

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 26

DATE: FRIDAY 1 JULY 2011

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>The Cabinet Member for Culture Leisure & Sport - Friday 24 June</p> <p>Councillor Lee Hunt took the following decisions:</p> <p>Mountbatten Centre Performance and Sports Development Outcomes</p> <p>DECISION that the report on the utilisation and various sports development programmes be noted.</p> <p>Stamshaw & Tipner Community Centre</p> <p>DECISION that:</p> <ol style="list-style-type: none"> 1. The following proposals be put into place as soon as practicable; 2. An existing experienced interim Centre Manager acts on behalf of the council to take full oversight and management of the centres finances for a period of 4 months; 3. A full staffing review at the centre be carried out; 4. A centre programme development\marketing plan be developed; 5. A campaign to bolster and support the centre Association through a trustee recruitment drive and trustee training be implemented; and that 6. Rod McLean, Community Support Officer, be thanked for all this hard work at the Centre. <p>Bransbury Park Proposed New Changing Facilities</p> <p>DECISION that:</p> <ol style="list-style-type: none"> 1. The Cabinet Member gave approval for capital expenditure of £165,000 for works on the Bransbury Park New Changing Facilities; 2. The Head of Asset Management Services awards a contract for these works to the lowest compliant tender. <p>The Wedge</p> <p>DECISION that:</p> <ol style="list-style-type: none"> 1. The Collections Manager sounds out colleagues in appropriate museums and arts organisations to establish if any are interested in acquiring <i>The Wedge</i> by transfer; 2. <i>The Wedge</i> be transferred to another museum or arts organisation once a suitable destination has been agreed; 3. Any grant repayment be made from existing cash limits to the Purchase Grant Fund (V&A) as required by the Purchase Grant Fund conditions. 	<p>Karen Martin Tel: 9283 4052</p> <p>Seamus Meyer Tel: 9283 4163</p> <p>Rod McLean Tel: 9268 8238</p> <p>Seamus Meyer Tel: 9283 4163</p> <p>Dr Jane Mee Tel: 9282 7261</p>

	WARD	DECISION	OFFICER CONTACT
		<p>New Theatre Royal</p> <p>There were no specific recommendations as this report was for information only.</p> <p>AS NO DECISION WAS TAKEN - THIS ITEM IS NOT SUBJECT TO CALL IN.</p> <p>Cultural Services Business Plan</p> <p>DECISION that the portfolio holder for Culture Leisure & Sport approved the plan and the key objectives for the service.</p> <p>Dates of Meetings 2011/12</p> <p>DECISION that Culture Leisure & Sport portfolio meeting dates for the 2011/12 municipal year take place at 1:00pm on the following dates at venues to be agreed with the Cabinet Member throughout the year:</p> <p>Friday 5 August 2011 (extra meeting) Friday 30 September 2011 Friday 11 November 2011 Friday 10 February 2012 Friday 23 March 2012</p> <p>NB Call-in Date: Monday 4 July 2011</p>	<p>Peter Taylor Tel: 9268 8215</p> <p>Jo Dalling Tel: 9283 4106</p> <p>Karen Martin Tel: 9283 4052</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 8 July 2011.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HEALTH & SOCIAL CARE

