

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 9

DATE: FRIDAY 1 MARCH 2019

The Members' Information Service (MIS) is produced in the Community & Communication Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Member for Housing (Special) Decision Meeting - 25 February The Cabinet Member Councillor Sanders has made the following decisions:-	Joanne Wildsmith Local Democracy Officer Tel: 9283 4057

	WARD	DECISION	OFFICER CONTACT
	St Thomas	<p>Leamington House and Horatia House Next Steps</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <p>(1) Noted the results of the feasibility work to strengthen, clad and install sprinklers into Leamington House and Horatia House;</p> <p>(2) Agreed that it is financially unviable to undertake the works to strengthen, clad and install sprinklers into Leamington House and Horatia House, and as a result;</p> <p>(3) Agreed that on completion of the permanent rehousing of all households from Leamington House and Horatia House, the two blocks will be removed from charge, decommissioned and secured;</p> <p>(4) Gave delegated approval to the Director of Housing, Neighbourhood and Building Services authority to incur costs to carry out decommissioning works of Leamington House and Horatia House and secure both blocks;</p> <p>(5) Agreed that there is an opportunity for the sites to be redeveloped to create affordable/social housing and regeneration in this area of the City and requests the Regeneration Directorate working with the Housing Directorate to provide a report to Cabinet with an options appraisal for the demolition of Leamington House and Horatia House and redevelopment of the sites in consultation with the local and wider Somers town community and stakeholders;</p> <p>(6) Noted the loss of social housing units to the Housing Revenue Account and requests that the options appraisal for the development of the Leamington House and Horatia House sites includes the re-provision of a minimum of 272 social housing units to be held in the HRA.</p>	James Hill Director of Housing, Neighbourhood and Building Services

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		<p>(2) To note that the need for the creation of a fit-for-purpose Board of Directors for each of the incorporated Ravelin companies based around an understanding of the skillsets required to support the company in both a commercial and local authority environment.</p> <p>(3) That new directors are appointed to Hold Co and Prop Co to ensure the companies can remain quorate and able to trade.</p> <p>And RECOMMENDED TO COUNCIL approval of the following recommendations:-</p> <p>(4) That authority is delegated to the Director of Finance and Section 151 Officer in consultation with the Leader of the Council, upon agreement of the business justification case's for each of the proposed development sites, to:-</p> <p>(i) make changes to the budgetary framework as necessary</p> <p>(ii) To borrow as required for Ravelin Group development purposes, subject to a robust financial appraisal approved by the Director of Finance & S151 Officer that demonstrates the delivery of the best return to Portsmouth City Council and has proper regard to the following:</p> <ul style="list-style-type: none"> • The relevant capital and revenue costs and income resulting from the investment over the whole life of the development. • The extent to which the investment is expected to deliver a secure ongoing income stream. • The level of expected return on the investment. • The payback period of the capital investment. • The tax status and transactional tax events associated with any land transfers or activity of the companies. 	

WARD	DECISION	OFFICER CONTACT
	<p>City Centre Regeneration (Heads of Terms)</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <p>(1) Noted the work to date on the various workstreams that are being aligned to bring about the successful culturally-led regeneration of Portsmouth City Centre.</p> <p>(2) Agreed the Heads of Terms for the proposed joint venture LLP between Portsmouth City Council and DV4 Limited.</p> <p>(3) Delegated authority to the Director of Finance and Information Services, the Head of Legal and the Director of Regeneration to negotiate and enter into the joint venture LLP in line with the agreed Heads of Terms.</p> <p>(4) Delegated authority to the Director of Regeneration the management of spend on project related works against the capital budgets for the City Centre Regeneration. Spend will include negotiations and agreement of contracts, to consult on design options and develop a feasibility study in conjunction with residents and stakeholders and to ensure that the joint venture is fundable and delivers economic and commercial benefits for the Council as well as the wider regeneration benefits for the city as a whole.</p> <p>(5) Delegated authority to the Director of Regeneration to work with the developers, the community and other stakeholders to co-design and implement a worthwhile temporary use strategy for the City Centre, with a particular focus on the Tricorn site.</p> <p>(6) Delegated authority to the Director of Regeneration to create a consultation space within the City Centre to encourage ongoing open and transparent communication with all members of the community.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Natascha McIntyre Hall Assistant Strategic Director</p>

