

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 49

DATE: FRIDAY 5 DECEMBER 2008

The Members' Information Service produced in the Democratic & Community Engagement Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. **The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet – 1 December</p> <p>The Cabinet took the following decisions: -</p> <p>Parking at Hotel/Guesthouses in Residents' Parking Zone</p> <p>(1) All hotels and guest houses with a maximum of 30 rooms be issued with free permits for use by their guests.</p> <p>(2) The general conditions of use were approved.</p>	<p>Joanne Wildsmith Democratic Support Officer Tel: 9283 4057</p>

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>The Results of the Corporate Assessment and Joint Area Review (JAR)</p> <p>Members –</p> <p>(1) Welcomed the overall score of 3 (out of 4) that the Council has been given by the Audit Commission under the ‘harder test’ Corporate Assessment Framework and the very positive Joint Area Review report that has been received from Ofsted. Members are asked to recognise the contribution of all Members, staff and partners in achieving these positive results;</p> <p>(2) Noted the recommendations for improvement –</p> <p>identified by the Audit Commission (Section 5 of this report and paragraphs 17-20 of the Audit Commission report).</p> <p>identified by Ofsted (Section 6 of the report and page 5 of the JAR report);</p> <p>(3) Agreed that in terms of the recommendations for improvement:</p> <ul style="list-style-type: none"> - for the Corporate Assessment, these should be incorporated into the Improvement Plan process (considered by G&A at their 24 November meeting and at the Cabinet on 10 November). - for the JAR, that an action plan should be developed for approval by the Cabinet Member for Education, Children & Young People and for the inter agency Children & Young People’s Strategic Partnership (CYPSP). <p>Performance Management Update</p> <p>The Cabinet -</p> <p>(1) Noted concerns identified in relation to performance issues and requests further reports or refers issues to scrutiny, as appropriate;</p> <p>(2) Suggested any additional issues that members would like to be monitored through the new ‘Corporate Health Scorecard’; and,</p>	

	WARD	DECISION		OFFICER CONTACT	
1	(Cont'd)	<p>(3) Removed and replaced the KDT in relation to the sale of Medina House (see Section 5).</p> <p>(4) Agreed to re-assess KDTs in relation to Northern Quarter and City Centre Improvement works in early-2009 (as set out in section 5 of the report).</p> <p>Revenue Budget 2009/10</p> <p>It was RECOMMENDED TO COUNCIL that -</p> <p>(1) Members note the revised forecast budget deficits for 2009/10, 2010/11 and 2011/12 as set out in paragraph 4.2;</p> <p>(2) Members consider revising the savings targets to the following: -</p>			
			<u>In Year Target</u> <u>£'000</u>	<u>Cumulative Savings</u> <u>£'000</u>	
		2009/10 2010/11 2011/12	8.0 2.5 2.5	8.0 10.5 13.0	
		<p>NB. All savings must be ongoing savings and not one year only savings</p> <p>(3) Members note that the budget forecast is predicated on a council tax increase of as close to 5% per annum as is practicable, and that any reduction to the level of increase would require the revised savings targets to be increased by an equivalent amount.</p> <p>Budget & Performance Monitoring 2008/09 - to end September 2008</p> <p>RECOMMENDED TO COUNCIL that –</p> <p>(1) The contents of this report be noted, in particular the overall forecast underspend of £46,100 representing a variance of 0.03% against the net City Council budget £168,024,900;</p>			