FRIDAY 1 JULY 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Hilsea	<p>Demolition and Security of Alexandra Lodge</p> <p>Proposal: That approval be given for the Head of Asset Management Service to settle a temporary licence agreement with Housing 21 to demolish Alexandra Lodge, when it is vacated at the end of July as outlined below and this is subject to the Council underwriting the cost of demolition in the event that the Adult Extra Care Project does not proceed.</p> <p>Background The Adult Extra Care Project was approved by the Council on the 22nd July 2008, subject to a registered social landlord partner for the development being appointed. Housing 21 have now been appointed as the preferred bidder for the project and have made an application for Homes and Communities Agency funding. It is anticipated that a contract should be in place by the end of July 2011. According to the HCA timetable, by that time there should be notification of grant allocation, which is a condition of the contract proceeding.</p> <p>Alexandra Lodge is closing to residents on 30th June and will be decommissioned by the end of July.</p> <p>It has been provisionally agreed pending completion of the contract that site security will transfer to Housing 21 with effect from the 1st August .To avoid costly security measures, including boarding and guarding in the interim, should the contract completion or grant notification be delayed, it is proposed to allow Housing 21 to demolish the site under licence. The cost of this work will be borne by Housing 21 but should the contract for the project not proceed the Council will be responsible for refunding any costs incurred. The project is now at an advanced stage so it is unlikely that this event will occur. The work is in any event considered good value for money as it will increase the value of the site should it need to be disposed of for another purpose.</p>	<p>Andrew Lewis Project Manager Social Care Tel: 9284 1248</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 8 July 2011**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	11/00324/OUT Nelson	<p>Market House Tavern 472 Mile End Road Portsmouth</p> <p>Outline Application for the construction of a 14 storey hotel building (principles of access, appearance, layout and scale to be considered)</p>	<p>Fifteen letters of objection and a petition signed by 99 residents received; main concerns relate to height, design, lack of adequate parking and principle of a hotel in this location. Ward Councillors Madden, Williams and Fazackarley also object as do the Portsmouth Society. See objections to demolition of existing building on the site under reference 11/00325/LBC.</p> <p>Four letters of support suggest that a hotel as proposed would bring vibrancy and jobs at this gateway to the city. Good looking building would be better than a run-down pub.</p> <p>It is considered that a hotel in this non-town centre location would be inappropriate and could impact on the vitality and viability of nearby town centres. Furthermore, the excessive height and deficient car parking are unacceptable in this location.</p>	<p>John Pike</p> <p>Tel: 023 9283 4303</p> <p>Refuse</p>
4	11/00325/LBC Nelson	<p>Market House Tavern 472 Mile End Road Portsmouth</p> <p>Demolition of existing building and rear extension</p>	<p>Eight letters of objection received specifically to the demolition. Furthermore, English Heritage, The Victorian Society and Ancient Monuments Society object. See other comments to the related planning application for the proposed redevelopment (11/00324/OUT). The demolition of this grade II listed building is considered unjustified and its loss would diminish the architectural and historic interest of this part of the city.</p>	<p>John Pike</p> <p>Tel: 023 9283 4303</p> <p>Refuse Consent</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	11/00406/PLAR EG Paulsgrove	13 Pamela Avenue Portsmouth PO6 4QX Retrospective permission for construction of single storey outbuilding to rear of property	<p>An objection has been received from the occupier of the adjacent property to the south on the following grounds: the size of the outbuilding and its relationship to boundary wall, the visual impact of the outbuilding when viewed from own property and concerned about possible future works and their impact on own property.