portsmouth Gymnastics Centre, Portsmouth Indoor Tennis Centre, will be increased by the RPI(X) 5.30%.</p> <p>Fees and charges for contracted sports and leisure facilities are reviewed annually, the last price increase being 1<sup>st</sup> January 2008.</p> <p>For Southsea Tennis facilities, city wide outdoor bowls facilities and Portsmouth Guildhall, the revised maximum prices will be increased by the RPI 5.00%. Proposed fees are subject to roundings.</p> <p>For all the sports and leisure facilities, the facility operator will continue to be able to charge prices less than the maximum level, subject to market conditions.</p> <p>Swimming prices may need to be reviewed in April 2009, in light of the Government’s Free Swimming Programme for the under 16’s and Over 60’s, to address any anomalies.</p> <p>Copies of the schedule of revised charges for these contracted sports and leisure facilities have been placed in the Members’ Rooms. The Leisure Card will still be available for use at some of these facilities by residents on low incomes. Leisure card holders may obtain up to 40% discount on identified activities and asylum seekers may obtain a further 40% discount on presentation of an asylum seekers leisure card.</p> | <p><b>Mark Woolnough</b><br/> <b>Parks &amp; Recreation</b><br/> <b>Tel: 9283 4035</b></p> |

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 28 November 2008**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

| Item No | Application No<br>Ward                       | Location<br>Description of Development   | Planning Officer's Comments  | Application Type Case<br>Officer Proposed<br>Decision                     |
|---------|--|--|--|---|
| 2       | 08/01781/FUL<br><br>Eastney &<br>Craneswater | <p><b>23 Craneswater Park<br/>Southsea</b></p> <p>Retention of 2m high wooden fence to side boundary</p> | <p>One letter of objection was received from a resident of Amersham Court, to the south of the site, on the grounds of loss of light.</p> <p>The applicant seeks retrospective planning permission for a 2m fence on the southern boundary of the site. The nearest properties that are affected by the fence are flats within Amersham Court. However, given the spatial separation between the boundary fence and the ground floor windows of the building the loss of outlook and light is minimal. Turning to design, the fence relates appropriately to the existing boundary treatments and would serve to preserve the character and appearance of the Conservation Area.</p> | <p>Nicola Frampton</p> <p>Tel: 023 9283 4305</p> <p><b>Permission</b></p> |

|   | WARD |  | OFFICER CONTACT   |
|---|------|--|---|
| 3 |      | <p><b>Media Releases</b></p> <p>The following media releases have been issued in the last week by the Corporate Communications Team. They can all be read in the news section of the City Council's website. For hard copies, or further information, please contact Corporate Communications Team.</p> <ul style="list-style-type: none"> <li>• Light up for Christmas</li> <li>• Firms win cash to help staff get on bikes</li> <li>• Portsmouth cracks down on anti-social beggars in city</li> <li>• New money to tackle underage drinking in Portsmouth</li> <li>• Preventing Young Offenders Project marks 10 years success in Portsmouth</li> <li>• Fantastic new development for local empty properties</li> <li>• Council prosecutes restaurant chain for food hygiene offences</li> <li>• Children's Services in Portsmouth judged to have many good features</li> <li>• Pyramid painters make waves</li> <li>• Council leader asks PM to keep Haslar open</li> <li>• Be a savvy Christmas shopper</li> <li>• Invitation to tidy schools awards</li> <li>• New tough no cold-calling zones come into force in Portsmouth</li> <li>• Ringing in changes</li> <li>• Portsmouth primary school transformation plans given the go ahead</li> </ul> | <p><b>Corporate Communications Team</b><br/> <b>Tel: 9283 4142</b></p>                                  |
| 4 |      | <p><b>Standards Committee – 24 November</b></p> <p>The Standards Committee will meet on 24 November 2008 at 2.30 pm in Executive Meeting Room, Floor 3, The Guildhall to consider the following matters:</p> <ul style="list-style-type: none"> <li>• Appendix 4 Terms of Reference from "Revised Scrutiny Arrangements" report from the Head of Democratic and Community Engagement</li> <li>• Update on CRB Checks</li> </ul>  | <p><b>Vicki Plytas</b><br/> <b>Democratic &amp; Community Engagement</b><br/> <b>Tel: 9283 4058</b></p> |

