

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 48

DATE: FRIDAY 28 NOVEMBER 2008

The Members' Information Service produced in the Democratic & Community Engagement Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet Member for Planning, Regeneration & Economic Development – Decision Meeting – 21 November 2008</p> <p>The Cabinet Member has made the following decisions:-</p> <p>Monitoring of 2008-09 Cash Limits and Capital Programme</p> <p>DECISION:</p> <p>The Cabinet Member noted the report.</p> <p>Annual Monitoring Report for Portsmouth City Council</p> <p>DECISIONS:</p> <p>(1) The results of the annual monitoring report were noted.</p> <p>(2) It was agreed to delete Port Solent and the Hard Area action plans from the local development scheme.</p> <p>(3) The revised timings for the local development scheme for producing planning documents was approved.</p> <p>(4) The annual monitoring report for submission to the Government Office for the South East was approved.</p> <p>(5) The Cabinet Member recommended to the Cabinet to remove the Somerstown and North Southsea Area Action Plan from the Local Development Scheme, and to cease work on this planning document.</p> <p>(6) The Head of Planning Services was given delegated authority to make minor amendments to the content of the Annual Monitoring Report, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development.</p> <p style="text-align: right;">/Continued over ...</p>	<p>Teresa Deasy Democratic & Community Engagement Tel: 9283 4056</p>

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p data-bbox="398 212 1509 247">Proposals to Support Local Businesses through the Economic Downturn</p> <p data-bbox="398 288 584 320">DECISIONS:</p> <ol style="list-style-type: none"> <li data-bbox="398 363 1675 469">(1) That the Cabinet Member endorses the implementation of the phased license rent reduction scheme as stated in paragraph 4.1 and 6.2 of this report for the three Enterprise Centres with immediate effect. <li data-bbox="398 491 1738 596">(2) That rental and occupancy information is collated monthly to determine the impact and effectiveness of the proposed scheme, and a report made available to the Cabinet Member on a quarterly basis. <li data-bbox="398 619 1776 756">(3) That the Cabinet Member notes that Officers are working up details of a potential soft loan scheme to provide financial support to local businesses during the current economic downturn and that the proposed scheme will be reported to the Cabinet on 1 December 2008 for approval. <li data-bbox="398 778 1720 884">(4) That Officers develop a Memorandum of Understanding with Business Link to ensure effective business support packages are in place to support local businesses, and safeguard investments and report back to the next PRED for approval. <li data-bbox="398 906 1767 1011">(5) That businesses are encouraged to take up the Train to Gain offer of mostly free training for their workforce and sign the Local Employment Partnership offering help with local recruitment. <li data-bbox="398 1034 1765 1139">(6) That the Cabinet Member notes that Officers are investigating the financial impact of the City Council making early payments to local small and medium size businesses, and will report back to the next PRED with further details. <li data-bbox="398 1161 1715 1235">(7) Officers are requested to launch a campaign to raise awareness of the availability of small business relief for small businesses. <li data-bbox="398 1257 1742 1394">(8) Officers to bring a single report to the Cabinet and the City Council covering the details of a soft loan scheme, the financial impact on the City Council's budget of making payments to local small and medium sized businesses within 10 days and the possible expansion of the Empty Property Campaign to bring vacant properties back into use. 	

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>The Hard Supplementary Planning Document</p> <p>DECISIONS:</p> <p>(1) The Cabinet Member noted the change in the planning document being prepared for the Hard. The local development scheme, approved on 2 August 2007 states that an area action plan will be prepared for the area, however it is now considered that a supplementary planning document is more appropriate.</p> <p>(2) The Cabinet Member approved the programme and timeframe for the development of a supplementary planning document for the Hard.</p> <p>Potential Safeguarding of Southsea Leisure Park, Melville Road, Southsea</p> <p>DECISIONS:</p> <p>The site be considered for safeguarding from inappropriate development, i.e. only development relating to tourism and leisure, no residential development and no development above ground floor level relating to leisure facilities, within the emerging Site Allocations Development Plan Document.</p> <p>Acquisition of Leasehold Offices at Hippodrome House, Guildhall Walk, Portsmouth</p> <p>This report was withdrawn.</p> <p>Acquisition of land required for improvements to the junction of Limberline Road and Gunstore Road, Hilsea</p> <p>DECISION:</p> <p>The actions outlined within the exempt recommendations were approved.</p> <p>NB: Call-in date 1 December.</p>	

