

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 37

DATE: FRIDAY 16 SEPTEMBER 2011

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet meeting – 12 September</p> <p>The following decisions were taken:</p> <p>Treasury Management Outturn 2010/11</p> <p>DECISION: That the recommendations relating to Appendix A and Appendix B attached to the report be approved.</p> <p>Treasury Management Monitoring Report for the First Quarter of 2011/12</p> <p>DECISION: That the actual treasury management indicators for the first quarter of 2011/12 detailed in the report be noted.</p> <p>Budget and Performance Monitoring 2011/12 (First Quarter) to end June 2011</p> <p>DECISION: To recommend to Council that:</p> <ol style="list-style-type: none"> (1) the contents of this report be noted, in particular the overall forecast underspend of £71,600 representing a variance of 0.04% against the City Council Budget (as adjusted) of £198,538,000. (2) the contingency provision is reduced by £50,800 in order to finance the notified shortfall in non-ring fenced government grants compared with the level of grants estimated in the approved budget. (3) saving 122 approved by City Council on 8th February 2011 and now not fully achievable is substituted for the proposal to generate increased savings from the CCTV monitoring review (4) a report be prepared for the Cabinet in October setting out the options for significantly reducing or eliminating the adverse budget position presently being forecast by the Children & Education Portfolio, including the associated impact of doing so. <p>THIS ITEM IS NOT SUBJECT TO CALL-IN</p>	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p> <p>Chris Ward Head of Finance Tel: 9283 4423</p> <p>Chris Ward Head of Finance Tel: 9283 4423</p> <p>Chris Ward Head of Finance Tel: 9283 4423</p>

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	WARD	DECISION	OFFICER CONTACT
	cont'd	<p>Portsmouth Advice Service</p> <p>DECISIONS:</p> <p>(1) To use the lessons learned from the experience of the Community Legal Advice Centre to develop an appropriate specification and take the necessary steps towards procuring an effective general advice, money and debt advice service for Portsmouth.</p> <p>(2) That authority is delegated to the Strategic Director (H&SC) after consultation with Health and Social Care and Resources cabinet members to approve the entering into of agreements and contracts necessary to complete negotiations and implementation of the contract within the approved budget.</p> <p>Date of Special Meeting of Cabinet – 10 October 2011 at 1.00pm</p> <p>DECISION: That a Special Meeting of the Cabinet be held at 1.00pm on Monday 10 October 2011 and that the Cabinet meeting due to be held on Monday 3 October be cancelled.</p>	<p>Mandy Lindley Third Sector Partnerships & Commissioning Manager Tel: 9283 4169</p> <p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 23 September 2011. An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: CHILDREN & EDUCATION

FRIDAY 16 SEPTEMBER 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2		<p>Contract for Child and Adolescent Mental Health Service (CAMHS)</p> <p>Proposal: to let a contract for Child and Adolescent Mental Health Service (CAMHS), as outlined below, for 18 months (with an optional 1 year's extension).</p> <p>Portsmouth City Council has an obligation to provide Child and Adolescent Mental Health Service (CAMHS) for our most vulnerable children including those who are looked after children (LAC) and those with learning disabilities. Failure to provide this service will -</p> <ul style="list-style-type: none"> • Increase the risk of placement breakdown and therefore more anti-social behaviour occurring within the community. • Increase in high risk behaviour including some of the following – repeated self harm, contact with the criminal justice system, drug and alcohol abuse, excessive dangerous behaviour such as sex offending. <p>The loss of this service could potentially increase dependency on out of area and out of region residential specialist placements, which are high cost.</p> <p>Portsmouth City Council has supported the provision of this service since 2000 through a ring fenced grant. This grant has now been integrated into the Early Intervention Grant (EIG) budget. It is therefore necessary that we regulate funding through a formal contract arrangement.</p>	<p>Alison Hampshire Contracts Officer (Children & Families) Tel: 9284 1602</p> <p>Stephen Kitchman – Head of Children’s Social Care & Safeguarding Tel: 9284 1154</p> <p>Kate Freeman - Looked After Children Service Commissioning Manager Tel: 9284 1195</p>

