

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 27

DATE: FRIDAY 8 JULY 2011

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

| | WARD | DECISION | OFFICER CONTACT |
|---|------|---|--|
| 1 | | <p>Cabinet meeting – 4 July</p> <p>The following decisions were taken:</p> <p>Community Infrastructure Levy (CIL) Draft Charging Structure</p> <p>DECISIONS that the Cabinet:</p> <ol style="list-style-type: none"> 1. Noted the representations made to the consultation and agreed the proposed city council response to these; 2. Agreed the draft charging schedule for public consultation; 3. Granted delegated powers to the Head of Planning Services, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development, to make changes to the charging schedule where necessary prior to submission for independent examination; and 4. Granted delegated powers to the Head of Planning Services to submit the draft charging schedule for independent examination, alongside any representations made on the Draft Charging Schedule, the evidence base used to develop the Charging Schedule and the declaration under Section 212(4) of the Planning Act 2008, that latter item to be approved by City Council prior to submission. <p>Community Infrastructure Levy (CIL) Declaration under Section 212(4) of the Planning Act 2008</p> <p>DECISION: That this report stands and be referred to the council for approval. This item is not therefore subject to call-in.</p> <p>Hillside Centre and Wymering Centre reprovion</p> <p>DECISIONS that:</p> <ol style="list-style-type: none"> 1. The Cabinet approved the outline proposals, cost plan and programme for the demolition of Hillside Centre and the construction of a new Youth and Community Centre on the site; and that 2. The Head of Asset Management Service be given approval to prepare detailed design and specification, seek competitive tenders, to authorise the award of contracts and to project manage the scheme through to completion of construction work on site and the defects liability period thereafter; | <p>Karen Martin Tel: 9283 4052</p> <p>Mike Allgrove Tel: 9283 4302</p> <p>Mike Allgrove Tel: 9283 4302</p> <p>Tony Nicholas Tel: 9284 1739</p> |

/Cont'd ...

| | WARD | DECISION | OFFICER CONTACT |
|--|--------|---|--|
| | cont'd | <p>Southsea Leisure Park, Melville Road, Eastney</p> <p>DECISIONS that:</p> <ol style="list-style-type: none"> The content of the report be noted and that the Head of Asset Management and the Head of Legal Licensing and Registrars be instructed to complete the Deed of Variation; A clause be added so that the restrictions on non-sole residence apply, not only to the holiday home owners, but also to their sub-tenants; Asset Management undertakes regular, unannounced, site inspections to monitor and ensure compliance with all the clauses of the lease and in particular the over-riding clause that the site is to be maintained solely as a Holiday Caravan and Leisure site; and that A report on the outcomes of the regular inspections be brought back to the Cabinet Member for Planning, Regeneration & Economic Development one year after the lease has been signed. <p>Children's Trust Plan 2011-14</p> <p>DECISION: That this report stands and be referred to the council for approval. This item is not therefore subject to call-in.</p> <p>Final Allocation of Early Intervention Grant (EIG) 2011/12 and Future Years</p> <p>DECISIONS that:</p> <ol style="list-style-type: none"> That the Cabinet approved the proposals for allocating funding for the period October 2011 – March 2012, together with the notional allocations for 2012/13 as set out in paragraph 6.3. It is recognised, however, that future funding levels will be considered as part of the City Council's annual strategic budget planning process rather than as a separate exercise. That authority to carry out all necessary procurement processes and to approve the award of all contracts in relation to the allocated funding be delegated to the Head of Education Services and the Head of Safeguarding or any successor posts, provided that such processes are carried out in accordance with the Council's Contract Procedure Rules. <p style="text-align: right;">/Cont'd ...</p> | <p>Tony Nicholas Tel: 9284 1739</p> <p>Julian Wooster Tel: 9284 1202</p> <p>Julian Wooster Tel: 9284 1202</p> |