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet – 25 November</p> <p>At the meeting of the Cabinet the following decisions were taken:-</p> <p>Millennium Walkway Link from Gunwharf to the Harbour Station</p> <p>Members of the Cabinet supported option 1 and requested that further work is undertaken to enhance the visual design of the structure.</p> <p>(NB: This item was referred to Council for decision so is not subject to call-in.)</p> <p>Advertising Strategy</p> <p>The Cabinet Members</p> <p>(1) re-affirmed the decision made at Cabinet meeting of 10 November 2008 in respect of recommendations (2) and (3) of that report namely</p> <ul style="list-style-type: none"> (i) members approve the Advertising and Sponsorship Policy and stressed that there be no acceptance of advertising that contradicts council policies; (ii) request a report back to Cabinet on worked up proposals before contracts are entered into. <p>(2) approved the allocation of £30,000 from contingency to commission an initial “advertising audit”.</p> <p>Date of January Cabinet Meeting</p> <p>Cabinet Members approved that the January meeting of Cabinet take place on the original date of 12 January 2009 at 1.00 pm.</p> <p>NB: Call-in date 3 December.</p>	<p>Joanne Wildsmith Democratic & Community Engagement Tel: 9283 4057</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 5 December 2008.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HOUSING

FRIDAY 28 NOVEMBER 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		<p>Empty Property Campaign (EPC) Funding the Extension to the Scheme</p> <p>Proposal: that an extra £3,750.00 be provided to Portsmouth Housing Association to fund the extension to the EPC partnership arrangement until 31st March 2009.</p> <p>Council Tax records confirm that there are approximately 3000 empty properties in the city. Many of these will be reoccupied relatively quickly as a result of the operation of the housing market. There are, however, always some properties where owners require some assistance and further support to have their property reoccupied. The city council and its partners have been successfully tackling the problem of empty homes for a number of years and the latest initiative has been a 2-year partnership with Portsmouth Housing Association. The city council contributed to staff costs and as a consequence a dedicated person has been providing a focus for the reoccupation of properties. The partnership ends at the end of 2008 and a review is underway as to how the Empty Property campaign is to be taken forward. In order to allow a thorough review of the situation it is proposed to extend the partnership until the end of the financial year.</p> <p>Housing Accountancy have confirmed that funding is available from the Housing General Fund to cover this expenditure item.</p>	<p>Alan Cufley Head of Community Housing Tel: 023 9283 4450</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 5 December 2008**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
4	08/01572/FUL Milton	<p>St James Hospital Locksway Road Southsea</p> <p>Installation of CCTV cameras to front elevation (adjacent to main entrance) and in hospital grounds</p>	<p>One letter of objection has been received from a nearby resident adjacent to the north-west corner of the application site. The objector asks that camera 6 be removed from the scheme, and if that is not possible that the planning committee considers their concerns, and stipulates that the camera be moved to behind a nearby tree. They have not asked to make a deputation. They also object on the following grounds; (a) potential for the CCTV camera to overlook the property; and (b) adverse visual impact of the CCTV camera and column.</p> <p>The application is for the installation of a CCTV camera to the front of the main hospital building and, a further 9 cameras, 6 of which would be mounted on new columns at various locations within the hospital grounds. The camera subject of the objection (camera 6) would be column-mounted and located on the corner of Langstone Way, adjacent to the common boundary wall to No.126 Mayles Road. The applicant has agreed to the installation of a screening shield to that camera to prevent the overlooking of properties in Mayles Road and Riverhead Close. This proposed shield is considered to adequately resolve potential overlooking of the adjoining residential properties. The camera column would be partially screened from the objector's property by the presence of a fence; it is considered that the slender profile of the column and mount, and the relatively modest dimensions of the dome mount and screen would make the camera visually acceptable in this location. The location of the camera has been chosen by the applicant to provide maximum effective coverage of the site without potential future interference from growing trees. In these circumstances the proposal is capable of support.</p>	<p style="text-align: center;">Ben Cracknell</p> <p style="text-align: center;">Tel: 023 9284 1127</p> <p style="text-align: center;">Conditional Permission</p>

