

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 1

DATE: FRIDAY 7 JANUARY 2011

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

THERE ARE NO PART ONE ITEMS THIS WEEK

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 14 January 2011.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: CULTURE, LEISURE & SPORT

FRIDAY 7 JANUARY 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1	St Jude's	<p>Southsea Castle Flagship Café</p> <p>Proposals (i) to grant Yellow Kite, a Community Interest Company, a 10 year lease to operate a Flagship café and exclusive rights to cater functions at Southsea Castle.</p> <p>(ii) to complete the development in Spring 2011 for opening of the Castle in April 2011.</p> <p>This item updates members on the negotiations between the parties following the Cabinet decision dated 8th February 2010.</p> <p>Officers have negotiated the grant of a 10-year Lease so that a flagship café can be operated by Yellow Kite (a Community Interest Company) whose business model focuses on delivering catering services where profits made are re-invested back into local community centres offering catering healthy options across the City.</p> <p>Yellow Kite have agreed to enter into an Agreement for Lease whilst carrying out improvement works including the installation of a cafe in the western courtyard and the erection of a semi permanent marquee in the eastern courtyard (subject to English Heritage consent). The 10-year lease will be completed when the works have been finished to PCC's satisfaction.</p> <p>A Joint Working Agreement to support both the Agreement for Lease and Lease Agreement will enable the parties to operate the site collaboratively and to participate in the plans and vision the Culture team have for the development and delivery of continued free access to the Castle and use of the Castle as a wedding/event venue.</p>	<p>Sophie Naëssens Asset Management Service Tel: 9283 4262</p>

PORTFOLIO: CULTURE, LEISURE & SPORT

FRIDAY 7 JANUARY 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
	Contd/...	<p>Southsea Castle was identified as the preferred option for the location of a Flagship Café following the Healthy Town initiative and the creation of a Community Interest Company to deliver the healthy eating agenda.</p> <p>The Cabinet Decision on the 8th February 2010 delegated authority to Officers to negotiate the terms of the lease with a Community Interest Company. Yellow Kite was subsequently appointed as the preferred operator. Negotiations between Officers and Yellow Kite have been undertaken to ensure that PCC's interest and Yellow Kite's business are protected and the operation of the Castle remains uninterrupted and improved.</p> <p>Copies of the documentation in negotiation with Yellow Kite and plans showing demised and shared areas can be obtained from Sophie Naëssens in Asset Management Service</p>	