| | WARD | DECISION | OFFICER CONTACT |
|---|--------|---|---|
| 2 | cont'd | <p>Dates of future meetings</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> 1. That a Special Cabinet meeting will be held at 10.00am on Monday 18 July 2011 to consider urgent items unable to wait until the next scheduled meeting in September 2011. 2. The September Cabinet meeting will take place at 1.00pm on 12 September 2011 (not 5 September as originally scheduled). <p>NB Call-in date: Tuesday 12 July</p> <p>Cabinet Member for Community Safety Decision meeting held on 5 July</p> <p>The following decisions were taken by Councillor Lynne Stagg, Cabinet Member for Community Safety:</p> <p>Enhanced lighting in the Guildhall Walk Area</p> <p>DECISION: That the Cabinet Member for Community Safety noted the outcome of the evaluation and the benefits the enhanced lighting has brought.</p> <p>Food Service Plan 2011/12</p> <p>DECISION: That this report stands and be referred to full Council for approval. This item is not therefore subject to call-in.</p> <p>Trading Standards Service Plan</p> <p>DECISION: That the Cabinet Member for Community Safety approved the Trading Standards service delivery plan for 2011/12.</p> <p>Health & Safety Service Plan 2011/12</p> <p>DECISION: That the Cabinet Member for Community Safety approved the health & safety service plan for 2011/12 attached to the report.</p> <p style="text-align: right;">/Cont'd ...</p> | <p>Karen Martin Tel: 9283 4052</p> <p>Karen Martin Tel: 9283 4052</p> <p>Rachael Dalby Tel: 9283 4040</p> <p>Alan Cufley Tel: 9283 4450</p> <p>Alan Cufley Tel: 9283 4450</p> <p>Alan Cufley Tel: 9283 4450</p> |

| | WARD | DECISION | OFFICER CONTACT |
|---|--------|--|---|
| 3 | cont'd | <p>Community Safety Service Business Plan 2011/12</p> <p>DECISION: That the Cabinet Member for Community Safety approved the business plan for 2011/12 and that once the new arrangements are in place for the delivery of young people's services, the business plan be updated accordingly.</p> <p>Community Safety portfolio Terms of Reference</p> <p>DECISION: That the Terms of Reference for the Community Safety portfolio be noted.</p> <p>Dates of Meetings 2011/12</p> <p>DECISION: That Community Safety portfolio meetings take place at 10.00am on the following dates in the Executive Meeting Room, The Guildhall, Portsmouth:</p> <p>Tuesday, 27 September 2011 Tuesday, 22 November 2011 Tuesday, 6 March 2012</p> <p>NB Call-in date: Tuesday 12 July</p> <p>Cabinet Member for Environment's Decision Meeting – 6 July</p> <p>The Cabinet Member for Environment, Councillor Eleanor Scott, has made the following decisions:</p> <p>Terms of Reference of the Environment Portfolio (May 2011)</p> <p>DECISION: that the terms of reference of the new Environment Portfolio be noted, with the requested addition (via the proper process) of carbon reduction/sustainability/renewable energy.</p> <p>Pollution & Pest Control Operating Plan 2011/12</p> <p>DECISION: that the Pollution & Pest Control Operating Plan for 2011/12 be approved.</p> <p style="text-align: right;">/Cont'd ...</p> | <p>Rachael Dalby Tel: 9283 4040</p> <p>Lin Chaplen Tel: 9283 4053</p> <p>Lin Chaplen Tel: 9283 4053</p> <p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p> |

| | WARD | DECISION | OFFICER CONTACT |
|--|--------|---|-----------------|
| | cont'd | <p>Sustainability Objectives from the Audit & Performance Improvement (API) Business Plan 2011/12</p> <p>DECISION:</p> <p>(1) That the sustainability objectives agreed within the API Business Plan be acknowledged</p> <p>(2) That the Cabinet Member for Environment and Audit & Performance Improvement Service work together to ensure consistency</p> <p>Garden Waste Services</p> <p>Note: A corrected report was circulated – paragraph 8.1.5 in the comments of the Head of Finance had been inadvertently omitted in the original. The corrected version has been published on the website.</p> <p>DECISION:</p> <p>(1) That the council, through Biffa, provides the Green Waste Club to the residents of Portsmouth, due to start in spring 2012</p> <p>(2) That it is accepted in principle that the garden waste drop-off points be de-commissioned, and that the decision for the final date of that de-commissioning be delegated to and be determined by the Cabinet Member for Environment following further discussions.</p> <p>(3) That the practice of issuing disposable green garden waste refuse sacks stops at the end of the 2011 growing season, sacks to be collected until at least April 2012.</p> <p>(4) That the Council officers work with Biffa to determine the operational details of the scheme and report back by November 2011 with details on the following:</p> <ol style="list-style-type: none"> 1. Types of container for garden waste 2. Assisted collections and the qualifying criteria 3. Confirmed charges for residents in the first year 4. Financially appraised options for providing a subsidised and/or free service to those in exceptional circumstances <p style="text-align: right;">/Cont'd ...</p> | |

