

Portsmouth Safeguarding Children Partnership Arrangements 2019 - 2020



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Foreword

The Portsmouth Safeguarding Children Partnership (PSCP) has been developed out of the previous LSCB and in response to Working Together 2018. The PSCP seeks to build on the previous strong work of the local LSCB in developing and delivering effective multi-agency arrangements for keeping children safe from harm.

Ever since the new arrangements were proposed by central government, the new statutory safeguarding partners have been committed to running a partnership in Portsmouth that is inclusive - recognising that safeguarding children continues to be 'everybody's business'. The clear successes we have had in Portsmouth in keeping children safe have undoubtedly been down to the strong relationships and partnerships that have been developed over the years in the city. This will continue.

The new arrangements have however provided a timely opportunity to look hard at our effectiveness. Through a number of conversations during 2018 and 2019, we have sought to develop strategic safeguarding arrangements that will continue to drive excellent safeguarding practice and process across all agencies that come into contact with children, young people and families in the city. We have sought to keep the best of what works well, whilst also adopting new arrangements to ensure we are even more effective.

Of particular note is, firstly, our commitment to working more effectively across a wider geographical footprint across Hampshire, Isle of Wight, Portsmouth and Southampton - known as the 'HIPS' safeguarding partnership. Secondly, we are committed to 'shining the light' more sharply on front-line practice to identify both good and effective practice, and areas where we need to improve. As a result, we are adopting a new model of 'deep dives' - three per year - into areas of safeguarding practice and ensuring that we as statutory and relevant partners celebrate effective practice and make changes where needed.

The Portsmouth Safeguarding Children Partnership will hold itself true to two key principles;

1. To place the welfare and safety of children at the heart of everything we do. We will ensure that the impact on children and families will inform every conversation we have, every piece of work we do, every decision we take and every change we make.
2. To routinely 'hold the mirror up' to our practice with children and families. We will be challenging of ourselves and of each other, whilst equally taking a shared responsibility approach to improvement. As Portsmouth continues its journey to a 'restorative city', *high challenge and high support* will define how we work together.

Our Partnership will be defined by these principles and will be judged on the improvements we make to keeping Portsmouth's children safe from harm.

Steve Burrige on behalf of Hampshire Constabulary

Alison Jeffery on behalf of Portsmouth City Council

Tina Scarborough on behalf of the Portsmouth Clinical Commissioning Group

1. Introduction and Context

We believe that effectively safeguarding children is achieved by putting them at the centre of the system, and working together to protect them, promote their welfare and to build their resilience. This requires every individual and agency to play their full part. Successful safeguarding partnership arrangements depend on children and their families having access to the right support at the right time; and a commitment from organisations to work together in a culture of transparency, mutual respect and dedication to learning in order to continuously to improve. The partnership is committed to a model of front line practice evaluation that proactively seeks the views of children, families and the workforce, to inform practice, policy and strategy developments.

This document describes the arrangements through which the statutory safeguarding partners and those named as relevant agencies in the city, will work together to safeguard and promote the welfare of children in Portsmouth. The statutory and relevant agencies are listed in [Appendix 2](#). If your organisation is not named and you think it should be, please get in touch with the PSCP by emailing pscb@portsmouthcc.gov.uk to discuss this.

This is a key reference document for everyone who works with children and young people in the city. You need to be familiar with these arrangements and ensure that you comply with them.

These arrangements cover the period 2019-2020 and will be reviewed in 2020 to ensure they are fit for purpose after the first year of operation.

Legislative Context

The Children and Social Work Act 2017 removed the requirement for all areas to have Local Children's Safeguarding Boards (LSCBs) and instead introduced a new duty on three statutory partners to make arrangements with other partners (as locally determined), to work together in the local area to protect and safeguard children and young people. The Act requires that these arrangements should identify and respond to the needs of children in the area; and also identify and review serious child safeguarding cases which raise issues of importance in relation to the area.

The Government's statutory guidance, "Working Together to Safeguard Children 2018" explains that the three safeguarding partners in relation to a local authority area are defined under the Children Act 2004 (as amended by the Children and Social Work Act 2017) as:

- the local authority
- a clinical commissioning group for an area any part of which falls within the local authority area
- the chief officer of police for an area any part of which falls within the local authority area

The three statutory safeguarding partners

For each of these three partners, Working Together 2018 defines the lead representatives from each as "the local authority chief executive, the accountable officer of the clinical commissioning group and a chief officer of police".

For Portsmouth the lead representatives for 2019-20 are:

David Williams	Chief Executive	Portsmouth City Council
Dr Linda Collie	Accountable Officer	Portsmouth Clinical Commissioning Group
Tony Rawlinson	Chief Superintendent	Hampshire Constabulary

As set out in Working Together 2018, the lead representatives are able to delegate their functions although they retain accountability for any actions taken on behalf of their agency. In Portsmouth the lead representatives have identified the following senior officers in their respective agencies who have responsibility and authority for ensuring full participation with these arrangements for 2019-2020.

Alison Jeffery	Director, Children, Families & Education	Portsmouth City Council
Tina Scarborough	Deputy Director of Quality & Safeguarding	Portsmouth Clinical Commissioning Group
Steve Burrige	Portsmouth District Commander	Hampshire Constabulary

The senior officers have delegated authority to speak on behalf of the safeguarding partner they represent, make decisions on behalf of their organisation or agency and commit them on policy, resourcing or practice matters, and hold their own organisation or agency to account on how effectively they participate in and implement the local arrangements.

Relevant agencies

The strength of local partnership working is predicated on safeguarding partners working collaboratively together with relevant agencies, whose involvement the safeguarding partners consider is required to safeguard and promote the welfare of children. The PSCP arrangements will engage local organisations and agencies to collaborate and provide targeted support to children and families. The local approach also enables joint identification of, and response to, existing and emerging needs, and to agreeing priorities to improve outcomes for children.