|   | WARD |   | OFFICER CONTACT  |
|---|------|---|--|
| 5 |      | <p><b>Cabinet - 25 November</b></p> <p>A special meeting of the Cabinet is taking place on Tuesday 25 November at 12 noon, in Conference Room B of the Civic Offices. The items to be re-considered are:</p> <ul style="list-style-type: none"> <li>• Millennium Walkway Link from Gunwharf to Harbour Station (update on funding implications)</li> <li>• The Advertising Strategy (revised funding)</li> <li>• Change in Date of January Cabinet – recommendation to change back to 12 January (from 5<sup>th</sup>)</li> </ul>   | <p><b>Joanne Wildsmith<br/>Democratic &amp;<br/>Community<br/>Engagement<br/>Tel: 9283 4057</b></p>                              |
| 6 |      | <p><b>Employment Committee – 25 November at 11 am, Executive Meeting Room, Guildhall</b></p> <p>The Employment Committee on 25 November will be considering these matters:</p> <ul style="list-style-type: none"> <li>• Arrangements for Investigating Committees</li> <li>• Date of the meeting of the Committee in December (proposed change to 17 December at 10.30 am from 18 December at 5 pm)</li> <li>• Local Pay Review</li> </ul> <p>Please note there will be a briefing about the Local Pay Review on 25 November at 10 am in the Executive Meeting Room, Guildhall, prior to the meeting of the Employment Committee. All members of the Council are invited to attend the briefing, and to remain for the meeting of the Employment Committee.</p> | <p><b>Lin Chaplen<br/>Democratic &amp;<br/>Community<br/>Engagement<br/>Tel: 9283 4053</b></p>                                   |
| 7 |      | <p><b>Special Traffic &amp; Transportation Decision Meeting – 4 December</b></p> <p>The Cabinet Member for Traffic &amp; Transportation will hold a special Decision Meeting on Thursday 4 December 2008 at 10.00 am in The Executive Meeting Room, The Guildhall</p>   | <p><b>Karen Martin/<br/>Lucy Wingham<br/>Democratic &amp;<br/>Community<br/>Engagement<br/>Tel: 9283 4052/<br/>9283 4662</b></p> |

|   | WARD |   | OFFICER CONTACT  |
|---|------|---|--|
| 8 |      | <p><b>Flagship Process</b></p> <p>Flagship, our residents' magazine, is produced five times a year and helps to ensure a well informed public. In the 2007 Residents' Survey undertaken by MORI, 51% of our residents stated that they used Flagship as their source of information about Portsmouth and the council.</p> <p>Flagship is delivered by Royal Mail to every household in Portsmouth and to 3,000 local businesses, (89,777 copies in total). It is produced in March, May, July, September and December.</p> <p>A revised process for Flagship and details of diary dates can be found at <a href="http://intranet/Services/387.html">http://intranet/Services/387.html</a></p>   | <p><b>Louise Wilders</b><br/> <b>Head of Customer Services</b><br/> <b>Tel: 9268 8545</b></p>                                    |
| 9 |      | <p><b>Development Control Committee – Wednesday 26 November</b> at 2 pm, Conference Room A, Civic Offices</p> <p>There will be an update on Minute no.157/08 - 08/00904/FUL - <b>Cosham United Reform Church, Mulberry Lane, Cosham</b> - Construction of seven dwelling houses with associated parking after demolition of existing buildings (Amended Scheme 07/01220/FUL)</p> <p><b>Parking Standards</b> - revised guidance on making appropriate provision for car parking at residential development (approved by Cabinet on 10 November) and the Supplementary Planning Document have been provided to all members of the committee.</p> <p>The following development applications will be considered:</p> <ol style="list-style-type: none"> <li>1. 08/01644/PLAREG <b>40 Lennox Road North, Southsea</b> – Retention of two meter high boundary wall, brick piers and entrance gates (resubmission of 08/00555/FUL).</li> <li>2. 08/01492/FUL <b>2 Wilton Place, Southsea</b> – Construction of two storey extension (after demolition of existing) including alterations to existing roof to form flat roof and construction of rear dormer.</li> <li>3. 08/01541/FUL <b>17 St Andrews Road, Southsea</b> – Conversion to form 6 flats and single dwelling and external alterations including construction of rear extension to form two additional storeys (1<sup>st</sup> and 2<sup>nd</sup> floor).</li> </ol> | <p><b>Karen Martin/ Lucy Wingham</b><br/> <b>Democratic &amp; Community Engagement</b><br/> <b>Tel: 9283 4052/ 9283 4662</b></p> |