| | WARD | DECISION | OFFICER CONTACT |
|--|--------|---|-----------------|
| | cont'd | <p>(5) That these changes be communicated to the public quickly and clearly to ensure the success of the change; this communication to be part of normal waste management business not requiring additional resources</p> <p>(6) That it be noted that residents will continue to be able to take garden waste for disposal for free to the Portsmouth Recycling Centre</p> <p>Preliminary Flood Risk Assessment (PRFA)</p> <p>A written deputation from Councillor Hugh Mason was received, and the Cabinet Member instructed that his comments be taken into account in the PRFA. They related firstly to the section 5.3.2 (Key Projections for South East River Basin) about the increased possibility of flooding resulting from overtopping of sea defences and the possibility that rising sea levels may lead to an increase in the water table; and also section 5.3.4 (Long Term Developments) to note Portsmouth's exceptional position in that it would be impossible to meet growth targets for housing without developing in flood risk areas.</p> <p>DECISION: that the draft PRFA be agreed (with the additional comments as mentioned above) and this confirmation be submitted to the Environment Agency by 19 August 2011 to meet regulation deadlines.</p> <p>Project Integra Strategic Board – variation to appointments</p> <p>DECISION:</p> <p>(1) That the appointment to the Project Integra Policy Review & Scrutiny Panel for the 2011/12 municipal year be deferred to the next decision meeting of the Cabinet Member for Environment</p> <p>(2) That Councillor Lynne Stagg be appointed as the standing deputy on the Project Integra Management Board for the 2011/12 municipal year.</p> <p style="text-align: right;">/Cont'd ...</p> | |

| | WARD | DECISION | OFFICER CONTACT |
|---|--------|---|---|
| 4 | cont'd | <p>Dates of Meetings 2011/12</p> <p>DECISION: that decision meetings of the Cabinet Member for Environment be held at 10am on the following dates:</p> <p>Wednesday 28 September 2011 Wednesday 23 November 2011 Wednesday 25 January 2012 Wednesday 7 March 2012</p> <p>NB Call-in date: Friday 15 July</p> <p>The Cabinet Member for Resources' Decision Meeting - 7 July</p> <p>Cabinet Member, Councillor Hugh Mason made the following decisions:</p> <ul style="list-style-type: none"> • Twinning <p>DECISION that the Cabinet Member for Resources decided</p> <ol style="list-style-type: none"> (1) formally to invite nominations for membership of the Twinning Advisory Group (TAG) from each of the twinning committees. (2) to agree that meetings of TAG be scheduled to meet immediately prior to the scheduled Resources decision meetings. <ul style="list-style-type: none"> • Landlord's Maintenance – Capital Contingency – Scheme Approval. <p>DECISION that the Cabinet Member for Resources approved the programme of capitalised repairs at an estimated cost of £1,191,300 funded from the Landlord's Maintenance Capitalised Repairs budget contained within the capital programme.</p> <ul style="list-style-type: none"> • HR Business Plan <p>DECISION that the Cabinet Member approved the nine main objectives of the Human Resources Business Plan set out within the report.</p> | <p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p> |

/Cont'd ...

