

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 12

DATE: FRIDAY 27 MARCH 2009

The Members' Information Service produced in the Democratic & Community Engagement Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet – 24 March</p> <p>At this special meeting of the Cabinet the following decisions were taken:</p> <p>Budget & Performance Monitoring 2008/09(3rd Quarter) to end December 2008</p> <p>The recommendations as set out in the report were referred to Council for decision on 24 March and are therefore not subject to call in.</p> <p>Treasury Management</p> <p>The Cabinet deleted recommendation 1a as set out in the report with the other recommendations being forwarded to Cabinet of 24 March for approval and are therefore not subject to call in.</p> <p>Bransbury Park Proposed New Changing Facilities</p> <p>Approval was given for the proposed use of the £50,000 payment received from Southern Water during 2008/09 in respect of temporary use of open space in Bransbury Park as a contractors compound.</p> <p>MMD Bank Contract Guarantee</p> <p>It was recommended to Council on 24 March that the Strategic Director and Section 151 Officer be given delegated authority to sign a letter of guarantee on behalf of the City Council to secure the banking facilities for MMD (Shipping Services) Limited; this is not subject to call in.</p> <p>Victoria Baths Swimming Centre</p> <p>The Cabinet approved the recommendations as set out within the exempt report by the Head of Asset Management giving authority to demolish Victoria Swimming Centre once the Mountbatten Centre becomes operational.</p> <p>NB: Call-in date – Wednesday 1 April.</p>	<p>Joanne Wildsmith Democratic & Community Engagement Tel: 9283 4057</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 3 April 2009.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: TRAFFIC & TRANSPORTATION

FRIDAY 27 MARCH 2009

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Charles Dickens	<p>Parking Cash Counting Room for Pay and Display</p> <p>Proposal: To provide a new secure Parking cash counting room for Pay and Display coins.</p> <p>The parking service has been advised by city council insurers that the cash counting room (for Pay and Display coins) is not fit for purpose. It does not comply with health and safety regulations, nor is it secure in accordance with the requirements of the insurance risk assessors.</p> <p>For that reason a new secure cash counting room needs to be fitted out in the civic basement. This will ensure the cash counting function is done in a way that is in accordance with health and safety advice and is secure in a manner acceptable to the city council's insurers.</p> <p>The works required amount to a sum of £20,000 and it is proposed this is funded from the off-street parking reserve.</p>	<p>Michael Robinson Transport & Street Management Tel: 9268 8497</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 3 April 2009**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Application Type Case Officer Proposed Decision
3	08/01660/FUL Paulsgrove	<p>Portsdown Technology Park Southwick Road Cosham</p> <p>Construction of single storey extension and installation of external condenser units to G wing; external alterations to include blocking up of windows</p>	<p>Two letters of representation received. The objections relate to the design of the proposed extension in relation to the existing building and its very prominent position.</p> <p>The proposed extension has been designed with a flat roof to minimise its visual impact and would have a rendered finish. The proposed condenser units would be sited adjacent to the side elevation of the existing building and within a screened enclosure. The windows, to be blocked up, are located on the side elevation and would have a render finish. Having regard to the scale of the proposed extension and external alterations onto the side elevation of the existing building it is considered that, subject to conditions to secure an appropriate painted render finish, the proposal would relate appropriately to the appearance of the existing building.</p>	<p>Jonathan McDermott</p> <p>Tel: 023 9284 1470</p> <p>Conditional Permission</p>
4	09/00143/REM Eastney & Craneswater	<p>Lake House 12 St Helens Parade Southsea</p> <p>Application for approval of reserved matters for landscaping in respect of the construction of 7 flats approved under outline application 08/00105/OUT</p>	<p>Two letters received, one from Town Councillor Lowery and the other from a Southsea resident. They are opposed to the demolition of this building and its replacement with a new building. It has been suggested by the Southsea resident that the existing property could be converted in to a "living museum".</p> <p>This current application relates only to the landscape design associated with the outline planning permission for seven flats already granted by the Planning Inspectorate. It should also be noted that the Planning Inspectorate has also granted conservation area consent for the demolition of the existing building.</p> <p>The landscape design proposed is considered acceptable. The representations made are not directly relevant to this application.</p>	<p>John Pike</p> <p>Tel: 023 9283 4303</p> <p>Approve</p>