The relevant agencies for the PSCP arrangements are named as:

- All mainstream, special, independent and free schools based in the Portsmouth unitary authority area
- All early years settings
- Post-16 education and training providers
- Portsmouth Hospital Trust
- All Portsmouth GP Practices
- Care UK
- South Central Ambulance Service
- Portsmouth Primary Care Alliance
- Solent NHS Trust
- Armed Forces Safeguarding Team
- Portsmouth Diocese and other faith organisations

- Portsmouth Voluntary Sector Alliance
- Voluntary and community organisations
- Hampshire Probation Trust
- Hampshire and Isle of Wight CRC
- Sports clubs

All schools are named as relevant partners. There will be school representation at both Headteacher level and at Designated Safeguarding Lead level on our local PSCP Board. There are no youth custody facilities within the geographical boundaries of the partnership and no independent residential homes. Residential homes are managed by the local authority, one of the safeguarding partners. The Lead Member for Children (Portsmouth City Council) will be a participating observer of the PSCP. This includes routinely attending meetings as an observer and receiving all its written reports.

All new PSCP members will participate in the induction process and the role description for members is at [Appendix 4](#).

Pan-Hampshire and Isle of Wight collaboration

In Portsmouth the statutory safeguarding partners have agreed to work in partnership with the statutory safeguarding partners for Southampton, Hampshire and the Isle of Wight to ensure coherence in safeguarding arrangements across the wider geography. The arrangements for Hampshire and Isle of Wight wide collaboration are set out in [Appendix 1](#) to this document. The description of arrangements in Portsmouth in the paragraphs below need to be read alongside the description of the collaboration arrangements in Appendix 1.

Purpose of the safeguarding partnership arrangements

The purpose of these local arrangements is to support and enable local organisations and agencies to work together in a system where:

- Children are safeguarded and their welfare promoted;
- Partner organisations and agencies collaborate, share and co-own the vision for how to achieve improved outcomes for vulnerable children;
- Organisations and agencies challenge appropriately and hold one another to account effectively;
- There is early identification and analysis of new safeguarding issues and emerging threats;
- Learning is promoted and embedded in a way that local services for children and families can become more reflective and implement changes to practice;
- Information is shared effectively to facilitate more accurate and timely decision making for children and families

Key principles

Members of the Partnership endeavour to work separately and together in accordance with the following key principles: core objectives of the PSCP are to:

- Effective safeguarding may on occasion require action beyond usual institutional and agency constraints and boundaries, and practitioners will place the needs of children first and foremost at all times in their decision making;

- Effective protection of children is founded on practitioners developing lasting and trusting relationships with children and their families, and using those relationships to empower families to make lasting and sustainable changes to their lives
- Thresholds (see below) will be used to ensure that the right response is made to the differing needs of children and families but not to deny any help at all. Whatever the needs of families, some help will always be offered if only advice, guidance and/or signposting. Wherever it is possible for practitioners to provide more active help that help will be offered, in accordance with the child or family's needs.
- The response to a child or family, from all partners, will always take any account of any known adverse experiences they may have had and the impact which research indicates that experience will have had on them.
- The response from practitioners to children and families will always aim to be restorative, offering both high challenge and high support through honest, respectful, assertive and empowering approaches.
- The work of the Partnership will at times respect the principles of restorative practice so that practitioners and leaders can learn and improve effectively in the context of a join working culture which is supportive, insightful, and reflective

Thresholds

The safeguarding partners will oversee the updating and dissemination of the Portsmouth Thresholds Document. Regular multi-agency audit of the Thresholds will be undertaken.

Functions

The PSCP will:

- Develop policies and procedures for safeguarding and promoting the welfare of children in the area of the authority, including policies and procedures in relation to:
 - (i) The action to be taken where there are concerns about a child's safety or welfare, including thresholds for intervention
 - (ii) Training of persons who work with children or services affecting the safety and welfare of children
 - (iii) Recruitment and supervision of persons who work with children
 - (iv) Investigation of allegations concerning persons who work with children
 - (v) Safety and welfare of children who are privately fostered
 - (vi) Co-operation with neighbouring children's services authorities and their Board partners
- Communicate to persons and bodies in Portsmouth the need to safeguard and promote the welfare of children, raising their awareness of how this can best be done and encouraging them to do so
- Monitor and evaluate the effectiveness of what is done by the PSCP partners individually and collectively to safeguard and promote the welfare of children and advising them on ways to improve
- Participate in the planning and commissioning of services for children in the area of Portsmouth to ensure that they take safeguarding and promoting the welfare of children into account

- Undertake reviews of serious cases and advising the authority and their Board partners on lessons to be learned.
- Ensure there is a coordinated response by the PSCP partners and others to an unexpected death
- Engage in any other activity that facilitates, or is conducive to, the achievement of its objectives

Governance & Accountability

The PSCP will have a Board made up of the statutory safeguarding partners and relevant agencies. The Board will have an independent chairperson to act as a 'scrutineer' of local arrangements. The statutory safeguarding partners in Portsmouth have agreed to appoint a chair jointly with Southampton partners who will chair both the Portsmouth and Southampton Partnerships.

Each statutory Board member agency will set out their agency's responsibilities and a clear line of accountability, including delegated functions, for safeguarding and promoting the welfare of children

The PSCP is responsible for coordinating and ensuring the effectiveness of work undertaken by local agencies to safeguard and promote the welfare of children, but it is not accountable for their operational work. Each agency retains their own existing lines of accountability for their services.