| | WARD | DECISION | OFFICER CONTACT |
|--|--------|--|-----------------|
| | cont'd | <ul style="list-style-type: none"> <li data-bbox="398 183 1075 215">• Revenue & Benefits Business Plan 2011-12 <p data-bbox="448 247 1736 327">DECISION that the Cabinet Member for Resources approves the main objectives set out in this business plan.</p> <ul style="list-style-type: none"> <li data-bbox="398 359 1489 391">• Budget Outturn 2010/11 – Revenue Cash Limits and Capital Programme <p data-bbox="448 430 1579 462">DECISION that the Cabinet Member for Resources noted the contents of the report.</p> <ul style="list-style-type: none"> <li data-bbox="398 502 1400 534">• Update Report on Voluntary & Community Sector (exempt report) <p data-bbox="448 574 940 606">DECISION that the Cabinet Member</p> <p data-bbox="448 646 1747 821">(1) notes the progress with the voluntary and community sector agenda (2) notes the Counselling Review report for the Resources portfolio September meeting (3) approves the transfer of the contract for Portsmouth Disability Forum (PDF) to the Integrated Commissioning Unit (4) notes the Grants programme review for the September meeting of Resources portfolio.</p> <p data-bbox="448 861 1724 925">Two further exempt decisions (5) and (6) were made with regard to this report which are contained in an exempt appendix to the MIS for distribution to city councillors only.</p> <p data-bbox="398 965 884 997">NB Call-in date: Friday 15 July</p> | |

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 15 July 2011.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: TRAFFIC & TRANSPORTATION

FRIDAY 8 JULY 2011

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|---|-------------|--|--|
| 5 | Copnor | <p>To Advertise an Experimental Traffic Regulation Order to Ban Copnor Road Southbound Right Turn into Stubbington Avenue</p> <p>Proposal: to introduce an experimental order to ban the right turn (as outlined below), allowing provision for much needed crossing facilities. This will be monitored closely and if the traffic flow has not improved as expected and complaints are received, an alternative solution will be investigated.</p> <p>The proposed improvements include: Safe controlled pedestrian facility on all approaches; Improve traffic flow though the junction.</p> <p>Within the Local Transport Plan budget for 2011/2012, funding has been allocated for junction improvements to the Copnor Road, Burrfields Road, Stubbington Avenue traffic signal controlled junction. The primary reason for this is to provide safe controlled crossing facilities for pedestrians as well as improve the traffic flow through the junction.</p> <p>The original aim of the scheme was to introduce pedestrian facilities whilst retaining all existing traffic movements. After analysing the proposed traffic signal operation, it was identified that it would not be feasible to provide controlled pedestrian facilities across Copnor Road (N) without the introduction of a separate pedestrian stage. This, in turn, would cause extensive delays and unnecessary congestion to traffic.</p> <p style="text-align: right;">/Cont'd ...</p> | <p>Kartik Shah Transport & Environment Tel: 9284 1333</p> |

PORTFOLIO: TRAFFIC & TRANSPORTATION

FRIDAY 8 JULY 2011

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|--|-------------|--|------------------------|
| | cont'd | <p>However, after carrying out observations of the junction during both morning and evening peak hours, it has been identified that there is very little traffic making the right turn manoeuvre from Copnor Road (N) into Stubbington Avenue.</p> <p>As a comparison of the traffic volumes, the right turn was undertaken by 7 vehicles during the morning peak, whereas 330 vehicles turned left during the same period from Copnor Road (S) into Burrfields Road. During the evening peak hours this movement was undertaken by 11 vehicles compared with 227 vehicles.</p> <p>Alternatively, the observations highlighted a significant pedestrian movement at this location. In order to incorporate the pedestrian facility and maintain traffic flows, a staggered crossing facility needs to be constructed. This could be constructed by the removal of Copnor Road (N) right turn into Stubbington Avenue.</p> <p>The proposed scheme is shown on drawing number: HWI787/4004</p> | |