5	09/00144/FUL Drayton & Farlington	56 Grant Road Portsmouth Construction of single storey extension to include raised decking area with glass balustrading and steps to rear elevation	<p>One e-mail of objection has been received from the occupiers of the adjoining property on the grounds that the height of the fence would limit light into their garden.</p> <p>The applicant seeks planning permission for a single storey rear extension, after the removal of the existing conservatory, to include a raised decking area with glass balustrading and steps. The rear garden boundary fence is to remain as existing, there are no proposed changes.</p> <p>The proposed extension would replace an existing smaller extension. The extension would be designed with a lean-to roof, with two rooflights and project 3.6m from the back wall of the house. The lean-to roof would be 4.4m high adjacent to the house reducing to 3.2m at the eaves. The extension would be a subservient feature in relation to the existing house and, with the use of matching materials amount to a suitable design solution. Turning to the issue of amenity, the extension does not project beyond the extension of the adjoining property to the east, and it is therefore considered that the proposal does not have a significant impact on the amenity of the adjoining occupiers in terms of the loss of light, outlook or privacy.</p> <p>The proposed decked area relates appropriately to the existing property and would be in keeping with the area in general. In terms of amenity, the privacy of the adjoining property to the east would be protected by the existing 2.4m high fencing and the spatial separation to the property to the west and rear would not result in a detrimental loss of privacy. Furthermore, the proposed decked area would not detrimentally affect loss of light or outlook to the surrounding occupiers. In these circumstances the scheme is considered capable of support.</p>	Nicola Frampton Tel: 023 9283 4305 Permission
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6	09/00196/FUL Drayton & Farlington	65 Nutbourne Road Portsmouth Construction of single storey rear extension and dormer to front roofslope (Amended Scheme)	<p>One letter of objection has been received from the occupiers of the adjoining property on the grounds that the proposed dormer window would be; (a) incongruous; (b) out of keeping with the streetscene and, (c) adversely affect the appearance and symmetry of the pair of semi-detached houses. Two letters and one email of support have also been received.</p> <p>The applicant seeks permission for the construction of a catslide roof dormer window to the front roofslope. The applicant received pre-application advice after a previous application was withdrawn. The front dormer window would be approximately 2.6m in width, and would be set approximately 1m above the eaves of the roof. Whilst there are no visible dormers in Nutbourne Road, the dormer would be a clear insertion in the roofslope, consistent with the design objectives of the Design Advice Note on roof alterations, and would not amount to a visually obtrusive feature. In these circumstances it is considered that the construction of a comparatively modest front dormer window in the manner proposed would satisfactorily relate to the existing building and the surrounding area.</p> <p>The extension would replace an existing smaller extension and be designed with a lean-to roof, with two rooflights and span 5.3m across the rear elevation of the house. The lean-to roof would be 3.8m high adjacent to the house reducing to 2.5m at the eaves. The extension would utilise matching materials and it is therefore considered that the extension would represent a suitable design solution. The extension would project no more than 3.5m along the common boundary with the adjoining occupier to the east, no further beyond the existing extension. It is therefore considered that the extension would not have a significant impact on the amenity of the adjoining occupiers.</p>	<p>Nicola Frampton Tel: 023 9283 4305 Conditional Permission</p>
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	WARD		OFFICER CONTACT
7		<p>Governance & Audit Committee - 23 March</p> <p>At this meeting, these decisions were made:</p> <ul style="list-style-type: none"> * to note the reports from the District Auditor on the External Audit progress and the Annual Audit & Inspection Letter 2008. The Chief Executive has been instructed to take any action necessary arising from them. * to note the Audit Performance for 2008/09 as at 9 March 2009 and the highlighted areas of control weakness. Further reports on some of the highlighted areas will be submitted. The Audit Plan for 2009/10 was noted and approved. * to note the Performance Management update, which included performance against LAA targets, key delivery target performance, the Corporate Health Scorecard, project management performance, risk management and the Corporate Improvement Plan, and agree proposed actions. * to note the results of the Joint Area Review and agree the resultant action plan. There will be regular reports to the Governance & Audit Committee until all the actions are completed. * to note the Governance & Audit Committee annual report 2008/09 for submission to the City Council on 24 March. A recommendation was also agreed to the City Council that it should be enshrined in the standing orders of the Council that no Cabinet Member should be appointed to serve on the Governance & Audit Committee, in order to preserve the independence of the Committee and its ability to challenge the Cabinet when required. * to note the results of the Local Government Ombudsman investigation into complaint 07/B/14737 relating to the letting of contracts for the sale of ice-cream from City Council sites, and the action taken to accept the Ombudsman's recommendations, which included an ex-gratia payment to the complainant, and actions to improve procedures to prevent a similar situation arising again. The City Solicitor was asked to report to the Standards Committee on ex-gratia payments made over the last two years, and then thereafter make an annual report on such payments, if any. * to receive the draft, revised Standing Orders as considered by the Standards Committee. It was agreed to recommend to the City Council on 24 March an amendment to the wording of the note to standing order 10 to read "Note: should the Council wish to depart from the above structure it would require prior consultation with the Standards Committee". 	<p>Lin Chaplen Democratic & Community Engagement Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
8		<p>Development Control Committee - Wednesday 1 April 2009 at 2.00pm in the Executive Meeting Room, Floor 3 of the Guildhall, Portsmouth.</p> <p>The following items will be considered:</p> <ul style="list-style-type: none"> • Changes to the Appeal Process April 2009 - to advise on the changes to the appeal process as from April 2009. • Development applications: <ol style="list-style-type: none"> 1. 09/00112/FUL - 18 Tangier Road, Portsmouth - change of use from shop (Use Class A1) to hot food takeaway (Use Class A5) and installation of extraction flue. 2. 09/00216/OUT - 94 London Road, Hilsea, Portsmouth - outline application for the construction of a mixed use development comprising ground floor shops (Class A1) fronting London Road within a 5 storey building [Block A] providing 18 flats; a 4 storey building [Block B] providing 24 flats; a 3 storey building [Block C] providing 9 flats; and a terrace of 3 houses fronting Emsworth Road - following demolition of existing building (principle of access, appearance, layout and scale to be considered) (re-submission of 08/02160/OUT). 3. 08/01795/PLAREG - 14B Lowcay Road, Southsea - alterations to and retention of dormer window to rear roof slope. 4. 09/00184/FUL - St James Hospital, Locksway Road, Southsea - installation of security camera. 5. 09/00233/OUT - 5A-8A Lower Brookfield Road, Portsmouth - outline application for the construction of 2 two-storey buildings to form 6 flats after demolition of existing building (the principle of access, appearance, layout and scale to be considered). 	<p>Karen Martin/ Lucy Wingham Democratic & Community Engagement Tel: 9283 4052/x4662</p>
9		<p>Health, Housing & Social Care Scrutiny Panel – 26th March</p> <p>The Panel met to hear evidence of personal experiences from service users who have had problems with neighbour nuisance between social and private lets. The panel will meet again on Thursday 16th April to consider the city's performance when dealing with neighbour complaints.</p>	<p>Anthony Quinn Democratic & Community Engagement Tel: 9283 4002</p>