The PSCP does not have the power to direct other organisations, however it will bring concerns to the attention of the agency concerned and the Board

The PSCP has a clear work programme, including measurable objectives, and a budget. The PSCP publishes an annual report which enables the work of the PSCP to be scrutinised by the City Council, local authority, the Children's Trust, and by other local partners and key stakeholders as well as by the inspectorates. This annual report will be in two parts: a part relating to work undertaken through collaboration across Hampshire and a part relating specifically to work undertaken in Portsmouth only.

Offices of the Partnership

- Chair (Job Description available on request)
 - (i) The Chair will be somebody independent of all partner agencies acting as an 'independent scrutineer' for all agencies
 - (ii) The Chair is accountable to the Chief Executive of the Local Authority for the effectiveness of their work as PSCP Chair, but the Chair is not a decision-maker.
 - (iii) The purpose of the role is to:
 - ensure the Partnership fulfils its statutory obligations
 - operates effectively in promoting the safeguarding and wellbeing of children
 - scrutinise the effectiveness of the partnership
 - Acts as an independent voice for the PSCP
 - ensure the Partnership establishes and fulfils effective challenge and support to other partnerships in the city

- Vice-Chair
 - (i) The PSCB Vice-Chair is appointed by the PSCP Chair in consultation with Board Members
 - (ii) The Vice-Chair will deputise where the Chair is unavailable or where such decision making has been delegated to the role by the Chair of the PSCP
- Safeguarding Children Partnerships Manager (Job Description available on request)
 - (i) The Manager is not a member of the Partnership, but is employed to facilitate the business of the PSCP and its committees, including attending those committees
 - (ii) The Manager will take a lead role in liaison between partner agencies and with neighbouring Partnerships
- Safeguarding Children Partnerships Coordinator (Job Description available on request)
 - (iii) The Coordinator is employed to administrate the PSCP and its committees

Operation of the Partnership

Frequency of Board meetings:

- a. PSCP Board meeting dates, including development days, are agreed at the start of each calendar year. There will be four PSCP meetings per year and an additional development day
- b. The PSCP Board may be convened for an extraordinary meeting at any point with a period of notice of not less than 10 working days
- c. If any urgent decision is required on any matter the Partnership delegates responsibility to the Chair (or Vice Chair) in consultation with the Manager and as many members of the Partnership as practicable, including all three statutory safeguarding partners. Wherever possible, consultation with full Partnership Members should be undertaken. Urgent decisions are defined as any decision relating to any matter of PSCP business which is required at less than 10 days' notice.

Quoracy

- d. Any meeting of the PSCP Board will be quorate if there is attendance by all three statutory safeguarding partners.

Attendance

- e. Each agency will be responsible for ensuring regular and consistent representation at meetings. Each member will be responsible for having a designated deputy to attend in their absence
- f. It is expected that the named representatives will attend no less than 75% of PSCP meetings (minimum four per year). It is expected that the nominated deputy should be in attendance to enable 100% attendance
- g. When attending a meeting the designated deputy is entitled to the same participation and voting rights as the nominated representative
- h. In the event of persistent non-attendance by a Partnership Member or their nominated representative, the Independent Chair will make relevant enquiries and challenge where appropriate

- i. Attendance will be reported upon in the Annual Report and monitored within meeting minutes

Reports to the Partnership

- j. Reports to the Partnership must be produced using the PSCP template and in accordance with the PSCP report guidance notes ([Appendix 5](#)).
- k. Reports must be submitted a minimum of three weeks in advance of the meeting. Any amendments to the report requested by the Chair or Manager must be completed and submitted a minimum of one week before the meeting date

Agenda and minutes

- l. The Executive Committee will plan the PSCP agendas
- m. Items may be added to the agenda at any time with the permission of the Chair or Vice-Chair. Items to be considered may be submitted to the Manager up to two weeks prior to any scheduled meeting and will be considered by the Executive Committee by correspondence.
- n. Members will receive an agenda and papers at least one week in advance of each meeting
- o. Minutes will be taken by the Board Administrator, or delegated administrator, and circulated within two weeks of the meeting
- p. Disputes to minutes or decisions should be formally raised with the Chair within two weeks of receipt of the minutes

Actions

- q. Each agency will be responsible for ensuring that all allocated actions required of representatives are carried out
- r. Each agency must have procedures for considering reports from its representatives in order to identify any action necessary by the agency or the PSCP
- s. The Chair will challenge and escalate matters where non-completion of an action by an agency representative is a cause for concern
- t. The three statutory safeguarding partners will together monitor implementation of actions against a tracker

Decision-making

- u. Ordinary decision-making will be by consent following discussion and with contrary views being fully aired and considered.
- v. In the unlikely event consensus is not reached, majority consensus of members will prevail, with dissenting views clearly recorded in the minutes of the meeting, provided all three statutory safeguarding partners are in agreement
- w. In the event of a split decision or failure to reach a decision on a matter that should not be deferred the Chair will escalate issues to the lead representatives of the three statutory safeguarding partners

Confidentiality

- x. All members are expected to sign at each Board meeting that they agree to abide the Portsmouth PSCP Confidentiality Agreement

Delegation

- y. The PSCP may delegate functions as it considers appropriate to its Executive Group, group or committees

Committees, Networks and Groups within the Partnership

In order to undertake the range of work required, the Board is supported by Committees, Networks and Groups as part of our approach to have an inclusive, diverse and engaged Partnership aimed at keeping children safe from harm.

For 2019 - 2020, there are six key multi-agency groups:

1. The PSCP Executive Committee

The Executive brings together the three statutory safeguarding partners to ensure the PSCP works effectively in discharging its responsibilities under Working Together 2018, and ensuring strategic coherence with the HIPS Executive. The Executive will oversee planning for the rolling programme of "Deep Dives" into practice including the selection of topics and the processes to be followed for each Deep Dive review.