WARD	DECISION	OFFICER CONTACT
	<p>(7) Noted that:</p> <ul style="list-style-type: none"> (i) The S.151 Officer, in consultation with the Leader, has delegated authority to borrow as necessary for the Joint Venture limited liability partnership which is established to deliver the City Centre re-development as approved in the report to the Council consider on 12th February 2019. (ii) Prior to any borrowing described above, a full business case and financial appraisal is prepared that can satisfactorily demonstrate with good certainty that cost savings / additional income or value uplift of the development that will accrue directly to the Council will at least cover the cost of that borrowing on a sustained basis over the lifetime of the borrowing undertaken. <p>MMD Update Review</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> 1. The Cabinet adopted Option 2 as their preferred option. 2. The Cabinet agreed that a loan facility of £15m be provided to MMD (subject to decisions 3, 4 and 5 below) for the necessary Capital Investment required to deliver a return of £19.3m over the 5 year period 2019/20 to 2023/24, which was approved in principle by City Council on 12 February 2019. 3. The Council loan is provided at a rate consistent with State Aid rules. 4. Any draw down on the loan facility by MMD is subject to the following: <ul style="list-style-type: none"> a) The 20 Year Business Plan demonstrates the continuing viability of MMD and that the continued operation of MMD continues to deliver the best financial return compared with all other viable alternatives. <p style="text-align: right;">/Cont'd ...</p>	<p>Mike Sellers Port Director & Chris Ward Director of Finance and S151 Officer</p>

WARD	DECISION	OFFICER CONTACT
	<p>b) The Capital Investment is necessary either for the sustainability of existing income streams or for the generation of additional income.</p> <p>c) The proposed Capital Investment itself represents the most favourable return when assessed against the balance of:</p> <p>i) The financial return on a Net Present Value basis and over the whole life of the asset created versus other potential options for the same outcome.</p> <p>ii) The relative risk of each alternative option.</p> <p>5. Continued parent company support and the availability of the loan facility is subject to the annual review and approval of a satisfactory 3 Year Business Plan and 20 Year Future Forecast which must demonstrate to the shareholders satisfaction that:</p> <p>i) The assumptions that underpin the 3 Year Business Plan are robust with a more than reasonable chance of being achievable.</p> <p>ii) That the 3 Year Business Plan is prepared to illustrate the financial effect of reasonable optimistic and reasonable pessimistic scenarios in order that the Shareholder is aware of the reasonable range of risk associated with the "Base Case" Business Plan.</p> <p>iii) Recognising the exposure of the company to cyclical trade factors and adverse weather, that the overall 3 to 5 Year financial results of the Company provide an overall net return to the Shareholder over the period taking into account all returns received by the Shareholder through rents, dues and all other profit elements of services provided by the Shareholder (including the Portsmouth International Port).</p> <p>6. The Council keeps under review the returns that would reasonably be expected to be achieved from alternative uses of the site, undertaking a formal review at the earlier of every 3 years or failure to achieve the financial performance set out in resolution 5 above.</p> <p>7. That there be an annual information report to Council setting out the financial position of MMD.</p> <p>NB: Call-in date - Thursday 7 March</p>	