PORTFOLIO: CABINET

FRIDAY 8 JULY 2011

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|---|-------------|---|--|
| 6 | | <p>Proposals for the Development of the Street Scene Service in Portsmouth</p> <p>Proposal: to develop the Street Scene Service as outlined below.</p> <p>Purpose of the Proposed Service</p> <p>One of the intentions behind the original proposal to bring together a Street Scene Service was to make the most of the City Council's uniformed staff whose current roles mean they have a presence on the streets. The uniformed staff who might be included in a Street Scene Services are: Community Wardens, Estate Officers, Civil Enforcement Officers (Traffic Wardens), Street Enforcement Officers and a number of Waste Management staff.</p> <p>Initially the service will bring together Estate Officers within Housing Services and Community Wardens. Other uniformed staff may join at a later date</p> <p style="text-align: right;">/Cont'd ...</p> | <p>Margaret Geary Strategic Director Tel: 9284 1150</p> |

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|--|--------|---|-----------------|
| | cont'd | <p>The purpose of the Street Scene Service would be to:</p> <ul style="list-style-type: none"> * Keep local areas clean and safe * Help and advise local residents to achieve a clean and safe community. * Generate confidence amongst local people by providing more visible and accessible routes to help and advice. <p>The remit of the team will be:</p> <p>To identify, report and achieve a response to housing repairs, fly tipping, graffiti, rubbish clearance and specific demands for street cleaning.</p> <p>To conduct high visibility foot patrols in designated residential areas, parks and open spaces to provide reassurance, deter crime and anti-social behaviour and reduce the fear of crime.</p> <p>To respond to community alarm call outs and calls for assistance from members of the public.</p> <p>To call on partners including Police, Fire Service etc to assist when there is a demand to improve service provision (e.g. fire safety or street lighting, abandoned cars.</p> <p>To issue fixed penalty notices in respect of dog fouling and littering.</p> <p>To identify recycling issues in the localities and advice people when waste management practices do not conform to waste management priorities. Advice to be given through visits and leaflets.</p> <p>To identify other hazards e.g. potential illegal traveller incursions, early stages of neighbourhood disputes, dangerous parking and other health and safety hazards. To deal with issues directly or to report these to relevant partners.</p> <p style="text-align: right;">/Cont'd ...</p> | |

| | WARD | SUBJECT AND PROPOSAL | OFFICER CONTACT |
|--|-------------|---|------------------------|
| | cont'd | <p>To engage with local people in ways that encourage them to take more responsibility for preventing hazards and to maintain a safe and clean environment.</p> <p>To establish any problems for which there is no clear service responsibility. It will then be for the designated Community Safety lead to agree a way forward.</p> <p>Timescale</p> <p>Time is required to achieve a Street Scene Service. Job remits will be changed and agreements between services need to be put in place. Agreements need to be reached with other services about responding to reports of incidents that require their attention in ways that address promptly the problems raised. Some re-training will be needed to ensure that new responsibilities are understood. Staff have confidence in carrying these out. There needs to be consultation with local people about the development of the new service. Every effort will be made to start this service in the Autumn 2011.</p> <p>A fuller report on this proposal is available in the group rooms.</p> | |

NB THERE ARE NO PLANNING APPLICATIONS THIS WEEK

Part 3 - Information and News Items

FRIDAY 8 JULY 2011

| | WARD | | OFFICER CONTACT |
|---|------|--|--|
| 7 | | <p>Cabinet Member For Health & Social Care's Decision Meeting - Tuesday 12 July at 10.00am in the Executive Meeting Room, 3rd Floor, The Guildhall, Portsmouth</p> <p>The Cabinet Member for Health & Social Care, Councillor Leo Madden will make decisions on the following items:</p> <ul style="list-style-type: none"> • Strategy for Adult Mental Health Services • Written response to the Health & Social Care Bill | <p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p> |
| 8 | | <p>Cabinet Member for Housing's Decision Meeting – Tuesday 12 July at 4pm in Conference Room A of the Civic Offices</p> <p>At this meeting Councillor Wylie will be considering the following reports:</p> <ul style="list-style-type: none"> • The Housing Strategy/Strategic Plan for Housing 2011/12-2014/15 • Service Business plans for a) Community Housing & Regeneration b) Housing Management • Portsmouth Affordable Housing Development Programme • Charles Dickens Centre – appropriation from Education to Housing • (Omission from the Forward Plan) Grafton Street/Estella Road Balcony Works | <p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p> |
| 9 | | <p>Licensing Sub Committee - Thursday 14 July at 9.30am in the Executive Meeting Room, The Guildhall, Portsmouth</p> <p>The Sub Committee will consider the following item:</p> <ul style="list-style-type: none"> • Licensing Act 2003 – Application for the grant of a premises licence - Express Superstore, 80 Clarendon Road, Southsea, Portsmouth, PO5 2PB | <p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p> |