|    | WARD |   | OFFICER CONTACT  |
|----|------|---|--|
| 10 |      | <p><b>Licensing Sub Committee – 26 November</b></p> <p>Licensing Sub Committee meeting will be held on Wednesday 26 November 2008 at 9.30 am in the Executive Meeting Room, 3<sup>rd</sup> Floor, The Guildhall, Portsmouth.</p> <p>The Committee will consider the following items:</p> <ul style="list-style-type: none"> <li>• Licensing Act 2003 – Application for the variation of a premises licence – <b>Mega Bite, 12 Guildhall Walk, Portsmouth, PO1 2RY</b></li> <li>• Licensing Act 2003 – Application for the grant of a premises licence – <b>Olive, 18 Guildhall Walk, Portsmouth, PO1 2DD</b></li> </ul>   | <p><b>Karen Martin/<br/>Lucy Wingham<br/>Democratic &amp;<br/>Community<br/>Engagement<br/>Tel: 9283 4052/<br/>9283 4662</b></p> |
| 11 |      | <p><b>Adult &amp; Family Learning Capital Project</b></p> <p>The Adult and Family Learning service have successfully won a bid for £30,000 of Learning and Skills Council Neighbourhood Learning in Deprived Communities funding.</p> <p>The bid is based on partnership working between the Portsmouth City Council Adult and Family Learning service and the PCC Community Support service team of Portsmouth City Council and two local voluntarily managed community centres (Fratton Community Association and Milton Village Community Association) and MIND.</p> <p>The funds will enhance 2 community facilities Fratton Community centre and Milton Village hall. This will further develop these existing premises for learning and wider community use particularly for 4 wards in the city (Fratton, Nelson and Charles Dickens and Milton) and support local voluntary and community sector organisations to develop their capacity to deliver learning opportunities for residents of disadvantaged neighbourhoods.</p> <p>These 4 wards are areas with pockets of deprivation some very much more profound than others. Charles Dickens and Nelson ward are well known areas of multiple deprivation, underachievement and low participation rates in learning whilst Fratton and Milton may not figure as wards with high levels of deprivation there are key characteristics of these wards which merit their inclusion.</p> <p><b>Milton Village Hall</b> - Milton Village Hall is a small community centre in the heart of its community. The centre hosts a variety of groups and activities. Milton is a specific target area for improving the number of adults with level 2 and above qualifications. The centre sits within an area of educational deprivation - and is geographically uniquely placed to impact upon this. The centre has been trying to develop its programme along with Highbury College and other</p> | <p><b>Steve Glennon<br/>Acting Head of<br/>Lifelong Learning<br/>Tel: 9268 8180</b></p>  |