	WARD	DECISION	OFFICER CONTACT
4		<p>Cabinet Member for Environment and Community Safety - 28 February</p> <p>Councillor Dave Ashmore made the following decisions:</p> <p>Separate Food Waste Collection Trial</p> <p>DECISION:</p> <p>The Cabinet Member approved the proposal for a food waste collection trial.</p> <p>Illicit Tobacco and Alcohol Harm Reduction</p> <p>DECISIONS:</p> <p>The Cabinet Member;</p> <p>a) Acknowledged that the trade in illicit tobacco and alcohol had serious consequences for health, crime and community cohesion and as such remained a priority.</p> <p>b) Approved the disruption program as set out within Section 8 of the report.</p> <p>Community Crime Reduction Grant</p> <p>DECISIONS:</p> <p>The Cabinet Member approved:</p> <p>a) The establishment of a £90,000 community crime reduction fund for three years, funded from the Environment and Community Safety Portfolio Reserve.</p> <p>b) The application of a locality workshops process.</p> <p>NB: Call-in date - Friday 8 March 2019</p>	<p>David Penrose Local Democracy Officer Tel: 9283 4870</p> <p>James Hill Director of Housing, Neighbourhoods and Building Services Tel: 9283 4266</p> <p>Stephen Baily Director of Culture and City Development Tel: 9283 4399</p> <p>Director of HR, Legal and Performance Tel: 9268 8782</p>

	WARD	DECISION	OFFICER CONTACT
5		<p>Cabinet Member for Traffic & Transportation Decision Meeting - 28 February</p> <p>The Cabinet Member Councillor Stagg has made the following decisions:-</p> <p>Vehicle Crossover/Vehicle Access Policy</p> <p>DECISIONS:</p> <p>The Cabinet Member for Traffic and Transportation approved the 2019 revision of the Provision of Vehicle Access Policy (Attached in Appendix 2 of the report).</p> <p>Near Miss Reporting Pilot Review</p> <p>DECISIONS:</p> <p>The Cabinet Member for Traffic and Transportation:</p> <p>(1) approved the continuation of the near miss reporting programme;</p> <p>(2) approved an extension of the trial to include pedestrian near miss reporting for six months. This part of the scheme will be implemented in the financial year 2019/20.</p> <p>NB: Call-in date - Friday 8 March 2019</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>Michelle Love Safer Travel Manager Tel: 9283 4889</p> <p>Michelle Love Safer Travel Manager</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 8 March 2019.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: TRAFFIC & TRANSPORTATION