	WARD	DECISION	OFFICER CONTACT										
1	(Cont'd)	<p>(2) The actions being taken by the officers outlined in Section 7 of the report be endorsed.</p> <p>Proposals to Support Local Businesses through the Economic Downturn</p> <p>The Cabinet endorsed the recommendations 1, 2, 4, 5 & 7 of the Portfolio Holder for Planning Regeneration & Economic Development (PRED), with the following amended recommendations:</p> <p>(3) that it be noted that officers are working up details of a potential soft loan scheme to provide financial support to local businesses during the current economic downturn;</p> <p>(6) & (8) were replaced with “ the City Council will use it best endeavours to operate a 10 day payment period to small businesses, which could cost in the region of £300,000, and which will be reflected in the budget forecast.”</p> <p>Regional Transport Board Allocation for Tipner Regeneration, Trafalgar Link Road and Northern Road Bridge</p> <p>It was RECOMMENDED TO COUNCIL that –</p> <p>(1) Members confirm that the Tipner Regeneration Scheme, the Trafalgar Link Road and the Northern Road Bridge replacement currently feature within the highest aspirations, priorities and needs of the City Council to be reflected in the forthcoming Capital Strategy;</p> <p>(2) That accordingly, the following new capital schemes be approved with the associated match funding of £6.801M from the City Council:</p> <table data-bbox="488 1066 1070 1177"> <tr> <td>Tipner</td> <td>£3.166M</td> </tr> <tr> <td>Trafalgar Link</td> <td>£1.285M</td> </tr> <tr> <td>Northern Road Bridge</td> <td>£2.350M</td> </tr> </table> <p>(3) That the total capital requirement for match funding in the sum of £6.801M be funded as follows:</p> <table data-bbox="488 1305 1070 1417"> <tr> <td>Available Capital Resources</td> <td>£5.860M</td> </tr> <tr> <td>Local Transport Plan (Single Capital Pot)</td> <td>£0.941M</td> </tr> </table>	Tipner	£3.166M	Trafalgar Link	£1.285M	Northern Road Bridge	£2.350M	Available Capital Resources	£5.860M	Local Transport Plan (Single Capital Pot)	£0.941M	
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1	(Cont'd)	<p>(4) That Members acknowledge, that in approving these schemes, all currently available capital resources will be fully committed;</p> <p>(5) That the revenue costs associated with the Trafalgar Link Road scheme at the Tipner Junction in the sum of £25,000 and £50,000 per annum, respectively to be added to the Traffic & Transportation Portfolio cash limit from 2012/13 onwards;</p> <p>(6) That Members accept the followings risks associated with approving these schemes:</p> <p>Funding from the DFT will not be granted without a robust business case identifying the appropriate match funding and sufficient project management resources.</p> <p>The DFT may withdraw funding if programme delays occur and any abortive expenditure incurred will then need to be funded by the City Council.</p> <p>Any overspendings on these schemes is shared between the City Council and the DFT in the following proportions:</p> <p style="padding-left: 40px;">Between the quantified cost estimate and the approved scheme costs;</p> <p style="padding-left: 40px;">Portsmouth City Council – 50% DfT – 50%</p> <p style="padding-left: 40px;">Overspending above the approved scheme costs would be met 100% by Portsmouth City Council.</p> <p style="padding-left: 40px;">That external contributions towards the schemes totaling £1.3M are expected to be received but in the event that these are not then the City Council would need to replace these contributions from its own capital resources. Similarly, should the Northern Quarter Redevelopment not proceed then a further sum (approximately £400,000) would also need to be funded by the City Council.</p> <p>2007/08 Annual Performance Assessment (APA) Adult Social Care Services</p> <p>The Cabinet welcomed the outcomes of the 2006/07 Annual Performance Assessment and thanked all the staff involved.</p>	

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	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>Amendment to the Local Development Scheme – Proposed Removal of Somerstown and North Southsea Area</p> <p>(This was a referral from the PRED portfolio, without a separate report.)</p> <p>It was requested that officers from Planning and Housing Services review the ongoing work in relation to the Area Action Plan (and other work in this area) and report back to the Cabinet early in the Spring at which time the item would be considered.</p> <p>NB: CALL-IN DATE WEDNESDAY 10 DECEMBER</p>	

FRIDAY 5 DECEMBER 2008

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet Member for Traffic & Transportation Decision Meeting 4 December</p> <p>Cabinet Member for Traffic & Transportation, Councillor Lynne Stagg took the following decisions:</p> <ul style="list-style-type: none"> • Results of Statutory Consultation for Allaway Avenue East Improvement Scheme – Traffic Calming <p>DECISIONS:</p> <ol style="list-style-type: none"> a. that the proposed traffic calming measures set out in document 1148/3/08 TRO011 together with drawing nos. H718/534686/4005A and 4006A, be approved as advertised for implementation from the 2007/8 and 2008/9 transport capital programme; b. that officers consider other measures to help increase road safety in the area and; c. that officers contact residents who took part in the survey presented as part of a deputation at the meeting to further ascertain their views on the traffic calming measures <p>NB: CALL-IN DATE FRIDAY 12 DECEMBER</p>	<p>Karen Martin/ Lucy Wingham Democratic & Community Engagement Tel: 4052/4662</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 12 December 2008.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

