

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 20**

**DATE: FRIDAY 20 MAY 2011**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

THERE ARE NO PART ONE ITEMS THIS WEEK

## Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 27 May 2011.**  
**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### PORTFOLIO: TRAFFIC & TRANSPORTATION

FRIDAY 20 MAY 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1	Fratton & Charles Dickens	<p><b>New Traffic Regulation Order: The Portsmouth City Council (Housing Service Parking Areas: Landport &amp; Portsea) (Off-Street Parking Places) (No.24) Order 2011</b></p> <p><b>Proposal:</b> to advertise a traffic regulation order to introduce parking restrictions into parking areas owned by the Housing Service.</p> <p><u>Council's reason for the Order</u>                      The Parking section (Transport &amp; Environment Service) in conjunction with a project team from the Housing Service proposes to introduce permit parking in various Housing-owned areas of Landport and Portsea (off-street). This will be to allow the designated areas to be used by the residents as intended, preventing parking by non-residents such as local employees, students and tourists.</p> <p><u>Parking Areas and Wards</u></p> <p><b>Fratton:</b> Fourth Street  <b>Charles Dickens:</b> Alexandra Road, Angmering House (East Surrey St), Bridgeside Cl, Buriton St, Central St, Clanfield House (Charles St), Cornwallis House (Cornwallis Cres), Cottage View, Dale Park House (Bridport St), Froxfield House (Buriton St), Garnier St, Highfield Rd, Milford Rd, Northesk House (Cornwallis Cres), Percy Chandler St, Petersfield House (St Faith's Rd), Rustington House (Bridport St), Temple St, Todhurst House &amp; Timberley House (Canal Walk), Britain St, Duckworth House &amp; Raleigh House (Three Tun Close), King William St, Margery's Court, St George's Sq, St George's Way, Sun St, Three Tun Close.</p>	<p><b>Nikki Musson</b>                      Transport and Environment                      Tel: 9283 4461</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2		<p><b>Replacement of Cash Handling System</b></p> <p><b>Proposals:</b> (1) To approve release of the £201,000 capital budget from the approved capital programme to replace the City Council’s cash handling, income distribution and electronic payments systems with one integrated system.</p> <p>(2) To give delegated authority to the Heads of Finance, Procurement and Information Services to proceed with the implementation of the proposed system subject to the cost of the scheme being contained within the approved capital budget.</p> <p>PCC currently operates three separate systems for its income management, e-payments and merchant acquiring services. These are currently out of negotiated contract and will not be supported indefinitely. A new integrated solution will respond to the growth in public expectation for online transaction and will absorb the inevitable growth in this area for the future. A new system will increase the ability to take payments in advance which have a debt avoidance outcome and enhance the customer experience. The proposed replacement will reduce running costs, create efficiencies in current processes and improve functionality.</p> <p>The project supports the ‘Collecting Income’ work stream of the ‘Working Better Together’ review (Transformation Programme).</p> <p>Approval is sought at this stage for the release of funds to allow the design specification to be worked up and the procurement process to commence.</p>	<p><b>Sue Page</b>  <b>Financial Services</b>  <b>Tel: 9283 4438</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 27 May 2011**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	11/00271/FUL  Eastney & Craneswater	<b>18 Helena Road Southsea</b>  Construction of detached dwellinghouse fronting Bruce Road	<p>Six representations have been received from four properties raising the following objections: site not large enough to build a new dwelling; loss of light; loss of privacy; possible access obstructions during construction; exacerbation of existing parking problems; and proposal would be a blight on Bruce Road and the Conservation Area.</p> <p>Planning permission is sought for the construction of a detached house within the rear garden of 18 Helena Road and fronting Bruce Road. Planning permission was granted in March 2008 for a similar development that was not implemented and expired in March this year.</p> <p>As a number of properties have been constructed within the rear gardens of Helena Road, fronting onto Bruce Road it is considered that the proposal, similar to other houses within Bruce Road does not result in an overdevelopment of the site. The house has been sited away from the boundary to the north and having regard to the location of existing habitable room windows is not considered to result in a significant loss of light and outlook to adjoining occupiers to north and south. The design of the house replicates the barn hip style of the bungalow to the south and is therefore considered appropriate and would preserve the character and appearance of the Conservation Area.