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	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
6	Charles Dickens	<p>Ark Aryton Primary School Road Safety Measures in Blackfriars Road</p> <p>Proposal: This proposal seeks to improve pedestrian crossing facilities within Blackfriars Road by introducing an additional crossing point. Although pedestrians travelling east from the school exit utilise the existing uncontrolled crossing point in Blackfriars Rd, those heading west travel cross at various different points in Blackfriars Rd, often between parked vehicles. This situation presents a high risk for child pedestrians.</p> <p>The proposals would consist of removing several of the on-street parking facilities (4 spaces in total - 2no. limited waiting parking bays on the north side and 2no. unrestricted parking bays on the south side) and building out the existing pavements on both sides of the carriageway to implement an uncontrolled crossing point with dropped kerbs and associated tactile paving.</p> <p>Although reducing since 2012, child pedestrian casualties in Portsmouth remain a priority group for the delivery of improvements for safety and accessibility. During the five year period 2012 to 2016 there has been an average of 26 injury collisions per year (6 serious) in the City. Drivers failing to look, pedestrians failing to look and crossing from behind parked vehicles are the key contributory trends. Ward members have recognised the need to improve safety at the school and have agreed to fund the project through the Community Infrastructure Levy (CIL).</p>	<p>Tracey Shepherd Network Management Directorate of Regeneration Tel: 9284 1312</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
7	Fratton and Copnor	<p>Enterprise Centre charges</p> <p>Proposals: That with effect from May 2019:</p> <ol style="list-style-type: none"> 1. Increase the licence fee in line with national inflation figures (CPI = 2.4%) for all business occupying industrial units at the enterprise centres. 2. Increase the licence fee by 4% for all businesses occupying office accommodation in the enterprise centres. <p>Background</p> <p>The charges for the licence to occupy units in the City Council's enterprise centres are reviewed annually. The centres continue to be popular and occupancy levels are high.</p> <p>Benchmarking has shown that the units within our centres are more affordable than other providers. It is also noted that the price of office accommodation within the centres is significantly less than current market rates. It is proposed to raise the increase for this type of accommodation to reduce the difference whilst still retaining affordability.</p>	<p>Caroline Elder Transport, Environment and Business Support Tel: 9284 1996</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 8 March 2019**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
8	18/01398/FUL Milton	138-140 Eastney Road Southsea Conversion of first floor to form two self contained flats to include construction of first floor infill extension to North elevation and installation of windows to front and North elevations	<p>One letter of representation has been received from the occupier of the adjoining property to the south raising objections on the following grounds: a) Overlooking from first floor windows and associated loss of privacy; b) The storage of waste; and c) Security concerns from the use of an alleyway.</p> <p>Planning permission was granted for the change of use of part of the former bank, including the upper floor, to form three dwellings in January 2018 (ref.17/01987/FUL). A separate prior approval application for the change of use of the remaining part of the former bank was approved in May 2018 (ref.18/00003/PASBD). This resulted in permissions for the use of the entire building as four dwellings.</p> <p>The current application is effectively a revised scheme for the two dwellings previously permitted at first floor level to incorporate a small extension to the Glasgow Road elevation. Planning conditions were previous imposed requiring the installation of non-opening and obscure glazed windows to prevent overlooking of the neighbouring property to the south. These conditions will be re-imposed by the LPA to ensure the amenity of adjoining occupiers is protected. The acceptability of the access arrangements and the storage of waste has previously been considered and approved. The proposal is considered to be acceptable in all other respects.</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
9	18/01874/FUL Charles Dickens	Wingfield House 316 Commercial Road Portsmouth Change of use of building from offices (Class B1(a)) to a Student Hall of Residence (Class C1) comprising 309 study studios; external alterations to include infill of undercrofts, construction of entrance lobby and replacement windows, with associated servicing, parking and landscaping works.	<p>Two letters of representation have been received from local residents raising objections on the following grounds: a) Too many student halls of residences; b) Parking; c) Increased noise & disturbance; d) Size of the study rooms; and e) the building should be used to provide accommodation for the homeless.</p> <p>Planning permission was granted in December 2017 (ref.16/01175/FUL) for the change of use of building to student hall of residence (Class C1) with external alterations to provide 295 study studios. A prior approval application for the conversion of the building to provide to 145 dwellings (Class C3) was also approved in June 2016 (ref.16/00008/PACOU). The current proposal seeks planning permission for a student halls of residence (Class C1) with 309 study studios, 14 more than approved by extant planning permission 16/01175/FUL.</p> <p>Having regard to the previous decisions at the site, it is not considered that the introduction of a further 14 study studios would result in any significant additional impact in terms of noise and disturbance or parking pressure. The study rooms are considered to be of an acceptable scale comparable to other student halls in the city. The proposal is considered to be acceptable in all other respects.</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 1 MARCH 2019

	WARD		OFFICER CONTACT
10		<p>Housing & Social Care Scrutiny Panel Tuesday 5 March at 10am in the Executive Meeting Room, Third Floor, Guildhall</p> <p>The Panel will be considering the following:</p> <ul style="list-style-type: none"> • Review of the provision of temporary accommodation 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
11		<p>Cabinet Member for Children and Families - Tuesday 5 March at 4pm in the Executive Meeting Room, Third Floor, Guildhall</p> <p>Councillor Rob Wood will be considering the Children & Families budget monitoring report for the third quarter 2018-19.</p>	<p>David Penrose Local Democracy Officer Tel: 9283 4870</p>
12		<p>Governance & Audit & Standards Committee - Friday 8 March at 10.30am in the Executive Meeting Room, in the <u>Guildhall</u></p> <p>The committee will be considering the following items:</p> <ul style="list-style-type: none"> • External Auditors 2017/18 Certification Report • Audit Performance Status report to 22 February 2019 • Treasury Management Policy • Health and Wellbeing Board Constitution • Councillor Training and Development (information only report) • Quarterly Performance Management Update • Procurement Management (information only) report 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>