

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 3

DATE: FRIDAY 18 JANUARY 2019

The Members' Information Service (MIS) is produced in the Community & Communication Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	All Wards	<p>Cabinet Member for Education Decision Meeting - 16 January</p> <p>The Cabinet Member has made the following decisions:-</p> <p>2019-20 School Funding Arrangements and Dedicated Schools Grant Budget</p> <p>DECISIONS:</p> <p>That the Cabinet Member</p> <p>a) Approved the determination of the 2019-20 schools budget (including the individual schools budgets) shown at Appendix 1, together with the supporting explanations contained within this report.</p> <p>b) Endorsed the amount of the growth fund for 2019-20 at £754,400</p> <p>c) Approved the proposed changes to the mainstream schools revenue funding formula as set out in section 6.</p> <p>d) Approved the school revenue funding proforma at Appendix 6 for submission to the ESFA on the 21 January 2019.</p> <p>e) Approved the 2019-20 Special school, Inclusion Centre and Alternative Provision places as set out in Appendix 4</p> <p>f) The decision to approve the 2019-20 Element 3 Top-up rates for Special Schools, Inclusion Centres, Alternative Provision settings and for Children with Education, Health and Care Plans (EHCPs) in mainstream schools as set out in Appendix 5 was deferred to the next meeting</p> <p>g) Approved the proposal that any carry-forward balances from 2018-19 be used to assist with the continued introduction of the funding reform changes and fund any potential financial pressures arising during 2019-20.</p> <p>h) Approved the local funding arrangements in respect of the 2, 3 and 4 year old early years provision for 2019-20 as set out in section 8 and Appendix 3</p>	<p>David Penrose Democratic Services Tel: 9283 4870</p> <p>Beverley Pennekett, Finance Manager</p>

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>Proposal to close Willows Centre for Children - outcome of pre-statutory consultation</p> <p>DECISIONS:</p> <p>That the Cabinet Member</p> <p>a) Considered the responses to the pre-statutory consultation carried out on the proposal to close Willows Centre for Children but to continue to deliver the specialist provision provided by Willows as part of an expanded Cliffdale Primary Academy.</p> <p>b) Authorised the Director for Children, Families and Education to proceed to the publication and representation stages of the statutory process to close Willows Centre for Children.</p>	<p>Julia Katherine, Inclusion Commissioning Manager</p>
	All Wards	<p>Early Years SEND Funding Review</p> <p>DECISIONS:</p> <p>The Cabinet Member approved the following changes to funding and support for early years children with SEND:</p> <p>1. Commission places for early years children with complex SEND through a specialist provision at Cliffdale Primary Academy (subject to the conclusion of the current consultation on the closure of Willows Nursery School).</p> <p>2. Establish a single funding stream for mainstream early years providers which has 2 elements:</p> <ul style="list-style-type: none"> • a flexible 'complex needs' funding stream (<i>EY Inclusion Fund - Enhanced</i>) where funding will follow the child to the setting of their parent's choice. This element will be funded through the DSG High-Needs Block, using the funding released from the proposed closure of Willows Nursery School 	<p>Anthony Harper, Early Help and Prevention Locality Manager (South) & Early Years and Childcare Manager</p>

	WARD	DECISION	OFFICER CONTACT
	All Wards	<ul style="list-style-type: none"> • a refocussed Early Years Inclusion Fund (<i>EY Inclusion Fund - Core</i>) which supports children with 'low and emerging' needs, inline with Statutory Guidance. This is already funded from the Early Years Block. <p>3. Subject to consultation with the current service providers, refocus the allocation of funding to early years outreach on a resource which can consistently deliver practical support and role modelling to settings across the spectrum of needs. ASEND outreach officer role will be managed either through the Early Years Area SENCO team or Portage Plus.</p> <p>4. Review existing training and development opportunities for mainstream early years providers to ensure they meet the needs of children and the settings they access.</p> <p>School Organisation Suite of Documents</p> <p>DECISIONS:</p> <p>The Cabinet Member approved the suite of School Organisation documents, which underpin the council's approach to ensuring sufficient school places in the city.</p> <p>N.B. Call-in date: Wednesday 23 January</p>	<p>Caroline Corcoran, Head of Sufficiency, Participation and Resources</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 25 January 2019.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIOS: EDUCATION & PLANNING, REGENERATION AND ECONOMIC DEVELOPMENT

