

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 47

DATE: FRIDAY 25 NOVEMBER 2011

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Member for Planning, Regeneration and Economic Development (PRED) meeting held on 21 November 2011 The following decisions were taken by Councillor Mike Hancock CBE MP:	Joanne Wildsmith Tel: 9283 4057

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>North End Regeneration – Footway Widening</p> <p>DECISIONS:</p> <p>(1) The Cabinet Member approved the expenditure of the identified budget for the regeneration of North End and delegated to the Head of Community Housing and Regeneration the authority to approve the entering into of the contract for the works;</p> <p>(2) That the Project Manager may amend the materials used in this scheme, should the limited contingency sum prove insufficient to fund any unforeseen costs that arise once works start on site, but only in consultation with and the approval of the Cabinet Member</p> <p>NB Call-In Date: Monday 28 November 2011</p>	<p>Barry Walker Regeneration Tel: 079 6133 4529</p>
2		<p>Cabinet Member for Community Safety’s Decision Meeting – 22 November 2011</p> <p>At her meeting Councillor Lynne Stagg took the following decisions:-</p> <p>Police and Crime Commissioners</p> <p>DECISIONS:</p> <p>The Cabinet Member for Community Safety noted the changes in legislation regarding Police and Crime Commissioners, and the potential impact on the way funding is allocated to the Safer Portsmouth Partnership for the benefit of the city. She instructed the Head of HIDS & Community Safety to work with other Hampshire community safety partnerships and the police authority to prepare for the changes.</p> <p>Activity to Reduce Crime in Guildhall Walk</p> <p>DECISIONS:</p> <p>The Cabinet Member for Community Safety endorsed the work being undertaken to reduce</p>	<p>Lin Chaplen Democratic Support Officer Tel: 9283 4053</p>

	WARD	DECISION	OFFICER CONTACT
2	(Cont'd)	<p>alcohol related crime and anti-social behaviour in Guildhall Walk, and</p> <ul style="list-style-type: none"> • Approved the installation of an additional CCTV camera • Instructed the Head of Community Safety to continue discussions with licensed premises to encourage their pro-activity in improving the feeling of safety in the area • Noted that the Economic Development, Culture & Leisure Scrutiny Panel will be considering the role of the night time economy by offering a mix of eateries, leisure and cultural opportunities. <p>NB Call-In Date: Tuesday 29 November 2011</p>	
3		<p>Cabinet Member for Environment Decision Meeting - 23 November 2011</p> <p>The Cabinet Member for Environment, Councillor Eleanor Scott, has made the following decisions:</p> <p>Building Resilience to Climate Change Policy</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> (1) To endorse for submission to full Cabinet on 5 December 2011 the Building Resilience to Climate Change guidance (which provides in appendix 1 detailed guidance for services on how they can ensure their services are resilient to climate change). (2) To endorse the development of a policy statement on Building Resilience to Climate Change, which can be published to show the City Council's commitment. (3) To endorse the corporate actions that are being taken forward to build resilience to climate change in the authority. 	<p>Lin Chaplen Customer, Community & Democratic Services</p> <p>Tel: 9283 4053</p>

	WARD	DECISION	OFFICER CONTACT
3	(Cont'd)	<p>Appointments to the Portsmouth & Gosport Joint Board</p> <p>DECISION: to appoint Councillors Cheryl Buggy, Lee Hunt, David Horne, Leo Madden, Eleanor Scott and Peter Eddis to serve on the Portsmouth & Gosport Joint Board for the period from December 2011 to December 2014, or the winding-up of the Board, whichever is sooner, subject to them continuing to be members of the City council.</p> <p>Draft Surface Water Management Plan</p> <p>DECISION: to receive the draft Surface Water Management Plan, and to endorse the priorities for action set out within it as follows: Area 6 – Copnor Road – Amberley Road area Area 9 – Copnor Road – Monkton road area Area 14 – Southsea Great Morass</p> <p>NB Call-in Date: Friday 2 December 2011</p>	
4		<p>The Cabinet Member for Resources – 24 November</p> <p>Cabinet Member, Councillor Hugh Mason made the following decisions:</p> <ul style="list-style-type: none"> • Twining <p>DECISION that the Cabinet Member for Resources decided</p> <ol style="list-style-type: none"> (1) To formally agree to Caen Committee being given the authority to draw down up to £1,000 to support the Caen Foundation and its work. (2) To formally agree that the member in charge of sister city links be granted the sum of £50.34 to send calendars to sister cities. <ul style="list-style-type: none"> • Budget for Members Allowances and Expenses <p>DECISION that the Cabinet Member for Resources noted the content of this report.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