| | WARD | | OFFICER CONTACT |
|----|------|---|--|
| 10 | | <p>Governance & Audit Committee – 30 June</p> <p>At this meeting, the committee:</p> <ul style="list-style-type: none"> • Received a progress update on the external audit programme from the District Auditor • Noted the 2011/12 annual audit fee. The scale fee for 2011/12 is £330,300, which is a 10% reduction from 2010/11. • Noted the progress in the Performance Management Update for Quarter 4 of 2010/11, including the progress against the objectives and targets in the Corporate Plan; performance against Service Health and Corporate scorecard indicators and against Improvement Plan principles; and the current situation regarding major projects and risks. The committee asked for further information at its next meeting, on the highlighted education targets unlikely to be achieved (achievement at Level 4 or above in both English and maths at Key Stage 2; achievement of 5 or more A*-C grades at GCSE or equivalent including English and maths; 16 – 18 years olds not in education, employment or training; and the secondary school persistent absence rate) and on the situation regarding major projects in the Corporate Project Register. • Approved the Annual Governance Statement for 2010/11, and noted the governance issues highlighted in the statement. Progress updates will be submitted regularly to the committee as part of the Corporate Improvement Plan process. • Noted the RIPA (Regulation of Investigatory Powers Act 2000) application authorisations from January to May 2011 and the Monitoring Officer's comments on them. In Portsmouth the RIPA powers are used sparingly. Nine applications were authorised during the period under review. The government is considering changes to how RIPA applications will be authorised and that they will only be allowed for "serious crime". • Approved a policy for charging for concessions on City Council land and highways land • Noted the recommendations arising from the recent Data Protection Audit carried out by the Information Commissioner's Office and the actions proposed. The overall opinion of the ICO was that the City Council offered "reasonable assurance" (i.e. level 2 out of 4 levels, level 1 being the highest) that processes and procedures are in place and being adhered to. The executive summary of the audit is to be published on the ICO website and will be copied to members of the Committee. Progress made against action for improvement agreed by the ICO will be reported to the committee quarterly. The Monitoring Officer reported at the meeting that the data protection responsibilities include sensitive information held by elected members including on their own computers and in their homes, and a safeguarding procedure will be established for this. <p style="text-align: right;">/Cont'd ...</p> | <p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p> |

| | WARD | | OFFICER CONTACT |
|--|--------|--|-----------------|
| | cont'd | <ul style="list-style-type: none"> • Noted changes proposed in the government's consultation paper "Future of Local Public Audit" and authorised the Head of Audit & Performance Improvement to respond to the consultation paper as per a draft submitted to the committee. • Noted the current performance of each service with regard to Performance Development Reviews for staff (this being information it had previously requested) and recognised the importance of reflecting the agreed "Portsmouth Principles" in recruiting and managing staff. Members heard from the Head of Housing Management about the approach to staff performance review in his service. They noted that the planned management development programme will encourage the use of PDRs and give managers the skills needed to deliver both effective PDRs and people management. The Committee resolved to request the Employment Committee to consider the review of the PDR process and undertake any subsequent monitoring that committee deems necessary. The Governance & Audit Committee's role in the future will be to scrutinise performance regarding the implementation of whatever policy the Employment Committee approves. • Councillors Terry Hall, David Fuller and Margaret Adair were appointed to serve on the School Transport Appeals Panel for 2011/12, with the remaining members of the committee being their standing deputies. • The revised Anti Fraud, Bribery and Corruption policy was approved. It will be submitted to the Standards Committee and to full Council (on 11 July and 19 July respectively) • The Annual Audit report for the 2010/11 financial year and highlighted areas of concern were noted. The committee heard from the Head of Adult Social Care and the Head of Cultural Services (the latter in exempt session) concerning earlier reported critical exceptions regarding, respectively, CRB checks and café licences in the Museums Service, and the action being taken about them. The Annual Audit Opinion on the effectiveness of the system of internal control for 2010/11 and in particular in the improvement in the level of critical exceptions found was noted. The Audit Plan for 2011/12 was also noted. • The progress being made in Procurement regarding achieving value for money in contracts for goods and services was noted. The Head of Procurement expects that the target of 5% non-conformance in the 2011/12 financial year will be exceeded. The committee noted the performance of the city council's suppliers and contractors, and the action being taken to address the limited number of instances of poor performance. | |