5	08/01797/PLAR EG Charles Dickens	<p>Former Mile End Chapel Old Commercial Road Portsmouth</p> <p>Retention of use of building as a place of worship (Class D1)</p>	<p>Nine letters received raising objection to:</p> <ul style="list-style-type: none"> a) impact to on-street car parking; b) congregations of people on the pavement late at night and into early morning hours; c) noise and general disturbance; d) apparent lack of planning control; e) application for retention of use is deceiving; f) pressure on the City Council to grant planning permission; g) surrounding area is now residential; and h) inappropriate use within residential area. <p>A letter of support has been received from Councillor Mike Hancock CBE MP (Fratton Ward).</p> <p>Third party objections focus on noise and general disturbance from the use of the building and congregations of people outside the building. It is understood that the use has been in operation from January 2008 and since that time no noise complaints have been received by the Public Protection Service in relation to this use. The applicant has provided information on the times of worship the latest of which is between 21:00hrs to 22:00hrs. Subject to a safeguarding condition, to prevent worship being conducted after 23:00hrs, it is considered that the use does not have any significant effect on the amenities of adjoining and surrounding occupants in terms of late night noise and general disturbance.</p> <p>With regard to any changes to car parking demand from the previous use of the building by 'Artspace', it is recognised that the site is a short walk from public Pay and Display car parks (to the south of the site) and within an area of medium accessibility to public transport.</p>	<p>Jonathan McDermott</p> <p>Tel: 023 9284 1470</p> <p>Conditional Permission</p>
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6	08/01830/FUL Central Southsea	<p>130 Jessie Road Southsea</p> <p>Single Storey Rear Extension and installation of new door to Side elevation</p>	<p>One email of objection was received from the occupier of the adjoining property, who is concerned over the size and siting of the proposed extension and the possibility of the applicant at a later date converting the roof of the extension into a roof terrace.</p> <p>The applicant previously sought planning permission for the construction of a single storey rear extension with balcony over & access door to the first floor flat and new side door to ground floor flat. The previous scheme was considered unacceptable, having regard to its relationship to the adjoining property and comparatively modest rear gardens, the proposed balcony would give rise to an unacceptable level of overlooking and loss of privacy and would thereby be contrary to policy DC5 of the Portsmouth City Local Plan 2001-2011.</p> <p>The applicant now proposes a revised scheme, the balcony has been omitted. The proposed extension would be constructed of face brickwork to match the existing building and cover the full width of the rear wall. Visually, the extension would be acceptable in relation to the recipient building. In terms of amenity, it would project 1.5m further than the existing small outbuilding along the common boundary. Given that the outbuilding at the adjoining property is to remain, it is not considered the ground floor extension would be of excessive bulk to warrant an objection on the grounds of overshadowing or loss of outlook. In these circumstances the scheme has overcome the previous reason for refusal in omitting the balcony and the scheme is now considered capable of support.</p>	<p>Nicola Frampton</p> <p>Tel: 023 9283 4305</p> <p>Permission</p>
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Part 3 - Information and News Items

FRIDAY 28 NOVEMBER 2008

	WARD		OFFICER CONTACT
7	Central Southsea	205 Goldsmith Avenue Southsea Ref: 08/01333/OUT Date Lodged: 3 October 2008 An appeal has been lodged against the refusal for the Outline application for construction of three-storey building to form 14 self contained flats (6 x 1 bed and 8 x 2 bed) with associated cycle and refuse stores (after demolition of existing building) (principles of access, appearance, layout and scale to be considered). This appeal is to be dealt with by the written representation procedure.	Mark Bridge Planning Service Tel: 9283 4298
8	Cosham	Cosham United Reform Church Mulberry Lane Cosham Ref: 08/00904/FUL Date Lodged: 14 October 2008 An appeal has been lodged to vary/remove Condition 6 of planning permission 08/00904/FUL that stated 'Within 1 month of the date of this permission flint panels shall be inserted into the boundary wall surrounding plot 1 in accordance with a scheme to be submitted to and approved by the Local Planning Authority in writing. The development shall be carried out in accordance with the approved details'. This appeal is to be dealt with by the written representation procedure.	Mark Bridge Planning Service Tel: 9283 4298
9	St Thomas	8 Kings Road Southsea Ref: 08/00813/FUL Date Lodged: 20 October 2008 An appeal has been lodged against the refusal for the construction of additional storey to form two flats. This appeal is to be dealt with by the written representation procedure.	Mark Bridge Planning Service Tel: 9283 4298