	WARD	DECISION	OFFICER CONTACT
4	(Cont'd)	<ul style="list-style-type: none"> <li data-bbox="398 188 1615 256">• Monitoring of the Second Quarter 2011/12 Revenue Cash Limits and Capital Programme DECISION that the Cabinet Member for Resources noted the content of this report. <li data-bbox="398 373 1469 408">• Report seeking authority to settle a claim against the City Council DECISION that the Cabinet Member for Resources agreed that the City Solicitor be authorised to agree the terms of settlement and conclude the litigation against the City Council as set out in the exempt appendix to the report. <p data-bbox="398 596 1010 632">NB Call-in Date: Friday 2 December 2011</p>	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Democratic Support Officer) and must be received by not later than 5 pm on Friday 2nd December 2011**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: Planning, Regeneration & Economic Development

FRIDAY 25 NOVEMBER 2011

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5		<p>Commercial Port - Annual Review of Dues, Rates and Charges</p> <p>Proposal: That the Schedule of Dues, Rates and Charges for the Commercial Port, which have been reviewed for 2012/2013 be approved and implemented with effect from 1 April 2012.</p> <p>The proposed Dues, Rates and Charges are the current charges adjusted and rounded to the nearest convenient unit of charge.</p> <p>A copy of the proposed Dues, Rates and Charges booklet and a full report are available in the Members' Rooms.</p>	<p>Julie Shotbolt The Port Tel: 9285 5916</p>

PORTFOLIO: HOUSING

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
6	St Thomas	<p>Sale of Garage - 6 High Street Portsmouth</p> <p>Proposal: that the sale of the garage proceed, as outlined below:</p> <p>This garage has been valued at £25,000 which the purchaser has agreed. This represents 50 years' rental at the current rent. The garage is one in a block so any repairs and maintenance to the block will be apportioned to the purchaser. The proceeds from the sale will be ring fenced for the development of City Council Social Housing at Eastern Avenue as approved by council 11th October 2011, as part of the Housing Investment Programme.</p>	<p>Chris Wotton Housing Management Tel: 9284 1382</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 2nd December 2011**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	11/00997/FUL Fratton	<p>306 Fratton Road Portsmouth PO1 5JX</p> <p>Construction of two storey side extension to form two flats to include installation of replacement external rear staircase</p>	<p>One letter of comment has been received by the occupier of No308 Fratton Road noting an increase in eaves height and raising concerns of continued 'planning creep', in addition to adequacy of the neighbourhood notification process.</p> <p>A similar application was granted permission in 2004 for construction of a two-storey building to form flats (with replacement external staircase). The roof of the proposed extension would differ from this earlier permission and now designed with a flat-roof behind a parapet; this compares with a shallow pitch in the earlier application, although the overall height would remain the same. It is not considered that the increase in bulk created by raising the eaves height would result in any significant loss of amenity to the adjoining occupiers in terms of loss of light, outlook or privacy. The comments in connection with the consultation process have been acknowledged and the occupiers of No308 Fratton Road will be consulted if there are any further applications at No304-306 Fratton Road.</p>	<p>Nicola Frampton</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>
8	11/01059/PLAREG Paulsgrove	<p>2 Pamela Avenue Portsmouth PO6 4QX</p> <p>Retention of log cabin to rear garden</p>	<p>One letter has been received from Councillor Horne raising objection primarily in relation to the height and impact of the structure as it overhangs the boundary of the adjoining occupier, proximity to the boundary fence and run off from the roof.</p> <p>This application seeks retention of a log cabin, constructed in timber with a felt roof, within the rear garden of No2 Pamela Avenue. The outbuilding measures 6m in length, by 4m in width,</p>	<p>Jade Ellis</p> <p>Tel: 9284 1470</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
8	(Cont'd)		<p>with an eaves height of 2m rising to 3m at the ridge of the roof. Given the relatively large plot sizes and similar sized outbuildings in the vicinity, it is considered that the scale/massing of the outbuilding would not be inappropriate in this context. Furthermore, the log cabin is considered visually acceptable and appropriate in terms of design.</p> <p>The log cabin is located in the south-east corner of the garden; it is 0.2m from the eastern boundary, adjacent to No4, and within 0.6m of the southern boundary. Part of a roof support overhangs the common boundary with No4, and in this respect the applicant has confirmed that this part of the structure will be cut back to ensure there is no encroachment onto the adjoining occupier's property. In addition, the outbuilding is not considered to have any significant impact on the amenity of the adjoining occupier in terms of loss of light, outlook or privacy. The issue of drainage and run off from the roof would not warrant refusal of planning permission.</p>	