FRIDAY 18 JANUARY 2019

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Central Southsea	<p>Road Side Verge, adjacent to Priory Academy - proposed change in responsibility</p> <p>The strip of land, as shown edged red on the plan attached, has historically been assigned to the Children, Families and Education portfolio, however, responsibility for the upkeep and maintenance of this piece of land has been picked up unofficially by the Asset Management Department (now Planning, Regeneration and Economic Development (PRED)) who have in the past paid for and arranged the maintenance direct with Culture & Leisure.</p> <p>As all of the known education land in this area was transferred in 2014 as part of an academy transfer on a 125 year lease to the academy provider (Bohunt Education Trust), and as the Children, Families and Education portfolio have no associated budget or operational interest in this piece of land, the proposal is to formalise the maintenance and management arrangements of the verge by confirming that the Planning, Regeneration and Economic Development portfolio will be responsible for its upkeep - as is the case with other similar strips of land in the area.</p> <p>There are no other known or future liabilities other than maintenance of the area.</p>	<p>Chris Williams School Place Planning and Capital Strategy Officer Portsmouth City Council Tel: 9268 8570</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		<p>Proposed Variation to Hackney Carriage Table of Fares Section 65, Local Government (Miscellaneous Provisions) Act 1976</p> <p>Proposal: To vary the existing Hackney Carriage table of fares to permit increases in charges for time, distance and other approved extra charges for the hire of a hackney carriage.</p> <p>The last increase in the fares was in December 2010.</p> <p>Members of the Licensing Committee have met on two occasions with appointed taxi trade representatives to discuss proposals relating to an increase in taxi fares. Members also considered trade responses to a fare rise survey and have taken into consideration the cost of living, the motoring price index costs (MPI) for the last 10 years together with the national living wage for persons aged 25 or over.</p> <p>The chair of the Licensing Committee requested officers to meet again with trade representatives to finalise the details to the proposed increases (now outlined below) and these variations will, subject MIS approval, be publicly advertised in accordance with the 1976 act.</p> <p>By example, the proposed variations represent a modest 11% increase in a 2 mile fare from £5.60 to £6.20 on tariff 1 and £6.20 to £6.80 on tariff 2. Members noted that it is now 9 years since the previous fare rise was approved.</p> <p>If representations are received within 14 days, then the proposals will be subject to further consideration. If no representations are received then the amended fares will automatically come into force.</p> <p>Trade representatives have now given a firm commitment to consult with the committee on an annual basis about future taxi fare increases or variations.</p> <p>There is also a proposal to introduce a new condition for hackney carriage vehicle licences to require the mandatory installation of a card payment device in all hackney carriages by no later than 30 April 2019.</p> <p>This proposal received 66% approval from those drivers consulted and was also endorsed by members at a recent taxi consultative group meeting. As this formed part of the fare rise discussions, it is considered appropriate to request permission for the new condition to be implemented at this time.</p>	<p>Nickii Humphreys Licensing Manager Tel: 9283 4604</p>

TARIFF 1 DAYTIME FARE FOR HIRINGS BETWEEN 0600 AND 2200	
£3.00	Minimum charge for the first 650 yards (594.36 metres) or 48 seconds or part thereof
20p	For each additional 185 yards (169.16 metres) or 48 seconds or part thereof until 6 miles or the fare reaches £13.80
20p	Thereafter for each additional 145 yards (132.58 metres) or 36 seconds or part thereof

