

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 4

DATE: FRIDAY 25 JANUARY 2019

The Members' Information Service (MIS) is produced in the Community & Communication Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

DATE: FRIDAY 25 JANUARY 2019

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Meeting for Resources - 22 January 2019 The Cabinet Member made the following decisions:	Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058

	WARD	DECISION	OFFICER CONTACT
	All Wards	Equality & diversity strategy 2019-22 DECISIONS: (1) Adopted the Equality & diversity strategy 2019-22, (Appendix 3) (2) Noted the update from the Equality & diversity strategy 2014-17 (Appendix 1)	Louise Wilders Director of Community and Communications Tel: 9268 8545
	All Wards	Provision of Community Funerals DECISIONS: (1) Approved the manner in which community funerals are delivered, as outlined in Section 13 of the report. (2) Noted the financial pressures placed upon the community funerals service, as set out in Section 17 of the report. NB: Call-in date - Wednesday 30 January. <i>The Cabinet Member noted the following report that was for information only</i>	Steve Baily Director of Culture and City Development Tel: 9283 4399
	All Wards	Monitoring of the Second Quarter 2018/19 Revenue Cash Limits and Capital Programme	Chris Ward Director of Finance and Information Technology Tel: 92 834423

	WARD	DECISION	OFFICER CONTACT
2	Cosham; Paulsgrove; St Jude	<p>Cabinet Member for Traffic & Transportation Decision Meeting - 24 January Councillor Stagg made the following decisions:</p> <p>Chaucer Avenue, Third Avenue, Netley Road: Parking Proposals under TRO 96B/2018</p> <p>DECISIONS:</p> <ul style="list-style-type: none"> (1) The proposed 5-metre KC zone residents' parking bay is not installed in place of double yellow lines outside Nos.1-2 Netley Road; (2) The proposed DYL at the northern end of Third Avenue are installed on the east side only, outside No.18; (3) The DYL are removed from the north side of Chaucer Avenue and replaced on the south side, with white line markings applied in front of the steps on the north side. <p>Electric Vehicles on- street residential charge point scheme - Proposals under TRO 120/2018</p> <p>DECISIONS:</p> <p>that TRO 120/2018 be taken forward with the following exceptions:</p> <ul style="list-style-type: none"> a) Outside 50 Laburnum Grove should not proceed b) Outside 30 Priory Crescent should not proceed c) Outside 80 St Ronan's Road should not proceed d) Sites in Shadwell Road should not proceed (for further investigations to take place) e) Site outside 12 Clarence Parade should not proceed (for further investigations to take place) <p>NB Call-in date - Friday 1 February</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>Felicity Tidbury Transport Planning Manager</p> <p>& Nikki Musson Senior Transport Planner</p> <p>Hayley Chivers Strategic Transport Planner</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 1 February 2019.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: LICENSING COMMITTEE

FRIDAY 25 JANUARY 2019

	WARD	SUBJECT AND PROPOSAL						OFFICER CONTACT															
3		Review of Licensing Fees - 2019/2020						Nickii Humphreys Licensing Manager Tel: 9283 4604															
	Proposal: The purpose of this item is to inform members of the proposal to increase certain licensing fees in order to meet the costs arising from the administration of the statutory licensing regimes. As members will be aware, the Licensing Committee aims, where possible, to recover the cost of undertaking the various licensing functions although for some licences/permits, no fee is payable or the licensing fees are controlled centrally by Government.																						
	The fees to be charged for the year 2019/20 have been reviewed and it is proposed to increase certain fees to meet budgetary requirements and introduce a new charge in respect of private hire and hackney carriage driver applicants undertaking an English test which is currently not subject to a fee:																						
	Proposed New Fees (Note: *indicates that the proposed fee is subject to formal statutory consultation)																						
	<table><tr><th>Licence Type:</th><th>Existing Fee: £</th><th>Proposed Fee: £</th><th>Licence Type:</th><th>Existing Fee: £</th><th>Proposed Fee: £</th></tr><tr><td>Geography test - Each separate attempt</td><td>12.00</td><td>20.00</td><td>Hackney Carriage Vehicle* Grant or renewal</td><td>285.00</td><td>296.00</td></tr><tr><td>English test - Each separate attempt</td><td>Nil</td><td>10.00</td><td>Hackney Carriage Driver Grant or renewal - 1 Year</td><td>123.00</td><td>142.00</td></tr></table>						Licence Type:		Existing Fee: £	Proposed Fee: £	Licence Type:	Existing Fee: £	Proposed Fee: £	Geography test - Each separate attempt	12.00	20.00	Hackney Carriage Vehicle* Grant or renewal	285.00	296.00	English test - Each separate attempt	Nil	10.00	Hackney Carriage Driver Grant or renewal - 1 Year
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PORTFOLIO: LICENSING COMMITTEE
FRIDAY 25 JANUARY 2019

	WARD	SUBJECT AND PROPOSAL						OFFICER CONTACT
		Private Hire Operator Grant/Renewal 1 Year*	616.00	700.00	Hackney Carriage Driver Grant or renewal - 3 Years	289.00	332.00	
		Private Hire Operator Grant/Renewal 5 Years*	3080.00	3500.00				