PORTFOLIO: EDUCATION

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Baffins	<p>Completed Building Works Contract for Westover Primary School</p> <p>Proposal: for the original contract value to be increased by £10k to cover client brief changes to reception desk and entrance doors to new build extension.</p> <p>The original contract value was £184,000. Works started on site in February 2009.</p>	<p>Anthony Beggs Asset Management Service Tel: 9283 4736</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 14 January 2011**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	10/01151/FUL Hilsea	292a London Road Portsmouth Construction of single storey extension to form garage with balustrading and screening walls to form balcony area; installation of new door (after removal of window) to access balcony from first floor (re-submission of 10/00900/FUL)	<p>One letter received on behalf of the occupiers of the adjoining property (No294a London Road) on the grounds that the proposal would: a) result in an unacceptable loss of light to the existing windows, open spaces and garden; b) have a bulky appearance; c) be out of character in the streetscene; d) have a detrimental impact on the appearance of the building; e) result in a loss of privacy; and f) create noise pollution.</p> <p>The principle of a garage in this location is considered acceptable. The determining issues relate to the appearance of the development and any potential impact upon occupiers of neighbouring properties, particularly the adjacent flat at 294a London Road. The issues on the recent planning refusal related to the loss of light and amenity to occupiers of that flat due to the height of the extension then proposed. The single-storey garage would not raise such issues and would be acceptable. The use of the roof as a sitting-out area raises concern of overlooking, which the applicant has sought to overcome by incorporating a 1.8m wall to the common boundary with No294a London Road. The materials proposed would match those on the existing property and would therefore be acceptable.</p> <p>With regard to the loss of light and amenity the extension previously applied for would have had a height of 6.4m to eaves with a total height of 8.2m to ridge. By comparison the garage and privacy screen would have an overall height of only 4.8 metres. While the property is immediately south of its neighbour it is considered that the height as now proposed would not have a significant impact upon the adjoining flat. The neighbours in Vernon Court are approximately 17m from the garage and it is not considered to be affected by the proposal.</p>	<p>Nicola Frampton</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	10/01154/FUL Baffins	Land Rear Of 157 Hayling Avenue Portsmouth Construction of detached garage	<p>One letter of objection has been received from the occupier of 157 Hayling Avenue immediately south of the proposed development site. The objection relates to concerns that the garage will be used for business purposes.</p> <p>The applicant seeks permission for the construction of a double garage on a vacant plot of land to the rear of 157 Hayling Avenue. The plot forms one of a number of plots that run along the rear boundaries of properties located on the north side of Hayling Avenue, and are bounded by a large area of open space to the north known as 'Baffins Field'. The plot is unusual in that it is not located directly to the rear of the applicant's property at 161 which is located two properties to the east. The site is accessed by a narrow alleyway between Nos. 157 and 159 Hayling Avenue.</p> <p>The proposed garage would measure 6.3m wide by 5.7m deep, and be constructed in block work and rendered with a flat felt roof and double doors to the south elevation. A second smaller door would be located to the east elevation. A concrete hardstanding would be created to the south of the garage, extending to the front of the plot.</p> <p>The proposals are considered to be of an acceptable scale and design in relation to the plot and the surrounding area, and are not considered to have a detrimental impact on the amenity of adjoining properties or the open space to the north. Given that the plot is not connected to or adjoining the applicant's property it is necessary to impose a condition prohibiting the use of the garage and hardstanding for business purposes. The proposal would not give rise to a sustainable objection in terms of flood risk.</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Conditional Consent</p>
5	10/01168/FULR St Thomas	Walton Court & Haywards Court Armory Lane Portsmouth Application to extend planning permission 07/01448/FUL to install 2.2m high electric security gates to car park entrance fronting King Charles Street	<p>Four letters of representation have been received. The objections relate to: a) the proposal would deny access to all homes in Gunwharf Gate for anyone coming from Old Portsmouth who does not have a gate code; b) unreasonable restriction on pedestrian movement by a commercial organisation; c) there is no reason why the pedestrian access from Gunwharf Gate Estate No1 to King Charles Street should be stopped; d) the existing access reduces the distance to local facilities; e) the existing access helps to keep the elderly and children away from the main traffic routes; f) closing the access would isolate this part of Old Portsmouth from local shops; g) the proposal would result in increased use of cars for local shopping etc; h) there is no safe alternative exit for pedestrians; i) the notification was unfair as it was only sent to residents in Walton and Haywards Courts and should</p>	<p>Jonathan McDermott</p> <p>Tel: 023 9284 1470</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
	Contd/...		<p>have been sent to all residences in Armory Lane; j) the objector requests that the intention for access for local residents is investigated; k) the objector suggests that the Police and Fire Brigade are consulted; l) the entrance gives vehicular access only to a parking court for 20 vehicles; m) Nos 50, 52, 54 and 56 Warblington Street have a right of way through the archway; n) safety implications for children using the gates; and impact to the safety of the Warblington Street/Highbury Street junction.</p> <p>Friends of Old Portsmouth Association also object to the proposal on the grounds that: a) The gates will prevent residents of Gunwharf Gate accessing Old Portsmouth by foot without having to make a detour via St Georges Road; b) The proposal encourages the use of a car; c) The previous permission should be ignored; d) most of the people affected by this development have not been neighbour notified; e) The Local Transport Plan (LTP3) places importance on accessibility by foot and cycle; f) None of the residents in Armory Lane have been contacted; g) Residents of Armory Lane, Beehive Walk and the rest of Gunwharf Gate have a right of access to King Charles Street; h) No evidence for the need for the proposed gates; i) no evidence of burglary and vandalism; j) why haven't the gates already been installed; k) setting an inappropriate precedent for gated communities; l) impact to emergency access.</p> <p>This is an application to renew a planning permission to extend the period of implementation for the installation of 2.2m high electric security gates to the car park entrance fronting King Charles Street. The determining issue is whether there has been any material change in circumstances since the original approval.</p> <p>Letters of representation focus on the impact that the gates would have on pedestrian access from First Gunwharf Gate through Third Gunwharf Gate and onto King Charles Street. First and Third Gunwharf Gate are private estates. The pedestrian access, car parking and undercroft do not form part of the adopted highway network. Access from First Gunwharf Gate through Third Gunwharf Gate and onto King Charles Street are therefore private matters that are not relevant to the determination of this planning application. In planning terms circumstances have not significantly altered and, accordingly, this application is capable of support.</p>	