2. Learning from Cases Committee

The Learning from Cases Committee will ensure the local and national system learns from serious incidents, near misses and good practice. See Section 3 below.

3. Monitoring, Evaluation and Scrutiny Committee (MESC)

The MESC will manage the detail of the scrutiny and assurance work of the Partnership, reporting to the Executive, including the rolling programme of 'deep Dives' into practice, the Portsmouth Safeguarding Children Compact and the learning from the PSCP dataset in lines with Working Together 2018.

4. Designated Safeguarding Leads Network (DSLs)

The PSCP will ensure there is an effective DSL network, including training and professional support, recognising the critical role that nurseries, schools and post-16 education providers have in safeguarding children.

5. The MASH Steering Group

The MASH is a key function in the system for keeping children safe from harm. The MASH is overseen by a multi-agency steering group which itself will report into the PSCP arrangements (via the Executive).

6. Missing Exploited and Trafficked Operational Group

Whilst strategic arrangements for tackling child exploitation will be developed across the wider HIPS arrangements, the local Portsmouth operational safeguarding and disruption arrangements will make up part of the PSCP structure.

The three safeguarding partners will take responsibility for leading (including chairing) the committees, networks and groups of the PSCP.

Membership of committees, networks and groups will be made up of staff from the statutory safeguarding partners and the relevant agencies where appropriate. Other sub-regional and national bodies may be co-opted to ensure that each group has relevant expertise and knowledge to undertake the range of business.

Each committee, network or group will have a clear working mandate, in line with the PSCP Business Plan, which is set out within their respective Terms of Reference.

Committees hold responsibility for the planning and implementation of information gathering and analysis in order to recommend courses of action to the Partnership or Executive Committee. Decisions which impact on the quality of safeguarding practice, process or delivery can only be taken by a committee with the specific agreement of the Executive Committee.

2. Partnerships

The PSCP will be independent and will not be subordinate to, nor subsumed within, other local structures.

The PSCP will work alongside other strategic partnership work undertaken locally to support children and families. This will include other public boards including the Health and Wellbeing Board, Adult Safeguarding Board, Channel Panel, the Local Family Justice Board, MAPPA, and other bodies in Portsmouth in order to influence the effective development and commissioning of services for the benefit of children

There is a clear distinction between the roles and responsibilities of the PSCP and the Children's Trust Partnership. The PSCP's role is to scrutinise and challenge the work of the Children's Trust partners.

3. Child Safeguarding Practice Reviews

To deliver on these key functions, the partnership will oversee a Learning from Cases Committee. The Committee will consider cases in line with Working Together 2018;

- Serious child safeguarding cases that raise issues of importance to the local area;
- 'Near misses'
- Cases where there has been good practice

The Learning from Cases Committee will recommend the notification of incidents to the National Child Safeguarding Practice Review Panel.

All safeguarding partners and relevant agencies will be expected to refer cases to the Committee for consideration, to provide case file information to any case under review and to participate in learning events including reflective practice sessions.

The Learning from Cases Committee will report quarterly into the Executive and the Board with summary information on all the cases considered, its analysis of findings and its recommendations for improvement. It will also provide detailed analysis of findings for the Annual Report. The Learning from Cases Committee will work on a family model - extrapolating learning for safeguarding work with children and adults.

Findings from case reviews will be shared with sub-regional safeguarding Partners through a standing item on learning from reviews at meetings of the HIPS Executive.

The Learning from Cases Committee will make recommendations to the Board for the dissemination of learning through multi-agency training and professional development.

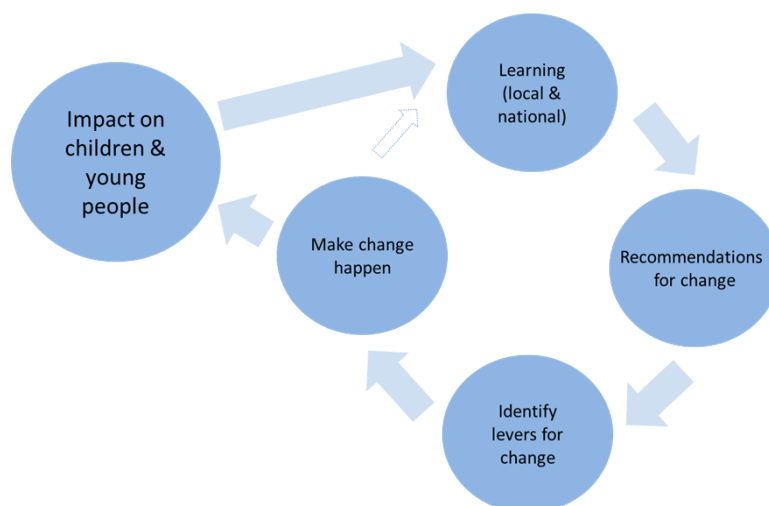
4. Scrutiny and Assurance

The PSCP will oversee and manage an annual multi-agency programme of scrutiny and assurance so that the Partnership has a clear sight of good and effective practice and areas for improvement across the system.

At the heart of the scrutiny programme will be a rolling programme of 'deep dives' into specific areas of safeguarding practice. The topics for the 'deep dives' will be agreed at the Partnership Board on the recommendation of the Executive and will be aligned with work across the HIPS area. 'Deep dives' will include multi-agency audit of cases, evaluation of key relevant data, engagement with practitioners across the system and activities designed to elicit directly the views of children and families.