Part 3 - Information and News Items

FRIDAY 25 NOVEMBER 2011

	WARD		OFFICER CONTACT
9		<p>Special Employment Committee Meeting – 21 November</p> <p>A special meeting of the Employment Committee took place on Monday 21 November 2011 when an item on Terms and Conditions was considered.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
10		<p>Licensing Sub Committee – 23 November 2011</p> <p>The sub committee made the following decisions:</p> <ul style="list-style-type: none"> • Licensing Act 2003 – the application for a premises licence at Liquor Mart, 105a High Street, Cosham, Portsmouth PO6 3BB was granted with various conditions. • Licensing Act 2003 – the application to vary a premises licence at Rainbow Store, 135 Albert Road, Southsea, Portsmouth PO5 2SQ was granted with various conditions. 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
11		<p>Twinning Advisory Group – 24 November</p> <p>The Twinning Advisory Group met and considered the following items:</p> <ul style="list-style-type: none"> • Financial Statement • Draft Application Proforma for Link Status • Updates from the Twinning Representatives and grant proposals where it was agreed to put forward to the Resources Decision meeting the following applications: <ul style="list-style-type: none"> (i) the sum of £1,000 to the Caen Committee for the purpose of continuing the Caen Foundation grant scheme (ii) the sum of £50.34 to purchase and send the City of Portsmouth 2012 calendar to our sister links in order to a) maintain the links and b) promote the City. • The date of the next meeting to be held on Thursday 26 January 2011 at 8:15am 	<p>Peter Smith-Parkyn Customer, Community & Democratic Services Tel: 9268 8361</p>
12		<p>Licensing Sub Committee - Friday 2 December at 9.30am in the Executive Meeting Room, The Guildhall</p> <p>The following application will be considered:</p> <p>Licensing Act 2003 – Application for the grant of a premises licence at Yard Reception, Old Reservoir Road, Farlington PO6 1SU.</p>	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
13		<p>Employment Committee Meeting – Friday 2 December 2011 at 12.45pm, Executive Meeting Room, Guildhall, Portsmouth</p> <p>A meeting of the Employment Committee will take place on Friday 2 December 2011, when the following items will be considered:</p> <ul style="list-style-type: none"> • Performance Development Review • Employment Law Update • Report on Severance Scheme • Exempt report on formal action scheme 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
14		<p>St George's Beneficial Primary School - Primary Capital Programme – M&E Refurbishment – Clerk of Works Appointment</p> <p>A contract has been entered into for the sum of £9,500 with Hickton for the provision of specialist mechanical and electrical (M&E) clerk of works services at St George's Beneficial Primary School.</p> <p>This contract was awarded in line with the City Council's contract procedure rules, however, due to an extension of time being awarded to the contractor for additional visits to ensure the works have been completed satisfactorily, additional costs have been incurred. It has therefore been necessary to increase the value of the contract to £12,020.</p> <p>There are no financial implications as the additional costs can be funded from the approved capital budget for this scheme.</p>	<p>Mark Springett AMS Design Tel: 9283 4701</p>
15		<p>Vacancies on Outside Bodies</p> <p>Consequent on the resignation from the Council of former Councillor Mike Blake, there are vacancies on the following two outside bodies. Any volunteers for these vacancies are asked to give their name to Lin Chaplen in Customer, Community and Democratic Services by 5 December 2011. There is no remuneration for the appointments. The appointees must be elected members.</p> <p>Age UK Portsmouth (meets every 2 months at 9.30am for 2 hours at the Bradbury Centre, Portsmouth)</p> <p>Langstone Harbour Board (full City Council appointment) – five meetings a year in Portsmouth or Havant.</p>	<p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p>

	WARD		OFFICER CONTACT
15	(Cont'd)	<p>Mr Blake is also a city council appointee on the following organisations, where his service can continue for the period of the appointment and the representative does not have to be an elected member. He has agreed to complete these appointments.</p> <ul style="list-style-type: none"> • Age Concern Hampshire • Duke of Edinburgh Award Hampshire Forum • Paulsgrove Enterprise Centre Board 	
16		<p>Cabinet Member For Children & Education – Special Meeting on Thursday, 15 December 2011</p> <p>The Cabinet Member for Children & Education has called a special Decision Meeting to consider urgent business on Thursday, 15 December at 5:00pm in the Executive Meeting Room. This meeting will be followed immediately by a briefing meeting in preparation for the scheduled decision meeting on 12 January.</p>	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>
17		<p>Fees and Charges for 2012 – Contracted Sports and Leisure Facilities</p> <p>Fees and charges for contracted sports and leisure facilities are reviewed annually, the last price increase being 1st January 2011.</p> <p>In line with contractual arrangements, revised maximum core prices for the following sports and leisure facilities will be introduced to take effect from 1st January 2012.</p> <p>In accordance with delegations to officers, the revised maximum prices for the following contracted sports and leisure facilities: Mountbatten Centre, Wimbledon Park Sports Centre, Eastney Swimming Pool, Charter Community Sports Centre, Portsmouth Gymnastics Centre, Portsmouth Indoor Tennis Centre, Southsea Tennis facilities and city wide outdoor bowls facilities will be increased in line with the VAT rate of 20% (RPI(X) 5.3%)</p> <p>All proposed fees are subject to roundings to the nearest 5p.</p> <p>For all the sports and leisure facilities, the facility operator will continue to be able to charge prices less than the maximum level, subject to market conditions.</p> <p>Copies of the schedule of revised charges for these contracted sports and leisure facilities have been placed in the Members' Rooms. The Leisure Card will still be available for use at some of these facilities by residents on low incomes. Leisure card holders may obtain up to 40% discount on identified activities and asylum seekers may obtain a further 40% discount on presentation of an asylum seekers leisure card.</p>	<p>Louise Bunker Parks and Recreation Tel: 9283 4832</p>

