City of Portsmouth MEMBERS' INFORMATION SERVICE

<u>NO 41</u>

DATE: FRIDAY 14 OCTOBER 2011

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. <u>The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.</u>

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Decision Meeting – Monday 10 October The Cabinet has made the following decisions:-	Joanne Wildsmith Customer, Community & Democratic Services
		Provision of Additional Funds for Discretionary Housing Payments	Tel: 9283 4057
		DECISIONS that:	
		(1) The Cabinet noted the estimated impact in 2011/12 of welfare reforms;	
		(2) The Cabinet agreed to supplement the Council's DHP policy, in 2011/12, with a specific approach for claimants in the following categories:	
		 a. In receipt of Local Housing Allowance at the 5-bedroom rate b. In receipt of Local Housing Allowance at the 1-bedroom rate where the claimant is aged between 25 and 35. 	
		Hampshire Minerals and Waste Development Plan	
		This report was referred, un-amended, to Council for approval on 11 October and therefore is not subject to call-in.	
		Somerstown Regeneration Project Phase 2	
		This report was referred to council for approval on 11 October and therefore is not subject to call- in, with an additional recommendation requesting a scheme be drawn up to enable the council to purchase any property which will be disadvantaged by the development, with criteria for funding.	
		PCC Responsible Procurement Policy	
		DECISIONS:	
		(1) that the council adopts the proposed Responsible Procurement Policy;	
		(2) that the Cabinet approved the development of a full internal guidance document for services on how to implement the policy once adopted.	

	WARD	DECISION	OFFICER CONTACT
		Revenue Outturn 2010/11 (Final Accounts)	
		This report was referred, un-amended, to Council for approval on 11 October and therefore is not subject to call-in.	
		Transformation Programme	
		This report was referred, un-amended, to Council for approval on 11 October and therefore is not subject to call-in.	
		NB: Call-In Date: Tuesday 18 October	
2		Cabinet Member for Traffic & Transportation Decision meeting - 11 October 2011	Lucy Wingham Tel: 9283 4662
	Milton, Eastney &	Eastern Road Congestion Improvements Scheme	
	Craneswater, Baffins	DECISION: Councillor Fazackarley gave his approval to this scheme.	Adam Bunce Tel: 9284 1948
	St Jude, St Thomas,	Elm Grove – Albert Road Traffic Signal Improvements	Tracey Savage
	Central Southsea, Eastney & Craneswater	DECISION: Councillor Fazackarley approved the expenditure of the identified budget for the improvements to the 3 traffic signal junctions.	Tel: 9284 1312
	Claneswater	Transport for South Hampshire (TfSH) Business Plan 2011-13	Felicity Patrick
		DECISION: Councillor Fazackarley agreed that the TfSH Business Plan 2011-13 is adopted by Portsmouth City Council.	Tel: 9268 8261
		NB: Call-In Date: Tuesday 18 October	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. <u>Your request must be made to JOANNE</u> WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 21 October 2011.

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HOUSING

FRIDAY 14 OCTOBER 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Leigh Park Havant	Disposal of the Freehold of the Fox Public House in West Leigh	Robert Lesley Asset Management
	navant	Proposal: to dispose of the freehold of the Fox Public House as outlined below.	Service
		Further to the previous MIS item regarding this site on 23 rd September 2011 (Item 8 of Issue 38) and following initial discussions between the developer and Havant Borough Council Planning Services the sum of £140,000 has been agreed for the freehold interest and the completion date set for 21 st October 2011. The sale will be unconditional. The site is currently let to Enterprize Inns for £600 per year with 52 years remaining. The developer wishes to build 24 affordable residential units on the site. The sale is dependent on Enterprize Inn's leasehold being sold to the developer. The proceeds from the sale will be ring fenced for the refurbishment or re-development of city council social housing at 415-425 Eastern Road, Portsmouth.	Tel: 9283 4263