PORTFOLIO: HEALTH, WELLBEING & SOCIAL CARE
FRIDAY 25 JANUARY 2019

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4		<p>Adult Social Care Fees and Charges</p> <p>A review has been completed of in-house fees and charges for Adult Social Care Services. These fees and charges range from residential care to hot meals provided in residential units. The revised rates have been approved by the portfolio holder, S151 Finance Officer, Adult Social Care Director and are effective from 1st April 2019.</p> <p>The guiding principle of the Council constitution states that all fees should aim to reflect Total Cost and where this is not possible due to the market rate, then at least the marginal rate should be utilised. On review of the fees and charges, it was decided that to increase by inflation was not appropriate in all cases as the current fee levels did not reflect, in many cases, either the total cost, marginal cost or market rate for the service provided. There are also some fees that are materially less than the total, marginal and market rate and going forward in future reviews the aim will be to move towards total cost in acceptable levels of annual increase.</p> <p>The resulting fees and charges are available on request to Louise O'Sullivan, Directorate Finance Manager, Public Health and Adult Social Care.</p> <p>Copies of the proposed service fees have been put in members' rooms and are available upon request.</p>	<p>Louise O'Sullivan Directorate Finance Manager, Public Health & Adult Social Care Tel: 9284 4459</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 1 February 2019**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	18/01840/FUL Paulsgrove	147 Allaway Avenue Portsmouth PO6 4HE Change of use of ground floor unit to hot food take-away (Class A5) to include installation of extraction flue to the rear elevation (amended description) (resubmission of 18/01337/FUL)	<p>Two representation have been received raising objection on the grounds of: (a) Too many take-aways in the area already; (b) Introduction of another take-away will harm other take-away businesses already operating in the area; (c) Any commercial canopy will affect rear views from residential properties above; (d) The proposal will further increase anti-social behaviour within the area; (e) Further take-aways will create more air pollution (waste gases, bad smells, smoke); and, (f) Take-away would be a negative impact for the residents of the flats surrounding the business including young children.</p> <p>The existing premises has a D2 use, therefore the change to a hot food take-away within class A5 would not alter the current percentage of A1 uses within the centre. A site visit determined that there were a number of A1 uses in the immediate vicinity of the site, including newsagents, butchers, a bakery, a chemist and hairdressers. On that basis, it is considered that the proposal would not result in an over-concentration of A5 uses within the locality and the proposal would see a vacant unit brought back into use to the benefit of the centre.</p> <p>The premises would trade between 11:00 to 21:00 daily. It is noted, a planning condition would be imposed to ensure the above operating hours are adhered to. The Environmental Health Team raise no objection to the proposal, subject to conditions for various matters including control of odours.</p>	<p>Jane Thatcher</p> <p>Tel: 023 9243 7932</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 25 JANUARY 2019

	WARD		OFFICER CONTACT
6		<p>Licensing Sub Committee - Tuesday 22 January 2019</p> <p>Highways Act 1980 - Provision of Highway Amenities - Bangerz 'n' Brewz, 60B Victoria Road South, Southsea PO5 2BT</p> <p>The panel considered objections received in respect to the provision of highway amenities consisting of tables and chairs at Bangerz 'n' Brewz so far as this relates to a new amenity application. The application was approved with conditions.</p>	<p>David Penrose Local Democracy Officer Tel: 9283 4870</p>
7		<p>Cabinet Member for Housing's Decision Meeting - Tuesday 29 January at <u>3pm</u> in the Executive Meeting Room, third, the Guildhall</p> <p>Councillor Sanders will consider the following reports:</p> <ul style="list-style-type: none"> • Council Housing Budget 2019/20 including rents and other charges • Southsea Community Centre Site Development • Housing Allocations Scheme • Draft Homelessness Strategy 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
8		<p>The Cabinet member for Health, Wellbeing & Social Care's decision meeting - Tuesday 29 January at 5pm, the Executive Meeting Room, third floor, the Guildhall</p> <p>Councillor Matthew Winnington will consider the following report:</p> <ul style="list-style-type: none"> • Systems intervention in substance misuse. 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
9		<p>Licensing Sub Committee - Wednesday 30 January at 10am, the Executive Meeting Room, third floor, the Guildhall</p> <p>It is recommended that the committee consider the following item in exempt session:</p> <p>Local Government (Miscellaneous Provisions) Act 1976 - consideration of a driver licence matter.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
10		<p>Governance & Audit & Standards Committee - Friday 1 February at 10.30am, the Executive Meeting Room, third floor, the Guildhall</p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> • External Audit 2018/19 Audit Planning Report • Audit Performance Status Report to 9 January 2019 • Treasury Management Monitoring Report for third quarter of 2018/19 • Performance Management Update - Q2 2018/19 • Data Security Breach report • General Data Protection Regulation Programme Report • Report on Complaints received into alleged breaches of the Code of Conduct by Members of the Council for 2018 • Whistleblowing Report • Constitution Part 4D - Protocol for Member/Officer Relations • Delegated Authority to City Solicitor to settle claims on behalf of the Council • Update on Equality impact assessment monitoring 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
11		<p>Scrutiny Management Panel Meeting - Friday 1 February 2019 at 2.30pm, the Executive Meeting Room, the Guildhall</p> <p>The Scrutiny Management Panel will meet to receive a Presentation on Portsmouth City Council Budget and Council Tax 2019/20 and Medium Term Forecast 2020/21 to 2022/23.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>