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	11/00319/FUL  Central Southsea	<b>253 Albert Road Southsea</b>  Construction of second floor to form flat to include new staircase to rear elevation	<p>One letter of representation has been received from the owners of the first floor flat raising the following objections: loss of privacy; impact of building works on existing tenant; and loss of property value.</p> <p>Planning permission is sought for the construction of a second floor over the existing building to form an additional two-bedroom flat with a new external staircase to rear elevation.</p> <p>A further storey to the building to provide an additional dwelling is considered acceptable in principle. The design of the proposed roof extension is considered to have the potential to improve the visual appearance of the existing flat-roofed building. Notwithstanding the representations that have been received on the grounds of loss of privacy, use of an external staircase to access the proposed flat would not be considered likely to have a significant impact on the living conditions of occupiers of the existing first floor flat. Building works may give rise to some inconvenience and disruption that could affect residential amenity but cannot justifiably warrant the withholding of planning permission. Loss of property value is not a material planning consideration and therefore cannot be given any weight in the determination of this application.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p><b>Conditional Permission</b></p>
5	11/00335/FUL  Eastney & Craneswater	<b>116-118 Clarendon Road Southsea</b>  Change of use from hostel providing accommodation for the homeless to guest house (Class C1)	<p>One letter of representation has been received raising an objection on the grounds of noise and disturbance and impact of possible student residents.</p> <p>Planning permission is sought for a change of use from hostel providing accommodation for the homeless to guest house (Class C1). Having regard to the lawful use of the site and the mixed character of this part of the East Southsea Conservation Area it is considered that proposal is acceptable in principle. Furthermore, it is considered that the proposal would preserve the character and appearance of the Conservation Area and not adversely affect the amenities of the occupiers of neighbouring properties.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	11/00360/TPO  Cosham	<b>1A Widley Road Portsmouth</b>  Monterey Cypress (T1) fell and replace located in Tree Preservation Order 102.	<p>One email of support has been received from the occupiers of 1 Widley Road on the grounds that the Monterey Cypress (T1) tree is used by pigeons and the fouling they cause is a health hazard. One email and four letters of objection have also been received from neighbours and local councillors on the grounds that the tree is of a considerable age, of great visual amenity and an essential part of the street scene being one of the few trees in the area.</p> <p>The applicant seeks permission to fell the tree because of damage caused to the wall and drive and a health and safety risk from roosting pigeons leaving droppings on the drive, pavement and highway.</p> <p>Two previous applications to fell the Monterey Cypress, one in 2005 and one in 2009, have been refused with the latter also dismissed on appeal.</p> <p>The council's arboricultural officer has inspected the tree and concluded that, as a large mature specimen and most prominent tree in the road, it has considerable amenity value with a score of 180. That compares with a minimum amenity score of 75 to be considered suitable for protection under a Tree Preservation Order. The damage to the retaining wall, although causing concern to the applicant, is considered to be relatively minor. As the tree is a mature specimen anticipated future growth over the next 2-3 years will be in minimal. Therefore damage to the wall is unlikely to increase significantly during this period, and the applicant could carry out repair works or rebuild the wall. The damage to the drive and adjacent footway comprises minor uplifting and is not considered to represent an unacceptable hazard. It would be feasible to repair the drive without adversely affecting the tree. The report provided by the applicant clearly states the health implications from diseases spread by pigeons but does not explore the broad range of techniques available to deal with nuisance caused by birds.</p> <p>It is considered that circumstances have not materially changed since the appeal decision in 2009 to justify the removal of the tree.</p>	<p>Stephanie Hughes</p> <p>Tel: 023 9283 4300</p> <p><b>Refuse Consent</b></p>