PORTFOLIO: CULTURE & LEISURE & SPORT

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4		The Warrior Association – Appointment for Remainder of 2011/12 Municipal Year	Lin Chaplen
		Purpose: to appoint Councillor Jason Fazackarley to serve on the Warrior Association for the remainder of the 2011/12 municipal year.	Customer, Community & Democratic Services Tel: 9283 4053
		Under MIS 38/11, it was reported that Honorary Alderman Fred Charlton had resigned from the Warrior Association for personal reasons. Volunteers were invited for the vacancy for the remainder of the 2011/12 municipal year. Councillor Jason Fazackarley was the only volunteer. Councillor Fazackarley is also the appointee to the Warrior Trust, and it is helpful if the same person represents the City Council on both bodies. With the consent of Councillor Lee Hunt, the Cabinet Member for Culture, Leisure & Sport (and subject to there being no objections from members of the council) it is intended to confirm Councillor Fazackarley as the appointee to the Warrior Association for the remainder of the current municipal year. This will avoid delaying the appointment until the 16 December, which is the date of the next Culture, Leisure & Sport decision meeting.	

PORTFOLIO: TRAFFIC & TRANSPORTATION

	WARD		SUBJECT AND PROPOSAL	OFFICER CONTACT
5		Waiting and Amendment	Order: the Portsmouth City Council (Various Roads) (Prohibition of ts to Waiting Restrictions) (No.44) Order 2011	Nikki Musson Transport & Environment
		-	Traffic Regulation Order to address parking issues in various roads citywide.	Tel: 9283 4461
			atutory requirement when proposals are considered.	
		Council's reasons for th		
		management, especia refuse collection vehic		
			trictions to better accommodate local needs conjunction with plans for dropped kerbs to allow off-road parking	
		Havant Road / Lower	Farlington Road: to provide a loading facility to the front of the Tesco Express ods vehicles from using Lower Farlington Road then the residential roads for	
		Wards	Roads Olamahan David	
		Nelson: Drayton & Farlington:	Stamshaw Road Havant Road, Lower Farlington Road	
		Baffins:	Stanley Avenue	
		Charles Dickens:	Northumberland Road.	
		Paulsgrove: Milton:	Deerhurst Crescent, Hillsley Road, Allaway Avenue (west of Marsden Road) Goldsmith Avenue	
		Copnor:	Althorpe Drive	
		Cosham:	Medina Road	
		Eastney & Craneswater:		
		Hilsea: St Thomas:	London Road (junction Doyle Avenue), Templeton Close, Torrington Road St Nicholas Street	

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (2023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm** on **Friday 21 October 2011**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	11/00791/FUL St Jude	6 Malvern Road Southsea PO5 2NA Change of use from residential dwelling (Class C3) to bed & breakfast (Class C1)	One objection has been received on the grounds that: (a) there is no off-street parking at the application property and more cars parked on the road at night would have an impact on residents in Malvern and surrounding roads where parking is already a problem and b) the proposal includes making off-street parking available from the existing garden of the application property which would impact on Florence Road by increasing noise from 'people coming and going'. Permission is sought for change of use from a residential dwelling (Class C3) to a bed & breakfast (Class C1) with six bedrooms, which is considered an acceptable use of property. In terms of parking, the application site includes off-street parking in the form of a double-garage for two vehicles (accessed from Florence Road). The site is located in an area of medium accessibility to public transport - it is within 400 metres from a high frequency bus corridor. There is currently a residents' parking scheme operating on Malvern Road. The property would receive four parking permits for guests' use. Having regard to the off-street parking provided and the number of parking permits that would be available to the property, it is considered that a refusal on parking grounds could not be justified. Given the character of the surrounding area, which includes a number of hotels and bed & breakfast facilities, it is not considered that the proposal would have significant detrimental impact on surrounding occupiers.	Bev Lucas- Christiansen Tel: 023 9283 4322 Conditional Permission