	WARD		OFFICER CONTACT
10	Nelson	<p>130 Lower Derby Road Stamshaw Ref: 08/00932/PLAREG Date Lodged: 22 October 2008</p> <p>An appeal has been lodged against the refusal for retention of detached garage to rear. This appeal is to be dealt with by the written representation procedure.</p>	<p>Paul Carnell Planning Service Tel: 9284 1281</p>
11	Nelson	<p>16 Harbour Way Stamshaw Ref: 08/00934/FUL Date Lodged: 27 October 2008</p> <p>An appeal has been lodged against the refusal for construction of single storey extension and garage to front elevation; construction of part single/part two storey side extension. This appeal is to be dealt with by the written representation procedure.</p>	<p>Nicola Frampton Planning Service Tel: 9283 4303</p>
12	Eastney & Craneswater	<p>72 Gains Road Southsea Ref: 07/01912/FUL Decision: Dismissed Decision Date: 29 OCTOBER 2008</p> <p>An appeal was lodged against the refusal for construction of detached dwellinghouse. This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Mark Bridge Planning Service Tel: 9283 4298</p>
13	St Jude	<p>107 Palmerston Road Southsea Ref: 08/00136/PLAREG Decision: Allowed Decision Date: 24 November 2008</p> <p>An appeal was lodged against the refusal for the retention of a first floor bay window to front elevation. This appeal was dealt with by the written representation procedure and the inspector decided to allow the appeal.</p>	<p>Ben Cracknell Planning Service Tel: 9284 1127</p>

	WARD		OFFICER CONTACT
14		<p>Cabinet – Monday 1 December, 1pm in the Executive Meeting Room, Guildhall</p> <p>The Cabinet will be considering the following items:</p> <ul style="list-style-type: none"> * Parking at Hotels/Guest Houses in Residents' Parking Zones * The Results of the Corporate Assessment and Joint Area Review (JAR) * Performance Management Update * Revenue Budget 2009/10 * Budget & Performance Monitoring 2008/09 – to end September 2008 * Proposals to Support Local Businesses through the Economic Downturn * Regional Transport Board Allocation for Tipner Regeneration, Trafalgar Link Road and Northern Road Bridge * 007/08 Annual Performance Assessment (APA) Adult Social Care Services * Plus verbal update on the proposed removal of Somerstown and North Southsea Area from the Local Development Scheme 	<p>Joanne Wildsmith Democratic & Community Engagement Tel: 92834057</p>
15		<p>Health Overview & Scrutiny Panel – Monday 1st December at 3pm, in the Members' Room, 1st Floor, Guildhall</p> <p>The following items will be considered:</p> <ul style="list-style-type: none"> • Public Health Report 2008 • Hyperbaric Chamber Scrutiny Review Project Brief • HOSP Scrutiny Review Procedure • Items of Interest – Adult Social Care • Car Parking at Portsmouth Hospitals Trust • Portsmouth Hospitals Trust Quarterly Letter 	<p>Katie Benton Democratic & Community Engagement Tel: 9268 8360</p>

	WARD		OFFICER CONTACT
16		<p>Licensing Sub Committee - Wednesday 3 December 2008 at 9.30am in the Executive Meeting Room of the Guildhall, Portsmouth.</p> <p>The following applications will be considered:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application for the grant of a premises licence - Widley Food & Wine, 6 Highbury Buildings, Portsmouth Road, Portsmouth, PO6 2SN • Licensing Act 2003 - Application for the grant of a premises licence - Wrap & Roll, 3 Charter House, Lord Montgomery Way, Portsmouth, PO1 2SB. 	<p>Karen Martin/ Lucy Wingham Democratic & Community Engagement Tel 9283 4052/4662</p>
17		<p>Development Control Committee Meeting</p> <p>The Committee heard the following main agenda items:</p> <ul style="list-style-type: none"> • Update - Minute No 146/08 - 08/00904/FUL - Cosham United Reform Church, Mulberry Lane, Cosham – Construction of seven dwelling houses with associated parking after demolition of existing buildings (Amended scheme 07/01220/FUL) <p>The Committee noted the Head of Planning Services' verbal report.</p> <ul style="list-style-type: none"> • Parking Standards <p>The Committee noted the contents of the report and the Supplementary Planning Document.</p> <p>The Committee made the following decisions on development applications:</p> <ul style="list-style-type: none"> • 08/01644/PLAREG - 40 Lennox Road North, Southsea – Retention of two metre high boundary wall, brick piers and entrance gates (resubmission of 08/00555/FUL) was Approved. • 08/01492/FUL - 2 Wilton Place, Southsea – Construction of two storey extension (after demolition of existing) including alterations to existing roof to form flat roof and construction of rear dormer was Granted Conditional Permission. • 08/01541/FUL - 17 St Andrews Road, Southsea – Conversion to form 6 flats and single dwelling and external alterations including construction of rear extension to form two additional storeys (1st and 2nd floor) was Refused. 	<p>Lucy Wingham/ Karen Martin Democratic & Community Engagement Tel 9283 4662/4052</p>