The findings of the 'deep dives' will be reported to the Executive and the Board and recommendations for improvements will be agreed and carried out by statutory safeguarding partners and relevant agencies. Findings will be shared with HIPS Exec Group as set out in [Appendix 1](#).

PSCP Learning & Improvement Cycle



5. Performance Data and Intelligence

The partnership will maintain a comprehensive dataset of safeguarding children information, updated and analysed quarterly and regularly reported to all partners.

All safeguarding partners and relevant agencies will contribute to the collation, analysis and corresponding improvement activity

Datasets will be developed with sub-regional Safeguarding Partners to make it easier for agencies with larger geographical footprints to contribute.

6. Multi-Agency Training

The PSCP will oversee the delivery of multi-agency training including directing the work of a dedicated training manager working alongside a pool of multi-agency trainers.

All partners will promote multi-agency safeguarding training as the primary form from which professionals learn how to effectively safeguard children in Portsmouth. Training will be delivered in using a modular approach covering the full span of early help and safeguarding and be informed by local learning, priorities and practice. The PSCP will contribute trainers to the training pool wherever possible.

7. Voice and Engagement

The voice and experience of children and families will be central to how safeguarding arrangements work effectively. We will ensure that in all our scrutiny work (deep dives, case reviews and data analysis) we elicit, and take central account of, the views and experiences of children, young people and families. We will continue to evaluate the effectiveness of the journey of children through the service system and ensure that we understand what that system looks and feels like from a child's perspective.

Children's voices will be captured and reflected in the training we provide, in the way that we set priorities ('doing with' not 'doing to') and in our annual report.

8. Funding Arrangements

A budget will be agreed each year and details contained in the Business Plan. Contributions should, wherever possible, be agreed on a rolling three-year basis to allow for forward planning. The figure should be agreed for each agency six months in advance.

The Local Authority will provide legal and financial advice to and for the PSCP where required

9. Annual Report and Review

The Partnership will present its annual report to Council Cabinet, the Health & Well-being Board, and the Safeguarding Adults Board in line with the local protocol to ensure effective joint-working between these bodies. The Partnership will also present the report to Portsmouth Council Cabinet and the Police and Crime Commissioner for Hampshire

Through the annual report the PSCP will provide a comprehensive analysis of safeguarding in the local area. The report should challenge the work of the above boards and partners to ensure the necessary overarching structures and processes are put in place to ensure that children are fully safeguarded.

Appendix 1

Hampshire, Isle of Wight, Portsmouth & Southampton (HIPS) Safeguarding Children Partnership Executive Group Arrangements

1. Background

- 1.1. Working Together 2018 (WT2018) allows more flexibility for safeguarding arrangements to operate across larger areas/multiple local authority boundaries. Early discussions in the Local Safeguarding Children Board (LSCBs) across Hampshire and the Isle of Wight indicated that each local authority area will retain responsibility for their own local safeguarding arrangements, under the auspices of the three new safeguarding partners (local authority, police and health via the CCG).
- 1.2. It was acknowledged however that for many agencies and professionals who work across more than one of the local authority areas, there would be benefit in greater joined-up working on strategic issues and common themes.
- 1.3. Given that each local area was keen to retain some degree of local arrangement, partners agreed to form a new Hampshire, Isle of Wight, Portsmouth and Southampton (HIPS) Executive Group, supported by some specific four-area subgroups, to work alongside the four local partnerships.

2. Desired outcomes

- 2.1. The overarching outcome of the new arrangements is that **children in Hampshire and the Isle of Wight should be safeguarded from harm**. More specifically, the intention is that new ways of working are based on the following principles:
 - be designed to ensure that services are delivered in the best interests of the child
 - not duplicate existing work, but provide strategic direction and challenge to enable enhanced co-ordination of activity and understanding of impact
 - provide a clear route for escalation of any system-wide issues and an agreed forum for the Safeguarding Partners to collectively fulfil their statutory duties
 - ensure that we make the best use of collective resources
 - be established within the existing resources (both financial and in people hours terms) and should not incur additional cost to agencies.
 - local partnerships can continue to identify their own priorities in addition to any identified at a strategic level by the HIPS Executive.
 - local areas are able to directly ensure that the voices of children and families are clearly represented in local partnership work

3. Role of HIPS arrangements and relationship with Local Safeguarding Children Partnership

The role of the HIPS Executive Group is to provide strategic direction and coordination of safeguarding activity across the region, to promote best practice and implement local and national learning, and to identify issues requiring strategic intervention by the Safeguarding Partners across the HIPS area.

4. **Membership and frequency of 4LSCB Executive**

4.1. In order to support this role and relationship of mutual accountability, the membership of the 4LSCB Executive will be focussed to the three Safeguarding Partners across each of the four LSCB areas, namely:

- Directors of Children's Services from each of the represented local authorities. Directors of Children's Services will represent education establishments (those who are maintained by the Local Authority), including Early Years services.
- Hampshire Constabulary, represented through the Chief Superintendent with lead safeguarding responsibility.
- Health, represented by Clinical Commissioning Groups (CCGs) of West Hampshire CCG, Hampshire and Isle of Wight CCG, Portsmouth CCG and Southampton CCG. Clinical Commissioning Group representatives will represent the health sector in their local area. They will ensure dialogue with other health commissioning bodies across the HIPS area, namely NHS England (South East) and NHS England Specialist Commissioning.
- The Safeguarding Partners have also invited the Regional Schools Commissioner to attend the group to represent Academy educational establishments.

4.2. The Safeguarding Partners will act as the conduits and facilitate the flow of information and business between the HIPS Executive and the local Safeguarding Children Partnerships.

5. **Chairing of a HIPS Executive**

5.1. The HIPS Executive will be chaired by an Independent Chair newly recruited by the Safeguarding Partners for this role.