## Part 3 - Information and News Items

FRIDAY 20 MAY 2011

	WARD		OFFICER CONTACT
7		<p><b>Planning Committee – Wednesday 25 May at 3.00pm</b> in Conference Room A, floor 2 of the Civic Offices, Portsmouth.</p> <p>The committee will consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• DA: 11/00314/FUL – <b>Oyster Quay, Port Way, Portsmouth</b> – Construction of two screen walls with security gates (Coverack Gate and Boardwalk Gate).</li> <li>• DA:11/00257/FUL – <b>Maisonette, 148 London Road, Portsmouth</b> – Conversion of upper floors to form 1 flat and 1 maisonette to include installation of new door to rear elevation at first floor to replace existing window.</li> <li>• DA:11/00078/FUL – <b>Former Portland Hotel, 38 Kent Road, Southsea</b> – Conversion of upper floors into 22 flats including new entrance &amp; external staircase to east elevation, modification of boundary wall to include railing inserts and freestanding refuse/cycle store in car park adjacent to Tonbridge Street.</li> <li>• DA:11/00079/LBC – <b>Former Portland Hotel, 38 Kent Road, Southsea</b> – External &amp; internal alterations to facilitate conversion of upper floors into 22 flats including new entrance &amp; external staircase to east elevation, removal of external staircase &amp; changes to boundary wall facing Kent Road &amp; Portland Road.</li> <li>• DA:10/00979/OUT – <b>140 Southampton Road, Portsmouth</b> – Outline application – construction of part 3/4-storey building for 48 bedspace nursing home (Class C2) including raising of existing ground level by up to 800mm (access, appearance, layout &amp; scale to be considered) (Scheme 2).</li> <li>• DA:00049/FUL – <b>Regal Palace, 143-147 Kingston Road, Part of Forbes Terrace &amp; 43 Washington Road, Portsmouth</b> – Alterations &amp; conversion to 61 bedspace nursing home, Class C2; mansard roof extension; alter/extend rear roof; construct 1<sup>st</sup>/2<sup>nd</sup> floor rear extension; convert part Forbes Terrace to ancillary flat; front/rear dormers to No 43 to form flat.</li> </ul>	<p><b>Lucy Wingham</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4662</b></p>

	WARD		OFFICER CONTACT
8		<p><b>Employment Committee – Tuesday 24 May at 12.15pm in the Executive Meeting Room, Guildhall</b></p> <p>The committee will be considering the following items:</p> <ul style="list-style-type: none"> <li>• Sickness Scorecard for Members</li> <li>• Employment Law Update</li> <li>• Reductions to Senior Management Structure (with exempt appendix)</li> <li>• Management of Redundancies (exempt report)</li> </ul>	<p><b>Vicki Plytas</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4058</b></p>
9		<p><b>Denis Connors Memorial Trust – Vacancy for Trustee</b></p> <p>This small charity administered by the City Council is seeking a councillor trustee to join the existing 4 trustees. The trust seeks to help young children with special needs in the Portsmouth, Hampshire and Isle of Wight area through the distribution of grants and they meet approximately three times a year. Please can any interested member contact Joanne Wildsmith in Democratic Services to discuss further.</p>	<p><b>Joanne Wildsmith</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4057</b></p>
10		<p><b>Feedback Reports on Outside Bodies 2010/11</b></p> <p>Members will recall that the Leader has asked for representatives appointed by the City Council to serve on outside bodies to submit feedback reports on their service each municipal year. The purpose of the reports is to increase the understanding of what each organisation contributes to the life of the city, and the value of the Council's involvement. A form was recently sent to all members to assist them to make these reports for their service on outside bodies in the 2010/11 municipal year. Set out below are the reports received recently, which members may inspect if they wish to (please contact Lin Chaplen, Customer, Community &amp; Democratic Services). Copies have also been sent to the relevant portfolio holders.</p> <p>Farlington Marshes Management Committee  Hants and Isle of Wight Maritime Archaeological Trust  Langstone Harbour Board  New Theatre Royal Trust</p>	<p><b>Lin Chaplen</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4053</b></p>