</p> <p>The rear outbuilding sought to be retained is simple in design terms and having regard to the residential character of the locality of the application site is considered acceptable, subject to the imposition of a planning condition relating to the external finish of the outbuilding which is currently untreated render. Having regard to the height of the outbuilding at 2.6m and its separation from the adjacent dwelling of over 10m it is considered that the outbuilding has no significant impact on the living conditions of the occupiers of neighbouring dwellings, including the objectors to the south.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p>Conditional Permission</p>
6	11/00485/FUL Eastney & Craneswater	Charminster 46 Craneswater Park Southsea Replacement of balcony balustrading to east elevation (first to fifth floors) fronting Craneswater Park	<p>One letter has been received from a resident of Charminster (No9) raising objection for the following reasons: the proposal would relate poorly with neighbouring properties, adversely affecting the character and appearance of Craneswater Park and that existing railings should be refurbished as the design is more in keeping with the building and surrounding area.</p> <p>Replacement of all existing balustrades on the eastern elevation of Charminster, fronting Craneswater Park, with 1.1 metre high balustrades of stainless steel and glass is sought. Charminster is a 1960s, six-storey apartment building surrounded by a variety of flats and houses of varying ages and architectural styles. The site falls within 'Craneswater and Eastern Parade' Conservation Area (No29).</p> <p>The existing wrought iron framed glass balustrades on the eastern elevation of Charminster are corroded and unsafe and require replacement. It is considered that the proposed replacement balustrading to the existing balconies are visually appropriate and would therefore preserve the character and appearance of the conservation area.</p>	<p>Bev Lucas- Christiansen</p> <p>Tel: 023 9283 4322</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	11/00458/FUL Milton	<p>Seaway Crescent Children's Home 49-51 Seaway Crescent Southsea</p> <p>Change of use from children's home (Class C2) to preschool (Class D1) for a temporary period from 01/09/11 to 31/12/11</p>	<p>One objection has been received stating that they believe that the applicant's claim that there is onsite parking for 7 cars, 2 motorcycles and 2 cycles to be untrue (unless there is no outside play space to be provided for the children). Also, that staff would need to park on the road which would restrict parking for residents and that there could potentially be 32 cars entering and turning in the crescent, which shows no concern for residents, many of whom are elderly.</p> <p>49-51 Seaway Crescent has previously been used as a children's home but is currently vacant. A temporary change of use to a pre-school in Class D1 use is sought for the building for a three month period from 01.09.11 to 31.12.11. The pre-school usually operates at Milton Park Primary School. A delay to a major building project at the school means that alternative premises are needed to accommodate the pre-school until January 2012. Eight full-time and two part-time members of staff care for up to 32 children at the pre-school.</p> <p>The application property has both a parking area to the rear and an adjacent garden. The applicant states that access to the building will be encouraged from Milton Locks public car park (off Locksway Road) rather than directly from Seaway Crescent and that staff will be encouraged to use this car park. A walking bus will also be operated from Milton Park Primary School. The operating hours of the pre-school mean that traffic movement will be largely restricted to the drop-off and pick-up times of each of the two sessions offered (8.50 am and 11.50 am and 12.10 pm and 3.10 pm).</p> <p>While a pre-school would not be acceptable as a permanent use of the building, due to it being located on a cul-de-sac in a predominantly residential area, it is considered expedient to allow the use for a temporary period due to its proximity to the existing pre-school at Milton Park Primary School.</p>	<p>Bev Lucas- Christiansen</p> <p>Tel: 023 9283 4322</p> <p>Temporary Permission</p>