6. **Related groups**

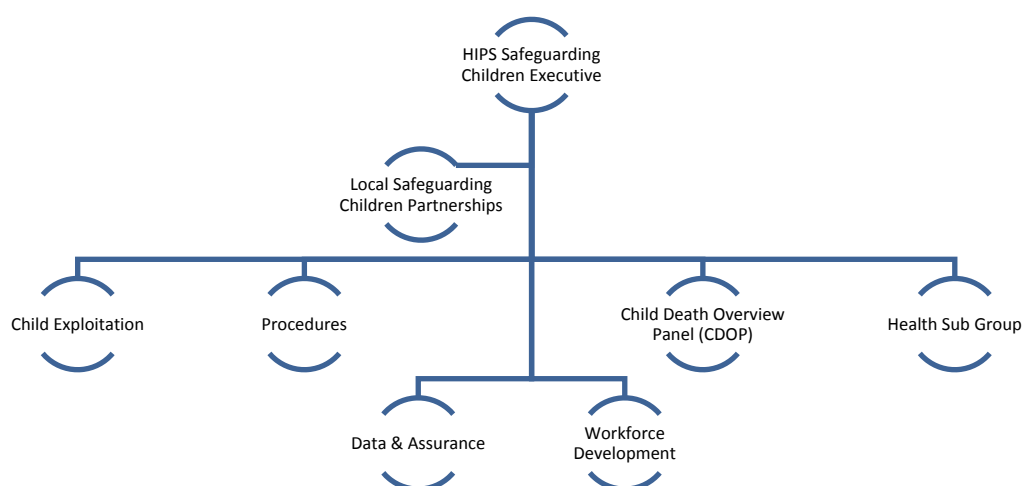
6.1. The HIPS Executive will convene four standing subgroups where there is a clear benefit to coordinating specific areas of business across the HIPS area:

- **Health group** – This group will coordinate safeguarding business across the health economy in the four HIPS areas. It will take the lead on the promotion and implementation of any best practice and learning for the health sector. It should be noted that the Isle of Wight will continue to hold its local Health Subgroup across Children and Adults but core members from that group, including the Chair, will attend the HIPS Health Group to ensure alignment and cross-communication of health themes.
- **Child Exploitation group** – The purpose of this group is to develop a shared understanding of the threat/need in respect of child exploitation, including patterns of activity that may reflect the organised exploitation of children; identify risks requiring strategic intervention and operational issues that can be dealt with more appropriately through the existing local structures; to drive forward the response to child exploitation through a tasking system that maximises the specialist skills and experience of staff across the pan-Hampshire area; to ensure that the vulnerabilities and risks associated with children who go missing are understood and incorporated within a consistent and robust multi-agency response across the pan-Hampshire area.

- **Procedures group** – This group will develop all common multi-agency policies and procedures that inform single agency policy and practice across the HIPS area and lead on the Section 11 self-assessment audit.
- **Child Death Overview Panel** - This Group will perform the functions of the Child Death Overview Panel as outlined in Working Together 2018. It should be noted that this group will report to the HIPS Executive until such time as the Pan Hampshire and Isle of Wight *Sustainability and Transformation Partnership (STP)* is fully established, at which point the governance and reporting functions will transfer to the STP.

6.2. Other workstreams, e.g. Quality Assurance, Workforce Development, and specific areas of business will be undertaken via Task and Finish or project focussed groups. The partners remain committed to undertaking the Section 11 Audit process on a Pan Hampshire and Isle of Wight basis. The arrangements are shown in Figure 1 below:

Figure 1



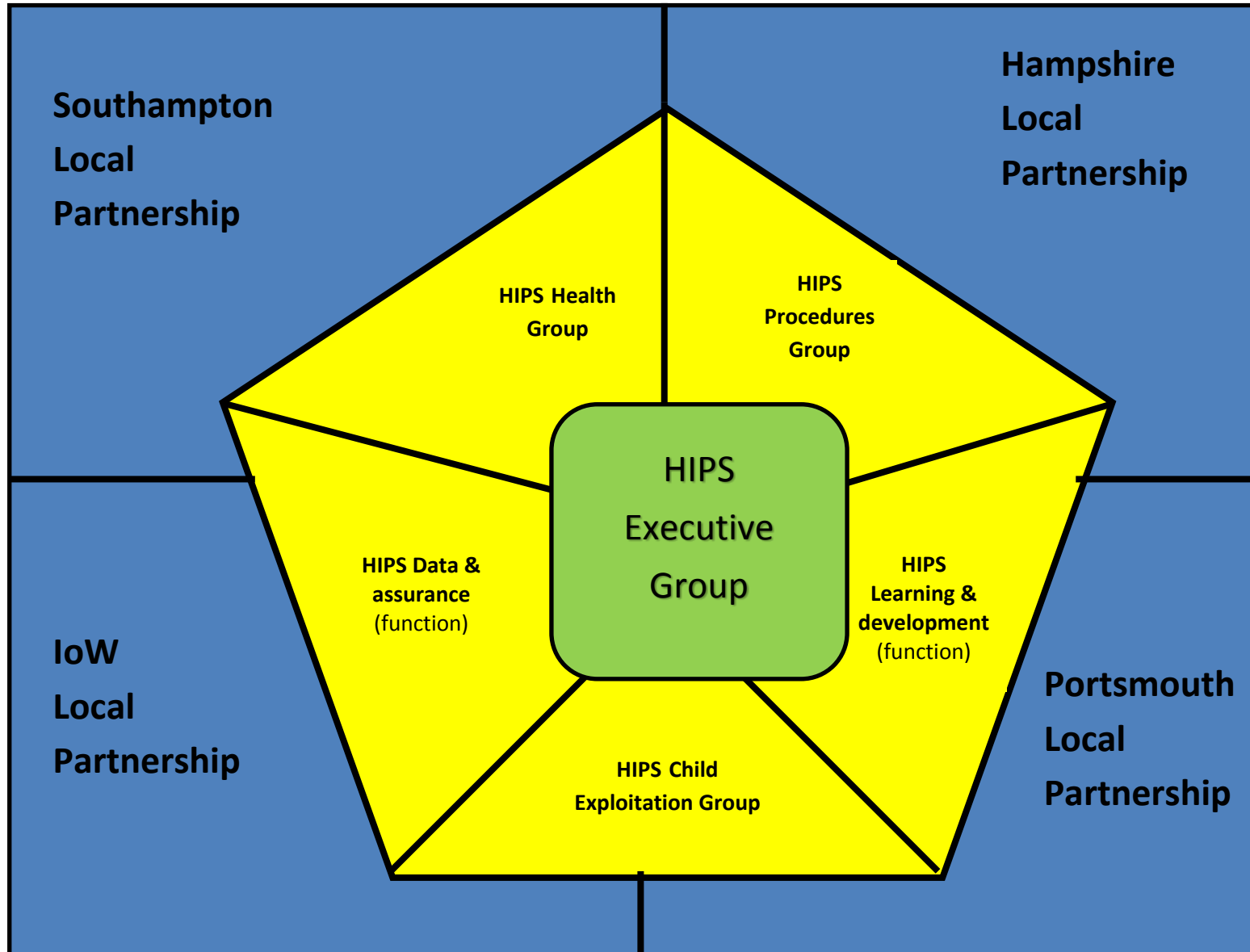
7. Case reviews and learning

7.1. Local Partnerships will commission and carry out their own local learning reviews. The learning and good practice arising will feed into both the local partnerships and the HIPS Executive to allow themes to be reviewed across the broad area and inform future initiatives.

8. Review

8.1. The implementation and effectiveness of the new arrangements will be reviewed by the Safeguarding Partners in September 2020.

Figure 1. Illustrative proposal of collaborative working arrangements across the Hampshire, Isle of Wight, Portsmouth & Southampton Local Safeguarding Children Partnerships



Appendix 2 - List of relevant agencies

These are the agencies that are being named as Relevant Agencies under the Portsmouth Safeguarding Children Partnership arrangements and will therefore be expected to contribute to the work of the Partnership.

Health

NHS England
South Central Ambulance Service
Solent NHS Trust
Portsmouth Hospitals Trust
Care UK
Portsmouth Primary Care Alliance (PPCA)
Craneswater Group Practice
Derby Road Group Practice
Drayton Surgery
East Shore Partnership
Guildhall Walk Centre
Hanway Group Practice
John Pounds Medical Centre
Kirklands
Lake Road Surgery
Lighthouse Group Practice
North Harbour Medical Group
Portsdown Group Practice
Sunnyside Medical Centre
Trafalgar Medical Group Practice
University Practice

Educational Establishments

Mayville High School (and nursery)
Portsmouth Grammar School
(senior/junior/nursery)
Portsmouth High School & nursery
St Johns College (and nursery)
ARK Ayrton Primary Academy
ARK Dickens Primary Academy
Arundel Court Primary
Beaconview Primary School
Bramble Infant School & Nursery
College Park Infant School
Copnor Primary School
Corpus Christi Catholic Primary School
Cottage Grove Primary School and nursery
Court Lane Infant School
Court Lane Junior Academy
Craneswater Junior School
Devonshire Infant School
Fernhurst Junior School
Flying Bull Primary School and nursery
Gatcombe Park Primary School
Highbury Primary School
Isambard Brunel Junior School
Langstone Infant School
Langstone Junior School
Lyndhurst Junior School

Manor Infant School
Medina Primary School
Meon Infant School
Meon Junior School
Meredith Infant School
Milton Park School
Moorings Way Infant School
Newbridge Junior School
Northern Parade Infant School
Penhale Infant School
Portsdown Primary School and nursery
Solent Infant School
Solent Junior School
Southsea Infant School
St George's Beneficial CofE Primary School
and Nursery
St John's Cathedral Catholic Primary School
and nursery
St Jude's CE Primary School
St Paul's Catholic Primary School and nursery
St Swithun's Catholic Primary School
Stamshaw Infant School
Stamshaw Junior School
Victory Primary School
Westover Primary School
Wimborne Infant School
Wimborne Junior School
Madani Academy
Harbour School - All sites
Admiral Lord Nelson School
Charter Academy
King Richard School
Mayfield School
Miltoncross Academy
Priory School
Springfield School
St Edmunds RC School
The Portsmouth Academy
Trafalgar School
UTC Portsmouth
Cliffdale Primary Academy
Mary Rose School
Redwood Park School
Willows Centre for Children
Highbury College
Portsmouth College
Military Preparation College