	WARD		OFFICER CONTACT
18		<p>Employment Committee – 25 November 2008</p> <p>At this meeting, the Committee:</p> <p>* Approved interim arrangements for the establishment of investigating committees in the event of disciplinary action being considered involving officers employed on senior management grades, in accordance with the requirements under the JNC for Chief Officers and the Constitution. The detailed process will be submitted to a future meeting of the committee as soon as guidance is received from the Employers' Organisation.</p> <p>The interim arrangements include:</p> <ul style="list-style-type: none"> – the amendment of the terms of reference of the Human Resources (HR) Appeals Committee to include disciplinary hearings of officers employed on strategic director, senior management grades (SM1 and SM2) and personal grades of an equivalent seniority – the membership of any investigating committee being drawn from those members who may serve on HR Appeals Committees – the right of an officer exercising a right of appeal against a decision of an appeals committee having the appeal heard by an appeals committee formed of members who have not previously been involved in the matter – the membership of any investigating committee or subsequent appeals committee being on the advice of the Head of HR and the Monitoring Officer (or their appointed deputies) – the members who may serve on an HR appeal committee being given additional training to cover the senior officer disciplinary process – in circumstances where members not nominated to serve on an HR Appeals Committee are required for an investigating committee or subsequent appeal committee, the Head of HR and Monitoring Officer (or their nominated deputies) consult with the Group Leaders and training be given to the co-opted members prior to any hearing – the inclusion of an independent third party in an advisory or decision making capacity being considered in each case, being specifically required where the officer holds a post with statutory accountabilities (Head of Paid Service, Monitoring Officer, S151 Officer) – disciplinary matters involving other staff employed under JNC for chief offers terms and conditions of service but on grades lower than SM2 to be actioned under the existing PCC Disciplinary Policy (HR Handbook, Part 3, Section 5) <p style="text-align: right;">/Continued over ...</p>	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
18	(Cont'd)	<ul style="list-style-type: none"> * changed the date of the next meeting of the Employment Committee from 18 December to 17 December at 10.30am * considered a report regarding the Local Pay Review, and the reported responses of the Trade Unions to the City Council's revised offer, and referred the matter to the full City Council meeting on 25 November. Prior to the meeting a briefing was provided on the LPR objectives, process and options. 	
19		<p>Employment Committee 17 December 2008 10.30am, Conference Room A – Revised Date</p> <p>The date of the next meeting of the Employment Committee is Wednesday 17 December at 10.30am. It was previously scheduled for 8 December, and then changed to 18 December at 5pm, but has now been moved forward one day. Members are asked to note the revised date of 17 December in their diaries.</p>	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>
20		<p>Friends of the Royal Naval Museum and HMS Victory – Invitation to Nominate a Member to the Council of the Friends</p> <p>The Friends of the Royal Naval Museum and HMS Victory exists to support the museum and the ship. Its present agenda is to try to ensure HMS Victory continues to be funded by the Royal Navy and that the Museum has sufficient resources for its future operation and its representation of the Royal Navy in the 20th Century, for which a new gallery is being created. The Chair of the Friends has invited the City Council to nominate an elected member to serve on the Council of the Friends. The appointment once confirmed by the Council of the Friends would be for an indefinite period as long as the person concerned remained an elected member. Hampshire County Council similarly nominates a member of the Council.</p> <p>The Council meets four times a year: one AGM and three other meetings lasting about 2-3 hours at the Royal Naval Museum. No remuneration or expenses are paid.</p> <p>The letter from the Chair of the Council of the Friends mentions that contact has already been made with Councillor David Stephen Butler, who, with his extensive Service connections, is considered to be a most suitable nomination. Councillor Butler is willing to be appointed to the Council.</p> <p>The appointment will be made by the Cabinet Member for Culture & Leisure at her next decision meeting on 22 January. If any member of the City Council in addition to Councillor Butler wishes to be considered for this nomination, they are asked to seek the support of their Group and let Lin Chaplen in Democratic & Community Engagement know by 15 December 2008.</p>	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
21		<p>Councillor Jason Fazackarley: Change of Address</p> <p>Please note that Councillor Jason Fazackarley's new address:</p> <p>275A London Road, North End, Portsmouth, Hampshire, PO2 9HE</p>	<p>Carol Todd Members' Services Tel: 9283 4172</p>
22		<p>Amenities on the Highway Licences</p> <p>With effect from 1 November 2008 the processing of licensing applications relating to Amenities on the Highway has transferred from the City Highways Service to the Licensing Section.</p> <p>Any enquiries concerning these licences should now be directed to the Licensing Manager.</p>	<p>Nickii Humphreys Licensing Manager Tel: 023 9283 4604</p>