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	11/00802/HOU Cosham	4 Elgin Road Portsmouth PO6 2SU Construction of part single / part two storey rear and side extension to include new window at first floor level to side elevation.	One objection has been received from the occupier of a property to the west of the application site on Pitreavie Road on the grounds that: (a) light into the objector's garden is currently blocked by existing outbuildings on the application site, (b) that the proposal would represent further loss of light to the objector's garden which would prove detrimental to plants and the enjoyment of the garden and (c) that the proposed extension would add to feelings of being 'boxed in' on the part of the objector.	Bev Lucas- Christiansen Tel: 023 9283 4322 Conditional Permission
			Permission is sought for the construction of a part single / part two storey rear and side extension including an obscure glazed first floor window to the side elevation. The extension would project 4 metres from the rear (south) of the property and would extend 5.2 metres across its width at two storeys, dropping down to a single storey for a further 2.4 metres to the eastern boundary with No. 6 Elgin Road.	
			Having regard to the character of the locality, the extension is considered acceptable in terms of design and appearance. It is not considered that the proposal would have a detrimental impact on the adjacent property to the east on Elgin Road nor, given the separation between the application site and dwellings on Pitreavie Road, is it considered that there would be a significant detrimental impact on the amenity of these occupiers.	
8	11/00821/HOU Eastney &	16 Helena Road Southsea PO4 9RH	One letter of representation has been received from the occupier of the adjoining property to the north, objecting on the grounds of loss of privacy.	Gary Christie Tel: 023 92688592
	Craneswater	Alterations to existing rear dormer window to include installation of French doors and balustrading (amended description)	Permission is sought for the alteration of an existing rear dormer window to create a small balcony enclosed by railings and accessed via 'French' doors. The existing property currently has two dormer windows within the east facing roof slope at second floor level and two windows on the east elevation at first floor level overlooking gardens and properties to the rear. It is not considered that the addition of a small balcony (1.44 sq.m.) would significantly alter the degree to which the surrounding area is overlooked and would not be so un-neighbourly as to warrant a reason for refusal.	Conditional Permission

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			It is considered that the enlarged dormer, the balcony and the railings are visually acceptable in the context of the recipient building and the wider 'Craneswater and Eastern Parade' Conservation Area (No.29).	
9	11/00834/ADV Drayton & Farlington	464 Havant Road Portsmouth PO6 1AB Display of non-illuminated fascia sign	One letter of objection has been received from the occupiers of the adjoining property on the grounds that there is already a non-illuminated fascia sign on the property and that it looks out of place in a residential area. The applicant seeks consent for an additional larger sign to be located on the front wall of the property between the ground and first floor windows, facing Havant Road. The fascia sign would have the lettering 'Farlington Dental' and the practice telephone number. The sign would measure 2.4m in length by 0.85m in height and would be displayed 2.7m above ground level. The sign would not be illuminated. The south side of Havant Road comprises detached and semi-detached houses of similar size and appearance with front gardens up to 10m in length. It is considered that the non-illuminated fascia sign would respect its residential setting and relate appropriately to the appearance of the building.	Nicola Frampton Tel: 023 9283 4305 Consent

Part 3 - Information and News Items

	WARD		OFFICER CONTACT
10		 Planning Committee – 12 October 2011 The committee made the following decisions: Appeal Decision at The Swan Public House, 100 Copnor Road, Portsmouth was noted. Appeal Decision at The Former Portland Hotel, 38 Kent Road, Southsea was noted. 	Lucy Wingham Customer, Community Democratic Services Tel: 9283 4662
		 Appeal Decision at The Former Portland Hotel, 38 Kent Road, Southsea was noted. Draft National Planning Policy Framework was noted. Development applications: 11/00717/HOU – 89 Francis Avenue, Southsea - The construction of single storey side and rear extension was refused. 11/00849/HOU – 85 Bryher Island, Portsmouth – The construction of single storey side/rear extension & installation of roof light to front roof slope was granted conditional permission subject to the conditions outlined in the Head of Planning Services report. 11/00800/FUL – 2-6 Spencer Road, Southsea – The construction of 2-storey infill extension to front elevation was refused. 11/838/FUL – 2-6 Spencer Road, Southsea – The retention of outbuilding to rear garden (resubmission of 11/00411/FUL) was refused. 11/00729/FUL – Keppels Head Car Park, 19-20 The Hard, Portsmouth – Outline application for the construction of 6 storey building to form hotel with café at ground floor (access, layout and scale to be considered) was granted conditional outline permission. 	
11		Licensing Sub Committee - 12 October 2011	Jane Di Dino Customer,
		The Sub Committee considered the following applications:	Community &
		Licensing Act 2003 – Application for the grant of a premises licence – Cartwright's News, 160 Albert Road, Southsea, Portsmouth PO4 0JT	Democratic Services Tel: 9283 4060
		The committee granted the application for a premises licence subject to conditions.	
		Licensing Act 2003 – Application for the grant of a premises licence – Ground Floor, Spar Shop, 76 New Road, Portsmouth PO2 7RF	
		The committee granted the application for a premises licence subject to conditions.	
		Details can be obtained from Richard Chalmers, Deputy Licensing Manager on 9268 8462.	