Part 3 - Information and News Items

FRIDAY 7 JANUARY 2011

	WARD		OFFICER CONTACT
6		<p>Planning Committee – 5 January 2011</p> <p>The committee took the following decisions on planning applications:</p> <ul style="list-style-type: none"> • 10/00925/PLAREG – 46 Drayton Road, Portsmouth – Retention of brick wall to front and side of property – a decision was deferred. • 10/01176/HOU – Winton House, Portsdown Hill Road, Portsmouth – the installation of new swimming pool and enclosure and single storey building to form annexe to rear of back garden (re-submission of 10/00615/HOU) was refused. • 10/01075/ADV – Various locations Clarence Esplanade, Southsea – Display of non-illuminated vinyl signs on existing pay & display parking meters in accordance with Portsmouth City Council advertising standards – a decision was deferred. • 10/01095/FUL – 71 Claremont Road, Portsmouth – Change of use of part garage forecourt from car hand wash to car sales – a decision was deferred • 10/01096/OUT – 151 Fawcett Road & 3 Heyward Road (Surgery), Southsea – Outline application-construct part 3/4 building to form student halls of residence with 41 study/bedrooms; doctor surgery & pharmacy on gf & part basement (considering access appearance layout & scale) – conditional outline permission was granted. 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>
7		<p>Cabinet – Monday 10 January 2011 at 1 pm in the Executive Meeting Room, Guildhall</p> <p>The Cabinet will be considering the following items:</p> <ul style="list-style-type: none"> • Regulation of Watermen in Portsmouth Harbour • Scrutiny review into Portsmouth City Council's use of consultants • Local Transport Plan 2 (incorporating the Air Quality Action Plan) • Regeneration Strategy • Portsmouth Public Health Service • Budget 2011/12 and 2012/13 • Calculation of the Tax Base 2011/12 and estimation of Council Tax Collection Fund Balance at 31 March 2011 	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
8		<p>Cabinet Member for Children's Services Decision Meeting – Friday 14 January 2010, at 3pm in Conference Room A, Civic Offices, Portsmouth</p> <p>The following items will be considered by the Cabinet Member for Children's Services:</p> <ul style="list-style-type: none"> • Fostering Service Inspection by Ofsted – September 2010 • The Impact of the Department of Business Innovation and Skills Sustainable Skills Strategy on PCC Adult and Family Learning Service 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
9		<p>Standards Committee - Monday 17 January</p> <p>A meeting of the Standards Committee - Monday 17 January 2011 at 4pm in Conference Room A, Second Floor, Civic Offices, Portsmouth</p> <p>It is expected that the following items will be considered:-</p> <ul style="list-style-type: none"> • Revising the City's Neighbourhood Fora – Verbal Update • Proposed Further Revisions to Standing Orders • Quarterly report on complaints received into alleged breaches of the Code of Conduct by Members of the Council • Verbal update on the future of Standards Committees • Consideration to be given to arranging an extra meeting post elections in case constitutional changes are to be made in preparation for the new Municipal Year • Members' Use of Council Resources • Review and Update Protocols for Officer Member Relations • Exempt Investigation Report • Appointment of consideration and hearing sub-committee to hold a determination hearing, if required. 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
10		<p>Employment Committee - Tuesday 18 January 2011 at 12.15pm in Conference Room A, Second Floor, Civic Offices, Portsmouth</p> <p>The following items will be considered by the committee:-</p> <ul style="list-style-type: none"> • Update on Employment Issues in relation to the Budget Position – (wholly exempt report) • Reductions to Senior Management Structure – (partially exempt report) • Employment Appeals 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
11		<p>Environment & Community Safety Decision Meeting – Change of Date – March 2011</p> <p>The date of the decision meeting for the Environment & community Safety portfolio in March has been changed from 9 March to Wednesday 23 March at 10am in the Executive Meeting Room, Third Floor, Guildhall. Members are asked to note the change in their diaries.</p>	<p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p>
12		<p>Executive Arrangements – Forward Plan of Key Decisions</p> <p>The next Forward Plan, produced in accordance with the requirements of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, will be published on Friday 14 January 2011.</p> <p>The Plan covers matters that are likely to be the subject of a key decision (as defined in Article 13(3) of the Constitution) in the 4-month period commencing 1 February 2011.</p> <p>A copy of the Plan will be sent to those members of the City Council who have requested a paper copy, and a copy will be placed in each Members' Room.</p> <p>Key decisions will be taken by the whole Cabinet (formerly referred to as the Executive), or by individual Cabinet Members, on or after the dates shown in the Plan.</p> <p>The financial threshold for key decisions is £250,000 or 25% of the relevant budget item, whichever is the greater. Key decisions may also be made in relation to matters that have a significant effect on local communities.</p> <p>The Forward Plan contains a list of the documents (when available) due to be considered in relation to the key decisions to be taken, and gives a contact for each item.</p> <p>The Forward Plan also contains details of Budget and Policy Framework decisions to be made by the City Council, in accordance with Article 4 of the Constitution (general reservation of powers to the City Council).</p> <p>The Plan is available for inspection by the public during normal office hours at the Civic Offices Information Desk, and the City Council's web site at http://www.portsmouth.gov.uk/yourcouncil</p> <p>The Forward Plan will be published for each following four calendar month period on the 14th day of each month or the nearest working day.</p>	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>