23		<p>Cabinet Member for Traffic & Transportation Decision Meeting – 10am on Thursday 4 December 2009 in the Executive Meeting Room, 3rd Floor, The Guildhall, Portsmouth</p> <p>Councillor Lynne Stagg will consider the following item:</p> <ul style="list-style-type: none"> • Results of Statutory Consultation for Allaway Avenue East Improvement Scheme - Traffic Calming 	<p>Lucy Wingham/ Karen Martin Democratic & Community Engagement Tel 9283 4662/4052</p>
24		<p>Standards Committee</p> <p>The Standards Committee met on 24 November 2008 at 2.30pm in The Guildhall and considered the following items of business</p> <p>Appendix 4 Terms of Reference from "Revised Scrutiny Arrangements" report from the Head of Democratic and Community Engagement.</p> <p>The Committee was advised that a revised Appendix 4 (Terms of Reference) had been written following comments and suggestions made by Members to increase clarity. Essentially the content was the same as the previous Appendix 4 but had been presented slightly differently. The Committee unanimously agreed to recommend that Council accepts revised Appendix 4.</p> <p>Update on CRB Checks</p> <p>The Committee received a verbal update advising that there are only 4 forms from members of the City Council which have not yet been returned - one member is on holiday and the other three forms are being chased up. The Committee agreed that the Chair of the Committee should write to Southsea Town Council to suggest that all members should be CRB checked and not just those who were also City Councillors or on the Standards Committee.</p>	<p>Vicki Plytas Democratic & Community Engagement Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
25		<p>Governance & Audit Committee 24 November at 3.30pm , Guildhall</p> <p>The Governance & Audit Committee met on 24 November at 3.30pm and considered the following items of business</p> <p>Passenger Real Time Project (Portal) An update was given to say Human Resources had concluded their investigation and the City Solicitor will bring a report back to the next meeting.</p> <p>School Transport Appeals Panel 2008/09 It was confirmed that Councillors Simon Boshier, Terry Hall and Mike Park be appointed to the School Transport Appeals Panel for the 2008/09 Municipal Year and that Standing Deputies would be drawn from the remaining members of the Committee as required.</p> <p>The Results of the Corporate Assessment and Joint Area Review The overall score of 3 (out of 4) that the Council has been given by the Audit Commission under the "Harder Test" Corporate Assessment Framework and the very positive Joint Area Review report that has been received from OFSTED were welcomed by the Committee. The Committee noted the areas of success and also areas for improvement. Thanks were extended by the Committee on behalf of the City Council to the inspectors from the Audit Commission.</p> <p>Reports from the District Auditor The Committee received the External Audit Progress Report for November 2008, the Project Management Report and the Review of Revenue Service and instructed the Chief Executive to take any action necessary arising from them.</p> <p>Audit Performance Status Report to October 2008 for Audit Plan 2008/09 The Committee noted</p> <ul style="list-style-type: none"> (i) the Audit Performance for 2008/09 (ii) the progress made on issues highlighted on 24 October 2008 (iii) the highlighted areas of control weakness for the 2008/9 Audit Plan. <p>The summary contained in the report outlined some particular areas of concern and action to be taken to address these.</p> <p style="text-align: right;">/Continued over ...</p>	<p>Vicki Plytas Democratic & Community Engagement Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
25	(Cont'd)	<p>Internal Audit Resources The Committee noted that the programme of planned audit work for 2008/09 will not be completed within existing resources and that this would expose the Council to significant risk. The Committee supported the request to Cabinet for the Section 151 officer to transfer £60,000 from the contingency provision in 2008/09 to provide additional resources within the Internal Audit team in the current financial year. The Committee also acknowledged that the base budget for Internal Audit needs to be increased by £60,000 per annum and therefore agreed that a budget pressure of £60,000 be recommended for endorsement by the Cabinet for consideration by the City Council at its Annual Budget Meeting in February 2009.</p> <p>Performance Management Update The Committee was advised that instead of having many separate reports on performance issues, the plan now is to group them all together in one report. The Committee noted the new Improvement Plan in Appendix 6 and Section 7 of the report which was approved by Cabinet on November 10 2008.</p> <p>Annual Audit and Inspection Letter 2006/07 - Action Plan The Committee endorsed the recommendations to note (i) progress on the 2006/07 Action Plan outlined in Appendix A to the report (ii) progress made on the outstanding action in the 2005/06 Action Plan (iii) that future progress against the Action Plan will be reported to members as part of the Consolidated Improvement Plan</p> <p>Business Continuity Management Implementation Programme The Committee noted progress made regarding the implementation programme for Business Continuity Management and that this programme will be absorbed into the Civil Contingencies Team (formerly Emergency Planning) once it reaches full funding and staff resource in the financial year 2009/10.</p> <p>Corporate Procurement Strategy The Committee noted progress made in implementing the Corporate Procurement Strategy and that progress reports would be received regularly by this Committee. The Committee requested an interim report be brought to the next meeting specifically regarding the contracts register and corporate contracts programme.</p>	