FRIDAY 5 DECEMBER 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		<p>Commercial Port - Annual Review of Dues, Rates and Charges</p> <p>Proposal: That the Schedule of Dues, Rates and Charges for the Commercial Port, which have been reviewed for 2009/2010 be approved and implemented with effect from 1 April 2009.</p> <p>The proposed Dues, Rates and Charges are the current charges adjusted by an RPI increase and rounded to the nearest convenient unit of charge.</p> <p>A copy of the proposed Dues, Rates and Charges booklet and a full report are available in the Members' Room.</p>	<p>Julie Shotbolt Finance Officer Tel: 9285 5916</p>

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

FRIDAY 5 DECEMBER 2008

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4		<p>Commercial Port – Award of Contract for the Provision of Groundworks at Portsmouth Commercial Port</p> <p>Proposal: That following a robust tender process and evaluation, the Port Manager's Department award the contract for the Provision of Ground Works at Portsmouth Commercial Port to Graham Moyse Contractors Ltd.</p> <p>The contract is to commence on 1 February 2009, to run for a two-year period with the option to extend for a further three-year period. Funding has been identified within the Port's revenue budget.</p>	<p>Julie Shotbolt Finance Officer Tel: 9285 5916</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5	Charles Dickens	<p>Release of Covenant - Cross Street, Portsea</p> <p>Proposals:</p> <ul style="list-style-type: none"> (i) To release covenants affecting the registered land shown on title HP293519 to enable the site to be developed for residential development. (ii) That the Head of Asset Management to authorised to agree revised terms for the release of covenants that affect the development proposals for the site; (iii) That the City Solicitor be authorised to complete a Deed of Release. <p>On the 7th December 2007 an MIS report was approved regarding the release of the covenants shown on Title HP 293519. The report referred to an exempt financial appendix concerning the consideration that had been agreed for the release. The consideration has since had to be reduced in the light of legal advice received from the City Solicitor hence further authority is needed to complete the matter. A new exempt financial appendix showing the revised consideration is available from Jeff Hutchins in AMS.</p> <p>Since the matter was last considered a development of the site for 165 dwellings in 3 blocks was approved by the Development Control Committee on the 2nd July 2008.</p>	<p>Jeff Hutchins Asset Management Service (Property) Tel: 9283 4288</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
6		<p>Priory School – Window Repairs to Main Building</p> <p>Proposal: To approve the allocation of unallocated Asset Management Plan (AMP) funding to Priory School to facilitate window repairs to the main building.</p> <p>Funding of £130,000 is required to overhaul and repair the timber windows in the main building. These windows are original and many are in extremely poor condition. They represent a health and safety risk, which is why the repairs are being undertaken prior to Building Schools for the Future. This section of the school is Listed, so the windows cannot be replaced, nor will it be subject to significant structural alteration under BSF.</p>	<p>Anna Limburn, School Services Officer Tel: 9268 8664</p>