	WARD		OFFICER CONTACT
10	All	<p>Disabled Parking Bays – Special Cases</p> <p>The Head of Transport & Street Management has authorized the Parking Manager to approve any application requiring special case referral due to off-street parking being available or due to the number of bays already in existence in the street.</p> <p>Under the current criteria for agreeing applications for disabled bays, one of the qualifying criteria is that no off-street parking should be available. A number of applications have been subsequently received which meet all but one of the qualifying criteria, which is that they have an off-street parking facility in the form of a garage, carport or driveway. There may however be a reason why the off-street parking cannot be used, for example the vehicle used by the blue badge holder cannot fit into the garage or the driver cannot open the car door sufficiently in the garage to allow them to safely get out of the vehicle.</p> <p>On occasions such as these, a special case is put together and referred to the Head of Transport and Street Management, for consultation with the Cabinet Member for Traffic & Transportation before agreement is made to agree or refuse the bay.</p> <p>Special cases are also put together when the application for a disabled bay results in the number of disabled bays in a road exceeding 6% of the available parking in the road.</p> <p>Over the past year 34 cases were referred due to off-street parking being available and 49 cases were referred due to the number of bays already in existence. All applications made due to the existing number of bays in a location were agreed and only two of the 34 applications due to off-street parking being available were refused.</p> <p>It is therefore proposed that any future applications under the circumstances detailed above should be agreed or refused by the Parking Manager.</p> <p>Any applications which are more sensitive or complicated will continue to be referred to the Head of Transport and Street Management for consultation with the Cabinet Member for Traffic & Transportation. Over the past year there have been three cases referred under these circumstances.</p>	<p>Denise Bastow Parking Office Manager Tel: 9268 8297</p>

	WARD		OFFICER CONTACT
11		<p>Appointment of High Sheriff of the County of Hampshire The Privy Council Office has notified the Chief Executive that Dr Clare Virginia Bartlett has been appointed as High Sheriff of the County of Hampshire.</p>	<p>Privy Office Tel: 01483 222 544</p>
12		<p>Cabinet - Monday 6 April 2009 at 1pm in the Executive Meeting Room, Guildhall The Cabinet will be considering reports on:</p> <ul style="list-style-type: none"> * Phase 2 of Portsmouth Guildhall Management Options * Department of Children, Schools & Families Co-location Fund (project to support students with learning difficulties and disabilities, on Portsmouth College site) * Notices of Motion - referrals from 24 March Council regarding renaming of the Central Library, future of the former driving test centre in Lidiard Gardens and the establishment of further bail hostels by ClearSprings in the City. * Pyramids Update (possible item) 	<p>Joanne Wildsmith Democratic & Community Engagement Tel: 9283 4057</p>
13		<p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 23 March 2009 Checklist 12/09 Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on the LGA website.</p> <p>Standard School Year 2010/11 The LGA has been giving careful consideration to the Standard School Year recommendations for 2010/11 in light of the views expressed by members and their local partners. The LGA is conscious that time is pressing and that locally councils may wish to make decision about the 2010/11 year and continue to wait patiently for developments nationally. Steps are being taken to draw the matter to a conclusion, although unfortunately it will require a little more time. Final discussions are planned on the matter for mid-to-late April, after which the LGA and its partners will issue further communications. However, until such time the existing recommendations for 2010/11 remain unchanged. LGalert Reference: 59/09</p> <p>LGA General Assembly - notification of representatives 2009-10 The Annual Meeting of the General Assembly will be held in the Harrogate International Centre, Harrogate on Tuesday, 30 June 2009 at 1.45pm, and member authorities are invited to appoint their representatives to serve on this for 2009/10. The deadline for responding to this is Monday 8 June 2009. Please note that authorities must register separately for the Annual Conference in Harrogate for 1 and 2 July. LGalert Reference: 60/09</p>	<p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p>