	WARD		OFFICER CONTACT
26		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 24 November 2008 Checklist 47.08</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p> <p>CENTRAL - LOCAL GOVERNMENT RELATIONSHIP</p> <p>Lifting the Burdens Task Force Final Report The lifting the Burdens Task Force has published its final report: 'The State of the Burden' today. The report is the culmination of two years of work looking into where centrally imposed burdens can be reduced. LGalert Reference: 212/08</p> <p>EMAILS TO LOCAL AUTHORITIES</p> <p>Emails asking for funding assistance - possible "scams" We are aware of an email currently being circulated to local councils from an individual holding himself out to work for a company inviting local authorities to support children and youth programmes of work, alongside requests for grants to cover the costs of this work. We suspect that the email may be an elaborate form of advance-fee fraud, and encourage all member authorities to be particularly robust in their selection processes when allocating funding grants, and ensure the integrity of the potential grant recipient. LGalert Reference: 215/08</p> <p style="text-align: right;">/Continued over ...</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

	WARD		OFFICER CONTACT
26	(Cont'd)	<p>LGA GROUP PUBLICATIONS</p> <p>From recession to recovery: the local dimension The LGA has commissioned a research report, 'from recession to recovery: the local dimension', which analyses the local effects of recession and the impact of the economic slowdown on towns and cities, regions and sub regions in England.</p> <p>The report provides evidence that in a recession, we can expect significant local variations from the average national economic performance. These cannot be fully explained by local variations in the make-up of the economy, or by recent local economic performance. In many places, this local effect is bigger than the effect of economic structure or recent performance. LGalert Reference: 214/08</p> <p>Insight: understanding your citizens, customers and communities New joint IDeA/LGA guidance on customer insight has been published, called 'Insight: Understanding Your Citizens, Customers and Communities' - this will help councils get started on using customer insight and help councils who have made a start use it more effectively. LGalert Reference: 213/08</p> <p>PLANNING</p> <p>Delegation of functions regulations - Commons Act 2006 Defra are keen to disseminate their update on the Commons Act 2006 to all local authorities in England. New rules mean that local authority functions under the Commons Act 2006 must be discharged by the council, or a committee or officer of the council, and not by an executive. Defra has published guidance on the powers available to commons registration authorities piloting the implementation of Part 1 of the 2006 Act to protect common land and town or village greens. LGalert Reference: 211/08</p>	