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	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
	cont'd	<p>We have not gone out to tender as Solent NHS are the only provider who can offer this service as specialist trained therapists who have access to clinical governance as required. The skills and competencies needed for this role include</p> <ul style="list-style-type: none"> • Training in attachment theory • Specialist mental health assessments • Specialist training in assessing and working therapeutically with attachment disorder in the form of Dyadic Development Psychotherapy • Trained to undertake AIM assessments for sexually harmful behaviour • Eye movement Desensitisation Reprocessing for processing trauma <p>The team are part of the wider specialist CAMHS which are a member of a national network that works to the governments recommended nine quality standards. In January 2011 the service was accredited with excellence by the national network.</p> <p>A reduction of spend has been achieved this year. 2010/11 spend was £295256 and 2011/12 spend is £232144. This saving (£63112) has been achieved by reviewing the service and tailoring it to meet Portsmouth City Council's exact requirements.</p> <p>Over the next 18 months a joint review is planned with Health to explore the possibility that these needs can be met through joint commissioning thus reducing the cost. We also plan to investigate the possibility of utilising and training PCC staff to carry out some of the less specialist tasks.</p> <p>The contract is being let for 18 months with option of adding an additional 1 years at PCC's discretion.</p> <p>Annual contract sum £232144 Contract to commence 1 October 2011</p>	

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 23 September 2011**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	11/00729/OUT Charles Dickens	Keppels Head Car Park 19-20 The Hard Portsmouth Outline application for the construction of 6 storey building to form hotel with cafe at ground floor (access, layout and scale to be considered)	<p>Two objections have been received, the first from the owner of the adjacent building (The Lady Hamilton) who notes concerns about the relationship between the proposed development and the windows on the northern elevation of the Lady Hamilton. The proprietor of The Harbour View Café has also objected to the application on the grounds that: a) the scheme will involve a loss of parking, b) that there are too many café / bars already in the area and c) the proposed café will take away trade from existing businesses.</p> <p>This is an outline application for a 6-storey building with a café at ground floor level and 24 bedroom hotel on the upper floors. The applicant seeks permission for matters relating to access, layout and scale. The site has an existing permission for a 6-storey building with A1 (retail) use at ground floor and 9 self-contained flats on the upper floors (Application ref: 10/00527/FULR).</p> <p>The scale and layout of the proposed building remains unchanged from the existing permission in which its relationship with the adjacent property (The Lady Hamilton) has been established. Access to the development from The Hard and from Havant Street would be acceptable.</p> <p>The proposed cafe (A3) and hotel (C1) uses are in accordance with the principles set out in the adopted Hard Supplementary Planning Document (SPD) and Policy PCS3 of the emerging Portsmouth Plan (Core Strategy). In terms of parking provision, given that the site is in an area of high accessibility to public transport, the eight parking spaces and secure cycle parking proposed to the rear of the property would be considered acceptable.</p>	<p>Bev Lucas- Christiansen</p> <p style="text-align: center;">Tel: 023 9283 4322</p> <p style="text-align: center;">Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	11/00711/TPO Drayton & Farlington	3 Brecon Avenue Portsmouth PO6 2AN Copper Beech (T18) fell and replace within Tree Preservation Order 218	<p>This was published in MIS last week however the recommendation inadvertently stated 'Conditional Consent 'when it should have read 'Refuse Consent'.</p> <p>1 email has been received from a neighbour in support of the felling on the grounds that the Copper Beech (T18) is too large for the garden and has caused damage to the water mains and damage to the applicant's wall and drive and feels that the sooner it is removed the better.</p> <p>The applicant's reasons for felling the tree are damage and cracking to boundary walls and damage to the front drive and footpath and possible damage to the water main and foul drain pipes. The Copper Beech (T18) is a fine mature specimen in good overall condition, it is a prominent landscape feature and of considerable amenity value with an amenity product score of 270, amenity product above 75 is considered for a Tree Preservation Order.</p> <p>The Council's Arboricultural Officer has carried out a site inspection and observed that an approximate 2m section of the front boundary wall had been removed exposing the retained earth forming the edge of the front garden. There was no visual evidence to suggest that there was direct contact of the tree with the wall but the relatively small forces exerted during the growth of the trunk and or the adjacent part of the root system would be capable of causing damage to light structures. Although the damage to the retaining wall and the cracking observed to the brick boundary wall with no 1 is causing concern it is relatively minor as the Copper Beech (T18) is a mature specimen and anticipated future growth would be in millimetres.</p> <p>Only minor surface rooting within the driveway was observed and the minor uplifting of the footway does not appear to have created a hazard and there was no evidence at the time of the inspection to substantiate claims that the drains have been damaged as a result of the tree.</p> <p>The Arboricultural Officer recommends that the application to fell the Copper Beech (T18) is refused. The front boundary wall can be re-built ensuring any construction allows for future expansion growth of adjacent roots/butresses ie raised lintel over roots. This type of work was carried out at 23 Penarth Avenue where a similar problem was encountered with a mature Copper Beech, or a fence with wooden fence posts positioned clear of any roots could also be considered.</p> <p>The only works recommended are a crown lift over the highway to approximately 5m above ground level; the applicant would have to submit a new application. The loss of the Copper Beech (T18) would have a significantly detrimental impact on the amenity of the area.</p>	Stephanie Hughes Tel: 023 9283 4300 Refuse Consent