TARIFF 2 NIGHT TIME FARE AND SUNDAYS FOR HIRINGS BETWEEN 2200 AND 0600	
£3.00	Minimum charge for the first 385 yards (352.04 metres) or 36 seconds or part thereof
20p	For each additional 170 yards (155.44 metres) or 36 seconds or part thereof until 6 miles or the fare reaches £15.20
20p	Thereafter for each additional 145 yards (132.58 metres) or 36 seconds or part thereof

TARIFF 3 BANK AND PUBLIC HOLIDAYS	
	For any hiring on a bank or public holiday (with certain exceptions) and to include 1800 - 0000 Christmas Eve, Boxing Day and 1800 - 0000 on New Year's Eve, the fare will be at tariff 1 rate plus 50% <i>Note - progressive function after 6 miles and night time/Sunday rates will not apply</i>

TARIFF 4 DOUBLE HOLIDAY CHARGES	
	For any hiring on Christmas Day or New Year's Day the fare will be at tariff 1 rate plus 100% <i>Note - progressive function after 6 miles and night time/Sunday rates will not apply</i>

APPROVED EXTRA CHARGES	
HM Naval Base/Dockyard Entry	£1.00
Fouling of vehicle by passenger or animal	£50
Excessive loads	By negotiation before start of the hiring
Carriage of 5 - 8 passengers	One payment of £2.00

PROPOSED NEW HACKNEY CARRIAGE VEHICLE CONDITION W.E.F 30 APRIL 2019	
<p>"The vehicle shall be equipped with a card payment device which can accept payment by credit/debit card including contactless and be capable of issuing an electronic or manual receipt if requested. The device shall be connected, maintained and made available within the vehicle at all times to ensure customers are able to pay by card. The proprietor shall ensure that appropriate card payment notice(s) are clearly displayed from the vehicle at all times.</p> <p>The device shall comply with all relevant UK regulations particularly regarding automotive safety and electromagnetic compatibility."</p>	