NB: THERE ARE NO PART 2 PLANNING APPLICATIONS THIS WEEK

Part 3 - Information and News Items

FRIDAY 5 DECEMBER 2008

	WARD		OFFICER CONTACT
7		<p>Draft Strategic Housing Land Availability Assessment</p> <p>Planning officers have now completed a draft Strategic Housing Land Availability Assessment (SHLAA) for Portsmouth which is available on the city council's website (www.portsmouth.gov.uk/living/10789.html). This study is a requirement under Planning Policy Statement 3 (Housing) and will form part of the evidence base for the city's emerging Local Development Framework. A SHLAA is a way for the city council to demonstrate that there is a sufficient land supply to accommodate the 14,700 additional homes required under the draft South East Plan, particularly for the next five years of delivery. Having a guaranteed five-year housing supply ensures that the amount of grant money the city receives from the Housing and Planning delivery grant will increase.</p> <p>The study identifies sites, suggests the number of dwellings the site could yield and gives a potential timeframe for its delivery. However, please note that the SHLAA does not give any additional planning status to sites, nor does it allocate them. The conclusions regarding the sites cannot be used by developers as evidence for applications or appeals. There are more details of this in the disclaimer which can be found at the front of the report. All ward councillors have been supplied with the full list of sites, broken up by ward, as well as a full copy of the report.</p> <p>Targeted consultation with stakeholders in the development industry will now take place until 30th January 2009. After this the final SHLAA will be published.</p> <p>If Members have any queries concerning the study, please contact the planning policy team on 9268 8633.</p>	<p>David Hayward Planning Services Tel: 9284 1275</p>
8		<p>St Luke's Community Sports Centre Joint Management Committee - 9 December 4.30pm - Conference Room L</p> <p>At this meeting, the JMC will receive an oral update about "Building Schools for the Future/Academy Status", and will consider the operational review for the centre.</p>	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>
9		<p>Finance & Resources Scrutiny Panel Tuesday 9 December 2008 at 4.30pm, Conference Room A.</p> <p>The Finance & Resources Scrutiny Panel will meet on Tuesday 9 December 2008 at 4.30pm in Conference Room A, Civic Offices, Portsmouth to consider a report on matters to be considered before a decision can be made regarding the possibility of introducing council tax discount for pensioner households.</p>	<p>Vicki Plytas Democratic & Community Engagement Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
10		<p>The Salvation Army's Civic Carol Service Sunday 14th December 5pm</p> <p>Members are reminded of the Salvation Army's invitation to be their guests at the Civic Carol Service this year.</p> <p>Those who wish to attend should either telephone 02392 890952 or e-mail adrian.clee@salvationarmy.org.uk by no later than Monday the 8th December so that tickets can be allocated.</p>	<p>Adrian Clee Community Programme Director Haven Community Project Tel: 9289 0952</p>
11		<p>Leader's Portfolio Decision Meeting - 15 January 2009 - Cancellation</p> <p>The decision meeting for the Leader's Portfolio scheduled in the Civic Diary for 15 January will not be taking place, as there is no business to be transacted.</p>	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>
12		<p>Portsmouth & Gosport Joint Board - Correction To Period Of Service</p> <p>The Cabinet Member for Environment & Community Safety at his meeting on 4 November reappointed the current representatives on the Portsmouth & Gosport Joint Board for a further term. The Board may be wound up in the meantime, but needs to remain in being for the moment. Due to a typing error, the appointments were made to 31 Dec 2012, but the term should actually be for 3 years, and so will run to 31 December 2011. Members are asked to note this correction.</p>	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>
13		<p>Progress through Partnership DVD</p> <p>Progress through Partnership have sent the Local Strategic Partnership (LSP) officer, a copy of our new DVD 'What have partnerships ever done for us?' This is a short film, 21 minutes, showing four examples of successful LSP work. This can be viewed (or just short samples of it) on our website at: http://www.progressthroughpartnership.org.uk/shareknowl/dvd.htm</p> <p>Additional hard copies of this DVD can be made available to members.</p>	<p>Emily Parrett South East Employers Tel: 01962 840664</p>

	WARD		OFFICER CONTACT
14		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing 1 December - Checklist No 48/08</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p> <p>CHILDREN AND YOUNG PEOPLE</p> <p>Children in Trouble The LGA and Howard League for Penal Reform 'children in trouble' project aims to reduce the use of custody for children and young people. The first phase of the project is to run pilots in three locations around the UK. The first report from the evaluation being conducted by the National Foundation for Educational Research (NFER) has now been published. LG alert Reference: 216/08</p> <p>LGA EVENTS</p> <p>Developing a Strategic Approach to Flood Risk Management Following on from the successful 'Future Risk of Flooding' Conference, the LGA is staging a second one-day conference on Flooding, which will look at strategic approaches to flood risk management and will also focus on the proposals highlighted in the Government's anticipated draft Floods and Water Bill. LG alert Reference: 217/08</p> <p>LGA Annual Conference and Exhibition 2009 The LGA Annual Conference and Exhibition 2009 will be held on 30 June - 2 July 2009 at the Harrogate International Centre. Our theme this year will be 'big issues, local solutions'. LG alert Reference: 219/08</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