Part 3 - Information and News Items

FRIDAY 16 SEPTEMBER 2011

	WARD		OFFICER CONTACT
5		<p>The Cabinet Member for Housing's Decision Meeting – Tuesday 20 September 2011 at 4pm in the Executive Meeting Room, Guildhall</p> <p>At his meeting Councillor Steve Wylie will consider the following reports:</p> <ul style="list-style-type: none"> • Maxstoke Close, Rednal House, Cotteridge House - cladding and associated works 2011 • Housing Investment Programme (HIP) 2011/12 to 2017/18 	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>
6		<p>The Cabinet Member for Health & Social Care's Decision Meeting -Tuesday 20 September at 10am in the Executive Meeting Room, 3rd Floor, The Guildhall, Portsmouth</p> <p>The Cabinet Member for Health & Social Care, Councillor Leo Madden will make decisions on the following items:</p> <ul style="list-style-type: none"> • Supporting People Programme Future Governance • Domiciliary (Personal) Care and Support Preferred Provider List and Standard Rate • Portsmouth Learning Disability Partnership Board Annual Assessment (PLDPB) 2010/11 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
7		<p>Licensing Policy Committee – Wednesday 21 September 2011 at 9.30am in the Executive Meeting Room, floor 3 of the Guildhall, Portsmouth</p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> • Sex Establishment Licensing – Consideration of options for formatting a draft policy for consultation • Annual Review of Licensing Fees • Recent Prosecutions – Licensing Matters 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
8		<p>Health Overview and Scrutiny Panel – 13 September</p> <p>At the Health Overview & Scrutiny Panel meeting on 13 September it was resolved that:</p> <ol style="list-style-type: none"> 1. A member of the Portsmouth Local Involvement Network (LINK) be invited to participate at Health Overview & Scrutiny Panel meetings. 2. A member of the panel attend LINK meetings. 3. The joint informal meetings of the Health Overview & Scrutiny Panel and LINK cease. 4. The responses from the Consultant in Dental Public Health on fluoridation be noted. 5. The NHS be asked to consider allocating the funding that may have been spent on fluoridation on dental health education and dental screening of school pupils. 6. Portsmouth City Council do all it can, through the schools to encourage parents to give consent for their children to attend dental screening. 7. The Director for Public Health and Primary Care bring a report in 12 months time on the effectiveness of dental health campaigns in schools, the update of dental screening of 5 year olds and their attendance at dentist surgeries. 8. The proposed changes for services for stroke care and major trauma services be noted. 9. The proposed changes for vascular services be considered a substantial variation of services and therefore authority for a review be delegated to the appropriate Joint Health Overview & Scrutiny Committee. 10. The progress on the nurturing maternity programme be noted. 11. NHS Portsmouth be asked to consider the use of local opticians/ optometrists for the provision of diabetic retinopathy for the next tendering opportunity. 12. The progress reports from the organisations that currently produce quarterly letters be considered at four-monthly intervals. 13. The quarterly letter from Solent NHS Trust be noted. 14. The quarterly letter from Portsmouth Hospitals Trust be noted. 15. The quarterly letter from South Central Ambulance Services be brought to the next meeting. 16. The quarterly letter from Adult Social Care be noted. 17. The panel be informed of the status of Portsmouth Hospitals Trust's end of life care strategy for adults. 18. A volunteer be sought to represent the panel at Healthwatch Development meetings. 	<p>Jane Di Dino / Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4060 / 4057</p>