| | WARD | | OFFICER CONTACT |
|----|------|---|---|
| 11 | | <p>Charter Community Sports Centre Joint Management Committee – 5 July</p> <p>At this meeting, the JMC</p> <ul style="list-style-type: none"> • Elected Councillor Steven Wylie as its chair, and Councillor Rob Wood as its vice chair, for the 2011/12 municipal year • Noted that the current management arrangements are to continue and that all the necessary paperwork should be in place by the end of the summer • Noted from the Operational Review that the centre generally continues to perform well, although usage in some areas could be improved. Members suggested some promotional activities in addition to those already in hand, including possible articles in the City Council's publications "Housetalk" and "Flagship" and information sent home with pupils at the end of term. The JMC believes there is still scope to improve the awareness of the centre and its facilities, especially the pool, in its immediate area and the city in general. The use of the new "Legend" booking system has improved the collection of usage data which will assist in operational planning and give an accurate basis for future projections. The 2012 Olympics are expected to stimulate interest in sport and every effort will be made to maximise their impact on the Sports Centre. Consideration is to be given to ways of improving security and access at the centre, perhaps by the use of turnstiles. • Noted the Annual Services Report 2010 for the Community Sports Centre produced by the operator, Parkwood Community Leisure, which it thought was an interesting document and a useful promotional tool. • The JMC is next due to meet on 22 November 2011 | <p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p> |
| 12 | | <p>Cabinet Member for Children & Education – Cancellation of July Meeting</p> <p>The Cabinet Member for Children & Education, following consultation with the opposition spokespersons, has decided to cancel the Decision Meeting scheduled for Thursday, 21 July. The next scheduled decision meeting of the Cabinet Member will be on Thursday, 22 September 2011 at 4:00pm in the Executive Meeting Room.</p> | <p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p> |

Part 3 - Information and News Items (cont'd)

FRIDAY 8 JULY 2011

| | WARD | | OFFICER CONTACT |
|----|---------------------------------|--|--|
| 13 | | <p>Hampshire & Isle Of Wight Local Government Association – Appointment of Representative for Final Year of Membership</p> <p>The Leader, at the meeting of the Cabinet on 6 June 2011, decided to give notice to withdraw the City Council from membership of the Hampshire & Isle of Wight Local Government Association. No appointments were made for 2011/12; the representatives in 2010/11 were the Leader, Councillors Donna Jones and Councillor Jim Patey.</p> <p>The notice period for withdrawal from membership of the Association is 12 months and the membership fee for 2011/12 has been duly paid. Portsmouth therefore still has membership rights for the current municipal year and can send representatives to its meetings if it wishes. Under the membership conditions, three voting representatives, who must be elected members, can be appointed.</p> <p>Councillor Donna Jones has expressed a wish to continue to attend these meetings for the 2011/12 municipal year. The Leader has no objection to her doing so.</p> <p>If any other member of the council also wishes to attend, or has any objection to the appointment of Councillor Jones, they are asked to let Lin Chaplen in Customer, Community & Democratic Services know by 15 July. If necessary, then, an item would be submitted to Cabinet in lieu of a meeting of the Leader's portfolio to determine who will represent the council on the Association. If there are no objections or other nominations exceeding three, the Leader will consent to Councillor Jones and other volunteers being the City Council's representative(s) on the HIOW LGA for the remainder of the 2011/12 municipal year.</p> | <p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p> |
| 14 | Drayton & Farlington | <p>46 Drayton Lane Portsmouth PO6 1HG - Appeal Ref No: 10/00925/PLAREG Decision: Allowed Decision Date: 30 June 2011</p> <p>An appeal was lodged against the refusal of planning permission for the retention of a brick wall to front and side of property.</p> <p>The appeal was decided by the fast track appeal procedure, and the Inspector decided to allow the appeal.</p> | <p>Nicola Frampton Planning Services Tel: 9283 4305</p> |