|  | WARD |  | OFFICER CONTACT |
|--|------|--|-----------------|
|  |      | <p>providers and hosts regular activities and has moved from 0% adult learning in 2005 to 7% of its programme in 2007. The centre has ambitious plans to develop its facilities and role however, the entrance and foyer are in poor condition, and the original wooden doors, while visually attractive, do not allow for easy access to the centre when it is open. The centre would like to retain the feature doors but build in a secondary set of glass sliding doors. This would make it clearly visible when the centre is 'open' to the public and make the centre more welcoming by creating an accessible and welcoming first impression. This part of our NLDC bid at Milton Village hall focuses on this improvement an enhancement to the entrance can only benefit the efforts of the centre to meet its objective of becoming a significant local learning centre. Such an improvement will encourage other providers to work in partnership with the voluntary management group.</p> <p><b>Fratton Community Centre -Community Café and Drop in centre-</b> Fratton Community Centre is a well-used centre at the heart of its local community managed by a voluntary group. Fratton sits at the hub of 3 local wards with significant deprivation; Nelson, Charles Dickens and Fratton and draws the majority if its members and users from within these communities. The centre has a good range of usage including 11% use by the BME community and hosts a wide range of groups and activities and actively supports and promotes targeted and general adult education with partner groups and local colleges. 27% of the programme at the centre in 2006 was formal or informal learning targeted at the local community. The centre currently offers 20 formal/informal learning sessions each week with approx 10-15 attending each session. The Fratton Community Centre element of the bid proposes improvements to the centre facilities in the community café and drop in centre plus room 1 and room 6. These improvements would complement existing programmes for development, enable a significant enhancement of the learning environment for existing programmes by improving classroom environments by lowering ceilings and upgrading lighting. The new computers within the cafe would not only enable the MIND service to develop its contribution including through its users to show other users how to send emails, search the net, but also enable the centre to provide access to e-learning. In addition the upgraded training rooms would enable the centre to attract further courses from the local colleges and other providers, increasing revenue and extending the curriculum available to its' very local user groups. It is anticipated that the investment from this bid at Fratton Community centre would contribute significantly not only to improved learning environments, achievement of learners and an extended curriculum but a 50% increase in learning opportunities over a two-year period. Further benefits are expected to be a saving in heating and lighting bills for the three rooms and an increase in income from additional lets and attendances.</p> |                 |

|    | WARD |   | OFFICER CONTACT  |
|----|------|---|--|
| 12 |      | <p><b>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing 19 November 2008 - Checklist 46/08</b></p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at <a href="http://www.lga.gov.uk">http://www.lga.gov.uk</a>.</p> <p><b>DATA HANDLING</b></p> <p><b><u>Local Government Data Handling Guidelines</u></b></p> <p>A new LGA/WLGA publication, 'Local Government Data Handling Guidelines' highlights recognised best practice in secure data handling, provides local authorities with a key checklist of actions, and sets the standard for local government moving forward.<br/>LG Alert Reference: 207/08</p> <p><b>LGA GROUP VACANCIES</b></p> <p><b><u>Secondment Opportunities at LACORS - Policy Officers</u></b></p> <p>LACORS has two secondment opportunities for council officers with good knowledge of, and experience in, councils' health and safety enforcement or environmental protection services.<br/>LG Alert Reference: 208/08</p> <p><b>LGA PUBLICATIONS</b></p> <p><b><u>Global slowdown: local solutions</u></b></p> <p>The LGA have produced the above report on the work that councils are already doing to respond to the "global slowdown". The report looks at real ways in which councils are helping people, businesses and other groups through the difficult economic times.<br/>LG Alert Reference: 209/08</p> | <p><b>Local Government Association (LGA)</b><br/> <b>Email:</b><br/> <b><a href="mailto:info@lga.gov.uk">info@lga.gov.uk</a></b><br/> <b>Tel: 020 7664 3131</b><br/> <b><a href="http://www.lga.gov.uk">www.lga.gov.uk</a></b></p> |
| 13 |      | <p><b>Licensing Sub Committee – Cancellation 28 November</b></p> <p>The Sub Committee provisionally arranged for Friday 28 November has been cancelled.</p>   | <p><b>Karen Martin/<br/> Lucy Wingham<br/> Democratic &amp;<br/> Community<br/> Engagement<br/> Tel: 9283 4052/<br/> 9283 4662</b></p>   |

## LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: [Licensing@portsmouthcc.gov.uk](mailto:Licensing@portsmouthcc.gov.uk).

| Item No | Ward    | Licence No: | Premises Name and Address            | Brief description of application:  | Closing date for representations: |
|---------|---------|-------------|--------------------------------------|--|-----------------------------------|
| 14      | St Jude | 821         | Pizza Hot for You<br>137 Albert Road | <p><b><i>Application for a Premises Licence</i></b></p> <p><b>Type of Premises:</b> Takeaway</p> <p><b>Proposed Licensable Activities:</b></p> <p><i>Late Night Refreshment</i></p> <p><b>Proposed standard days and timings:</b></p> <p>Monday to Sunday from 23:00 until 03:00</p> | 11 December 2008                  |