	WARD		OFFICER CONTACT
9		<p>Cabinet Member for Traffic & Transportation's Decision Meeting - Thursday 22 September 2011 at 10.00am in the Executive Meeting Room, 3rd Floor, The Guildhall, Portsmouth</p> <ul style="list-style-type: none"> • Percy Road: Deferred Item from 21 June 2011 decision meeting • Traffic Regulation Order: The Portsmouth City Council (Housing Service Parking Areas: Landport and Portsea) (Off-street Parking Places) (No 24) Order 2011 • Traffic Regulation Order: The Portsmouth City Council (Bevis Road Area Extension II) (Residents' Parking Places and Waiting Restrictions) (No 31) Order 2011 • Parking Operations Annual Report, Accounts and Parking Reserve Statement • Update and revision of 3-year Residents' Parking Programme 2010 • Winter Maintenance Operational Plan <p>Please note that the Winter Maintenance Operational Plan is available on the Portsmouth City Council website at the following link: http://www.portsmouth.gov.uk/yourcouncil/22179.html</p>	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>
10		<p>Report – 'One on Every Corner'</p> <p>Members' attention is drawn to new research commissioned by Alcohol Concern which shows a positive link between the density of off-licensed premises and harm from alcohol in underage drinkers. This can be viewed on: http://www.alcoholconcern.org.uk/publications/policy-reports/one-on-every-corner.</p>	<p>Alan Knobel Alcohol Strategy Lead, Safer Portsmouth Partnership Tel: 9283 4688</p>

	WARD		OFFICER CONTACT
11		<p>Executive Arrangements – Forward Plan of Key Decisions</p> <p>The next Forward Plan, produced in accordance with the requirements of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, was published on Wednesday 14 September 2011.</p> <p>The Plan covers matters that are likely to be the subject of a key decision (as defined in Article 13(3) of the Constitution) in the 4-month period commencing 1 October 2011.</p> <p>A copy of the Plan has been sent to those members of the City Council who have requested a paper copy, and a copy has been placed in each Members' Room.</p> <p>Key decisions will be taken by the whole Cabinet (formerly referred to as the Executive), or by individual Cabinet Members, on or after the dates shown in the Plan.</p> <p>The financial threshold for key decisions is £250,000 or 25% of the relevant budget item, whichever is the greater. Key decisions may also be made in relation to matters that have a significant effect on local communities.</p> <p>The Forward Plan contains a list of the documents (when available) due to be considered in relation to the key decisions to be taken, and gives a contact for each item.</p> <p>The Forward Plan also contains details of Budget and Policy Framework decisions to be made by the City Council, in accordance with Article 4 of the Constitution (general reservation of powers to the City Council).</p> <p>The Plan is available for inspection by the public during normal office hours at the Civic Offices Information Desk, and the City Council's web site at http://www.portsmouth.gov.uk/yourcouncil</p> <p>The Forward Plan is published for each following four calendar month period on the 14th day of each month or nearest working day if it falls at the weekend.</p>	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>

