

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 3

DATE: FRIDAY 20 JANUARY 2012

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. **The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet Member for Traffic and Transportation – Decision Meeting – 19 January 2012</p> <p>Councillor Jason Fazackarley made the following decisions:</p> <ul style="list-style-type: none"> • Traffic Regulation Order: The Portsmouth City Council (Mountbatten Area) (Residents' Parking Places and Amendments to Waiting Restrictions) (No 37) Order 2011. Councillor Fazackarley agreed that the proposals in Part A be deleted and that the scheme is not introduced, due to the objections and the information provided by residents 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>of the area and that the proposals in Part B be approved in relation to the removal of double yellow lines only. In response to the issues raised by residents during the formal consultation, Councillor Fazackarley also agreed to investigate a viable way to prevent large commercial vehicles from parking in residential streets.</p> <ul style="list-style-type: none"> • Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Prohibition of Waiting and Amendments to Waiting Restrictions) (No 44) Order 2011. Councillor Fazackarley agreed that the order is made as advertised with the exception of: <ul style="list-style-type: none"> – delete item F2i relating to the reduction of double yellow lines in Henderson Road, east of Ringwood; – amend item B1 relating to St Nicholas Street to read: ‘west side, a 10m length alongside No. 15 Peacock Lane (opposite the school)’. This amendment is acceptable to the resident and will be of benefit to more road users; – delete item K relating to traffic calming measures in Gladys Avenue (no longer required); – items G, H, I are approved but only G (loading bay, Havant Road) is implemented initially. If proved to be required, measures H and I, to restrict parking in Lower Farlington Road can be implemented; – defer item A3 relation to Goldsmith Avenue in order for an independent road safety audit to be carried out, the results of which will determine the next stage. • The Portsmouth City Council (Charlotte Street) (One Way Traffic) (No 42) Experimental Order 2010. Councillor Fazackarley agreed that the experimental order currently operating within Charlotte Street be made permanent and that the proposal to introduce cycling in both directions be subject to an on site meeting to ensure compliance with design criteria. • Safer Routes to Schools Minor Remedial Works. Councillor Fazackarley gave approval to proceed with the separate elements of the scheme utilising the funding from LTP allocations as set out in the Head of Finance comments. 	

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<ul style="list-style-type: none">• Transfer of LTP funds from Orchard Road to Lennox Road South. Councillor Fazackarley approved the transfer of the LTP funding.• Kirby Road Traffic Calming Scheme. Councillor Fazackarley decided that no further action be taken following consultation feedback due to the number of objections received and that the funding set aside be used for an alternative scheme yet to be identified. <p>NB Call-in date: Friday 27th January 2012</p>	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on Friday 27th January 2012.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: PLANNING, REGENERATION AND ECONOMIC DEVELOPMENT

FRIDAY 20 JANUARY 2012

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Nelson	Continental Ferry Port Charges Proposal: To authorise the Port Manager to levy revised unit dues at the Ferry Port for the calendar year 2012 to Ferry Companies using the Continental Ferry Port, these charges will come into force on 1 January 2012. A copy of the report with full details of the charges has been placed in the Members' Room for information.	Mark Willcox Business Manager Port Services Tel: 9285 5914

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 27th January 2012**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	11/01274/FUL St Jude	<p>18 Napier Road Southsea PO5 2RB</p> <p>Change of use from house in multiple occupation (Class C4) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)</p>	<p>One letter of objection has been received from a local resident at No.22 Napier Road. The objection can be summarised as follows: (a) increased congestion and parking issues; (b) increased noise and disturbance; (c) size of the property; (d) amount of existing houses in multiple occupation; (e) burden on local services; and (f) fire risk. Fire risk is not considered to be a material consideration of the application.</p> <p>Although already in use as shared accommodation within Class C4 (HMO), the applicant seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwellinghouse and a Class 4 HMO should the applicant wish to let the property to a family/related group of individuals for a period of time.</p> <p>Having regard to the aims and objectives of national guidance and the mix of uses in the context of the surrounding area, and given that the property is already in a Class C4 use, it is considered that the introduction of a level of flexibility that would enable an interchange between Class C3 and C4 uses would not result in an unacceptable imbalance of uses in the context of the surrounding area. Whilst I note the concern of the objector relating to negative social and environmental impacts of the use, it is considered that the continued use of the property either as a HMO by up to six persons or the occupation of the property as a dwellinghouse (Class C3) would not significantly affect the living conditions of the occupiers of neighbouring properties.</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Permission</p>