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 25 January 2019**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	18/01927/OUT Charles Dickens	31-37 Charlotte Street Portsmouth Outline application for construction of a part 3/4/5 storey building (following demolition of existing building); comprising flexible commercial floorspace (Class A1/A2/A3/B1 and/or D1) at ground floor and 9 residential units (Class C3) at first to fourth floor (principles of layout, scale and access to be considered)	A letter of comment was reported on MIS, 4th - 11th January, no Member call-in was requested. A second letter, from the other adjoining business, has been received, the comments are summarised as follows: (a) I have concerns about the roof drainage on my property as the new building would be higher than my roof, it may cause damage and or leaks to my property. I would like to know what may happen to ensure this does not affect my property. Officer response: The adjoining occupier was visited by the Case Officer in December, when these concerns were considered and the roof inspected. The Case Officer advised the adjoining occupier that this was a matter outside of the planning application, with the Building Regulations and Party Wall Act of more relevance. In combination with the significant proposed demolition and construction to the party walls, the Case Officer recommended the neighbour secure independent surveyor advice, and as a minimum discuss these matters with the Applicant.	Simon Turner Tel: 023 9284 1137 Conditional Outline Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	18/02046/HOU Drayton & Farlington	23 Uplands Road Portsmouth PO6 1HS Construction of part two storey/part single-storey rear extension to include raised ridge height and gable build up of roof; addition of pitched roof to existing front dormer and associated external alterations (re- submission of 18/01574/HOU)	One representation has been received from the adjoining neighbour to the north (No.25 Uplands Road) raising objection on the grounds of: (a) loss of light to habitable rooms; and, (b) loss of view and increased sense of enclosure. Given the topography of the site and the separation distance (approx. 7 to 8m) between the proposed development and the neighbouring property to the north it is considered that the proposed development would not result in any significant impact on neighbouring amenity, in terms of loss of outlook, light or increased sense of enclosure so as to justify refusal of the application. In circumstances of this proposal, loss of a view is not a material planning issue.	Jane Thatcher Tel: 023 9243 7932 Conditional Permission
6	18/01926/FUL Nelson	240 Kingston Road Portsmouth PO2 7LR Change of use of ground floor shop and associated accommodation to first and second floors to 6 bedroom, 7 person House in Multiple Occupation (Sui Generis) to include external alterations and construction of mansard roof to form additional floor (Resubmission of 18/01159/FUL)	Three representations have been received from local residents raising objection on the grounds of: (a) increase pressure on parking; (b) parked vehicles could block both the turning circle and the an emergency entry/exit point; (c) residents occupying the flats could cause anti-social problems; (d) noise and disruption during construction phase; and (e) problems associated with rubbish. Based on available records, of the 75 properties within a 50 metre radius of the application site, one (1) is considered to be in lawful use as a HMO. Therefore, as the granting of planning permission would increase the proportion of HMOs to 2.6%, it is considered that the community is not already imbalanced by a concentration of HMO uses and this application would not result in an imbalance of such uses. The proposal is to increase the number of bedrooms within the property from 3 to 6, allowing for occupation by 7 people. Whilst the accommodation of any additional occupants would lead to a more intensive occupation of the property, which could result in the transmission of noise and disturbance to the adjoining occupiers, regard must be made to the lawful use of the property that could allow its occupation by a family of an unrestricted size.	Jane Thatcher Tel: 023 9243 7932 Conditional Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			<p>Standing advice provided by the Local Highways Authority in relation to HMO schemes states that such proposals are considered to be small scale and not likely to have a significant impact upon the highway network. In relation to parking, the original property had 3 bedrooms, which would have a parking requirement of 1.5 (2) spaces in accordance with the Adopted Parking Standards. The Parking Standards require 2 spaces for a Sui Generis HMO. Therefore, given that there is no change to the parking requirement, and the fact that the property has never benefited from off-street parking, it is not considered that an objection on lack of parking could be sustained. The property is also in close proximity to the North End District Centre (secondary area) and the Kingston Road Local Centre, which offers a variety of shops and services and access to public transport.</p> <p>In relation to refuse storage requirements, the owners of the site would need to apply for communal waste collection. The submitted plans indicate that waste facilities would be located within a separate area to the rear of the building at ground floor, which would be suitable for accommodating the refuse storage and can be secured by condition.</p>	

Part 3 - Information and News Items

FRIDAY 18 JANUARY 2019

	WARD		OFFICER CONTACT
7		<p>Cabinet Member for Resources - Tuesday 22 January 2019 at 10am in the Executive Meeting Room, The Guildhall, Portsmouth</p> <p>Councillor Jeanette Smith will be considering the following items:</p> <ul style="list-style-type: none"> * Equality and Diversity Strategy 2019 -22 * Provision of Community Funerals * Monitoring of the Second Quarter 2018/19 Revenue Cash Limits and Capital Programme 	<p>Vicki Plytas, Democratic Services, Tel: 9283 4058</p>
8		<p>The Traffic, Environment & Community Safety Scrutiny Panel Meeting - Tuesday 22 January at 4:30pm in Conference Room A, second floor, the Civic Offices</p> <p>The panel will continue its review of general parking issues in Portsmouth with a view to considering alternative strategies.</p> <p>Members will receive clarification on the evidence provided at an earlier meeting regarding the eligibility of student halls of residence within RPZs for residential parking permits.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
9		<p>Licensing Sub Committee - Tuesday 22 January 2019 at 2.30pm in the Executive Meeting Room, Floor 3 of the Guildhall - Highways Act 1980 - Provision of Highway Amenities - Bangerz 'n' Brewz, 60B Victoria Road South Southsea PO5 2BT</p> <p>The Panel will consider objections received in respect to the provision of highway amenities consisting of tables and chairs at Bangerz 'n' Brewz so far as this relates to a new amenity application.</p>	<p>David Penrose Local Democracy Officer Tel: 9283 4870</p>