	WARD		OFFICER CONTACT
11	Copnor	<p><b>56 Althorpe Drive Portsmouth PO3 5XB – Planning Appeal</b>  <b>Ref No: 11/00033/HOU</b>  <b>Decision: Allowed</b>  <b>Decision Date: 13<sup>th</sup> May 2011</b></p> <p>An appeal was lodged against the refusal of planning permission for the construction of single/two storey extension to form link between house and garage (resubmission of A*37191/AB)</p> <p>The appeal was decided by the fast track appeal procedure, and the Inspector decided to allow the appeal.</p>	<p><b>Gary Christie</b>  <b>Planning Services</b>  <b>Tel: 9268 6592</b></p>
12	All	<p><b>Waste and Street Cleaning Survey</b></p> <p>A survey will be sent to 5000 residents in a ward representative but random sampling across all wards in the week beginning June 20<sup>th</sup> 2011. We are asking residents what they think about their current rubbish, recycling and street cleaning services and asking where they think we could make improvements in the future. The survey is carried out every two years. In 2009, we received approximately 1200 responses and hope to attract the same number, or more, to inform our thinking on how to further develop Waste Management and Street Scene services.</p>	<p><b>Paul Fielding</b>  <b>Transport and Environment</b>  <b>Tel: 9283 4625</b></p>
13	Milton	<p><b>Milton Road/Velder Avenue Bus Stop Northbound</b></p> <p>After consultation with members and the local bus company, it has been agreed that the northbound bus stop north of the Velder Avenue junction on Milton Road will be relocated to south of the junction for a trial period starting 23 May for 2 to 3 weeks to reduce congestion at its present location.</p> <p>The bus services affected are the 1C/6/6A services. Service 19 will now stop in Rodney Road before its next stop in Milton Road outside St Mary's Hospital.</p> <p>If the trial is successful a new bus shelter will be erected at the new location and the old shelter removed.</p>	<p><b>John Houghton</b>  <b>Transport and Environment</b>  <b>Tel: 9283 4619</b></p>

	WARD		OFFICER CONTACT
14		<p><b>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 16 May 2011</b></p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGAnet – the Local Government Association internet service at <a href="http://www.lga.gov.uk">http://www.lga.gov.uk</a>.</p> <p><b>CHILDREN AND YOUNG PEOPLE</b></p> <p><b>Introducing Routes to Success</b> The National Youth Agency (NYA), working in partnership with the Local Government Association, has launched a new programme to support local authority young people's services. <i>Routes to Success – Supporting the Change Journey for Young People's Services</i> is a dedicated, <b>free</b> package of strategic materials and opportunities for senior local authority youth work managers, commissioners and members, which have been developed by the NYA and made available through a new Community of Practice. <b>LG Group Alert Reference:</b> 59/11</p> <p><b>LOCAL GOVERNMENT GROUP EVENT</b></p> <p><b>LG Group annual conference and exhibition 'Localism Works'</b> Further to previous information, we are delighted to provide you with additional details of our forthcoming annual conference and exhibition which will be held on 28-30 June 2011 at the ICC in Birmingham. The conference will close at 4.00pm on Thursday 30 June 2011 with the awarding of this year's Local Government Challenge winner. We are pleased to announce that the <b>Rt Hon Nick Clegg MP</b>, Deputy Prime Minister and the <b>Rt Hon Ed Miliband MP</b>, Leader of the Labour Party have already agreed to address the audience. <b>LG Group Alert Reference:</b> 60/11</p>	<p><b>Local Government Association (LGA)</b> <b>Email:</b> <a href="mailto:info@lga.gov.uk">info@lga.gov.uk</a> <b>Tel: 020 7664 3131</b> <a href="http://www.lga.gov.uk">www.lga.gov.uk</a></p>