	WARD		OFFICER CONTACT
12		<p>Planning Committee – Wednesday 14 September 2011</p> <p>The committee made the following decisions:</p> <ul style="list-style-type: none"> • 11/00765/VOC – Helipad, Queen Alexandra Hospital, Southwick Hill Road, Portsmouth – The application for removal of planning condition 4 of A*11277/BV to permit use of the helipad between 6.00pm and 8.00am at the Queen Alexandra Hospital was granted conditional permission subject to the conditions outlined within the Head of Planning Services report. • 11/00454/PLAREG – 48 Osborne Road, Southsea – Retrospective application for construction of single storey rear extension and new balustrading to existing external stairs was refused. The Head of Planning Services was instructed to instigate enforcement proceedings. • 11/00667/FUL – 9 Tipner Lane, Portsmouth – The construction of 2 storey side extension to form new dwelling house to include extension to dropped kerb fronting Harbour Way to extend hardstanding for off street car parking was refused. • 11/00697/FUL – 72 Britannia Road North, Southsea – The change of use from dwellinghouse (Class C3) to a 7 bedroom house of multiple occupation was refused. 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>
13		<p>Scrutiny Management Panel – 13 September</p> <p>The Scrutiny Management Panel met on Tuesday 13 September 2011 and considered the following item:-</p> <ul style="list-style-type: none"> • Work Programme for 2011/12 	<p>Vicki Plytas, Customer, Community & Democratic Services Tel: 9283 4058</p>
14		<p>Special Employment Committee Meeting– Tuesday 13 September</p> <p>A Special Employment Committee Meeting was held on Tuesday 13 September and considered an exempt item on Terms and Conditions.</p>	<p>Vicki Plytas, Customer, Community & Democratic Services Tel: 9283 4058</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity, a *body* representing persons involved in such businesses or a *member* of a relevant licensing authority.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should include evidence to support the licensing objectives.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
15	Hilsea	11/04172/ LAPRMV	Tesco Stores Ltd 138-142 London Road Portsmouth Hants PO2 9DE	Premises Licence Minor Variation Alterations to the Premises Proposed Licensable Activities: Sale by retail of alcohol Monday to Sunday 06:00 to 23:00	22/09/2011

	WARD		OFFICER CONTACT
16		<p style="text-align: center;">'The Armchair Traveller'</p> <p style="text-align: center;">Wednesday 12th & Thursday 20th October 7.30pm</p> <p style="text-align: center;"><i>In aid of the Lord Mayor's Appeal 2011, The Rainbow Centre, and the Rowans Hospice</i></p> <p style="text-align: center;">A big screen video journey featuring –</p> <p style="text-align: center;">North to Alaska! The Delights of Dubai; Wonderful Copenhagen; and Reims, Rhine and the Black Forest</p> <p style="text-align: center;">In the Lord Mayor's Banqueting Room, The Guildhall</p> <p style="text-align: center;">Another of John Haskell's popular shows!</p> <p style="text-align: center;">Tickets available from – Reception Desk, The Guildhall</p> <p style="text-align: center;"><i>Performances at 7.30pm - £6 inclusive of wine and buffet</i></p> <p style="text-align: center;"><i>Also at 3.30pm (12th October only) - £4 inclusive of refreshments</i></p>	

	WARD		OFFICER CONTACT
17		<p>Cabinet Member for Children & Education's Decision meeting – Thursday, 22 September at 4:00pm in the Executive Meeting Room, 3rd Floor, the Guildhall, Portsmouth</p> <p>The following items will be considered by the Cabinet Member for Children & Education:</p> <ul style="list-style-type: none"> • To agree the Children & Education Portfolio Terms of Reference • Schools' Balances 31st March 2011 • Budget Monitoring report for the First Quarter 2011/12 • Provisional End of Key Stage 1, 2 and GCSE Results for 2011 • Inspection of Portsmouth Adoption Services by OFSTED • Wessex Youth Offending Service Core Case Inspection • The Short Breaks Offer for Children With Disabilities in Portsmouth • Social Care Services for Children - Annual Complaints Report 2010/11 • Ofsted inspection of safeguarding and looked after children services 	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>
18		<p>Special Employment Committee – 13 September</p> <p>Further to MIS Item 14 above, the following resolution was passed unanimously by the Employment Committee at its special meeting on 13 September 2011.</p> <p>"The City Council values its staff highly but is faced with reductions of grant from Central Government and a limit on increases in council tax.</p> <p>We appreciate the points made by union representatives today, as in the past, and we do wish to continue discussions in an attempt to reach agreement on changes to pay and conditions.</p> <p>The Employment Committee agrees to start formal statutory consultation with the trade unions and staff under section 188 of the Trade Union & Labour Relations (Consolidation) Act 1992 in regard to freezing incremental pay for all staff earning £21,000 and above (excluding schools), for 2 years.</p> <p>The Employment Committee is not minded to consider pay cuts but will consider other proposals and suggestions made throughout the consultation period to help bridge the financial gap including, but not limited to, changes to car parking, bailiffs services and voluntary redundancy/severance, but not the voluntary redundancy/severance proposal made by the unions as this is unaffordable."</p>	<p>Vicki Plytas, Customer, Community & Democratic Services Tel: 9283 4058</p>