	WARD		OFFICER CONTACT
12		Executive Arrangements – Forward Plan of Key Decisions	Karen Martin Customer,
		The next Forward Plan, produced in accordance with the requirements of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, was published today, Friday 14 October 2011.	Community & Democratic Services Tel: 9283 4052
		The Plan covers matters that are likely to be the subject of a key decision (as defined in Article 13(3) of the Constitution) in the 4-month period commencing 1 November 2011.	
		A copy of the Plan has been sent to those members of the City Council who have requested a paper copy, and a copy has been placed in each Members' Room.	
		Key decisions will be taken by the whole Cabinet or by individual Cabinet Members, on or after the dates shown in the Plan.	
		The financial threshold for key decisions is £250,000 or 25% of the relevant budget item, whichever is the greater. Key decisions may also be made in relation to matters that have a significant effect on local communities.	
		The Forward Plan contains a list of the documents (when available) due to be considered in relation to the key decisions to be taken, and gives a contact for each item.	
		The Forward Plan also contains details of Budget and Policy Framework decisions to be made by the City Council, in accordance with Article 4 of the Constitution (general reservation of powers to the City Council).	
		The Plan is available for inspection by the public during normal office hours at the Civic Offices Information Desk, and the City Council's web site at http://www.portsmouth.gov.uk/yourcouncil	
		The Forward Plan is published for each following four calendar month period on the 14 th day of each month or nearest working day if it falls at the weekend.	

	WARD		OFFICER CONTACT
13		Community First for Portsmouth Request for Additional Short Term Financial Support In August 2011 Community First for Portsmouth approached the City Council with a request for cash flow support funding to bridge a funding shortfall that had recently been identified by Community First for Portsmouth. As a result PCC have undertaken an in depth review to confirm their financial position as at 31 st August 2011. In addition a number of financial proposals have been submitted by Community First for Portsmouth	Julian Pike Financial Services Tel: 9286 4347
		First for Portsmouth aimed at addressing their present financial difficulties and future viability. The Head of Finance and Section 151 Officer advises that following consultation with the Leader of the City Council and the Cabinet Member for Resources, he has approved short term support funding of up to £80,000 from the 2011/12 General Fund Contingency provision, under his delegated powers. This additional funding is intended to provide sufficient time to enable the organisation to formulate a long term solution to its present financial position and for the Council to consider any necessary contingency plans.	
14		IT Data Centre renovations (Revenue Contribution to Capital Expenditure) The works comprise of new electrical supplies and air conditioning units to upgrade the current Data Centre and enable the Information Service to continue to support data storage, enable new systems to be implemented and ensure business continuity for the range of business critical systems currently running in the Data Centre. In addition, the Council must to replace the existing out-of-support fire suppression system and make structural changes to the fabric of the room in order to comply with the reports from Zurich Insurance in order to maintain insurance cover. Funding for this scheme has been identified within the approved Information Services revenue budget for 2011/12. A Revenue Contribution to Capital Outlay of £270,000 is therefore required in order to transfer these funds to fund this scheme in the Resources capital programme. The 2011/2012 Resources cash limit will be decreased by £270,000 and transferred to the revenue reserve for capital.	Mel Burns Head of Information Services Tel: 9268 8797

Part 3 - Information and News Items (cont'd)