	WARD		OFFICER CONTACT
18		<p>Fitzherbert & Moody Charity – Confirmation of appointment of Trustee</p> <p>Further to MIS 46, there were no nominations in addition to Mr Mike Blandford to serve on the above charity, nor any objections to his re-appointment, and so Mr Blandford has been re-appointed to serve on the Fitzherbert & Moody Charity for the period to 31 December 2016.</p>	<p>Lin Chaplen Customer, Community & Democratic Services Tel: 9283 4053</p>
19	Fratton	<p>240 Fratton Road Portsmouth PO1 5HH – Planning Appeal</p> <p>Ref No: 11/00624/FUL, Appeal Ref No: 11/00043/REF, Appeal Start Date: 21/11/2011</p> <p>An appeal has been lodged against the refusal of planning permission for the construction of two storey extension over existing ground floor accommodation to form 2 flats</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p>Simon Barnett Planning Services Tel: 9284 1281</p>
20	St Thomas	<p>Cosmopolitan House, Cecil Place Southsea PO5 3DN – Planning Appeal</p> <p>Ref No: 11/00439/FUL, Appeal Ref No: 11/00042/REF, Appeal Start Date: 22/11/11</p> <p>An appeal has been lodged against the refusal of planning permission for the continued temporary use of former site office as dwelling for a period of 25 years, construction of mansard roof, retention of rooflight and external alterations including raised entrance & fenestration.</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p>Simon Barnett Planning Services Tel: 9284 1281</p>
21		<p>Cabinet meeting, to be held on Monday 5 December 2011 at 12.00 noon in the Executive Meeting Room, Floor 3, The Guildhall, Portsmouth</p> <ul style="list-style-type: none"> • Integration of Wessex Youth Offending Team (WYOT) Operations for Portsmouth within Portsmouth City Council from 1 April 2012 • Building Resilience to Climate Change Policy • Palmerston Road • Storage of Non-Motor Vehicles and Structures on the Public Highway (Caravans, Trailers, Boats etc) • Private Housing Sector Financial Assistance • Capital investment Aspirations and Priorities 2011/12 and the Future • Budget & Performance Monitoring 2011/12 (2nd Quarter) to end September 2011 • Street Parties and Celebrations for Diamond Jubilee in 2012 	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or interested parties may make representations. An interested party is defined as either a *person* living in the vicinity of the premises, a *body* representing persons who live in that vicinity, a *person* involved in a business in that vicinity, a *body* representing persons involved in such businesses or a *member* of a relevant licensing authority.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should include evidence to support the licensing objectives.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
22	Nelson	11/04763/LAPREM	Off-Licence 11 London Road Portsmouth PO2 0BQ	<p>Premises Licence</p> <p>Proposed Licensable Activities: Sale by retail of alcohol</p> <p>Monday to Saturday 10:00 to 20:00 Sunday 10:00 to 16:00</p>	15/12/2011
23	St Jude	11/04802/LAPRMV	Kingsley's 68 Osborne Road Southsea Hants PO5 3LU	<p>Premises Licence Minor Variation Change of Opening Hours</p> <p>Proposed Licensable Activities: Late night refreshment Monday to Sunday 23:00 to 03:00</p> <p>Other similar music or dance entertainment Monday to Sunday 09:00 to 03:00</p> <p>Performance of live music Friday to Sunday 12:00 to 01:00 Monday to Thursday 12:00 to 23:00</p>	05/12/2011

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
22	(Cont'd)			<p>Playing of recorded music Monday to Sunday 09:00 to 03:00</p> <p>Provide facilities for dancing Monday to Sunday 12:00 to 03:00</p> <p>Provide facilities for making music Friday to Sunday 12:00 to 01:00 Monday to Thursday 12:00 to 23:00</p> <p>Provide facilities for other similar entertainment Friday to Sunday 12:00 to 23:00 Monday to Thursday 12:00 to 23:00</p> <p>Sale by retail of alcohol Monday to Sunday 09:00 to 03:00</p>	