Part 3 - Information and News Items

FRIDAY 20 JANUARY 2012

	WARD		OFFICER CONTACT
4		<p>Appointment of Ex Officio Governor - Charter Academy</p> <p>The Governing Body of Charter Academy have requested that Cllr Rob Wood, as the Cabinet Member for Education, be appointed to their Governing Body (with effect from their next meeting) as the Portsmouth City Council representative, in accordance with their articles of association.</p>	<p>Anthony Quinn Senior Governor Support Officer Tel: 9284 1720</p>
5		<p>Standards Committee – 16 January</p> <p>A meeting of Standards Committee was held on Monday 16 January 2012 when the following items were considered:-</p> <ul style="list-style-type: none"> • Oral Update on Localism Act 2011 in relation to Standards Committees • Report on Localism Act 2011: Revising protocols for the Planning Function • Local Government Ombudsman Complaints • Quarterly report to Standards Committee on complaints received into alleged breaches of the Code of Conduct by Members of the Council 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
6		<p>Traffic Environment & Community Safety Scrutiny Panel - 17 January</p> <p>The Traffic Environment & Community Safety Scrutiny Panel met and continued their review on how the council responds to the issues of surface water flooding in the city.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
7		<p>Scrutiny Management Panel – Postponement until 7 February</p> <p>Please note that the meeting that was to have taken place on Tuesday 31 January at 4.30pm has been postponed. The revised date is Tuesday 7 February 2012 at 4.30pm.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
8		<p>Licensing Sub Committee – 18 January 2012</p> <p>The committee made the following decisions:-</p> <ul style="list-style-type: none"> • After the exclusion of the press and public; • Local Government (Miscellaneous Provisions) Act 1976 – Consideration of Private Hire Drivers Licence – Mr G. The committee decided to revoke the licence with immediate effect. • Licensing Act 2003 – Application for the grant of a premises licence – Mr S. The committee decided to refuse the application. • The Police had withdrawn their representations prior to the hearing in relation to the application to vary the premises licence to specify an individual as designated premises supervisor – Tangier Public House, 61-63 Tangier Road, Portsmouth, PO3 6JQ, and therefore there was no need for the hearing to take place and the licence was granted as applied for. 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>
9		<p>Cabinet (Special Meeting) to be held on Monday 23 January 2012 at 12.00 Noon in the Executive Meeting Room, Floor 3, The Guildhall, Portsmouth</p> <p>The cabinet will consider the following items:</p> <ul style="list-style-type: none"> • Portsmouth Fair Access Protocol • Tipner Junction and Park and Ride • Portsmouth Plan • Community Infrastructure Levy 	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>
10		<p>Licensing Sub Committee – Wednesday 25 January 2012 at 9.30am in the Executive Meeting Room, Floor 3 of The Guildhall, Portsmouth</p> <p>The committee will determine the following application:</p> <ul style="list-style-type: none"> • Licensing Act 2003- Application for the grant of a premises licence – Sainsbury's Supermarket, 196-204 Albert Road, Southsea, Portsmouth, PO4 0JT 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
11		<p>The Cabinet Member for Environment's Decision Meeting – Wednesday 25 January</p> <p>The Cabinet Member for Environment will meet at 11am in Conference Room A to consider the following reports:</p> <ul style="list-style-type: none"> • Cemetery Fees 2012/13 • Energy Act 2011 – The Green Deal. 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060.</p>
12		<p>Housing & Social Care Scrutiny Panel – Thursday 26 January at 2pm in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>The panel will meet to continue its review considering the impact of the rented housing market of welfare reform proposals, and will hear from the City Council's Anti-Poverty Co-ordinator.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>
13		<p>Education, Children & Young People Scrutiny Panel – 26 January</p> <p>The panel will meet on Thursday, 26 January at 5.00pm in the Executive Meeting Room to continue its review of targeted support for children and young people who demonstrate behaviours that may put them at risk.</p> <p>The panel will receive a report on the Children's Trust Plan Priority D Commissioning Strategy and will hear from the following witnesses:</p> <ul style="list-style-type: none"> • Bruce Marr, Preventing Youth Offending Project Manager • Liz Robinson, Principal Educational Psychologist 	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>
14		<p>Resources Portfolio Decision – 26 January</p> <p>The Cabinet Member for Resources decision meeting will take place on Thursday 26 January 2012 at 8.45am in Conference Room A, Civic Offices, where the following items will be considered:-</p> <ul style="list-style-type: none"> • Twinning Matters from preceding Twinning Advisory Group Meeting • Monitoring of the Third Quarter 2011/12 Revenue Cash Limits and Capital Programme 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
15		<p>Twinning Advisory Group – Thursday 26 January at 8.15am in the Conference Room A, the Civic Offices</p> <p>The Twinning Advisory Group will meet to consider updates from the Twinning Representatives and grant proposals.</p>	<p>Peter Smith-Parkyn Customer, Community & Democratic Services Tel: 9268 8361</p>
16		<p>Governance & Audit Committee – 27 January</p> <p>A meeting of Governance & Audit Committee will be held on Friday 27 January 2012 at 3pm in Conference Room A, Civic Offices, Portsmouth when the following items will be considered:-</p> <ul style="list-style-type: none"> • Update report from the District Auditor • Internal Audit Performance Status Report to 9 December 2011 for Audit Plan 2011-2012 • Performance Management Update (Quarter 2 – 2011-2012) • Annual Governance Statement (AGS) 2010/11 actions and draft statement for 2011-2012 • Regulation of Investigatory Powers Act 200 (RIPA) • Treasury Management Monitoring Report for the Third Quarter of 2011/12 • Information Commissioner's Office Data Protection Audit Recommendations and Proposed Actions • Performance Development Review (PDR) Policy – report back on Employment Committee Decision • Future of Local Public Audit • Review of Precautionary Special Leave (exempt report) 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
17		<p>Cabinet Member for Children & Education – Special Meeting - 30 January</p> <p>The Cabinet Member for Children & Education has called a special Decision Meeting to consider urgent business on Monday, 30 January at 3:00pm in the Conference Room A.</p>	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>
18		<p>IT Data Centre Renovations (Revenue Contribution to Capital Expenditure)</p> <p>Tenders have recently been returned for works to upgrade the Civic Offices IT Data Centre which have come in at £200,000 higher than the initial estimate.</p>	<p>Mel Burns Head of Information Services Tel: 9268 8797</p>