	WARD		OFFICER CONTACT
10		<p>Cemetery Fees and Charges for 2019/20</p> <p>The City Council currently owns and operates three Cemeteries within the city of Portsmouth. These are Milton Cemetery, Kingston Cemetery and Highland Road Cemetery and there are approximately 450 burials per year.</p> <p>Charges are made to those who wish to use the services of these facilities.</p> <p>Fees and charges for the cemeteries are reviewed annually, the last price increase being 1st April 2018. A revision of Cemetery Fees is permitted by Local Authority Cemeteries Order 1977.</p> <p>In accordance with delegations to officers, the revised prices for 2019/2020 have been assessed in line with Audit Commission recommendations and have been compared to other Local Authorities. Based on comparisons the proposed increase will remain competitive and, in most cases, below. The fees are to be increased by the rate of inflation 2.5%. All proposed fees are subject to rounding up to the nearest pound.</p> <p>Copies of the schedule of revised fees have been placed in the Members' Rooms.</p>	<p>Gerry O'Brien, Cemeteries Manager Tel: 9273 2559</p>
11		<p>Economic Development, Culture and Leisure Scrutiny Panel - Wednesday 23 January at 4.30pm in the Executive Meeting Room, floor 3 of the Guildhall</p> <p>The witnesses at this meeting reviewing Portsmouth International Port will include:</p> <ul style="list-style-type: none"> • Mike Sellers and Ian Palacio regarding business development at the port • Jane Singh and Rachel McMinn regarding tourism and cruise promotion • Stef Nienaltowski on the involvement of Shaping Portsmouth 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
12		<p>Cabinet Member for Traffic & Transportation 's decision meeting - Thursday 24th January at 4pm in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>Councillor Stagg will be considering the following items:</p> <ul style="list-style-type: none"> • Chaucer House, Third Avenue, Netley Road: Parking Proposals • Electric Vehicles on-street residential charging scheme - TRO 120/2018 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
13		<p>Scrutiny Management Panel meeting - Monday 28 January 2019 at 10.30am in the Executive Meeting Room, The Guildhall, Portsmouth</p> <p>The Panel will receive updates on the work of the themed scrutiny panels and will be asked to determine the work programmes for the remainder of the Municipal Year for the Housing and Social Care and Education, Children and Young People's Scrutiny Panels.</p>	<p>Vicki Plytas, Senior Local Democracy Officer Tel: 9283 4058</p>
14	Nelson	<p>37A Stanley Road Appeal Ref: 18/01212/FUL Appeal Lodged: 20th December 2018 Appeal Start Date: 37a Stanley Road</p> <p>An appeal has been lodged against the refusal of planning permission for the proposed change of use from dwelling house (Class C3) to purposes falling within Class C4 (House in Multiple Occupation) and Class C3 (Dwelling House).</p> <p>This appeal will be decided by the Written Representation procedure.</p>	<p>Jane Thatcher Planning Services Tel: 9243 7932</p>
15	Drayton & Farlington	<p>20 St Hellens Road Appeal Ref: 17/01778/PLAREG Appeal Decision: Dismissed Appeal Decision Date: 17TH January 2019</p> <p>An appeal was lodged against the refusal of planning permission for the retrospective application for construction of dormer extensions to side roofslopes.</p> <p>This appeal was dealt with by the Written Representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Grant Moore Planning Services Tel: 9283 4875 (Case Officer has left LPA)</p>

	WARD		OFFICER CONTACT
16	Drayton & Farlington	<p>20 St Hellens Road Appeal Ref: 17/01778/PLAREG Costs Decision: Refused Costs Decision Date: 17TH January 2019</p> <p>An appeal was lodged against the refusal of planning permission for the retrospective application for construction of dormer extensions to side roofslopes.</p> <p>This appeal was dealt with by the Written Representation procedure and the Inspector decided to refuse the appellants application for costs.</p>	<p>Grant Moore Planning Services Tel: 9283 4875 (Case Officer has left LPA)</p>