Part 3 - Information and News Items (cont'd)

FRIDAY 8 JULY 2011

| | WARD | | OFFICER CONTACT |
|----|-----------------|---|---|
| 15 | St Jude | <p>43 Stanley Street Southsea PO3 6PL - Appeal Ref No: 11/00002/ENF Appeal Start Date: 1 July 2011</p> <p>An appeal has been lodged against the serving of an Enforcement Notice which alleges that without planning permission the change of use of a dwellinghouse from use as a house in multiple occupation occupied by not more than six tenants and comprising a use within Class C4, Town and Country Planning (Use Classes Order 1987 (as amended) to use as a house in multiple occupation occupied by more than six tenants, a use not in any Class of the Order (a sui generis use).</p> <p>This appeal will be dealt with by the written representation procedure.</p> | <p>Claire Upton-Brown Planning Services Tel: 9283 4299</p> |
| 16 | Charles Dickens | <p>Car Wash BP Petrol Station Commercial Road Portsmouth PO1 4BU - Appeal Ref No: 10/00225/ENF Appeal Start Date: 15 June 2011</p> <p>An appeal has been lodged against the serving of an Enforcement Notice which alleges that without planning permission the construction of a canopy over a car wash.</p> <p>This appeal will be dealt with by the written representation procedure.</p> | <p>Simon Barnett Planning Services Tel: 9284 1281</p> |
| 17 | | <p>Special Cabinet – Monday 18 July at 10am in the Executive Meeting Room</p> <p>The Cabinet is due to receive reports on:</p> <ul style="list-style-type: none"> • The Northern Quarter • The Spinnaker Tower <p>Both reports are subject to exemptions due to the confidential nature of the information</p> | <p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p> |

Part 3 - Information and News Items (cont'd)

FRIDAY 8 JULY 2011

| | WARD | | OFFICER CONTACT |
|----|------|--|--|
| 18 | | <p>Cabinet Member for Planning, Regeneration & Economic Development's Decision Meeting – Monday 18 July at 9.30am in the Executive Meeting Room</p> <p>Councillor Mike Hancock as Cabinet Member for PRED will consider the following reports:</p> <ul style="list-style-type: none"> • Local Development Framework Project Plan • Community Housing and Regeneration Service Plan • Decision taken under Standing Order 58 by the Chief Executive to settle a dispute with Celtic Ferries (Information Item) | <p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p> |
| 19 | | <p>Local Government Association – LGA Alerts – Information sent to Local Authorities for week commencing Monday 4 July 2011</p> <p>Each week the LGA sends 'LG alerts' information sheets to member authorities. The full text of all LG alerts are available to local authorities on LGA net – the Local Government Association internet service at http://www.lga.gov.uk.</p> <p>LG GROUP EVENT</p> <p>LG Annual Rural Conference The conference will take place on Wednesday 7 September 2011 at The Assembly Rooms, Bath. LG Group Alert Reference: 68/11</p> <p>REGENERATION</p> <p>Government High Street Alert Town centre vacancy rates have doubled in recent years. As part of Government's response the Prime Minister has commissioned Mary Portas, a leading retail marketing consultant, to undertake a review into the future of the High Street. The review reports in the Autumn, and will recommend actions central and local government can take to create vibrant town centres. The Local Government Group will be responding to the review, and as part of this want to help stimulate further debate on the issue within the sector. To aid this debate we have launched a specific High Street Review Community of Practice, a free online network which includes review information, supporting material, and a forum for local authorities to share their ideas and practice. LG Group Alert Reference: 67/11</p> | <p>Local Government Association (LGA) Email: info@lga.gov.uk Tel: 020 7664 3131 www.lga.gov.uk</p> |