	WARD		OFFICER CONTACT
15		Cabinet Member for Children & Education – Cancellation of November Meeting The Cabinet Member for Children & Education, following consultation with the opposition spokespersons, has decided to cancel the Decision Meeting scheduled for Thursday, 3 November. The next scheduled decision meeting of the Cabinet Member will be on Thursday 12 January 2012 at 4:00pm in the Executive Meeting Room.	Teresa Deasy, Customer, Community & Democratic Services Tel: 9283 4056
16	St Jude	36 Osborne Road, Southsea PO5 3LT Ref No: 11/00060/FUL Decision: Dismissed Decision Date: 7 October 2011	Simon Barnett Planning Services Tel: 9284 1281
		An appeal was lodged against the refusal of planning permission for the change of use from restaurant (Class A3) to drinking establishment (Class A4). This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	
17	St Thomas	Former Sir Robert Peel Public House, Astley Street, Southsea Ref No:10/00662/FUL Decision: Dismissed Decision Date: 10 October 2011	Ian Parkinson Planning Service Tel: 9283 4301
		An appeal was lodged against the refusal of planning permission for the construction of 6/7- storey building to form 19 flats. This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	
		dismiss the appeal.	

18Lord Mayor's Appeal – forthcoming eventsAndy Fraser Lord Mayor's ConsortHMS Pickle Night 1930 Thursday 26th October in Lord Mayor's Banqueting Room - Shep Woolley - Pie & Pints - £15 Sunday 30th October - Great South Run - Lord Mayor's Consort leading a team. Poppy Day event in Commercial Road Saturday 12th November Coffee Mornings in the Lord Mayor's Banqueting Room 1000 on Wednesdays 2nd November and 7th December - £1.50 Christmas Hamper in Civic Offices Spring 2012 - Pram Race on Southsea Sea Front - RN personnel & cadets needed to push & promote! 1930 31st March Lord Mayor's Gala Dinner - at Portsmouth Marriot hotelAndy Fraser Lord Mayor's Consort Tel: 07702 286392 Joe McGoldrick Tel: 9268 8555		WARD		OFFICER CONTACT
	18		HMS <i>Pickle Night</i> 1930 Thursday 26 th October in Lord Mayor's Banqueting Room - Shep Woolley - Pie & Pints - £15 Sunday 30 th October - <i>Great South Run</i> - Lord Mayor's Consort leading a team. <i>Poppy Day</i> event in Commercial Road Saturday 12 th November <i>Coffee Mornings</i> in the Lord Mayor's Banqueting Room 1000 on Wednesdays 2 nd November and 7 th December - £1.50 Christmas Hamper in Civic Offices Spring 2012 - <i>Pram Race</i> on Southsea Sea Front - RN personnel & cadets needed to push & promote!	Andy Fraser Lord Mayor's Consort Tel: 07702 286392 Joe McGoldrick

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity, a *body* representing persons involved in such businesses or a *member* of a relevant licensing authority.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: "the prevention of crime and disorder", "the prevention of public nuisance", "public safety" and "the protection of children from harm". Any representation must be in writing and should include evidence to support the licensing objectives.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

ltem No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
18	Drayton & Farlington	11/04438/LAPREM	Yard Reception	Premises Licence	05/11/2011
			Old Reservoir Road Farlington	Proposed Licensable Activities:	
			Portsmouth	Sale by retail of alcohol	
			PO6 1SU	Monday to Sunday 21:00 to 06:00	
19	St Jude	11/04477/LAPREM	New Kwiki Mart Ltd	Premises Licence	09/11/2011
			56 Elm Grove Southsea	Proposed Licensable Activities:	
			PO5 1JG	Sale by retail of alcohol	
				Monday to Sunday 10:00 to 23:59	

ltem No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
20	Milton	11/04452/LAPREM	Eastney Community Centre Bransbury Park Bransbury Road Southsea PO4 9SU	Premises Licence Proposed Licensable Activities: Indoor sporting event Monday to Sunday 08:00 to 23:00 Other similar music or dance Entertainment Monday to Sunday 08:00 to 23:00 Performance of a play Monday to Sunday 08:00 to 23:00 Performance of dance Monday to Sunday 08:00 to 23:00 Performance of dance Monday to Sunday 08:00 to 23:00 Performance of live music Monday to Sunday 08:00 to 23:00 Playing of recorded music Monday to Sunday 08:00 to 23:00 Provide facilities for dancing Monday to Sunday 08:00 to 23:00 Provide facilities for making music Monday to Sunday 08:00 to 23:00 Provide facilities for making music Monday to Sunday 08:00 to 23:00	02/11/2011