	WARD		OFFICER CONTACT
18	(Cont'd)	<p>The main reason for the increase is due to the need to provide a resilient and standalone power supply so that key council systems are not interrupted in the event of power failure, an improved design that enables a reduction in energy costs and additional re-cabling costs that will significantly reduce the risk of failure during the building works and also to re-provision some of the old copper circuits that are not fit for purpose and are likely to fail imminently. The new design will also provide a longer timescale that the facility will be fit for purpose and able to deliver against new demands of the Council, transformational works and the development of more systems that will improve the efficiency of services.</p> <p>In addition to this whilst the rooms have the ceilings removed AMS intend to fully re-lamp the rooms to low energy fittings. This will be more economical as the servers will already be protected from ceiling dust debris as part of the main contract.</p> <p>These additional costs will be funded by a revenue contribution to capital outlay of £250,000. £200,000 of this sum will be funded from the approved IS revenue budget for 2011/12 and £50,000 from the approved AMS revenue budget for 2011/12.</p> <p>A Revenue Contribution to Capital Outlay of £250,000 is therefore required in order to transfer these funds to the existing scheme in the Resources capital programme.</p> <p>The 2011/2012 Resources cash limit will be decreased by £250,000 and transferred to the revenue reserve for capital.</p>	
19		<p>Information Service Road Map (Revenue Contribution to Capital Expenditure)</p> <p>In order to keep the City Council's IT infrastructure up to date there is a need for a rolling programme of renewal, some of which will span financial years.</p> <p>To be able to manage these planned works proactively as a single capital project, £485,000 from the approved IS revenue budget for 2011/12 is being transferred to the revenue reserve for capital.</p> <p>Funding for this ongoing renewal programme is identified within the base IS revenue budget however typically IT projects do not run in line with financial year cycles.</p> <p>The roadmap has been defined to support the imminent known items that are essential for the Council to continue its business underpinned by a secure and robust infrastructure. The Service will soon be in a position where a rolling programme will be plotted for the next five to ten years reducing the need for reactive bids for capital funding. All of the items covered by this funding are known to be essential for the year ahead and work to deliver them is either in progress or being planned.</p>	<p>Mel Burns Head of Information Services Tel: 9268 8797</p>