Part 3 - Information and News Items

FRIDAY 1 JULY 2011

	WARD		OFFICER CONTACT
8		<p>Cabinet Member for Community Safety Decision Meeting - Tuesday 5 July at 10.00am in the Executive Meeting Room, 3rd Floor, Guildhall, Portsmouth</p> <p>The Cabinet Member for Community Safety, Councillor Lynne Stagg, will consider the following items:</p> <ul style="list-style-type: none"> • Enhanced lighting in the Guildhall Walk Area • Food Service Plan 2011/12 • Trading Standards Service Plan 2011/12 • Health & Safety Service Plan 2011/12 • Community Safety Service Business Plan 2011/12 • Community Safety portfolio Terms of Reference • Dates of Meetings 2011/12 	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>
9		<p>Charter Community Sports Centre Joint Management Committee (JMC) – Tuesday 5 July 4.30pm Conference Room L, Civic Offices</p> <p>At this meeting, the JMC will</p> <ul style="list-style-type: none"> • Elect its Chair and Vice Chair for 2011/12 • Consider an oral update about the management arrangements for the centre • Consideration the Operational Review • Consider the Annual Report review 	<p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 1 JULY 2011

	WARD		OFFICER CONTACT
10		<p>Cabinet Member for Environment Decision Meeting Wednesday - 6 July 10am Conference Room A, Civic Offices</p> <p>At this meeting the Cabinet Member, Councillor Eleanor Scott will consider</p> <ul style="list-style-type: none"> • The terms of reference of the new Environment portfolio • The Pollution & Pest Control Operating Plan 2011/12 • The Sustainability Objectives from the Audit & Performance Improvement (API) Business Plan 2011/12 • Proposals re Garden Waste • A report on the Preliminary Flood Risk Assessment for Portsmouth • The variation of appointments to the Project Integra Strategic Board and the Board's Policy Review & Scrutiny Committee • Dates of meetings in 2011/12 	<p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p>
11		<p>Cabinet Member for Resources – Decision Meeting – 7 July</p> <p>The Cabinet Member for Resources Decision Meeting will take place on Thursday 7 July 2011 at 8.45am in Executive Meeting Room, 3rd floor, Guildhall, Portsmouth and Councillor Hugh Mason will consider the following items:-</p> <ul style="list-style-type: none"> • Twinning • Landlords maintenance – capital contingency – scheme approval • HR Business Plan 2011/14 • Revenues & Benefits Business Plan 2011/14 • Budget Outturn 2010/11 – Revenue Cash Limits and Capital Programme • Update report on Voluntary & Community Sector (wholly exempt) 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
12		<p>Housing & Social Care Scrutiny Panel – Thursday 7 July at 2.30pm in the Executive Meeting Room, Guildhall</p> <p>The panel's first meeting of the municipal year will consider potential topics for discussion, for submission to the next Scrutiny Management Panel meeting.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 1 JULY 2011

	WARD		OFFICER CONTACT
13		<p>Education, Children & Young People Scrutiny Panel – Friday 8 July at 5pm in the Executive Meeting Room, Guildhall</p> <p>The panel will meet to consider:</p> <ul style="list-style-type: none"> • Review of admissions to Springfield School, having regard to the number of pupils living in the catchment area and attending feeder schools who failed to gain a place at the school for September 2011 – the panel will consider signing off the scrutiny report for forwarding to full Council for consideration. • Future review topics for this panel 	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>
14		<p>Standards Committee – Monday 11 July at 4pm in Conference Room A, Second Floor, Civic Offices</p> <p>It is expected that the following items will be considered:-</p> <ul style="list-style-type: none"> • Anti fraud, Bribery and Corruption Policy • Proposed further revisions to Standing Orders for the Regulation of Business • Employee Whistle Blowing Policy 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
15		<p>Employment Committee –27 June</p> <p>The Employment Committee met and considered the following items:</p> <ul style="list-style-type: none"> • Hampshire Pension Fund Panel Appointment – Councillor Donna Jones was appointed. • Occupational Health Annual Report • Health & Safety Annual report • Q4 Sickness Scorecard (members) • Review and negotiations of terms and conditions (exempt report) 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 1 JULY 2011

	WARD		OFFICER CONTACT
16		<p>Cruise Ship Facilities</p> <p>City Council approved on 8 February 2011 that the Cruise Ship Facilities £95k Capital Scheme would be reflected in the Capital Programme 2010/11 to 2015/16 and would be financed from available corporate capital resources. The Harbour Master, in compliance with procurement rules, will procure the cruise ship facilities, which consist of baggage handling equipment and a portable self operating gangway structure.</p>	<p>Rupert Taylor Harbour Master Tel: 9285 5902</p>
17	Paulsgrove	<p>81 Bryher Island Portsmouth Hampshire PO6 4UF - Appeal Ref No: 11/00332/HOU Date Lodged: 24th June 2011</p> <p>An appeal has been lodged against the refusal for the construction of dormer to side roofslope, installation of windows to front and rear elevations, glass canopy to rear elevation, conversion of part of car port into living accommodation and alterations to existing pergola to form additional hardstanding.</p> <p>This appeal is being dealt with by the written representation procedure, as this appeal is proceeding under the Fast Track Appeals Service, there is no opportunity for <u>you to submit</u> further comments. We will however forward copies of all representations made to us in relation to the application, before it was determined, on to the Planning Inspectorate and the appellant.</p>	<p>Alan Banting Planning Services Tel: 9283 4324</p>