Early Years Settings

YMCA - Portsea Nursery and Whale Island
Nursery

Abacus Pre-school
All Aboard Pre-School Ltd.
Alphabet Corner Nursery - (linked to Little Alphabets)
Apple Tree Day Nursery
Ark Alpha Nursery
Baffins Nature Nursery
Binsteed Childcare Services (Little Bumbles)
Brunel-Meredith Pre-school (Portchester Road)
Bunny Warren (Wrap-around)
Busy Bees @ Portsmouth Compass Road
Canoe Lake Nursery
Carousel Nursery
Castle Pre-school
Drayton Daisy Chain Pre-school
Dysart Nursery
Farlington Day Nursery
First Steps at ROKO
Fledglings Pre-School
Get Set Go Nursery
Goldsmith Day Nursery
Good Manors Day Nursery
Highbury College Bumblebees and Honey-pot
Highbury Primary Nursery & Daycare
Izzies Day Nursery
Jack & Jill Pre-school
Jumping Jacks Pre-School
Langstone Community Nursery
Leapfrog Nursery School (Merlin Centre)
Leapfrog Nursery School No 10 and No 13
Little Admirals Pre-School
Little Bears Forest Pre-School
Little Bounders Pre-school
Little Learners Day Care Ltd at Park Lodge
Little Paws Nursery
Little People Day Nursery
Little Spinnakers
Little Stars Pre-school
Little Sunbeams Pre School
Little Whale Nursery (YMCA)
Manor Infant School Nursery
Milton Park Pre-School
Monkey Puzzle South (Little Minds Big Dreams Ltd)
Mulberry Court Pre-School
Naval Under Fives - Peacock/Pipit/Puffin
Noah's Ark
Parade Community Pre-school
Pebbles PreSchool (PreSchool Learning Alliance)
Port Solent Day Nursery
Portsdown Primary School & Children's Centre
Portsmouth High School Nursery
Puddleduck Nursery
Rainbow Corner Nursery School
Roberts Day Nursery (NNI)

Rose Lodge Nursery School (South Parade)
Springwood Pre-school - Copnor and Paulsgrove
St Johns College Nursery
St Jude's Church Nursery
St Nicholas Pre School
St Paul's Nursery
Stepping Stones Nursery School
Storytime Nursery School
Stubbington Lodge-Good Manors
Swishers f/c (Wrap)
Teddy Bears Nursery School
The Brambles Nursery School and Children's Centre
The Corner Pre-School
The Elizabeth Foundation (Wrap-around)
The Haven
Tiddleywinks Pre-School
Top Tots Day Nursery (and Mountbatten)
Tops Day Nursery - Lakeside
Tops Day Nursery - QA
Turtles Day Nursery
Twinkle Cottage day nursery
Twinkle Star day nursery
University Of Portsmouth Nursery
Westover Pre-School
Wind in the Willows

Other

Royal Naval, Royal Marine Welfare
UK Border Force
National Probation Service
Hampshire and Isle of Wight Community Rehabilitation Company
All Faith Groups
Society of St James
YMCA Fairthorne - Daycamps and after school clubs

Voluntary and Community Sector

Portsmouth Children's and Young People's Alliance
Active Communities Network
Barnardo's
Connors Toy Library
EBP South
EC Roberts Centre
Home-Start Portsmouth
Learning Links
Motiv8 South Ltd
PARCS
Pompey in The Community (PITC)
Portsmouth Autism Support Network
Relasing Potential
Relate
The Bivol Trust
All Saints

Appendix 3 - Agencies and Organisations Attending the PCSP Board

The PCSP Board is an inclusive arrangement with membership made up of the three Statutory Safeguarding Partners and a representative set of colleagues from key relevant agencies.

Membership of the Board includes:

- The Independent Chair (scrutineer)
- The Safeguarding Children Partnership Manager
- The Safeguarding Children Partnership Co-ordinator
- Portsmouth City Council
- Hampshire Constabulary
- Portsmouth CCG
- South Central Ambulance Service Representative
- Solent NHS Trust Representative
- Portsmouth Hospital Trust Representative
- Portsmouth Voluntary Sector Alliance Representative
- NHS England Representative
- 2 x Headteacher Representative
- Post-16 Education Representative
- Royal Naval, Royal Marine Welfare Representative
- National Probation Service Representative
- Hampshire & IoW Community Rehabilitation Company Representative
- Representatives from Inter-Faith Forum

Appendix 4 - Agencies and Organisations with a duty under Section 11 of the Children Act 2004

Section 11 of the Children Act 2004 places a duty on key individuals and bodies, including partners, to ensure that their functions are discharged to safeguard and promote the welfare of children. The application of this duty will vary according to the nature of each agency and its functions. Chief Executive and senior managers in all organisations will take the necessary steps to ensure that their responsibilities under [S11 Children Act 2004](#) and section 175 and 157 of the [Education Act 2002](#) are carried out. This duty applies to:

- Local authorities and district councils that provide children's and other types of services, including children's and adult social care services, public health, housing, sport, culture and leisure services, licensing authorities and youth services;
- NHS organisations and agencies and the independent sector, including NHS England and clinical commissioning groups, NHS Trusts, NHS Foundation Trusts and General Practitioners;
- The police, including police and crime commissioners and the chief officer of each police force in England and the Mayor's Office for Policing and Crime in London;
- The British Transport Police;
- The National Probation Service and Community Rehabilitation Companies[35];
- Governors/Directors of Prisons and Young Offender Institutions (YOIs);
- Directors of Secure Training Centres (STCs);
- Principals of Secure Colleges;
- Youth Offending Teams/Services (YOTs).

Appendix 5 - PSCP Board Members Role Description

Portsmouth Safeguarding Children Partnership Board is made up of both the three statutory safeguarding partners and some of the key relevant agencies working with children and families in the city.

PSCB Board members have a key role in overseeing the effectiveness of safeguarding children arrangements - supported by an independent Chair who acts as an additional 'scrutineer' to our local arrangements.

All Board members have a key set of responsibilities which include:

1. To attend the Board regularly and contribute to discussion and decision-making
2. To represent their agency or sector
3. To feed back key decisions to their agency or sector
4. To provide restorative challenge and support to each other in the interests of keeping children safe from harm
5. To be open to learning, ensuring that children's interests - rather than organisational limitations - inform how learning is received and acted upon
6. To unblock barriers to the full participation of relevant agencies in the work of the PSCP
7. Contribute where possible to the PSCP training pool as a multi-agency resource