	WARD		OFFICER CONTACT
13		<p>Change of Mobile Number for Councillor Sarah Dinenage</p> <p>Councillor Sarah Dinenage has a new mobile number: 07809 458230 which replaces all other numbers.</p>	<p>Patricia Cahill Customer, Community & Democratic Services Tel: 9283 4936</p>
14	Central Southsea	<p>17 Rochester Road, Southsea PO4 9BA – Planning Appeal Ref No: 10/00995/HOU Date Lodged: 22 December 2010</p> <p>An appeal has been lodged against the refusal of planning permission for the installation of new upvc windows to the front elevation.</p> <p>This appeal is being dealt with by the written representation procedure, as this appeal is proceeding under the Fast Track Appeals Service, there is no opportunity for you to submit further comments. We will however forward copies of all representations made to us in relation to the application, before it was determined, on to the Planning Inspectorate and the appellant.</p>	<p>Nicola Frampton Planning Service Tel: 9283 4305</p>
15	Nelson	<p>Unit G London Mall, 143-147 London Road Portsmouth PO2 9AB – Planning Appeal Decision Ref No: 10/00073/ENF Decision: Dismissed Decision Date: 16 December 2010</p> <p>An appeal was lodged against the serving of an enforcement notice for change of use from a recruitment agency (Class A2) to use as a dance studio (Class D2) without planning permission.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal and uphold the enforcement notice.</p>	<p>Simon Barnett Planning Service Tel: 9284 1281</p>
16		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 3 January 2011</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at http://www.lga.gov.uk.</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>

	WARD		OFFICER CONTACT
	Contd/...	<p>IMPROVEMENT</p> <p>Single data list – consultation Towards the end of December 2010 the Department for Communities and Local Government published a first draft of the proposed Single Data List on the Department’s website, inviting councils’ comments by 4 February 2011. The Government’s intention is that the final list will be published to take effect from April 2011. The list will be reviewed annually thereafter.</p> <p>This consultation on the single list is taking place in parallel with consultation by Departments on the transparency sections of their business plans, including proposals for departmental indicators. Some of these indicators depend on local government data, and we are working closely to ensure that these processes are joined up as far as possible. LG Group Alert Reference: 158/10</p> <p>Government Departments’ business plans consultations Government Departments published their draft business plans towards the end of last year, setting out their work over the next four years.</p> <p>Each Business Plan contains a draft transparency section, which sets out a range of input indicators and impact indicators. The aim is to enable taxpayers to assess the efficiency and productivity of public services, holding them more effectively to account; and to enable the public to make up their own minds about how departments are performing.</p> <p>In order to help you engage with this exercise we have analysed all the Business Plans and drawn together in a single spread sheet those proposed indicators that appear to require data returns from councils. LG Group Alert Reference: 159/10</p>	