	WARD		OFFICER CONTACT
15	Eastney & Craneswater	<p>74-96 Fort Cumberland Road Southsea PO4 9LQ</p> <p>Ref No: A*39243/AB Status: Appeal Withdrawn</p> <p>An appeal was lodged against the refusal of planning permission for construction of four-storey addition to existing block (south/west elevation) to form four flats with associated cycle/refuse storage and car parking.</p> <p>This appeal has now been withdrawn by the Appellant.</p>	<p>Ian Parkinson Planning Service Tel: 9283 4301</p>
16	St Jude	<p>108-112 Elm Grove Southsea PO5 1LP</p> <p>Ref No: 08/00454/OUT Decision: Dismissed Decision Date: 14/11/2008</p> <p>An appeal was lodged against the refusal of planning permission for an outline application for construction of building to form 9 flats and 3 shops (principle of access, layout and scale to be considered)</p> <p>This appeal was dealt with by the written representation procedure and the inspector decided to dismiss the appeal.</p>	<p>Mark Bridge Planning Service Tel: 92 83 4298</p>
17		<p>Councillor Dinenage change of telephone number</p> <p>Please note that Councillor Sarah Dinenage has changed her mobile number to 07590 286419 (this number is available to the public).</p>	

	WARD		OFFICER CONTACT
18		<p>Rescinding of council decision relating to change of Council meeting date</p> <p>Just to advise you that in accordance with the Constitution (Standing Order 33a), the Council has received notice from the requisite number of members (the 12 required, were received within 7 days of the resolution) of their wish to rescind Council minute 209, concerning the decision to change the date of the next Council meeting from 27 January 2009 to 4 February 2009.</p> <p>The 12 members are Steve Wemyss, Terry Henderson, Mike Park, Jim Fleming, Robin Sparshatt, Simon Boshier, Luke Stubbs, Frank Jonas, Alistair Thompson, Donna Jones, Lee Mason, April Windebank</p> <p>Only Full Council can deal with this application and the next meeting of Council is scheduled for 4 February 2009.</p> <p>Further information will be provided once available.</p>	<p>Stewart Agland Local Democracy Manager Tel: 9283 4055</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity or a *body* representing persons involved in such businesses.

Members should be aware that under the legislation ward councillors do not have an automatic right to make representations on behalf of their constituents, but have the right to make representations when specifically requested to do so by constituents who live in the vicinity of the premises concerned. To prevent challenges by unsuccessful applicants you may wish to request any objector to include in any letter of objection to you or to the Licensing Section that they formally authorise you to make representations on their behalf.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
19	St Jude	367	Grosvenor Casino 18/24 Osborne Road	<p>Application to vary a Premises Licence</p> <p>Type of Premises: On-licence</p> <p>Proposed Licensable Activities:</p> <ol style="list-style-type: none"> 1. Regulated Entertainment 2. Late Night Refreshment 3. Sale of Alcohol <p>Proposed standard days and timings:</p> <ol style="list-style-type: none"> 1. Monday to Sunday from 00:00 until 23:59 2. Monday to Sunday from 23:00 until 05:00 3. Monday to Saturday from 10:00 until 06:00 Sunday from 12:00 until 06:00 	24 December 2008

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
20	St Thomas	344	Grosvenor Casino Gunwharf Quays	<p>Application to vary a Premises Licence</p> <p>Type of Premises: On-licence</p> <p>Proposed Licensable Activities:</p> <p>Regulated Entertainment</p> <p>Proposed standard days and timings:</p> <p>Monday to Sunday from 00:00 until 23:59</p>	24 December 2008
21	Eastney and Craneswater	175	Eastney Convenience Store 5-7 Fort Cumberland Road	<p>Application to vary a Premises Licence</p> <p>Type of Premises: Off-licence</p> <p>To place conditions on the licence as advised by Trading Standards.</p>	31 December 2008